

**SRI RAMAKRISHNA MISSION VIDYALAYA**  
**COLLEGE OF ARTS AND SCIENCE**  
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**DIARY**  
**2020-2021**

## வழிபாடு

### சரஸ்வதி தியான ஸ்லோகம்

சரஸ்வதி நமஸ்துப்யம் வரதே காமரூபிணி  
வித்யராம்பம் கரிஷ்யாமி: சித்திர் பவதுமே ஸதா!!

சரஸ்வதி தேவியே! வேண்டிய வரங்களைத் தருபவளே! உனக்கு நமஸ்காரம்! இப்போது நான் கல்வி, கலைகளை படிக்கத் துவங்குகிறேன். எனக்கு எப்போதும் வெற்றியைத் தந்தருள வேண்டும்.

### ஸ்ரீராமகிருஷ்ண ஸ்தோத்திரம்

ஓம் ஸ்தாபகாய ச தர்மஸ்ய ஸர்வதர்மஸ்வரூபிணே  
அவதார வரிஷ்டாய ராமக்ருஷ்ணாய தே நம :

ஓம். அறத்தை நிலைநாட்டியவனே, அனைத்து அறங்களின் வடிவானவனே, அவதாரங்களுள் தலைசிறந்தவனே! உனக்கு வணக்கம்!

### ஸ்ரீ சாரதாதேவி ஸ்தோத்திரம்

ஐனனீம் ஸாரதாம் தேவீம் ராமக்ருஷ்ணம் ஐகத்தூரும்  
பாதபத்மே தயோ : ச்ரித்வா ப்ரணமாமி முஹூர்முஹூ

உலக அன்னையாகிய சாரதாதேவியுடையவும் உலக குருவாகிய ஸ்ரீராமகிருஷ்ணருடையவும் தாமரைப் பாதங்களைச் சரணடைந்து மீண்டும் மீண்டும் வணங்குகிறேன்!

### விவேகானந்த பஞ்சகம்

ஓம் நம : ஸ்ரீயதிராஜாய விவேகானந்த ஸுரயே  
ஸச்சித்ஸுக ஸ்வரூபாய ஸ்வாமினே தாபஹாரிணே

துறவி வேந்தரும், உண்மை அறிவு இன்பம் வடிவினரும், எல்லா துயரங்களையும் போக்குபவரும் ஆகிய விவேகானந்த ரிஷியை வணங்குகிறேன்.

## **RAMAKRISHNA MISSION VIDYALAYA**

Ramakrishna Mission Vidyalaya, Coimbatore, now a vast complex of 18 service wings, commenced its educational activities in the year 1930 with the blessings of Bhagavan Sri Ramakrishna. The father of the Nation, Mahatma Gandhi laid the foundation stone of the first wing, a school.

Ayya Dr. T.S. Avinashilingam, the Founder-Director, nurtured the institution with his visionary and devoted service. As envisaged by the great Swami Vivekananda, the Vidyalaya strives hard to impart man-making and character-building education to the youth, that are necessary to develop leadership, sense of responsibility and love for the country. Almost 90 years since its inception, the strength of the students is around 8500, of which hostellers constitute around 2100.

### **ABOUT OUR COLLEGE**

Our college was started in the year 1964. Affiliated to the Bharathiar University, it was conferred with autonomous status in the year 1981-82. The college offers 16 UG, 6 PG and 3 diploma programmes in both aided and unaided streams, besides offering 11 MPhil and PhD programmes. It was accredited and re-accredited by NAAC in the year 2003, 2009 and 2016 respectively. Student-strength is about 2500. The college has so far produced 473 MPhil and 173 PhD scholars.

### **INDIA RANKINGS 2020**

Our college has secured 65<sup>th</sup> Rank in the assessment of National Institutional Ranking Framework (NIRF) conducted by the Ministry of Human Resource Development (MHRD), Government of India for the academic year 2019-20.

**India Today Ranking:** Our college has secured 52<sup>nd</sup> Rank in Science stream and 18<sup>th</sup> Rank in Social Work department at all India level 2020.

## **OTHER INSTITUTIONS OF VIDYALAYA**

**I. T A T Kalanilayam (1940):** This non-residential coeducational Middle School is catering the needs of students from the local community. About 600 students, mostly from families that are financially weak, study here.

**II. Vidyalaya High School (1930):** It is the oldest of the Vidyalaya institutions. About 250 students study in Stds. VI to X. Medium of instruction is Tamil. The concept of integrated education for the blind has been successfully implemented in the school for the last 20 years.

**III. Swami Shivananda Higher Secondary School (Tamil Medium) (1960):** The school has about 700 students in Stds. VI to XII.

**IV. Swami Shivananda Hr. Sec. School (English Medium) (1989):** This partly residential self-financing school has a student-strength of about 800 in Stds. LKG to XII.

