DIARY
2017-2018

வழிபாடு

சரஸ்வதி தியான ஸ்லோகம்

சரஸ்வதி நமஸ்துப்யம் வரதே காமரூபிணி
வித்யராம்பம் கரிஷ்யாமி: சித்திர் பவதுமே ஸதா!!

சரஸ்வதி தேவியே! வேண்டிய வரங்களைத் தருபவளே! உனக்கு நமஸ்காரம்! இப்போது நான் கல்வி, கலைகளை படிக்கத் துவங்குகிறேன். எனக்கு எப்போதும் வெற்றியைத் தந்தருள வேண்டும்.

<u>ஸ்ரீராமகிருஷ்ண ஸ்தோத்திரம்</u>

ஓம் ஸ்தாபகாய ச **தர்**மஸ்ய ஸர்வதர்மஸ்வரூபிணே
அவதார வரிஷ்டாய ராமக்**ரூ**ஷ்ணாய தே நம :

ஓம். அறத்தை நிலைநாட்டியவனே, அனைத்து அறங்களின் வடிவானவனே, அவதாரங்களுள் தலைசிறந்தவனே! உனக்கு வணக்கம்!

<u>ஸ்ரீ சாரதாதேவி ஸ்தோத்திரம்</u>

ஜனனீம் ஸார**தாம்** **தே**வீம் ராமக்**ரூ**ஷ்ணம் ஜகத்**கு**ரும்
பாதபத்மே தயோ : **ச**ரித்வா ப்ரணமாமி முஹூர்முஹு

உலக அன்னையாகிய சாரதாதேவியுடையவும் உலக குருவாகிய ஸ்ரீராமகிருஷ்ணருடையவும் தாமரைப் பாதங்களைச் சரணடைந்து மீண்டும் மீண்டும் வணங்குகிறேன்!

<u>விவேகானந்த பஞ்சகம்</u>

ஓம் நம : ஸ்ரீயதிராஜாய விவேகானந்த ஸூரயே
ஸச்சித்ஸுக ஸ்வரூபாய ஸ்வாமினே தாபஹாரினே

துறவி வேந்தரும், உண்மை அறிவு இன்பம் வடிவினரும், எல்லா துயரங்களையும் போக்குபவரும் ஆகிய விவேகானந்த ரிஷியை வணங்குகிறேன்.

RAMAKRISHNA MISSION VIDYALAYA

Ramakrishna Mission Vidyalaya, Coimbatore, now a vast complex of 18 service wings, commenced its educational activities in the year 1930 with the blessings of Bhagavan Sri Ramakrishna. The father of the Nation, Mahatma Gandhi laid the foundation stone of the first wing, a school.

Ayya Sri T.S. Avinashilingam, the Founder-Director, nurtured the institution with his visionary and devoted service. As envisaged by the great Swami Vivekananda, the Vidyalaya strives hard to impart man-making and character-building education to the youth, that are necessary to develop leadership, sense of responsibility and love for the country. Almost 83 years since its inception, the strength of the students is around 8500, of which hostellers constitute around 2100.

ABOUT OUR COLLEGE

Our college was started in the year 1964. Affiliated to the Bharathiar University, it was conferred with autonomous status in the year 1981-82. The college offers 16 UG, 6 PG and 3 diploma programmes in both aided and unaided streams, besides offering 10 MPhil and PhD programmes. It was accredited and re-accredited by NAAC in the year 2003, 2009 and 2016 respectively. Student-strength is about 2000. The college has so far produced 427 MPhil and 100 PhD scholars.

OTHER INSTITUTIONS OF VIDYALAYA

I. T A T Kalanilayam (1940): This non-residential co-educational Middle School is catering the needs of students from the local community. About 600 students, mostly from families that are financially weak, study here.

II. Vidyalaya High School (1930): It is the oldest of the Vidyalaya institutions. About 250 students study in Stds. VI to X. Medium of instruction is Tamil. The concept of integrated education for the blind has been successfully implemented in the school for the last 20 years.

III. Swami Shivananda Higher Secondary School (Tamil Medium) (1960): The school has about 700 students in Stds. VI to XII.

IV. Swami Shivananda Hr. Sec. School (English Medium) (1989): This partly residential self-financing school has a student-strength of about 800 in Stds. LKG to XII.

V. Institute of Agriculture and Rural Development (1956): This offers two-year Diploma in Agriculture and Rural Development for students who have passed Plus Two. It is recognized by the Tamil Nadu Agricultural University.

VI. Polytechnic College (Autonomous) (1956): It has a student strength of about 800. Offers three-year Engineering Diploma in Mechanical, Civil, Electrical and Electronics and Information Technology.

VII. Industrial Training Institute (1951): It has a student strength of about 400. Offers skill-oriented two-year Certificate courses in different trades under the National Council for Vocational Training to students who have completed SSLC or Plus Two.

VIII. Gandhi Teachers' Training Institute (1942): It offers fully residential two-year Diploma in Teacher Education for students who have passed Plus Two.

IX. College of Education (Autonomous) (1950): This has 150 students. It offers BEd, MEd, MPhil and PhD programmes.

It is the first College of Education in India awarded the status of autonomy.

X. Maruthi College of Physical Education (1956): It has a student strength of about 200. It offers CPEd, BPEd, MPEd, MPhil and PhD programmes in Physical Education.

XI. Faculties of the Ramakrishna Mission Vivekananda University: Ramakrishna Mission Vivekananda University (RKMVU), established in the year 2005, has its headquarter at Ramakrishna Mission, Belur Math, Howrah, West Bengal.

a) **The Faculty of Disability Management and Special Education (FDMSE)** offers Diploma, BEd, MEd, and PhD programmes in Special Education (Visual Impairment, Hearing Impairment, and Mental Retardation), and other diploma programmes in Sign Language Interpretation, Community-based Rehabilitation and Computer Applications for the Disabled. Students from all over India have been pursuing these courses.

b) **The Faculty of General Adapted Physical Education and Yoga (GAPEY)** was established in the year 2007. It offers Diploma in Physical Education, BPEd, MPEd and PhD programmes in Physical Education with special focus on yoga, in addition to General and Adapted Physical Education. Short-term diploma and certificate programmes in Special Olympics, Fitness, and Yoga are also organized.

c) **Faculty Center for Agricultural Education and Research (FAR):** It was established in the year 2014. It offers a 4 year B.Sc. (Agriculture) Degree Programme.

d) **Faculty of Computer Science Applications and Research (FYCSAR):** It was established in the year 2014. It offers Integrated M.Sc. (CSA) a 5 year programme.

XII. Integrated Rural Development Scheme: The Vidyalaya has been rendering rural development service since the year 2002 under the title 'Vidyalaya Integrated Rural Development Scheme'. Economically backward residents of areas such as Arivoli Nagar, Jeeva Nagar, Ambedkar Nagar, Pudupudhur, etc. were benefited through various development activities undertaken there.

In commemoration of Swami Vivekananda's 150th Birth Anniversary, Rural Development Work was taken up at Sri Bharati Nagar, a rural area located around 8 kms. from the Ramakrishna Mission Vidyalaya, with the combined efforts of the extension service departments of all the institutions of the Vidyalaya.

XIII. SUPPORT SERVICES

Book stall: A bookstore / sales section has been in operation since June 2009.

Printing Press: A modern computerized press takes care almost all the needs of the Vidyalaya.

Hardware Department: With two engineers and one assistant engineer, located in the Polytechnic campus, takes care of the maintenance and repairs of all computers (around 700), printers, scanners etc. in the various institutions of the Vidyalaya.

Maintenance and Repairs Department: This takes care of practically all the requirements of the Vidyalaya, including the construction of new buildings etc.

Dairy and Goatery: About 30 milch animals are maintained to serve hands-on training to our students of the Institute of Agriculture and Rural Development.

Disabled Trainees' Vocational Production and Rehabilitation Centre: A Notebook Section has been in operation in the Vidyalaya campus since 1992. Besides catering to the needs for notebooks of our various institutions within the campus, the section takes orders on a selective basis from other institutions as well with the primary objective

of providing employment to the economically backward and the physically challenged.

