

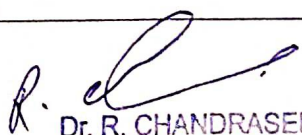


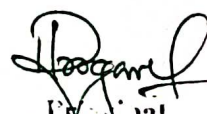
**SRI RAMAKRISHNA MISSION VIDYALAYA COLLEGE OF ARTS AND SCIENCE,
COIMBATORE-20**

DEPARTMENT OF ENGLISH

MENTOR-MENTEE REPORT FOR THE ACADEMIC YEAR 2020-2021

Observation	Action taken	Outcome
Identifying slow learners and to increase their confidence level in learning and to remove the thought of discontinuing the course from their mind. Some of the students want to discontinue because of lack of exposure in English language.	After identifying slow learners, separate counseling was given to them by the HoD and the class in charge and they were motivated to continue the course.	Students' improvement observed in the CIA test and their interest to continue the course was developed.
Classroom discipline and the behavior of the students.	Proper guidance was provided by the course teacher/mentor regarding the discipline.	Students followed the guidance of the teacher. Improvement in class discipline and ethics in classroom atmosphere was observed.
Problems and issues in online examinations	Proper guidance and explanation was given to the students through Google meet.	Students learnt the procedures of the online examinations thoroughly.
Study materials and preparation for the exams.	To improve the performance of the slow learners in the exams, special attention was given in providing study materials.	Students' confidence level was increased and they started to abide the instructions of the course teacher in preparation for the exams.
Internal exams and the usage of library facilities.	Students were informed to appear all the internal tests and to utilize the facilities in our library.	Students were appeared in all the internal tests and utilized the facilities in our library
Lack of Language skills and the habit of reading newspaper.	Students were advised to read online and offline English magazines, newspaper to enhance their vocabulary skills.	Students found interest to read newspaper and articles regularly
Communication Skills	Students were encouraged to read other than syllabus materials and to listen videos to improve communication skills	Students showed their interest in developing Communication Skills.
Clarification in online classes	Issues related to online classes were clarified by the concerned class teacher / mentor.	The students, who got clarifications on online classes, started to attend the class regularly.


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Department of Cooperation

Mentor-Mentee Report for the Academic Year 2020-2021

Observation	Action taken	Outcome
Absenteeism for online class	Parent and students were counselled	Improvement in students attendance.
Students requested for study materials	Study materials were provided	Students were satisfied with study materials provided
Entrepreneurship Aspiration	Proper guidance and counselling were provided	Students become aware of Entrepreneurship skills
Insufficient awareness in Career opportunities	Guidance was given to the students on prepare for competitive examination and study materials were provided	Improvement in readiness for Competitive Examination
Students were not submitted assignment on time	Students were advised to submit assignment in time	Students submitted the assignment in time
Lack of awareness on Self employment opportunity	Guidance and counselling were provided	Students were aware of self-employment opportunities and avenues
Lack of awareness in availing of scholarship.	Guidance was given to avail scholarship from Government, Non-government organizations, donors and Philanthropist.	Students were availed scholarship.


HOD of Cooperation

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Sri Ramakrishna Mission Vidyalaya College of Arts & Science
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Department of Social Work

Mentor - Mentee Report for the Academic Year 2020-21

Observation	Action taken	Outcome
The performance of the students was analyzed based on their unit tests and the students with below-average were listed.	Special attention and guidance were given to the students of poor performance.	Improvement was found in their successive unit tests.
Absenteeism to the online class.	Proper counseling was provided	Attendance of the students was improved.
Code of conduct including dress code was monitored.	The non-conformants' of code of conduct was counseled.	Able to found change in their conformity to the dress code and grooming.
"Nomophobia" students.	Counseling was given to them elaborating on the ill effects of social media addiction	Their addiction was reduced to a major extent.
Incompetency in writing reports.	Proper training was given to develop the competency writing skills.	Report writing competency improved.
Economically disadvantaged students.	Suggestions were given to apply for scholarships and to avail of accommodation.	Students received scholarships of Government & non-Government, accommodation in welfare hostels and orphanage homes as well.
Unawareness of career opportunities.	Proper guidance was provided to look for the opportunities in Government & non-Government organizations.	One student was selected as Bank Clerical Assistant in the cooperative sector and the passed out students have joined in coaching classes.
The incompetence of students in enhancing their life skills.	Students were taught with time management, relationship skills and instilled confidence to handle situations.	Improvement was seen in their attitude.