**V. Institute of Agriculture and Rural Development (1956):** This offers two-year Diploma in Agriculture and Rural Development for students who have passed Plus Two. It is recognized by the Tamil Nadu Agricultural University.

**VI. Polytechnic College (Autonomous) (1956):** It has a student strength of about 800. Offers three-year Engineering Diploma in Mechanical, Civil, Electrical and Electronics and Information Technology.

**VII. Industrial Training Institute (1951):** It has a student strength of about 400. Offers skill-oriented two-year Certificate courses in different trades under the National Council for Vocational Training to students who have completed SSLC or Plus Two. For the benefit of students of Vidyalaya and the general public who live around Vidyalaya, a CNC Training Centre, a Driving School and a Vehicle Emission Testing Centre are functioning. All the three are well-utilized by the students and general public.

**VIII. Gandhi Teachers' Training Institute (1942):** It offers fully residential two-year Diploma in Teacher Education for students who have passed Plus Two.

**IX. College of Education (Autonomous) (1950):** This has 150 students. It offers BEd, MEd, MPhil and PhD programmes. It is the first College of Education in India to be awarded the status of autonomy.

**X. Maruthi College of Physical Education (1956):** It has a student strength of about 200. It offers BPEd, MPEd, MPhil and PhD programmes in Physical Education. Conducts certificate courses on topics such as Yoga and physical fitness.

**XI. Faculties of the Ramakrishna Mission Vivekananda Educational and Research Institute:** Ramakrishna Mission Vivekananda Educational and Research Institute (RKMVERI), established in the year 2005, has its headquarters at Ramakrishna Mission, Belur Math, Howrah, West Bengal. Four of its faculties are functioning at the IHRDC campus of Ramakrishna Mission Vidyalaya, Coimbatore:

- a) **The Faculty of Disability Management and Special Education (FDMSE)** offers Diploma, BEd, MEd, and PhD programmes in Special Education (Visual Impairment, Hearing Impairment, and Mental Retardation), and other diploma programmes in Sign Language Interpretation, Community-based Rehabilitation and Computer Applications for the Disabled. Students from all over India have been pursuing these courses since it was established in 2005.
- b) **The Faculty of General Adapted Physical Education and Yoga (GAPEY)** was established in the year 2007. It offers BSc (Physical Education), BPEd, MPEd, Integrated MPhil+PhD, Certificate Courses in Adapted Physical Education, Yoga, Kalaripayattu, Fitness, Aerobics and Tennis; and Diploma Course in Special Olympics and Paralympics.

**c) Faculty Center for Agricultural Education and Research (FAR):** It was established in the year 2014. It offers a 4 year B.Sc. (Agriculture) Degree Programme.

**d) Department of Computer Science(DCS) under the School of Mathematical Science:** It conducts an integrated M.Sc(CSA) Programme, M.Sc Data Science and B.Com.(Hons.), which are needed to meet newer skills, recent trends in industry and cutting-edge technology.

**XII. Integrated Rural Development Scheme:** The Vidyalaya has been rendering rural development service since the year 2002 under the title 'Vidyalaya Integrated Rural Development Scheme'. Economically backward residents of areas such as Arivoli Nagar, Jeeva Nagar, Ambedkar Nagar, Pudupudhur, etc., were benefited through various development activities undertaken there.

In commemoration of Swami Vivekananda's 150<sup>th</sup> Birth Anniversary, Rural Development Work was taken up at Sri Bharati Nagar, a rural area located around 8 kms. from the Ramakrishna Mission Vidyalaya, with the combined efforts of the extension service departments of all the institutions of the Vidyalaya.

### **XIII. SUPPORT SERVICES**

**Book stall:** A bookstore / sales section has been in operation since June 2009.

**Printing Press:** A modern computerized press takes care almost all the needs of the Vidyalaya.

**Hardware Department:** With two engineers and one assistant engineer, located in the RKMVERI-FDMSE campus, takes care of the maintenance and repairs of all computers (around 1000), printers, scanners, etc., in the various institutions of the Vidyalaya.

**Maintenance and Repairs Department:** This takes care of practically all the requirements of the Vidyalaya, including the construction of new buildings etc.

**Dairy and Goatery:** About 30 milch animals are maintained to serve hands-on training to our students of the Institute of Agriculture and Rural Development.

**Disabled Trainees' Vocational Production and Rehabilitation Centre:** A Notebook Section has been in operation in the Vidyalaya campus since 1992. Besides catering to the needs for notebooks of our various institutions within the campus, the section takes orders on a selective basis from other institutions as well with the primary objective of providing employment to the economically backward and the physically challenged. Notebooks are priced at bare minimum.

**Ramakrishna Mission Vidyalaya Charitable Dispensary:** The Charitable Dispensary of the Vidyalaya caters to a population of around 8000 students and 800 staff members and their families besides a large number of underprivileged people residing in the surrounding areas. In addition to regular general consultation, it also offers consultation by specialists in the areas of orthopedics, neurology, pediatrics, cardiology, gynecology, diabetes, skin, asthma, dental, ENT, general surgery, etc. On an average, around 150 patients visit the dispensary for consultation every day. As part of the medical services, many free medical camps will be organised for the benefit of the underprivileged.