Ramakrishna Mission Vidyalaya Charitable Dispensary: The Charitable Dispensary of the Vidyalaya caters to a population of around 8000 students and 800 staff members and their families besides a large number of underprivileged people residing in the surrounding areas. In addition to regular general consultation, the dispensary also offers consultation by specialists in the areas of orthopedics, neurology, pediatrics, cardiology, gynaecology, diabetes, skin, asthma, dental, ENT, general surgery, etc.

Ramayana Park based on Indian epics - a project to promote Indian values: The Ramayana Park has been set up with the aim of taking our ancestors' individual, family, social, ethical, and moral values to the general public. The Park is an innovative and eye-catching attempt so where the children can exercise and recreation, and at the same time cultivate the mind to appreciate the Ramayana's subtle power of developing character, art, and culture.

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COLLEGE RULES AND REGULATIONS

Every student who undergoes any course of study in UG or PG or research programme should abide by the following rules and regulations laid down by the College.

1. **Attendance**

   a) The student should be punctual to the classes and regular in attendance.

   b) For genuine reasons students can avail leave, by applying in advance in the prescribed form and must be recommended by the staff Advisor / Class Teacher. Day scholars should get their leave applications duly attested by their parents or guardians. All leave applications should be addressed to the Principal routed through the HOD and get sanctioned before availing the leave.

c) Any student found absent without applying for leave is liable to be punished. If such absence is for a week, his name will be removed from the Attendance Register.

d) On Duty applications should be submitted in advance.

e) Each student has to put in a minimum attendance of 75% of the total number of working days of the college to be eligible for appearing to the Semester Examinations.

f) Students who do not have the required percentage of attendance will not be allowed to go to the next semester.

2. Dress

a) Students should attend the college with the prescribed dress code of white shirt and white dhoti or white pant.

b) Chemistry major students should wear lab coats or aprons while they are inside the laboratory.

c) Using Identity card with tag is compulsary.

3. Daily Prayers and Weekly Bhajans

All students should attend daily prayer, weekly Bhajans, functions, association meetings and all other activities of the college and observe order at all times.

4. Community work

Community work is an essential part of our college life. Every students should participate in community work inside and outside the campus.

5. NCC / NSS / Sports

Each UG student has to be a member of NSS or NCC or Sports and should participate in all its activities. Since it is a component of curriculum under part V, participating

in the above activities, is an essential requirement for completing the under graduate degree programme.

6. Students' progress in studies

Students' progress will be assessed periodically by assignments, tests and seminars. The mark sheets along with student profile of each semester will be given to the students in the presence of the parents only.

7. Organizing activities

Students can organize association activities in their respective Departments with the approval of the Head of the Department and Principal. However, students should not organize meetings or entertainments and collect money for any purpose in the college or hostel without the prior permission of the Principal.

8. Submission of undertaking

At the time of admission the parent or guardian of the student should give an undertaking that he/she has clearly understood the rules and regulations of the college and if his/her son/ward misbehaves, he/she shall abide by the disciplinary action taken by the Principal.

9. Disciplinary action against the students

The Principal has the right to suspend or dismiss any student at any time from the college for any one of the following reasons:

a. Indulging in ragging, eve-teasing and any such misbehavioural activities amount to Ragging and Punishment.
b. Indifference towards studies.
c. Non-observance of college rules and regulations.
d. Indiscipline in any activity amounting to anywhere in the college campus or hostel.

e.   Disrespect towards the staff and the college authorities.
f.   Non-payment of college fees and other dues.
g.   Non-submission of assignment, record note books, project reports etc., in time.
h.   Negligence of community social service activity, daily prayer, common bhajans etc.
i.   Unsatisfactory progress of scholarship holders.
j.   Irregularity in attendance.
k.   Use of mobile phones and tablet in the campus.
L.   Ours is a tobacco free campus. Hence tobacco use in any form is also prohibited.

RAGGING

(Activities related to Ragging and punishment details are given below)

- ▶ Teasing, Embarrassing and humiliating;
- ▶ Assaulting or Approaching with Criminal Attitude;
- ▶ Wrongfully Restraining or Confining of Causing Hurt;
- ▶ Causing Grievous Hurt, Kidnapping or Rape or Committing Unnatural Offence; and
- ▶ Causing Death or Abetting Suicide.

Now Govt. of Tamil Nadu has banned ragging in educational institution by passing Government Order.

Hence, any one indulging in ragging will be punished as follows :

1.   Imprisonment upto a term of 3 years and

2.   A fine upto Rs.25,000/- and

3.   Student convicted for Ragging will be dismissed from the Institution and shall not be admitted to any other educational institution.

Hence, students are advised not to indulge in ragging, but to rise up totally against this evil.

10. Library Rules

a) The Library working hours:

The Library functions on all working days from 8.30 a.m. to 5.00 p.m.

b) Admission to Library:

1. Books, note-books, sticks, umbrellas, boxes, bags and such other articles should be left at the entrance of the Library.

2. Silence should be strictly observed in the Library.

3. Mechanical or electronic reproduction can be made with prior permission.

4. No person shall write upon, damage or mark upon any book, manuscript or map belonging to the Library.

5. Readers are responsible for any damage done to the books belonging to the library. They should replace them or pay the current value for such damages. If one book of a set is damaged then the whole set shall be replaced.

6. The readers shall return all books, manuscripts and maps to the staff at issue counter, before leaving the library. The students should not take any library materials outside the library.

c) Issue of Books:

1. All the students of the SRMV college of Arts and Science are eligible to borrow books from the library.

2. Each U.G student is eligible to borrow four books from the library. Each PG student and

each research scholar is eligible to borrow six books from the library and keep with them for a maximum period of 14 working days from the date of issue and on the fifteenth day the books shall be returned.

3. The book noted as reference book will not be issued as ordinary book. However, these books will be issued for over night only i.e from 5.00 p.m. of the issue day to 9.00 a.m. of the next day.

4. If a student does not return the borrowed books from the library till the end of the course, the transfer certificate will not be issued to him.

d) Return of Books:

1. All books shall be returned on due dates.

2. The Librarian may lend books which are on special demand for short periods as may be necessary or temporarily declare as reference books.

3. Book Lending may at any time be terminated by an order of Librarian.

4. If a book is not returned to the Library within the due date, an over due charge of 50 Paise per book per day will be levied.

5. Book Lending may be renewed for a fortnight in a month subject to the following conditions.

   ◗ The application for renewal shall reach the Librarian not less than one and not more than 6 days of the due date.

- ◗ No other reader should have applied for the books in the mean time. If any one applied for these books, a letter will be sent to borrower concerned.
- ◗ On every fourth renewal, the books shall be produced for inspection compulsorily.

6. A borrower, against whom any overdue or other charge is outstanding, will not be allowed to borrow books from the Library.

11. Laboratory Rules:

Students will be responsible for tools or apparatus placed in their charge. Any damage or loss has to be made good by the students concerned.

12. Payment of College fees:

All fees should be paid within the first eight working days of each semester. After which a fine of Re.1/- per working day will be levied for another 8 working days. If the fee is not paid with fine even within that eight days, the name of the defaulter will be struck off the rolls. Fees once paid will not be refunded, if the student withdraws from the course after the last date of admission.

13. Scholarships and fee concessions

The following scholarships and fee concession are available for the students. Students can avail any one of the scholarships, in an academic year.

a) Both UG & PG students are eligible for fee concessions under rule 92 of Tamil Nadu Educational rules. They should produce necessary income certificates. Fee concession application can be had after the candidate has been enrolled in the college.

b) Residential and non-residential scholarships awarded by the Government of Tamil Nadu and Government of India to backward classes and scheduled caste are also available to deserving students.

CHOICE BASED CREDIT SYSTEM REGULATIONS

The CBCS is followed in this College from the academic year 2005-2006. The objective of the choice based credit system is to promote student centered curriculum and need based, flexible scheme of learning and provide opportunity to students to earn more credits according to their capability and aspiration level. The following rules have been formulated to make the system function smoothly, with transparency and objectivity.

1. Each semester will consist of fifteen, six day weeks of actual teaching of five hours a day with ninety working days, excluding semester examination days. The day order will be followed with six day cycle.

2. Credit is the unit of weightage given to each course and the whole programme. Normally one credit is equivalent to one lecture or two hours of practical / field training per week. However, credits assigned to a course and number of teaching hours per week need not be the same.

3. Each course is designed with 2-6 credits.

4. Each course will have a course teacher. Where ever necessary, a maximum of two teachers may collaborate in teaching a course in which, a teacher who teaches the major portion of the syllabus will be the course teacher.