Head of the Department

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**SRI RAMAKRISHNA MISSION VIDYALAYA COLLEGE OF ARTS AND
SCIENCE, COIMBATORE-20**



DEPARTMENT OF MATHEMATICS

MENTOR-MENTEE REPORT FOR THE ACADEMIC YEAR 2020-2021

Observation	Action taken	Outcome
Poor performance in unit tests.	Study materials were provided	Successive unit test reflects the appreciable improvement of the student's performance.
Negligence in attending online classes	Guidance and counselling were provided	Students' attendance reflects an appreciable improvement.
Less awareness on pandemic protocols.	Students were advised to maintain adequate personal hygiene in a pandemic situation.	Pandemic protocols are followed by the students.
Lacking in submission of course assignments on time	Proper counselling was given to the students to submit their assignments on time.	Assignments were submitted by the students in time.
Unawareness of availability of different sources of scholarships	Effective guidance was given to acquire scholarships	Students are able to get scholarship and other aids provided by Management, Government and Non-Governmental organizations etc.

K. Sathyanathan

HoD of Mathematics

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D. Sathyanathan
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**SRI RAMAKRISHNA MISSION VIDYALAYA COLLEGE OF ARTS AND SCIENCE
COIMBATORE-20**

DEPARTMENT OF PHYSICS

MENTOR-MENTEE REPORT FOR THE ACADEMIC YEAR 2020-2021

Observation	Action taken	Outcome
Prioritizing the research ambience among the first year PG students.	The research initiative (RI) component was effectively manifested among the first year Postgraduate students. The same component is included in internal evaluation.	The research interest among the students was understood after gone through their research initiative assignments. Particularly, vibration frequencies of the organic compounds influencing the society have been discussed
Inadequate training in handling the advanced instruments in regular practical classes.	Proper guidance was provided by the course teacher/mentor in the practical classes to operate advanced instruments.	Students' performance was reflected in the observation note book.
Unfair performance in unit tests.	Performance of the students was analysed in unit tests. Study materials were provided to the under achievers.	Successive unit test reflects the appreciable improvement of the student's performance.
Inability to attend online classes regularly.	Absentees were encouraged to attend online classes through proper counselling and troubleshooting of technical issues.	Students participation improved.
Less awareness on ambience of the institution among the first year UG students.	Code of conduct was insisted among the first year UG students.	Code of conduct is followed by all the students.
Indolent submission of course assignments.	Students' were advised to submit assignments periodically.	Assignments were submitted periodically.
Less awareness on pandemic protocols.	Students were recommended to maintain adequate personal hygiene in pandemic situation.	Pandemic protocols are followed by the students.
Unaware of research opportunities prevailing in various funding agencies.	The research interest among the PG students has been developed due to periodical attention among deserved candidates. The foreign chances and international research scopes are discussed frequently.	20% of PG completed students in this academic year opted research programme (Ph.D) in various high rated universities in India and abroad. In very particular one of the PG students published two research papers in peer reviewed journals and got abroad chance.
Lack of skills in integrating ICT while preparing materials for public presentation.	Methodology was vested to the students for seminar presentation at second year PG level.	Methodology was followed by the students at the time of seminar presentation.