**Ramayana Park based on Indian epics - a project to promote Indian values:** The Ramayana Park has been set up with the aim of taking our ancestors' individual, family, social, ethical, and moral values to the general public. It is structured around the images of twenty-one important personalities of the Ramayana with their respective characteristics. The Park is an innovative and eye-catching attempt so children can have facilities for exercise and recreation, and at the same time cultivate a mind to appreciate the Ramayana's subtle power of developing character, art, and culture.

**Sarada Noon Meal Scheme:** Sri Ramakrishna Mission Vidyalaya Provides free noon meal scheme to the deserving

students on all working days of the college. The alumni and philanthropist of the institutions also support the successful implementation of the scheme.

**Sister Nivedita Anna Yojana:** Under this scheme 50 old age people those who were isolated or abandoned by their family members in near by villages of Vidyalaya are identified and food packets are being distributed at their doorsteps on all days except Sunday. This programme initiated by Vidyalaya is governed by the Department of Social Work

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## **COLLEGE RULES AND REGULATIONS**

Every student who undergoes any course of study in UG or PG or research programme should abide by the following rules and regulations laid down by the College.

### **1. Attendance**

- a) The student should be punctual to the classes and regular in attendance.
- b) For genuine reasons students can avail leave, by applying in advance in the prescribed form and must be recommended by the staff Advisor / Class Teacher. Day scholars should get their leave applications duly attested by their parents or guardians. All leave applications should be addressed to the Principal routed through the HOD and get sanctioned before availing the leave.
- c) Any student found absent without applying for leave is liable to be punished. If such absence is for a week, his name will be removed from the Attendance Register.
- d) On Duty applications should be submitted in advance.
- e) Each student has to put in a minimum attendance of 75% of the total number of working days of the college to be eligible for appearing to the Semester Examinations.



- f) Students who do not have the required percentage of attendance will not be allowed to go to the next semester.

**2. Dress**

- a) Students should attend the college with the prescribed dress code of white shirt and brown colour full pant, black belt, black shoe, and ID Card with Tag.
- b) Chemistry major students should wear lab coats or aprons while they are inside the laboratory.

**3. Daily Prayers and Weekly Bhajans**

All students should attend daily prayer, weekly Bhajans, functions, association meetings and all other activities of the college and observe order at all times.

**4. Community work**

Community work is an essential part of our college life. Every student should participate in community work inside and outside the campus.

**5. NCC / NSS / Sports**

Each UG student has to be a member of NSS or NCC or Sports and should participate in all its activities. Since it is a component of curriculum under part V, participating in the above activities, is an essential requirement for completing the under graduate degree programme.

**6. Students' progress in studies**

Students' progress will be assessed periodically by assignments, tests and seminars. The mark sheets along with student profile of each semester will be given to the students in the presence of the parents only.

**7. Organizing activities**

Students can organize association activities in their respective Departments with the approval of the Head of the Department and Principal. However, students should not organize meetings or entertainments and

collect money for any purpose in the college or hostel without the prior permission of the Principal.

**8. Submission of undertaking**

At the time of admission the parent or guardian of the student should give an undertaking that he/she has clearly understood the rules and regulations of the college and if his/her son/ward misbehaves, he/she shall abide by the disciplinary action taken by the Principal.

**9. Disciplinary action against the students**

The Principal has the right to suspend or dismiss any student at any time from the college for any one of the following reasons:

- a. Indulging in ragging, eve-teasing and any such misbehavioural activities amount to Ragging and Punishment.
- b. Indifference towards studies.
- c. Non-observance of college rules and regulations.
- d. Indiscipline in any activity amounting to anywhere in the college campus or hostel.
- e. Disrespect towards the staff and the college authorities.
- f. Non-payment of college fees and other dues.
- g. Non-submission of assignment, record note books, project reports etc., in time.
- h. Negligence of community social service activity, daily prayer, common bhajans etc.
- i. Unsatisfactory progress of scholarship holders.
- j. Irregularity in attendance.
- k. Use of mobile phones and tablet in the campus.
- L. Ours is a tobacco free campus. Hence tobacco use in any form is also prohibited.

**RAGGING**

(Activities related to Ragging and punishment details are given below)

- ▶ Teasing, Embarrassing and humiliating;

- ▶ Assaulting or Approaching with Criminal Attitude;
- ▶ Wrongfully Restraining or Confining or Causing Hurt;
- ▶ Causing Grievous Hurt, Kidnapping or Rape or Committing Unnatural Offence; and
- ▶ Causing Death or Abetting Suicide.

Now Govt. of Tamil Nadu has banned ragging in educational institution by passing Government Order.