5. Each department will have a staff advisor to guide students in the CBCS regulations and help the students to choose courses appropriate to his aptitude or inkling.

6. The medium of instruction for all courses, except Part I – Tamil, will be English.

7. Curriculum Design for UG Programmes will have the following components.

CIA (Continuous Internal Assessment) Tests

Every semester, three CIA tests for each paper are conducted.

The ratio of internal and external break-up and the minimum marks to pass is given below in detail.

Evaluation of Part-I, Part-II and Part-III (Core, Elective and Allied courses).

Evaluation of student's performance for the theory and practical part includes two components:

1. Internal Assessment (25% of marks for Theory and 40% of marks for Practical).

2. External Examination (75% of marks for Theory and 60% of marks for Practical).

Part	Internal Marks	External Marks	Total Marks
I / II / III (Theory)	25	75	100
III (Practical)	40	60	100

✦ Again the internal assessment has two components:

    A. Continuous Internal Assessment (CIA) Tests.

    B. Other internal components.

For UG Programme:

A. CIA Tests

1.	One Hour CIA test	First Unit	20 marks
2.	Two hour CIA test	First 3 Units	45 marks
3.	Model Examination	All 5 Units	75 marks
Total			**140 marks**

This **140 marks are converted into a maximum of 70 marks (A).**

B. Other internal components

	1.	Assignment	20 Marks
	2.	Attendance	10 Marks
		Total	**30 Marks**

Grand total is 70+30 (A+B) = 100 Marks. The marks obtained out of 100 marks are converted into a maximum of 25 marks (i.e. 100/4)

Part	Internal Marks	External Marks	Total Marks
IV	-	75 / 50	75 / 50
V	25	25	50

✦ Part IV - Environmental Studies (Online Examination), Value Education – each course maximum of 75 marks and NME courses – maximum of 50 marks (external component only).

✦ Part V - Online Examinations: Extension Activities (NCC/NSS/SPORTS): maximum 50 marks – internal (25 Marks) and external (25 Marks)

For PG Programme:

    A. CIA Tests for Core and Elective Courses

1.	One Hour CIA test	First Unit	20 marks
2.	Two hour CIA test	First 3 Units	45 marks
3.	Model Examination	All 5 Units	75 marks
Total			**140 marks**

This 140 marks are converted into a maximum of 60 marks.

    B. Other internal components

        1.   Assignment   15 Marks

        2.   Seminars   15 Marks

        3.   Attendance   10 Marks

        Total   **40 Marks**

Grand total is 60+40 (A+B) = 100 Marks. The marks obtained out of 100 marks are converted into a maximum of 25 marks (i.e 100/4).

Assignment / Seminar:

One Assignment / Seminar for each paper must be submitted / presented by a student in each semester. The marks allotted to this component will be awarded based on the performance of the candidate. CIA marks for practical are awarded based on the performance of students in CIA practical test, neat maintenance of observation notebook & regularity and attendance.

i)   CIA practical test:

    For each practical, students will have one model practical examination. The marks obtained in the examination will be appropriately converted into marks for the CIA component of the practical.

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ii) Observation notebook maintenance & regularity:

The marks allotted for observation notebook maintenance & regularity is based on the performance of students in writing procedure, accuracy of the results, regularity in attending practical class, which will be accounted based on the attendance maintained separately for practical class, and punctuality in the submission of observation notebook.

iii) Marks for Attendance (common for both Theory & Practical):

Every student should earn a minimum attendance of 75% to become eligible to appear for End-of-Semester examinations. The 10 marks allotted to this components under CIA of theory and practical will be awarded as given hereunder.

Percentage of General Attendance	Marks awarded
95 - 100	10
90 - 94.99	8
85 - 89.99	6
80 - 84.99	4
75 - 79.99	3
70 - 74.99	2
65 - 69.99	1
<=64.99	0

CRITERIA FOR PASSING:

UG Programmes:

Passing Minimum for a course is 40% of the Maximum (Internal and External)

PG Programmes:

Passing Minimum for a course is 50% of the Maximum (Internal and External)

Evaluation of Co-curricular Activities:

NCC/NSS/Sports

Extension activities form an important component under part-V of the curriculum. Each student has to enroll himself either in NCC or in NSS or in Sports and successful completion of any one of the above activities is an essential requirement for the completion of the degree programme. The above activities will be conducted during first and second years of the UG programme.

The above activities are conducted after the regular class hours. This component carries one credit and maximum of 50 marks will be awarded in the evaluation on the basis of:

(a) Written Examination.

(b) Participation in NCC / NSS/ Sports activities.

(c) Performance (rated on the basis of medals / prizes / certificates).

(d) Leadership qualities.

Evaluation of Extension Activities:

The student's performance will be examined by the Staff-in charge of the extension activities viz. National Cadet Corps (NCC), National Service Scheme (NSS) and Sports along with the head of the respective Department on the following parameters. The marks statements shall be sent to the Controller of Examinations before the commencement of the fourth semester examinations.

Total Marks – 50 (CIA only) which will be assessed as follows:

20% = 10 Marks for regularity of attendance.

60% = 30 marks for active participation in classes / camps / games / special camps / representation in College / District / State / University activities.

10% = 5 marks for awards / certificates / prizes.

10% = 5 marks for other social components such as Blood Donation, Fine Arts etc.

Provision for improvement

There is a provision for improvement.

Allotment of credit points to each part as follows:

CBCS for UG

Components	UG Programmes offering Languages for	
	Two Semesters	Four Semesters
PART I :	6	12
PART II : English	6	12
PART III : Core Courses, Allied Courses, Elective Courses, Practicals and Project	119	107
PART IV : Basic Tamil / Advanced Tamil / Non-major Electives, Environmental Studies and Value Education	8	8
PART V : Co-curricular activities (NSS / NCC /SPORTS)	1	1
Total Credits	**140**	**140**

Note:

1. Distribution of marks between theory and internal assessment 75:25

2. Practical Internal: External = 40:60

3. There is a passing minimum for internal and external.

4. Project Report Presentation: viva-voce = 40:60

CBCS for PG

Components	Four Semesters	Six Semesters
Core Courses, Elective Courses, Practicals and Project	90 Credits	140 Credits

Note:

1. Each course carries an internal component

2. There is a passing minimum for internal and external components

3. Theory - Internal : External : 25:75

4. Practical – Internal : External : 40:60

5. Project Report - Viva-Voce : 40:60

Components of Curriculum and particulars of Choice Based Credit System applicable to the students admitted during the academic year 2008 – 2009 and onwards in Under Graduate and Post Graduate programmes, as prescribed by Tamil Nadu State Council for Higher Education (TANSCHE) and Bharathiar University.

EXTRA CREDIT COURSES:

a) **Clean Indian and Health India:** Under this programme, undergraduate students will take-up the cleaning and maintaining work in the nearby Temples, Hospitals, Schools and Public premises and the same will be duly evaluated for 2 credits.

b) **Literacy Movement programme:** Classes for the illiterate public and coaching classes for the school students coming under slow learners category will be conducted. Undergraduate students can opt this programme and earn 2 credits through due evaluation after the successful completion of 60 hours in this task.

c) The second and third year undergraduate students have the options to choose one course per semester from the other Departments and do self study and write examinations. The students are permitted to write examination with open book system. The students who pass in the courses concerned will be added in the mark statement as well as in the consolidated mark statement and calculated as extra credits.

EXAMINATION RULES & REGULATION

Pattern of Examinations

The college follows semester pattern of examinations. Each academic year consists of two semesters and each semester ends, with the semester examination, on completion of 90 working days. A student should have a minimum of 75% attendance to be eligible to write the examinations. A student with 65% attendance will be permitted to appear for semester examinations, for genuine reasons and on

condition of compensating the required attendance in the subsequent semester and on payment of the condonation fee, as prescribed by Bharathiar University.

All Undergraduate programmes and MCA programme consist of 6 semesters and all Post-Graduate programmes consist of 4 semesters.

Supplementary Tests

If a student represented the college by participating in NCC, NSS and SPORTS activities during CIA tests or if any one failed to appear for CIA tests due to genuine reasons, retest may be conducted on due representation to the Principal. On no other ground re-test will be conducted.