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Sri Ramakrishna Mission Vidyalaya College of Arts and Science
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Department of Chemistry

Mentor-Mentee Report for the Academic Year 2020-2021

Observation	Action Taken	Outcome
Absenteeism in online class	Students were counselled	Increase in the percentage of attendance
Lack of preparedness regarding competitive examinations	<ul style="list-style-type: none">▪ Motivated to work out the previous year question papers.▪ Suggested to utilize the necessary books	Students got convinced and they are preparing for the examinations
Poor performance in unit tests	Guided to utilize course materials and online modules	Improved performance in model examination and semester examination
Lack of attention in academic activities due to personal issues	<ul style="list-style-type: none">▪ Referred to the Head of the Department▪ The HoD provided the necessary counseling and remedies to overcome the issues	Sustained improvement was observed
Lack of awareness about the future career	Career counselling was provided	Students gained confidence about their career


HoD of chemistry

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**SRI RAMAKRISHNA MISSION VIDYALAYA COLLEGE OF ARTS AND SCIENCE,
COIMBATORE-20**

DEPARTMENT OF ELECTRONICS


MENTOR-MENTEE SCHEME

CONSOLIDATED REPORT FOR THE ACADEMIC YEAR 2020-2021

Observation	Action taken	Outcome
Inadequate training in handling the advanced instruments in regular practical classes.	Proper guidance was provided by the course teacher/mentor in the practical classes to operate advanced instruments.	Students' performance was reflected in practical examination
Unfair performance in unit tests.	Performance of the students was analysed. Study materials were provided to the under achievers.	Successive unit test reflects the appreciable improvement of the students.
Inability to attend online classes regularly.	Absentees were encouraged to attend online classes through proper counselling and troubleshooting of technical issues.	Students participation improved.
Less awareness on ambience of the institution among the first year UG students.	Code of conduct was insisted among the first year UG students.	Code of conduct is followed by all the students.
Indolent submission of course assignments.	Students were advised to submit assignments periodically.	Assignments were submitted periodically.
Less awareness on pandemic protocols.	Students were recommended to maintain adequate personal hygiene in pandemic situation.	Pandemic protocols are followed by the students.
Unaware of Pursuing Higher studies.	Proper guidance and suggestions were provided to the students to pursue the higher education in the reputed institutions.	25% of UG completed students in this academic year opted PG Programme (M.Sc.) in various colleges and Universities.


HoD of Electronics

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DEPARTMENT OF COMPUTER SCIENCE

MENTOR-MENTEE REPORT FOR THE ACADEMIC YEAR 2020-2021

Observation	Action taken	Outcome
Absenteeism in online classes	Guidance and counselling were provided	Students' attendance is improved.
Lack of communication skill	Students were guided to improve their communication skill through training programs available in the web	Improvement in communication skill
Negligence in submitting assignments on time	Students are advised to submit assignments in time.	Students are submitted their assignment in time.
Some of the students are not able to pay fees due to personal issues.	Proper guidance was provided for availing financial aids from NGOs and donors	Improvement in fees payment

A.V. Ramani

HOD

Dr. A.V. RAMANI
HOD of Computer Science
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DEPARTMENT OF COMPUTER SCIENCE (UN-AIDED)

MENTOR-MENTEE REPORT FOR THE ACADEMIC YEAR 2020-2021

Observation	Action taken	Outcome
Inadequate training in working with software for practical classes.	Proper guidance was provided by the course teacher/mentor in the practical classes to work with the Software	Students' performance was reflected in the observation note book.
Poor performance in unit tests.	Performance of the students was analysed in unit tests. Study materials and remedial classes were provided to the underachievers.	The successive unit test reflects the appreciable improvement of the student's performance.
Inability to attend online classes regularly.	Absentees were encouraged to attend online classes through proper counselling and troubleshooting of technical issues.	Students' participation improved.
Less awareness of the ambiance of the institution among the first-year UG students.	Code of conduct was insisted among the first-year UG students.	Code of conduct is followed by all the students.
Late submission of their assignments and to lack of active participation in activity based learning methods periodically.	Students' were advised to submit assignments periodically and motivate them to participate in activity based learning methods.	Assignments were submitted periodically and actively participated in activity based learning methods.
Less awareness on pandemic protocols.	Students were recommended to maintain adequate personal hygiene in pandemic situation.	Pandemic protocols are followed by the students.
Lack of Technical and Life skills to face placement drives.	Efforts were made to enhance problem solving, decision making and analytical thinking ability through specific courses.	The winter camp and crash courses motivated the students to face the placement Drives.
Late submission of project reports.	Review was planned to assess the student progress in their project	Most of the students submitted their project work in time.
Need of additional computer lab hours (offline mode)	Extra lab hours were arranged after college hours	Utilization of Computer lab by Students were increased