Hence, any one indulging in ragging will be punished as follows :

1. Imprisonment upto a term of 3 years and
2. A fine upto Rs.25,000/- and
3. Student convicted for Ragging will be dismissed from the Institution and shall not be admitted to any other educational institution.

Hence, students are advised not to indulge in ragging, but to rise up totally against this evil.

## **10. Library Rules**

### **a) The Library working hours**

The Library functions on all working days from 8.30 a.m. to 5.00 p.m.

### **b) Admission to Library**

1. Books, note-books, sticks, umbrellas, boxes, bags and such other articles should be left at the entrance of the Library.
2. Silence should be strictly observed in the Library.
3. Mechanical or electronic reproduction can be made with prior permission.
4. No person shall write upon, damage or mark upon any book, manuscript or map belonging to the Library.
5. Readers are responsible for any damage done to the books belonging to the library.

They should replace them or pay the current value for such damages. If one book of a set is damaged then the whole set shall be replaced.

6. The readers shall return all books, manuscripts and maps to the staff at issue counter, before leaving the library. The students should not take any library materials outside the library.

**c) Issue of Books**

1. All the students of the SRMV college of Arts and Science are eligible to borrow books from the library.
2. Each U.G student is eligible to borrow four books from the library. Each PG student and each research scholar is eligible to borrow six books from the library and keep with them for a maximum period of 14 working days from the date of issue and on the fifteenth day the books shall be returned.
3. The book noted as reference book will not be issued as ordinary book. However, these books will be issued for over night only i.e from 5.00 p.m. of the issue day to 9.00 a.m. of the next day.
4. If a student does not return the borrowed books from the library till the end of the course, the transfer certificate will not be issued to him.

**d) Return of Books**

1. All books shall be returned on due dates.
2. The Librarian may lend books which are on special demand for short periods as may be necessary or temporarily declared as reference books.

3. Book Lending may at any time be terminated by an order of Librarian.
4. If a book is not returned to the Library within the due date, an over due charge of 50 Paise per book per day will be levied.
5. Book Lending may be renewed for a fortnight in a month subject to the following conditions.
  - ▶ The application for renewal shall reach the Librarian not less than one and not more than 6 days of the due date.
  - ▶ No other reader should have applied for the books in the mean time. If any one applied for these books, a letter will be sent to borrower concerned.
  - ▶ On every fourth renewal, the books shall be produced for inspection compulsorily.
6. A borrower, against whom any overdue or other charge is outstanding, will not be allowed to borrow books from the Library.

### **11. Laboratory Rules**

Students will be responsible for tools or apparatus placed in their charge. Any damage or loss has to be made good by the students concerned.

### **12. Payment of College fees**

All fees should be paid within the first eight working days of each semester. After which a fine of Re.1/- per working day will be levied for another 8 working days. If the fee is not paid with fine even within that eight days, the name of the defaulter will be struck off the rolls. Fees once paid will not be refunded, if the student withdraws from the course after the last date of admission.

### **13. Scholarships and fee concessions**

The following scholarships and fee concession are available for the students. Students can avail any one of the scholarships, in an academic year.

- a) Both UG & PG students are eligible for fee concessions under rule 92 of Tamil Nadu Educational rules. They should produce necessary income certificates. Fee concession application can be had after the candidate has been enrolled in the college.
- b) Residential and non-residential scholarships awarded by the Government of Tamil Nadu and Government of India to backward classes and scheduled caste are also available to deserving students.

### **CHOICE BASED CREDIT SYSTEM REGULATIONS**

The CBCS is followed in this College from the academic year 2005-2006. The objective of the choice based credit system is to promote student centered curriculum and need based, flexible scheme of learning and provide opportunity to students to earn more credits according to their capability and aspiration level. The following rules have been formulated to make the system function smoothly, with transparency and objectivity.

1. Each semester will consist of fifteen, six day weeks of actual teaching of five hours a day with ninety working days, excluding semester examination days. The day order will be followed with six day cycle.
2. Credit is the unit of weightage given to each course and the whole programme. Normally one credit is equivalent to one lecture or two hours of practical / field training per week. However, credits assigned to a course and number of teaching hours per week need not be the same.

3. Each course is designed with 1-6 credits.
4. Each course will have a course teacher. Where ever necessary, a maximum of two teachers may collaborate in teaching a course in which, a teacher who teaches the major portion of the syllabus will be the course teacher.
5. Each department will have a staff advisor to guide students in the CBCS regulations and help the students to choose courses appropriate to his aptitude or inkling.
6. The medium of instruction for all courses, except Part I – Tamil, will be English.
7. Curriculum Design for UG Programmes will have the following components.

#### **CIA (Continuous Internal Assessment) Tests for I year**

Every semester, four CIA tests and model exam for each paper are conducted.

Evaluation of Part-I, Part-II and Part-III (Core, Elective and Allied courses).