Improvement

A student who passes a paper in the first attempt can reappear for the same paper in the succeeding End-of-Semester Examination only, for improving this. Re-appearance for improvement is allowed for theory courses of all semesters, except for the final semester courses. Revised mark statement will be issued after withdrawing the previous one, if the marks obtained in improvement are higher than the marks awarded earlier. When there is no improvement, there shall not be any change in the original marks already awarded. The improved marks shall be considered for classification but not for ranking.

1. **Re-appearance**

    A student can appear for arrears in any semester in the case of external arrears.

2. Retotalling and Revaluation

Retotalling and Revaluation are permitted for UG and retotalling is permitted for PG students with certain well defined scopes and rules.

For every semester, a notification will be issued regarding the payment of semester examination fees. The students will be permitted to pay external examination fees with fine, if they pay after prescribed date, the examination fees will not be refunded under any circumstance. No fee is collected for internal examination.

Question Paper Pattern: Part-I, Part-II and Part-III Core Courses / Allied Courses and Elective Courses

The question paper pattern and coverage of syllabus for each of the internal (CIA) and external (semester) examinations are as detailed below:

$$\boxed{\text{CIA TEST – I}}$$

(FIRST UNIT ONLY)

Time : One hour   Max. Marks : 20

Part – A   **No Choice** $(2 \times 5 = 10$ Marks$)$

(Medium Answer / Paragraph type questions)
(Two questions from first unit)

Part – B   **No Choice** $(1 \times 10 = 10$ Marks$)$

(Long Answer / Essay type questions)
(One question from first unit)

CIA TEST – II
(FIRST THREE UNITS)

Time : Two hours   Max. Marks : 45

Part – A   **No Choice** $(5 \times 2 = 10$ Marks$)$
(Short answer type) (One question from the first unit,
2 questions from the second unit and
2 questions from the third unit)

Part – B   **(Inbuilt Choice, i.e, either or type)** $(3 \times 5 = 15$ Marks$)$
(Medium Answer / Paragraph type questions)
(2 questions from each unit)

Part – C   **Answer any Two out of three** $(2 \times 10 = 20$ Marks$)$
(Long Answer / Essay type questions)
(1 question from each unit)

MODEL EXAMINATIONS & SEMESTER EXAMINATIONS
(FIVE UNITS)

Time : Three hours   Max. Marks : 75

Part – A   **No Choice** $(10 \times 2 = 20$ Marks$)$
(Short Answer type)
(2 questions from each unit)

Part – B   **(Inbuilt Choice, i.e, either or type)** $(5 \times 5 = 25$ Marks$)$
(Medium Answer / Paragraph type questions)
(2 questions from each unit)

Part – C   **Answer any Three out of five** $(3 \times 10 = 30$ Marks$)$
(Long Answer / Essay type questions)
(1 question from each unit)

25

**For Part – IV Courses
(1–Environmental Studies, 2–Value Education and
3–Non–Major Electives)**

Semester Examinations – 75 Marks

1) Environmental Studies   :   All Units

Question Paper Pattern

Online Examination (75 x 1 = 75 Marks) 15 questions from each unit.

2) Value Education   :   All Units

Time : Three hours   Max. Marks : 75

Question Paper Pattern

Part – A ($10 \times 2 = 20$ Marks)   No Choice

Part – B ($5 \times 5 = 25$ Marks)   Five out of Eight Questions

Part – C ($3 \times 10 = 30$ Marks)   Three out of Five Questions

Semester Examinations – 50 Marks

3) Non-Major Electives   :   **All Units**

Time : Two hours   Max. Marks : 50

Question Paper Pattern

Part – A ($5 \times 2 = 10$ Marks)   No Choice

Part – B ($5 \times 8 = 40$ Marks)   Five out of Eight Questions

Internal Quality Assurance Cell (IQAC)

This cell ensures the quality of performance of different activities, headed by the Principal and Coordinated by a Coordinator. The cell will be guided and monitored by a

quality assurance committee constituted as per the norms suggested by the NAAC.

Grievance Cell and Examination Committee

There is a Grievance Cell as well as an Examination Committee in the college. The students may represent their grievances in writing to the Coordinator of Grievance Cell. The cell will forward the grievances other than examination related, to the grievance committee and examination related grievances to the examination committee. Both these committees will be chaired by Principal.

Research and Faculty Enrichment Council (RFEC)

This council was constituted for the purpose of guiding young teaching staff in formulation of proposals and identifying the sources of funding and publishing research outcomes.

Career Guidance and Placement Cell (CGP Cell)

This cell will extend the guidance and placement service to all the students.

Curriculum Development Cell (CDC)

CDC coordinates various activities with regard to designing and restructuring the curriculum of various programmes offered by different Departments of the college.

Guidance and Counselling Cell

Class teacher serves as a mentor to monitor the academic, personal and psycho-social activities of the students. Any unsolved issue at the mentor level is brought to the attention of the respective head of the Department, who refers the student concerned to the Guidance and Counselling Cell for necessary assistantce.

Literary Committee

It organises various literary programmes and competitions at regional and state level, in order to encourage the students to participate at various inter and intra college level contests being conducted by regional / state / national institutions.

Social and Environment Sensitization Club

The club plays a vital role in sensitizing the students and the community towards environmental protection. It organizes various programmes like street plays, meetings, photo exhibitions, documentary film shows, discussions and competitions to create awareness on eco-consciousness among the public.

Fine Arts club

The club encourages the students to perform on the themes of patriotic, religious and historical events, so as to instill the values, and our culture in our students. Their performance would be staged at various functions of our college.

Science Forum

The Physics and Chemistry Departments have a Science Forum to provide opportunities with better exposure to the students making them to understand science concepts and conduct events on selective occasions (Science Day).

Students' Council

The Council organizes various student activities and also extends support to organize extension activities conducted by the college. The common functions like student association meetings, students' expo, blood donation camps and annual day are organized by the students' council. The student representative elected from each class becomes the member of the students' council.

❖ ❖ ❖ ❖

BIODATA

1.   a) Name :
     b) Class :
     c) Name of the Institution :

2.   a) Father's Name :
     b) Father's Occupation :

3.   Date of Birth :

4.   a) Age :
     b) Height (cms) & Weight (kg) :

5.   Nationality :

6.   Religion :

7.   Educational Qualification :

8.   Extra - curricular Activities :
     (like NSS and NCC)

9.   Skills (like Vocal Music &
     Instrumental Music) :

10.   Interests :

11.   Any Course Attended :

12.   Scholarship and Prizes Obtained :

13.   Present Address :

14.   Permanent Address :

TENTATIVE ACADEMIC CALENDAR 2017-2018

ODD semester begins on 16th June 2017 and
ends on 8th November 2017

WORKING DAYS	HOLIDAYS	
Jun 10	Jun 26	Ramzan
July 21	Aug 14	Sri Krishna Jayanthi
Aug 20	Aug 15	Independence Day
Sep 16	Aug 25	Vinayagar Chadhurthi
Oct 17	Sep 02	Bakridh
Nov 06	Sep 23-30	Mid Semester holidays
	Oct 01	Moharam
	Oct 02	Gandhi Jayanthi
	Oct 17-22	Deepavali holidays
Total 90		

CIA Test I   -   17.07.2017

CIA Test II   -   28.08.2017

Model Exam   -   01.11.2017

Last date for paying semester fees & Exam fees without fine   : **30.06.2017**

Last date for paying odd semester fees & Exam fees with fine   : **14.07.2017**

Odd semester Exams begin on   : **13.11.2017**

TENTATIVE ACADEMIC CALENDAR 2017-2018

EVEN semester begins on 6th December 2017 and ends on 20th April 2018

WORKING DAYS	HOLIDAYS	
Dec 17	Dec 02	Mil-adi-nabi
Jan 18	Dec 25	X-mas
Feb 20	Jan 13-21	Pongal Holiday
Mar 20	Jan 26	Republic day
Apr 15	Mar 18	Telugu New Year
	Mar 29	Mahavir Jayanthi
	Mar 30	Good Friday
	Apr 14	Tamil New year& Ambedkar's Birthday
Total 90		

CIA Test I   -   10.01.2018

CIA Test II   -   21.02.2018

Model Exam   -   13.04.2018

Last date for paying semester fees & Exam fees without fine   : **19.12.2017**

Last date for paying even semester fees & Exam fees with fine : **04.01.2018**

Even semester Exams begin on   : **25.04.2018**

TEACHING STAFF (AIDED)