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**SRI RAMAKRISHNA MISSION VIDYALAYA COLLEGE OF ARTS AND SCIENCE,
COIMBATORE-20**

DEPARTMENT OF COMPUTER APPLICATIONS

MENTOR-MENTEE SCHEME

CONSOLIDATED REPORT FOR THE ACADEMIC YEAR 2020-2021

Observation	Action taken	Outcome
Internship is organized for 1 year PG students.	The Internship was effectively manifested in different companies on various domain	Stipend given during their training period.
Real time mini project for PG students.	Proper guidance was provided by the faculties to develop the project	Troubleshooting capability on coding was improved.
Special attention was given by the course teacher/mentor in the practical classes.	Students have been trained to improve their coding skills during the practical session	Students' performance was reflected in the programming skills.
Poor performance in unit tests	Performance of the students was analyzed in unit tests. Study materials were provided to the under achievers. Recorded video lessons were also shared.	Successive unit test reflects the appreciable improvement.
Absentees were advised to attend the regular online classes.	Students have been individually monitored by the class teacher to ensure their attendance to their improvement.	Improvement in student's attendance was examined.
Identified the student who single parent or don't have parents.	Counselling was given to the student of without parental care.	Financial assistance given to pay the semester fees.
Indolent submission of course assignments	Students were advised to submit assignments periodically.	Students were responded to submit assignments periodically.
Students were recommended to vaccination and maintain adequate personal hygiene.	Students were followed vaccination and personal hygiene protocol and in the pandemic situation.	Pandemic protocols are followed by the students.
Proper guidance given to certain advanced learner to excel in the programming area.	Training has been provided for the students to enrich their knowledge in Programming	Advanced learners attained knowledge through hands on exercise.
Specific health issue-hiccups problem discussed.	Siddha treatment was recommended.	The student has recovered from the hiccup problem.



HoD of Computer Applications

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(AUTONOMOUS) COIMBATORE-20**

DEPARTMENT OF COMMERCE

MENTOR-MENTEE REPORT FOR THE ACADEMIC YEAR 2020-2021

Observation	Action taken	Outcome
Lack of awareness regarding utilization of library facilities.	Students are motivated to use library facilities effectively.	Library utilization was improved.
Lack of involvement in extension activities.	Motivated the students to participate in all extension activities with enthusiasm.	Students were actively participated in all the extension activities.
Unable to continue the programme due to personal issues.	Personal counselling was given by the mentor and Head of the Department.	Students continued their programme.
Absenteeism among the students.	Absentees were counselled.	Students' attendance was improved.
Indolent submission of course assignments.	Students' were advised to submit assignments on time.	Assignments were submitted by the students in time.

A. Balaguru

HoD of Commerce

A. Balagurusamy, M.Com., M.Phil., PGDCA

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DEPARTMENT OF COMMERCE WITH COMPUTER APPLICATIONS

MENTOR-MENTEE REPORT FOR THE ACADEMIC YEAR 2020-2021

Observation	Action taken	Outcome
Students requested for Internship / Industrial training	Provisions were made for Internship / Industrial training	Students availed Internship/ Industrial training and completed successfully
Poor performance in unit tests	Proper guidance and study materials were provided	Improvement was found
Absenteeism in online classes.	Online meeting was conducted for the students along with their parents	Improvement in attendance
Lack of awareness on ICT tools	Students were given orientation regarding various ICT tools	Improvement in the use of ICT tools

P. Kumbh

HOD of Commerce with CA
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**DEPARTMENT OF COMMERCE WITH PROFESSIONAL ACCOUNTING
MENTOR-MENTEE REPORT FOR THE ACADEMIC YEAR 2020-2021**

Observation	Action taken	Outcome
Students were unable to continue the programme due to their personal issues	Guidance and counselling were provided	Students continued their programme
Students requested for skill enhancement programs	Marketing and sales practice were conducted	Enhanced their entrepreneurship skill through the sales practice
Poor performance in unit test	Study materials were provided and remedial classes were conducted	Improvement was reflected in the unit tests.
Absenteeism in online classes were identified	Special counselling was given to students along with their parents by the mentor	Attendance was improved
Unaware of preparing ICT materials for seminar presentation	Faculty members trained the students on ICT tools	Got familiar with ICT tools