Evaluation of student's performance for the theory and practical part includes two components:

1. Internal Assessment (50% of marks for Theory and 50% of marks for Practical).
2. External Examination (50% of marks for Theory and 50% of marks for Practical).

| <b>Part</b>           | <b>Internal Marks</b> | <b>External Marks</b> | <b>Total Marks</b> |
|-----------------------|-----------------------|-----------------------|--------------------|
| I / II / III (Theory) | 50                    | 50                    | 100                |
| III (Practical)       | 50                    | 50                    | 100                |

### **CIA (Continuous Internal Assessment) Tests for II & III year**

Every semester, two CIA tests for each paper are conducted.

The ratio of internal and external break-up and the minimum marks to pass is given below in detail.

Evaluation of Part-I, Part-II and Part-III (Core, Elective and Allied courses).

Evaluation of student's performance for the theory and practical part includes two components:

1. Internal Assessment (25% of marks for Theory and 40% of marks for Practical).
2. External Examination (75% of marks for Theory and 60% of marks for Practical).

| <b>Part</b>           | <b>Internal Marks</b> | <b>External Marks</b> | <b>Total Marks</b> |
|-----------------------|-----------------------|-----------------------|--------------------|
| I / II / III (Theory) | 25                    | 75                    | 100                |
| III (Practical)       | 40                    | 60                    | 100                |

- ◆ Again the internal assessment has two components:
  - A. Continuous Internal Assessment (CIA) Tests.
  - B. Other internal components.

#### **For UG Programme:**

##### **A. CIA Tests**

|              |                |   |                  |
|--------------|----------------|---|------------------|
| 1.           | CIA test-I     | First unit                              | 20 marks         |
| 2.           | CIA test-II    | 2 <sup>nd</sup> & 3 <sup>rd</sup> units | 45 marks         |
| 3.           | CIA test - III | All units                               | 75 marks         |
| <b>Total</b> |                |   | <b>140 marks</b> |

**This 140 marks are converted into a maximum of 70 marks (A).**

##### **B. Other internal components**

1. Assignment                      20 Marks
2. Attendance                      10 Marks

**Total                                      30 Marks**



**Grand total is 70+30 (A+B) = 100 Marks. The marks obtained out of 100 marks are converted into a maximum of 25 marks (i.e. 100/4)**

| Part | Internal Marks | External Marks | Total Marks |
|------|----------------|----------------|-------------|
| IV   | -              | 75 / 50        | 75 / 50     |
| V    | 25             | 25             | 50          |

- ◆ Part IV - Environmental Studies (Online Examination), Value Education – each course maximum of 75 marks and NME courses – maximum of 50 marks (external component only).
- ◆ Part V - Online Examinations: Extension Activities (NCC/NSS/SPORTS): maximum 50 marks – internal (25 Marks) and external (25 Marks)

**For PG Programme:**

**A. CIA Tests for Core and Elective Courses**

|              |              |               |                  |
|--------------|--------------|---------------|------------------|
| 1.           | CIA test- I  | First 3 Units | 45 marks         |
| 2.           | CIA test- II | All 5 Units   | 75 marks         |
| <b>Total</b> |              |               | <b>120 marks</b> |

**This 120 marks are converted into a maximum of 60 marks.**

**B. Other internal components**

|               |                 |
|---------------|-----------------|
| 1. Assignment | 15 Marks        |
| 2. Seminar    | 15 Marks        |
| 3. Attendance | 10 Marks        |
| <b>Total</b>  | <b>40 Marks</b> |

**Grand total is 60+40 (A+B) = 100 Marks. The marks obtained out of 100 marks are converted into a maximum of 25 marks (i.e 100/4).**

**Assignment / Seminar:**

One Assignment / Seminar for each paper must be submitted / presented by a student in each semester. The marks allotted to this component will be awarded based on the performance of the candidate. CIA marks for practical are awarded based on the performance of students in CIA practical test, neat maintenance of observation notebook & regularity and attendance.

**i) CIA practical test:**

For each practical, students will have one model practical examination. The marks obtained in the examination will be appropriately converted into marks for the CIA component of the practical.

**ii) Observation notebook maintenance & regularity:**

The marks allotted for observation notebook maintenance & regularity is based on the performance of students in writing procedure, accuracy of the results, regularity in attending practical class, which will be accounted based on the attendance maintained separately for practical class, and punctuality in the submission of observation notebook.