S. No.	Name of the Staff	Designation
1	Dr.V.Ponnuswamy, M.Sc., M.Phil., M.A., MCA, MBA, M.A., Ph.D.,	Principal
DEPARTMENT OF TAMIL		
2	Dr. N. Shunmugom, M.A., M.Phil., Ph.D., Dip in Linguistics	Associate Professor & HOD
DEPARTMENT OF ENGLISH		
3	Dr. R. Chandrasekar, M.A., M.Phil., B.Ed., PGCTE., Ph.D	Associate Professor & HOD
4	Dr. V. Neelakandan, M.A., M.Phil., B.Ed., Ph.D	Associate Professor
5	Sri. U. Arun Bharath, M.A., M.Phil.,	Assistant Professor
6	Sri. K. Mahalingam, M.A., M.Phil.,	Assistant Professor
DEPARTMENT OF COOPERATION		
7	Dr. C. Vellaichamy, M.Com., MBA., Ph.D	Associate Professor & HOD
8	Dr. X. Lourdes Xavier Wilson, M.A., MBA., M.Phil., Ph.D	Associate Professor
9	Dr. D. Ubendhiran, M.A., MBA., M.Phil., Ph.D., PGDPM	Assistant Professor
10	Dr. G. Thanikacchalam, M.A., M.Phil., Ph.D., PGDCA., PGDFM., DCHI	Assistant Professor
DEPARTMENT OF SOCIAL WORK		
11	Sri. K. Thirumalaisamy, M.A., M.Phil.,	Assistant Professor & HOD
DEPARTMENT OF MATHEMATICS		
12	Dr. R. Murugesu, M.Sc., M.Phil., PGDCA., Ph.D	Associate Professor & HOD
13	Dr. K. Sathiyanathan, M.Sc., M.Phil., PGDCA., Ph.D	Associate Professor & Controller of Examinations
14	Dr. K. Kanagarajan, M.Sc., M.Phil., PGDCA, PGDOR., Ph.D	Assistant Professor
15	Dr. T. Nandha Gopal, M.Sc., M.Phil., Ph.D.,	Assistant Professor
16	Dr. T. Jayakumar, M.Sc., M.Phil, Ph.D	Assistant Professor
17	Dr. A. K. Abdul Hakeem, M.Sc., B.Ed., M.Phil., Ph.D.,	Assistant Professor
DEPARTMENT OF PHYSICS		
18	Dr. J. Chandrasekaran, M.Sc., PGDCA., Ph.D.,	Associate Professor & HOD
19	Dr. M. Sethu Raman, M.Sc., M.Phil, Ph.D.,	Associate Professor

S. No.	Name of the Staff	Designation
20	Dr. M. Ramamurthy, M.Sc., B.Ed., M.Phil., Ph.D.,	Associate Professor
21	Dr. R. Jayaprakash, M.Sc., Ph.D.,	Associate Professor
22	Dr. R. Bharathi Kannan, M.Sc., M.Phil., PGDCA, Ph.D.	Associate Professor
23	Sri. K. Sathish Kumar, M.Sc., M.Phil.,	Assistant Professor
24	Dr. S. Ramanathan, M.Sc., M.Phil., Ph.D.,	Assistant Professor
25	Dr. C. Mahendran, M.Sc., M.Phil., Ph.D.,	Assistant Professor
26	Sri. D. Sridher, M.Sc., M.Phil. ,B.Ed., PGDCA	Assistant Professor
DEPARTMENT OF ELECTRONICS		
27	Dr. R. Thangavel, M.Sc., M.Tech., M.Phil., Ph.D	Associate Professor & HOD
28	Sri. P. Dhakshinamoorthy, M.Sc., M.Phil.,	Associate Professor
29	Dr. P. Thirunavukkarasu, M.Sc., M.Phil., Ph.D., PGDCA,	Associate Professor
30	Sri. K. Shanmugasundaram, M.Sc., M.Phil., PGDCA,	Assistant Professor
DEPARTMENT OF COMPUTER SCIENCE		
31	Dr. A. V. Ramani, M.Sc., M.Phil., B.Ed., Ph.D.,	Associate Professor & HOD
32	Sri. S. Kumaravel, M. Sc., M.Phil., PGDCA, CSM, PGDFM,	Associate Professor
33	Dr. M. Ravichandran, M.Sc., M.Phil., PGDCA, M.Phil., Ph.D	Associate Professor
34	Sri. R. Kannan, M.C.A., M.Phil	Associate Professor
DEPARTMENT OF CHEMISTRY		
35	Dr. A. Chandramohan, M.Sc., M.Phil., Ph.D., DCHI	Associate Professor & HOD
36	Dr. J. Ravichandran, M.Sc., M.Tech., M.Phil., Ph.D.	Associate Professor
37	Dr. M. Dhandapani, M.Sc., M.Phil., Ph.D	Associate Professor
38	Dr. M. Sekar, M.Sc., M.Phil., PGDCA., Ph.D	Associate Professor
39	Dr. A. Muthusamy, M.Sc., M.Phil., M.Ed., Ph.D	Assistant Professor
LIBRARY		
40	Dr. R. Jayabal, M.Com., MLIS., Ph.D(LIS)	College Librarian (S.G.)
PHYSICAL EDUCATION		
41	Dr. S. Rameshkumar, M.P.Ed., M.Phil., Ph.D	Director of Physical Education

TEACHING STAFF (UN-AIDED)

S. No.	Name of the Staff	Department	Designation
1	Dr. R. Sridhar, M.Sc., M.C.A, M.Phil., Ph.D	Computer Application	Director(SF) & Head
2	Sri. C. R. Sakthivel, M.C.A., M.Phil.,	Computer Science	Assistant Professor & Head
3	Dr. V. Vijayaganesh, M.Com, M.Phil, PGDCA., NET, Ph.D.,	Commerce-CA	Assistant Professor & Head
4	Sri. A. Balagurusamy, M.Com., M.Phil., PGDCA.,	Commerce	Assistant Professor & Head
5	Sri. M. Jaikumar, M.C.A., M.Phil.,	Computer Application	Assistant Professor & Head
6	Sri. N. Kamaraj, M.C.A., M.Phil	Information Technology	Assistant Professor & Head
7	Sri. N. Baskar, M.C.A., M.Phil.,	Computer Science	Assistant Professor
8	Sri. J. Yesudoss, M.C.A., M.Phil	Computer Science	Assistant Professor
9	Sri. K. Soundarraj, M.Sc(CS)., MCA., M.Phil	Computer Science	Assistant Professor
10	Sri. G. Ragupathy, M.Sc(IT), M.Phil.,	Computer Science	Assistant Professor
11	Sri. J. M. Dayashankar, M.C.A., M.Phil.,	Computer Application	Assistant Professor
12	Sri. V. Dineshkumar, M.Sc., M.Phil.,	Computer Application	Assistant Professor
13	Sri. M.K. Prakash, MCA., M.Phil.,	Computer Application	Assistant Professor
14	Sri. M. Chandran, M.C.A., M.Phil.,	Computer Application	Assistant Professor
15	Sri. G.K. Prabhu., MCA, M.Phil.,	Computer Application	Assistant Professor
16	Sri. S. Somasundaram, M.Sc., M.Phil.,	Computer Application	Assistant Professor
17	Sri. T. Saravanan, M.Com, M.Phil., B.Ed.,	Commerce-CA	Assistant Professor
18	Sri. P. Kuppuraj, M.Com., M.Phil., PGDCA., PGDIT	Commerce-CA	Assistant Professor