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COIMBATORE-20**

DEPARTMENT OF INFORMATION TECHNOLOGY


MENTOR-MENTEE SCHEME

CONSOLIDATED REPORT FOR THE ACADEMIC YEAR 2020-2021

Observation	Action taken	Outcome
Inadequate training in handling regular practical classes.	The course teacher/mentor in the practical classes provided proper guidance.	Students' performance was reflected in the observation notebook.
Unfair performance in unit tests.	Performance of the students was analysed in unit tests. Study materials were provided to the underachievers.	Successive unit test reflects the appreciable improvement of the student's performance.
Inability to attend online classes regularly.	Absentees were encouraged to attend online classes through proper counselling and troubleshooting of technical issues.	Improvement in students' attendance was examined.
Indolent submission of course assignments.	Students' were advised to submit assignments periodically.	Assignments were submitted periodically.
Less awareness on pandemic protocols.	Students were recommended to put Covid-19 vaccination and maintain adequate personal hygiene in a pandemic situation.	The students follow pandemic protocols and most of the students have been vaccinated.
Analytical thinking and problem-solving skills were lacking.	Through specific courses, students were encouraged to improve their ability to think analytically and solve problems.	Problem-solving skills were developed in students.
Insufficient Placement training.	An initiative has been taken to launch the placement-training program.	Training programs for placement were established.
The Internet of Things (IoT) was suggested.	A Winter camp was conducted to learn about the Internet of Things (IoT).	Students took part in a winter camp to learn about the Internet of Things (IoT).
Students with financial difficulties.	Special attention towards economically disadvantaged students in getting scholarships.	Arranged government/private scholarships.


HoD of Information Technology

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DEPARTMENT OF AUTOMOBILES**

MENTOR-MENTEE REPORT FOR THE ACADEMIC YEAR 2020-2021

Observation	Action taken	Outcome
Health issue during internship	Personal guidance was given by the course teacher	Student was able to deal with his health issue
Lack of awareness regarding Internship Training	Guidance was provided by the course teacher/mentor through online classes and phone calls	Students were effectively participated in Internship Training and improved their performance
Lack of awareness to attend online classes regularly.	Absentees were encouraged to attend the online classes through proper counselling	Students' participation was improved
Poor performance in unit tests and semester examinations.	Study materials were provided to the students.	Appreciable improvement was found
Lack of attentiveness due to personal issue	Counselling was provided	Attentiveness improved


HoD

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DEPARTMENT OF PRODUCTION TECHNOLOGY (TOOL & DIE)

MENTOR-MENTEE REPORT FOR THE ACADEMIC YEAR 2020-2021

Observation	Action taken	Outcome
Inadequate awareness in Internship Training	Proper guidance was provided by the course teacher/mentor through the online and phone calls to pursue the internship training.	Students' performances improved in the internship training.
Poor performance in unit tests and semester examinations.	Course materials and counselling were provided	Appreciable improvements in the students performance.
Lack of awareness regarding online classes	Proper counselling and rectifying measures were provided.	Improved attendance in the online classes
Lack of attentiveness due to personal issue	Counselling was provided	Attentiveness improved

HoD

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**DEPARTMENT OF TECHNOLOGY IN ELECTRICAL AND ELECTRONIC
DEVICES**

MENTOR-MENTEE REPORT FOR THE ACADEMIC YEAR 2020-2021

Observation	Action taken	Outcome
Poor performance in unit tests and semester examinations.	Study materials and guidance were provided	Successive unit test reflects the appreciable improvement of the students' performance.
Absenteeism in online mode	proper counselling were given to students with their parents	Students participation in the online classes was improved.
Inadequate awareness in Internship Training	Proper guidance was provided to pursue the internship training.	Students' performance improved in the internship training.
Lack of attentiveness due to personal issue	Counselling was provided	Attentiveness improved


HoD

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