**iii) Marks for Attendance (common for both Theory & Practical):**

Every student should earn a minimum attendance of 75% to become eligible to appear for End-of-Semester examinations. The 10 marks allotted to this components under CIA of theory and practical will be awarded as given hereunder.

| <b>Percentage of General Attendance</b> | <b>Marks awarded</b> |
|---|----------------------|
| 95 - 100                                | 10                   |
| 90 - 94.99                              | 8                    |
| 85 - 89.99                              | 6                    |
| 80 - 84.99                              | 4                    |
| 75 - 79.99                              | 3                    |
| 70 - 74.99                              | 2                    |
| 65 - 69.99                              | 1                    |
| <=64.99                                 | 0                    |

## **CRITERIA FOR PASSING**

### **UG Programmes:**

Passing Minimum for a course is 40% of the Maximum (Internal and External)

### **PG Programmes:**

Passing Minimum for a course is 50% of the Maximum (Internal and External)

### **Evaluation of Co-curricular Activities:**

#### **NCC/NSS/Sports**

Extension activities form an important component under part-V of the curriculum. Each student has to enroll himself either in NCC or in NSS or in Sports and successful completion of any one of the above activities is an essential requirement for the completion of the degree programme. The above activities will be conducted during first and second year of the UG programme.

The above activities are conducted after the regular class hours. This component carries one credit and maximum of 50 marks will be awarded in the evaluation on the basis of:

- (a) Written Examination.
- (b) Participation in NCC / NSS/ Sports activities.
- (c) Performance (rated on the basis of medals / prizes / certificates).
- (d) Leadership qualities.

### **Evaluation of Extension Activities:**

The student's performance will be examined by the Staff-in charge of the extension activities viz. National Cadet Corps (NCC), National Service Scheme (NSS) and Sports along with

the head of the respective Department on the following parameters. The marks statements shall be sent to the Controller of Examinations before the commencement of the fourth semester examinations.

Total Marks – 50 (CIA only) which will be assessed as follows:

20% = 10 Marks for regularity of attendance.

60% = 30 marks for active participation in classes / camps / games / special camps / representation in College / District / State / University activities.

10% = 5 marks for awards / certificates / prizes.

10% = 5 marks for other social components such as Blood Donation, Fine Arts etc.

#### **Provision for improvement**

There is a provision for improvement.

#### **Allotment of credit points to each part as follows:**

##### **CBCS for UG**

| <b>Components</b>  | <b>UG Programmes offering Languages for</b> |                       |
|--|---|-----------------------|
|  | <b>Two Semesters</b>                        | <b>Four Semesters</b> |
| PART I :Tamil / Hindi  | 6   | 12                    |
| PART II : English  | 6   | 12                    |
| PART III :<br>Core Courses, Allied Courses,<br>Elective Courses, Practicals and<br>Project | 119-125                                     | 107-113               |

| Components   | UG Programmes offering Languages for |                |
|--|--------------------------------------|----------------|
|  | Two Semesters                        | Four Semesters |
| PART IV :<br>Basic Tamil / Advanced Tamil / Non-major Electives, Environmental Studies and Value Education | 8                                    | 8              |
| PART V :<br>Co-curricular activities (NSS / NCC /SPORTS)   | 1                                    | 1              |
| <b>Total Credits</b>   | <b>140-146</b>                       | <b>140-146</b> |

**Note:**

1. Distribution of marks between theory and internal assessment 50:50
2. Practical Internal: External = 50:50
3. There is a passing minimum for internal and external.
4. Project Report Presentation: viva-voce = 50:50

**CBCS for PG**

| Components   | Four Semesters | Six Semesters |
|--|----------------|---------------|
| Core Courses, Elective Courses, Practicals and Project | 90 Credits     | 140 Credits   |

**Note:**

1. Each course carries an internal component
2. There is a passing minimum for internal and external components
3. Theory - Internal : External : 50:50
4. Practical – Internal : External : 50:50
5. Project Report - Viva-Voce : 50:50

Components of Curriculum and particulars of Choice Based Credit System applicable to the students admitted during the academic year 2008 – 2009 and onwards in Under Graduate and Post Graduate programmes, as prescribed by Tamil Nadu State Council for Higher Education (TANSCHÉ) and Bharathiar University.

Outcome based education system is applicable to the students admitted during the academic year 2018-2019 and onwards in Under Graduate and Post Graduate programmes as prescribed by University Grants Commission (UGC), Tamil Nadu State Council for Higher Education (TANSCHÉ) and Bharathiar University.

### **EXTRA CREDIT COURSES**

The Internal Quality Assurance Cell of the college recommends the undergraduate students to earn extra credits through their academic and non-academic activities.

### **I ACADEMIC COURSES**

- a) **Open Book Examination Courses:** The second and third year undergraduate students have the options to choose one course per semester from the other Departments and do self study and write examinations. The students are permitted to write examination with open book system. The students who pass in the courses concerned will be added in the mark statement as well as in the consolidated mark statement and calculated as extra credits.
- b) **Self study extra credit elective courses:** Apart from the regular courses included in the syllabi there are other courses entitled as "Self study extra credit elective courses" on various identified, need based and skill oriented areas offered from the academic year 2018-19 onwards.

- c) Students can gain 2 credits by completing an NPTEL offer online course.
- d) Students can gain 2 credits by completing an Ardhavidya, Residential courses and Internship module.