S. No.	Name of the Staff	Department	Designation
19	Sri. N. Elangovan, M.Com(CA), M.Ed., M.Phil.,	Commerce-CA	Assistant Professor
20	Sri. S. Suresh kumar, M.Sc(CS)., MCA., ADCHN.,	Commerce-CA	Assistant Professor
21	Sri. P. Viswanathan, M.Com., B.Ed., M.Phil., PGDIT,	Commerce-CA	Assistant Professor
22	Dr. R. Mayilsamy, M.A., Ph.D., SLET	Commerce-CA	Assistant Professor
23	Sri. D. Ramesh Kumar, M.Com., M.Phil., PGDCA.,	Commerce-CA	Assistant Professor
24	Sri. V. Nandhakumar, M.Com., M.Phil., B.Ed., PGDCA.,	Commerce-CA	Assistant Professor
25	Sri. N. Gopalsamy, M.Com., M.Phil., PGDCA,	Commerce	Assistant Professor
26	Sri. K. Suresh, M.Com., B.Ed., M.Phil.,	Commerce	Assistant Professor
27	Sri. K.L. Chandramohan, M.Com. (CA), M.Phil., B.Ed.,	Commerce	Assistant Professor
28	Sri. K. Ratheesh Kumar, M.Com., M.Phil., PGDCA, PGDIT	Commerce	Assistant Professor
29	Sri. M. Vadivel, M.Com., B.Ed., M.Phil.,	Commerce	Assistant Professor
30	Sri. R. Balamurugan, M.C.A., M.Phil.,	Computer Science	Assistant Professor
31	Sri. G. Balasundar, M.P.Ed., M.Phil.,	Physical Education	Director of Physical Education
32	Sri. R. Ravikumar, M.C.A., M.Phil.,	Information Technology	Assistant Professor
33	Sri. G. Dinesh, M.C.A., M.Phil.,	Information Technology	Assistant Professor
34	Dr. T. Balamurugan, M.A., M.Phil., Ph.D.,	Tamil	Assistant Professor
35	Dr. R. Anand, M.A., Ph.D., NET, SET	Tamil	Assistant Professor
36	Dr. R. Gokul, M.A., M.Phil., Ph.D., NET	Tamil	Assistant Professor
37	Dr. R. Abimanyu, M.A., M.A., B.Ed., Ph.D.,	Tamil	Assistant Professor
38	Sri. B. Muthukumar, M.A, M.Phil.,	English	Assistant Professor

S. No.	Name of the Staff	Department	Designation
39	Sri. L. Suresh, M.A., M.Phil.,	English	Assistant Professor
40	Sri. A. Thiyagu, M.A., M.Phil.,	English	Assistant Professor
41	Sri. K. Nandhakumar, M.A., B.Ed.,	English	Assistant Professor
42	Sri. K. Mariappan, M.A.,	English	Assistant Professor
43	Sri. S. Muthukumar, M.C.A, M.Phil., M.Sc.(Maths), B.Ed.,	Mathematics	Assistant Professor
44	Sri. P. Yuvaraj, M.Sc., M.Phil.,	Mathematics	Assistant Professor
45	Sri. C. Palanisamy, M.Sc., B.Ed., D.T.Ed.,	Mathematics	Assistant Professor
46	Dr. S. Velanganni, M.A., M.B.A., M.Phil., PGDCA., Ph.D.,	Co-operation	Assistant Professor
47	Dr. R. Vasakarajan, M.A., M.Phil., M.B.A., DBFM, CCCA, SET, Ph.D.,	Co-operation	Assistant Professor
48	Sri. P. Karthikeyan, M.A., M.B.A., M.Phil., PGDCA., D.B.FM.,	Co-operation	Assistant Professor
49	Dr. M. Viswanathan, M.A., M.B.A., M.Phil., Ph.D.,	Co-operation	Assistant Professor
50	Dr. P. Velusamy, M.A., M.Com., M.Phil., Ph.D.,	Co-operation	Assistant Professor
51	Dr. P. Velusamy, M.A.(Coop), M.Com., M.A.[PASPS], MBA, M.Phil., LLB, Ph.D.,	Co-operation	Assistant Professor
52	Sri. N. Sakthivel, M.S.W., M.Phil.,	Social Work	Assistant Professor
53	Sri. A. Jayaraman, M.S.W., M.Phil.,	Social Work	Assistant Professor
54	Sri. J.B. Chandrasekar, M.A., GDSW(Sin)., M.Phil., M.B.A.,	Social Work	Assistant Professor
55	Sri. C. Elancheliyan, M.S.W., M.Phil.,	Social Work	Assistant Professor
56	Sri. V. Mohanraj, M.Sc., M.Phil., DCHNA,	Chemistry	Assistant Professor
57	Dr. G. Raja, M.Sc., Ph.D.,	Chemistry	Assistant Professor
58	Dr. E. Selvakumar, M.Sc., M.Phil., B.Ed., Ph.D.,	Chemistry	Assistant Professor
59	Dr. A. Murugesh, M.Sc., B.Ed., M.Phil., Ph.D.,	Chemistry	Assistant Professor

S. No.	Name of the Staff	Department	Designation
60	Dr. M. Akilesh, M.Sc., M.Phil., PGDCA., Ph.D.,	Mathematics	Assistant Professor
61	Sri. M. Govindaraju, M.Sc., M.Phil.,	Mathematics	Assistant Professor
62	Sri. M. Sivabalan, M.Sc, M.Phil.,	Mathematics	Assistant Professor
63	Dr. R. Suresh, M.Sc., M.Phil., Ph.D.,	Physics	Assistant Professor

NON-TEACHING STAFF (AIDED)

S. No.	Name of the Staff	Designation
1	Sri. K. Kannan, M.Sc	Superintendent
2	Sri. K. Murugaiya	Assistant (S.G.)
3	Sri. R. Sivakumaran	Assistant
4	Sri. K. Bathiran	Junior Assistant
5	Sri. S. Easwaramurthy, D.E., M.Com., M.Phil.,	Training Instructor
6	Sri. S. Rajan, B.Com	Lab Assistant (Spl. Gr.)
7	Sri. K. Vellingiri	Lab Assistant (S.G.)
8	Sri. R. Krishnaswamy, M.A., B.Ed.,	Lab Assistant (S.G.)
9	Sri. K. Kalimuthu, M.L.I.S., M.Phil.,	Lab Assistant (S.G.)
10	Sri. R. Jaganathan	Lab Assistant
11	Sri. N. Marimuthu, ITI	Lab Assistant
12	Sri. S. Saravanan	Lab Assistant
13	Sri. N. Kanagaraj	Record Clerk (S.G.)
14	Sri. D. Ayyaswamy	Sweeper(S.G)

NON- TEACHING MANAGEMENT STAFF (UN-AIDED)

S. No.	Name of the Staff	Designation
1	Dr. K. Kandappan, M.A., M.Phil., D.L.L., DCHI., Ph.D.,	Dean, Student Support Service
2	Sri. N. Thangavel	Lab Assistant

S. No.	Name of the Staff	Designation
3	Sri. M. Vinoth	Lab Assistant
4	Sri. R. Madhan Kumar, D.T.Ed., B.A.,	Lab Assistant
5	Sri. S. Sivakumar	Lab Assistant
6	Sri. R. Muralidharan	Lab Assistant
7	Sri. M. Kumar	Lab Assistant
8	Sri. N. Ganeshan	Lab Assistant
9	Sri. S. Arul Subakar, DECE.,	Lab Assistant
10	Sri. R. Murugesan	Lab Assistant
11	Sri. N. Karthikeyan, B.Com.,	Junior Assistant
12	Sri. A. Prakash	Library Assistant
13	Sri. K. Sasikumar, M.Com.,	Library Assistant
14	Sri. D. Anandhakumar	Library Assistant
15	Sri. D. Karthikeyan, DECE.,	Library Assistant
16	Sri. K. Purusothaman, M.Sc.,	Typist
17	Sri. G. Santhanam	Typist
18	Sri. K. Ganesan	Office Assistant
19	Sri. N. Suresh	Office Assistant
20	Sri. C. Dineshkumar	Office Assistant
21	Sri. D. Sivakumar	Office Assistant
22	Sri. D. Vasanthaprasanth, M.Com. (IB), B.Ed.,	Record Clerk
23	Sri. R. Murugadass	Record Clerk
24	Sri. R. Mahesh Kumar, B.Com.,	Clerk
25	Sri. S. Sankar Ganesh, DMME	Clerk
26	Sri. M. Duke Balu, B.Sc., M.L.I.S.,	Asst.Librarian
27	Sri. R. Rajagopal, D.E.C.E.,	Programmer
28	Sri. M. Mohanraj, DIT	Programmer
29	Sri. S. Arumugam, DCE	Programmer
30	Sri. P. Prabhu	Marker