## II NON-ACADEMIC COURSES

- a. **Clean Indian and Health India:** Under this programme, undergraduate students will take-up the cleaning and maintaining work in the nearby Temples, Hospitals, Schools and Public premises and the same will be duly evaluated for 2 credits.
- b. **Literacy Movement programme:** Classes for the illiterate public and coaching classes for the school students coming under slow learners category will be conducted. Undergraduate students can opt this programme and earn 2 credits through due evaluation after the successful completion of 60 hours in this task.

## BEST PRACTICES

- a. **Visiting faculty programme:** The recently initiated visiting faculty programme provides a different learning environment to the students. Experienced faculty members from various higher educational institutions appointed under this scheme share their knowledge and experience to enrich the students knowledge and confidence.
- b. **Intra departmental Elective:** The college offers intra departmental elective courses during the forth semester at Under Graduate level. This allows the students for their horizontal mobility to various departments and in enrolling the course of his interest based on certain pre defined conditions.
- c. **Teaching Learning Evaluation:** As a part of Best Practices in Teaching-Learning and Evaluation, all the Departments of our College conduct various programmes through Team Teaching, Peer

Tutoring and Activity Based Learning to encourage participatory learning.

- d. **On-line Certificate Courses:** Our college encourages the students to register MOOC and Swayam online courses. So far, more than 1370 students have completed certificate courses through Massive Open Online Courses (MOOC) system.
- e. **Scholarship and Financial Supports:** Various scholarships have been awarded to our students with the support of foundations such as: Kalki Krishna moorthi foundation, Sitaram Jindal Foundation and Shanthy Social services etc.

## **EXAMINATION RULES & REGULATION**

### **Pattern of Examinations**

The college follows semester pattern of examinations. Each academic year consists of two semesters and each semester ends, with the semester examination, on completion of 90 working days.

- i). A student should have a minimum of 75% attendance to be eligible to write the examinations.
- ii). A student with 65% attendance will be permitted to appear for semester examinations, for genuine reasons and on payment of the condonation fee.
- iii). A candidate who has secured less than 65% but 55% and above attendance in any semester has to compensate the shortage in attendance in the subsequent semester besides, earning the required percentage of attendance in that semester and appear for both semester papers together at the end of the latter semester.
- iv). A candidate who has secured less than 55% of attendance in any semester will not be permitted to appear for the regular examinations and to continue the



study in the subsequent semester. He has to rejoin the semester in which the attendance is less than 55%.

- v). A candidate who has secured less than 65% of attendance in the final semester has to compensate his attendance shortage in a manner as decided by the concerned head of the department after rejoining the same course.

All Undergraduate programmes and MCA programme consist of 6 semesters and all Post-Graduate programmes consist of 4 semesters.

### **Supplementary Tests**

If a student represented the college by participating in NCC, NSS and SPORTS activities during CIA tests or if any one failed to appear for CIA tests due to genuine reasons, retest may be conducted on due representation to the Principal. On no other ground re-test will be conducted.

### **Improvement**

A student who passes a paper in the first attempt can reappear for the same paper in the succeeding End-of-Semester Examination only, for improving this. Re-appearance for improvement is allowed for theory courses of all semesters, except for the final semester courses. Revised mark statement will be issued after withdrawing the previous one, if the marks obtained in improvement are higher than the marks awarded earlier. When there is no improvement, there shall not be any change in the original marks already awarded. The improved marks shall be considered for classification but not for ranking.

#### **1. Re-appearance**

A student can appear for external arrears in all semesters but he can write the odd semester internal arrears only in the odd semesters and the even semester internal arrears only in the even semesters except for the final semester.

## 2. Retotalling and Revaluation

Retotalling and Revaluation are permitted for UG upto V Semester and retotalling is permitted for PG students with certain well defined scopes and rules.

For every semester, a notification will be issued regarding the payment of semester examination fees. The students will be permitted to pay external examination fees with fine, if they pay after prescribed date, the examination fees will not be refunded under any circumstance. No fee is collected for internal examination.

### Question Paper Pattern: Part-I, Part-II and Part-III Core Courses / Allied Courses and Elective Courses

The question paper pattern and coverage of syllabus for each of the internal (CIA) and external (semester) examinations are as detailed below:

#### **CIA-I TEST – I YEAR**

(FIRST FOUR UNITS)

Time : Two hours

Max. Marks : 45

**Part – A                      No Choice                      (2 × 5 = 10 Marks)**

(Short answer type) (Two questions from each unit)

**Part – B (Inbuilt Choice, i.e, either or type) (1 × 10 = 10 Marks)**

(Medium Answer / Paragraph type questions)

(1 question from each unit)

#### **CIA TEST – I**

(FIRST THREE UNITS)

Time : Two hours

Max. Marks : 45

**Part – A                      No Choice                      (5 × 2 = 10 Marks)**

(Short answer type) (One question from the first unit,  
2 questions from the second unit and  
2 questions from the third unit)