DDU KAUSHAL KENDRA STAFF

S. No.	Name of the Staff	Designation
1.	Sri. P. Surendar, M.E.,	Assistant Professor of Production Technology
2.	Dr. S. Muthukumar, M.Sc., M.Phil., Ph.D.,	Assistant Professor of Mathematics
3.	Sri. K. K. Hariharasudhan, M.E.,	Assistant Professor of Electrical & Electronic Devices
4.	Sri. M. Hariharan, M.E.,	Assistant Professor of Automobiles
5.	Sri. G. Muralikannan, DME.,	Technical Assistant
6.	Sri. P. Rajavel	Multi Tasking Staff

JANITORS

1. S. Vijayalakshmi
2. C. Thangamani
3. C. Lakshmi
4. V. Maragatham
5. V. Kavitha
6. P. Parvathi
7. R. Susila
8. R. Malliga
9. M. Koushalya

CALENDER 2017-2018

Date	Day	JUNE 2017	Day Order	No.of Working Days
1	Thursday			
2	Friday			
3	Saturday	HOLIDAY		
4	Sunday	HOLIDAY		
5	Monday			
6	Tuesday			
7	Wednesday			
8	Thursday			
9	Friday			
10	Saturday	HOLIDAY		
11	Sunday	HOLIDAY		
12	Monday			
13	Tuesday			
14	Wednesday			
15	Thursday			
16	Friday	COLLEGE REOPENS AFTER SUMMER VACATION	I	1
17	Saturday	HOLIDAY		
18	Sunday	HOLIDAY		
19	Monday	College opens for I UG Students-Orientation Programme	II	2
20	Tuesday		III	3
21	Wednesday		IV	4
22	Thursday	HOD Meeting	V	5
23	Friday		VI	6
24	Saturday	HOLIDAY		
25	Sunday	HOLIDAY		
26	Monday	RAMZAN HOLIDAY		
27	Tuesday		I	7
28	Wednesday		II	8
29	Thursday	Administrative Committee Meeting	III	9
30	Friday	LAST DATE FOR PAYING ODD SEMESTER COLLEGE &EXAM FEES WITHOUT FINE	IV	10
		TOTAL NO. OF WORKING DAYS=10		

Date	Day	JULY 2017	Day Order	No.of Working Days
1	Saturday	HOLIDAY		
2	Sunday	HOLIDAY		
3	Monday	IQAC Working Committee Meeting	V	11
4	Tuesday	RFE Committee Meeting	VI	12
5	Wednesday		I	13
6	Thursday		II	14
7	Friday		III	15
8	Saturday	HOLIDAY		
9	Sunday	Guru Purnima Jayanthi, HOLIDAY		
10	Monday		IV	16
11	Tuesday	Administrative Committee Meeting	V	17
12	Wednesday		VI	18
13	Thursday	IQAC Advisory Committee Meeting	I	19
14	Friday	LAST DATE FOR PAYING ODD SEMESTER COLLEGE & EXAM FEES WITH FINE	II	20
15	Saturday	HOLIDAY		
16	Sunday	HOLIDAY		
17	Monday	CIA TEST I BEGINS	III	21
18	Tuesday		IV	22
19	Wednesday		V	23
20	Thursday		VI	24
21	Friday	Swami Ramakrishnananda Jayanthi, YRC-Blood Identification Camp	I	25
22	Saturday	HOLIDAY		
23	Sunday	HOLIDAY		
24	Monday		II	26
25	Tuesday		III	27
26	Wednesday		IV	28
27	Thursday		V	29
28	Friday		VI	30
29	Saturday	HOLIDAY		
30	Sunday	HOLIDAY		
31	Monday		I	31
		TOTAL NO. OF WORKING DAYS :10+21=31		

Date	Day	AUGUST 2017	Day Order	No.of Working Days
1	Tuesday	Administrative Committee Meeting	II	32
2	Wednesday	IQAC Working Committee Meeting	III	33
3	Thursday		IV	34
4	Friday		V	35
5	Saturday	HOLIDAY		
6	Sunday	HOLIDAY		
7	Monday	Swami Niranjanananda Jayanthi	VI	36
8	Tuesday		I	37
9	Wednesday		II	38
10	Thursday		III	39
11	Friday		IV	40
12	Saturday	HOLIDAY		
13	Sunday	HOLIDAY		
14	Monday	Sri Krishna Janmashtami Jayanthi, HOLIDAY		
15	Tuesday	INDEPENDENCE HOLIDAY		
16	Wednesday		V	41
17	Thursday	Administrative Committee Meeting	VI	42
18	Friday		I	43
19	Saturday	HOLIDAY		
20	Sunday	Swami Advaitananda Jayanthi, HOLIDAY		
21	Monday		II	44
22	Tuesday		III	45
23	Wednesday		IV	46
24	Thursday		V	47
25	Friday	VINAYAGAR CHARURTHI HOLIDAY		
26	Saturday	HOLIDAY		
27	Sunday	HOLIDAY		
28	Monday	CIA TEST II BEGINS	VI	48
29	Tuesday		I	49
30	Wednesday		II	50
31	Thursday		III	51
		TOTAL NO. OF WORKING DAYS:31+20=51		

Date	Day	SEPTEMBER 2017	Day Order	No.of Working Days
1	Friday	IQAC Working Committee Meeting	IV	52
2	Saturday	BAKRID HOLIDAY		
3	Sunday	HOLIDAY		
4	Monday		V	53
5	Tuesday		VI	54
6	Wednesday		I	55
7	Thursday		II	56
8	Friday	Administrative Committee Meeting	III	57
9	Saturday	HOLIDAY		
10	Sunday	HOLIDAY		
11	Monday		IV	58
12	Tuesday	RFE Committee Meeting	V	59
13	Wednesday		VI	60
14	Thursday	Swami Abhedananda Jayanthi	I	61
15	Friday		II	62
16	Saturday	HOLIDAY		
17	Sunday	HOLIDAY		
18	Monday		III	63
19	Tuesday		IV	64
20	Wednesday	Swami Akhandananda Jayanthi	V	65
21	Thursday		VI	66
22	Friday	Administrative Committee Meeting	I	67
23	Saturday	HOLIDAY		
24	Sunday	HOLIDAY		
25	Monday	MID SEMESTER HOLIDAY's		
26	Tuesday	MID SEMESTER HOLIDAY's		
27	Wednesday	MID SEMESTER HOLIDAY's		
28	Thursday	MID SEMESTER HOLIDAY's		
29	Friday	SARASWATHI POOJAI HOLIDAY		
30	Saturday	VIJAYADASAMI HOLIDAY		
		TOTAL NO. OF WORKING DAYS:51+16=67		

Date	Day	OCTOBER 2017	Day Order	No.of Working Days
1	Sunday	MOHARAM HOLIDAY		
2	Monday	GANDHI JAYANTHI HOLIDAY		
3	Tuesday	RFE Committee Meeting	II	68
4	Wednesday	IQAC Working Committee Meeting	III	69
5	Thursday		IV	70
6	Friday	Administrative Committee Meeting	V	71
7	Saturday	HOLIDAY		
8	Sunday	HOLIDAY		
9	Monday		VI	72
10	Tuesday		I	73
11	Wednesday		II	74
12	Thursday		III	75
13	Friday		IV	76
14	Saturday	HOLIDAY		
15	Sunday	HOLIDAY		
16	Monday		V	77
17	Tuesday	HOLIDAY		
18	Wednesday	DEEPAVALI HOLIDAY		
19	Thursday	HOLIDAY		
20	Friday	HOLIDAY		
21	Saturday	HOLIDAY		
22	Sunday	HOLIDAY		
23	Monday		VI	78
24	Tuesday		I	79
25	Wednesday		II	80
26	Thursday		III	81
27	Friday		IV	82
28	Saturday	HOLIDAY		
29	Sunday	HOLIDAY		
30	Monday		V	83
31	Tuesday		VI	84
		TOTAL NO. OF WORKING DAYS: 67+17=84		

Date	Day	NOVEMBER 2017	Day Order	No.of Working Days
1	Wednesday	SwamiSubodhananda Jayanthi, MODEL EXAM BEGINS	I	85
2	Thursday		II	86
3	Friday	Swami Vijnanananda Jayanthi	III	87
4	Saturday	HOLIDAY		
5	Sunday	HOLIDAY		
6	Monday		IV	88
7	Tuesday		V	89
8	Wednesday	IQAC Working Committee Meeting LAST WORKING DAY	VI	90
9	Thursday			
10	Friday			
11	Saturday	HOLIDAY		
12	Sunday	HOLIDAY		
13	Monday	ODD SEMESTER EXAM BEGINS		
14	Tuesday			
15	Wednesday			
16	Thursday			
17	Friday			
18	Saturday	HOLIDAY		
19	Sunday	HOLIDAY		
20	Monday			
21	Tuesday			
22	Wednesday			
23	Thursday			
24	Friday			
25	Saturday	HOLIDAY		
26	Sunday	HOLIDAY		
27	Monday			
28	Tuesday	Swami Premananda Jayanthi		
29	Wednesday			
30	Thursday			
		TOTAL NO. OF WORKING DAYS: 84+6=90		

Date	Day	DECEMBER 2017	Day Order	No.of Working Days
1	Friday			
2	Saturday	MEELAD-UN—NABI HOLIDAY		
3	Sunday	HOLIDAY		
4	Monday			
5	Tuesday			
6	Wednesday	COLLEGE REOPENS FOR EVEN SEMESTER	I	1
7	Thursday		II	2
8	Friday		III	3
9	Saturday	Sri Sri Ma Sarada Devi Jayanthi, HOLIDAY		
10	Sunday	HOLIDAY		
11	Monday		IV	4
12	Tuesday		V	5
13	Wednesday	Swami Shivananda Jayanthi	VI	6
14	Thursday	Administrative Committee Meeting	I	7
15	Friday		II	8
16	Saturday	HOLIDAY		
17	Sunday	HOLIDAY		
18	Monday		III	9
19	Tuesday	LAST DATE FOR PAYING EVEN SEMESTER COLLEGE FEES &EXAM FEES WITHOUT FINE	IV	10
20	Wednesday		V	11
21	Thursday		VI	12
22	Friday		I	13
23	Saturday	HOLIDAY		
24	Sunday	Swami Saradananda Jayanthi, HOLIDAY		
25	Monday	CHRISTMAS HOLIDAY		
26	Tuesday		II	14
27	Wednesday		III	15
28	Thursday		IV	16
29	Friday	IQAC Working Committee Meeting	V	17
30	Saturday	HOLIDAY		
31	Sunday	HOLIDAY		
		TOTAL NO. OF WORKING DAYS=17		

Date	Day	JANUARY 2018	Day Order	No.of Working Days
1	Monday	Swami Turiyananda Jayanthi, NEW YEAR		
2	Tuesday		VI	18
3	Wednesday	Administrative Committee Meeting	I	19
4	Thursday	LAST DATE FOR PAYING EVEN SEMESTER COLLEGE FEES & EXAM FEES WITH FINE	II	20
5	Friday		III	21
6	Saturday		IV	22
7	Sunday	GURU POOJA	V	23
8	Monday	Swami Vivekananda Jayanthi	VI	24
9	Tuesday		I	25
10	Wednesday	CIA TEST-1 BEGINS RFE Committee Meeting	II	26
11	Thursday		III	27
12	Friday		IV	28
13	Saturday	BHOGI HOLIDAY		
14	Sunday	PONGAL HOLIDAY		
15	Monday	PONGAL HOLIDAY		
16	Tuesday	PONGAL HOLIDAY		
17	Wednesday	PONGAL HOLIDAY		
18	Thursday	PONGAL HOLIDAY		
19	Friday	Swami Brahmananda Jayanthi, PONGAL HOLIDAY		
20	Saturday	PONGAL HOLIDAY		
21	Sunday	Swami Trigunatitananda Jayanthi, PONGAL HOLIDAY		
22	Monday		V	29
23	Tuesday		VI	30
24	Wednesday		I	31
25	Thursday		II	32
26	Friday	REPUBLIC DAY HOLIDAY		
27	Saturday	HOLIDAY		
28	Sunday	HOLIDAY		
29	Monday		III	33
30	Tuesday	Administrative Committee Meeting	IV	34
31	Wednesday	Swami Adbhutananda Jayanthi	V	35
		TOTAL NO. OF WORKING DAYS:17+18=35		

Date	Day	FEBRUARY 2018	Day Order	No.of Working Days
1	Thursday	IQAC Working Committee Meeting	VI	36
2	Friday	YRC-Blood Identification Camp	I	37
3	Saturday	HOLIDAY		
4	Sunday	HOLIDAY		
5	Monday		II	38
6	Tuesday		III	39
7	Wednesday	Administrative Committee Meeting	IV	40
8	Thursday		V	41
9	Friday		VI	42
10	Saturday	HOLIDAY		
11	Sunday	HOLIDAY		
12	Monday		I	43
13	Tuesday		II	44
14	Wednesday		III	45
15	Thursday		IV	46
16	Friday	RFE Committee Meeting	V	47
17	Saturday	Sri Sri Ramakrishna Deva Jayanthi, HOLIDAY		
18	Sunday	HOLIDAY		
19	Monday		VI	48
20	Tuesday		I	49
21	Wednesday	CIA Test II BEGINS	II	50
22	Thursday		III	51
23	Friday		IV	52
24	Saturday	HOLIDAY		
25	Sunday	HOLIDAY		
26	Monday		V	53
27	Tuesday	Administrative Committee Meeting	VI	54
28	Wednesday		I	55
		TOTAL NO. OF WORKING DAYS:35+20=55		

Date	Day	MARCH 2018	Day Order	No.of Working Days
1	Thursday	IQAC Working Committee Meeting	II	56
2	Friday	Sri Gouranga Mahaprabhu Jayanthi, RFE Committee Meeting	III	57
3	Saturday	HOLIDAY		
4	Sunday	HOLIDAY		
5	Monday	Swami Yogananda Jayanthi	IV	58
6	Tuesday		V	59
7	Wednesday		VI	60
8	Thursday		I	61
9	Friday		II	62
10	Saturday	HOLIDAY		
11	Sunday	HOLIDAY		
12	Monday		III	63
13	Tuesday		IV	64
14	Wednesday		V	65
15	Thursday		VI	66
16	Friday		I	67
17	Saturday	HOLIDAY		
18	Sunday	Telugu New Year Holiday		
19	Monday		II	68
20	Tuesday		III	69
21	Wednesday		IV	70
22	Thursday		V	71
23	Friday		VI	72
24	Saturday	HOLIDAY		
25	Sunday	Sri Ramanavami, HOLIDAY		
26	Monday		I	73
27	Tuesday		II	74
28	Wednesday	Administrative Committee Meeting	III	75
29	Thursday	MAHAVIR JAYANTHI		
30	Friday	GOOD FRIDAY		
31	Saturday	HOLIDAY		
		TOTAL NO. OF WORKING DAYS:55+20= 75		

Date	Day	APRIL 2018	Day Order	No.of Working Days
1	Sunday	HOLIDAY		
2	Monday	IQAC Working Committee Meeting	IV	76
3	Tuesday		V	77
4	Wednesday	Administrative Committee Meeting	VI	78
5	Thursday		I	79
6	Friday		II	80
7	Saturday	HOLIDAY		
8	Sunday	HOLIDAY		
9	Monday		III	81
10	Tuesday		IV	82
11	Wednesday		V	83
12	Thursday		VI	84
13	Friday	MODEL EXAM BEGINS	I	85
14	Saturday	AMBEDKAR BIRTHDAY HOLIDAY TAMIL NEW YEAR		
15	Sunday	HOLIDAY		
16	Monday		II	86
17	Tuesday	IQAC Advisory Committee Meeting	III	87
18	Wednesday		IV	88
19	Thursday		V	89
20	Friday	LAST WORKING DAY	VI	90
21	Saturday	HOLIDAY		
22	Sunday	HOLIDAY		
23	Monday			
24	Tuesday			
25	Wednesday	EVEN SEMESTER EXAM BEGINS		
26	Thursday			
27	Friday			
28	Saturday	HOLIDAY		
29	Sunday	HOLIDAY		
30	Monday			
		TOTAL NO. OF WORKING DAYS:75+15=90		

TIME TABLE

DAY ORDER	Periods 1	2	3	LUNCH BREAK	4	5
I						
II						
III						
IV						
V						
VI						

TIME TABLE

DAY ORDER	1	2	3		4	5
I						
II						
III						
IV						
V						
VI						

LUNCH BREAK