**Part – B (Inbuilt Choice, i.e, either or type)** ( $3 \times 5 = 15$  Marks)  
(Medium Answer / Paragraph type questions)  
(2 questions from each unit)

**Part – C Answer any Two out of three** ( $2 \times 10 = 20$  Marks)  
(Long Answer / Essay type questions)  
(1 question from each unit)

**CIA TEST- II & SEMESTER EXAMINATIONS**

(FIVE UNITS)

Time : Three hours

Max. Marks : 75

**Part – A No Choice** ( $10 \times 2 = 20$  Marks)  
(Short Answer type)  
(2 questions from each unit)

**Part – B (Inbuilt Choice, i.e, either or type)** ( $5 \times 5 = 25$  Marks)  
(Medium Answer / Paragraph type questions)  
(2 questions from each unit)

**Part – C Answer any Three out of five** ( $3 \times 10 = 30$  Marks)  
(Long Answer / Essay type questions)  
(1 question from each unit)

**For Part – IV Courses**  
**(1–Environmental Studies, 2–Value Education and**  
**3–Non–Major Electives)**

**Semester Examinations – 75 Marks**

**1) Environmental Studies** : All Units

**Question Paper Pattern**

Online Examination ( $75 \times 1 = 75$  Marks) 15 questions from each unit.

**2) Value Education**

: All Units

Time : Three hours

Max. Marks : 75

**Question Paper Pattern**Part – A ( $10 \times 2 = 20$  Marks) No ChoicePart – B ( $5 \times 5 = 25$  Marks) Five out of Eight QuestionsPart – C ( $3 \times 10 = 30$  Marks) Three out of Five Questions**Semester Examinations – 50 Marks****3) Non-Major Electives**

: All Units

Time : Two hours

Max. Marks : 50

**Question Paper Pattern**Part – A ( $5 \times 2 = 10$  Marks) No ChoicePart – B ( $5 \times 8 = 40$  Marks) Five out of Eight Questions**Internal Quality Assurance Cell (IQAC)**

This cell ensures the quality of performance of different activities, headed by the Principal and Coordinated by a Coordinator. The cell will be guided and monitored by a quality assurance committee constituted as per the norms suggested by the NAAC.

**Grievance Cell and Examination Committee**

There is a Grievance Cell as well as an Examination Committee in the college. The students may represent their grievances in writing to the Coordinator of Grievance Cell. The cell will forward the grievances other than examination related, to the grievance committee and examination related grievances to the examination committee. Both these committees will be chaired by Principal.

**Research and Faculty Enrichment Council (RFEC)**

This council was constituted for the purpose of guiding young teaching staff in formulation of proposals and identifying the sources of funding and publishing research outcomes.

### **Career Guidance and Placement Cell (CGP Cell)**

This cell will extend the guidance and placement service to all the students.

### **Curriculum Development Cell (CDC)**

CDC coordinates various activities with regard to designing and restructuring the curriculum of various programmes offered by different Departments of the college.

### **Guidance and Counselling Cell**

Class teacher serves as a mentor to monitor the academic, personal and psycho-social activities of the students. Any unsolved issue at the mentor level is brought to the attention of the respective head of the Department, who refers the student concerned to the Guidance and Counselling Cell for necessary assistance.

### **Literary Club**

It organises various literary programmes and competitions at regional and state level, in order to encourage the students to participate at various inter and intra college level contests being conducted by regional / state / national institutions.

### **Social and Environment Sensitization Club**

The club plays a vital role in sensitizing the students and the community towards environmental protection. It organizes various programmes like street plays, meetings, photo exhibitions, documentary film shows, discussions and competitions to create awareness on eco-consciousness among the public.

### **Fine Arts club**

The club encourages the students to perform on the themes of patriotic, religious and historical events, so as to instill the values, and our culture in our students. Their performance would be staged at various functions of our college.

### **Science Forum**

The Physics and Chemistry Departments have a Science Forum to provide opportunities with better exposure to the students making them to understand science concepts and conduct events on selective occasions (Science Day).

### **Students' Council**

The Council organizes various student activities and also extends support to organize extension activities conducted by the college. The common functions like student association meetings, students' expo, blood donation camps and annual day are organized by the students' council. The student representative elected from each class becomes the member of the students' council.

### **Institution's Innovation Council (IIC)**

Our Institution has registered an Institution Innovation Council with MHRD to promote innovation in the institution through multitudinous modes leading to an innovation promotion eco-system in the campus.

### **Intellectual Property Rights Cell (IPR)**

Our Institution has an Intellectual Property Rights Cell (IPR). It provides a basic knowledge of geographical indication, IPR, patent concepts and procedure of filling the patents at national and international level.

### **INNOVATIVE PRACTICES**

- a. **CA Foundation Course:** To facilitate Advance Learners in commerce, CA foundation classes are conducted by experts of commerce, economics and mathematics in order to prepare them to appear for CA Foundation Entrance Examination.
- b. **Soft Skill Development:** Students organize "Soft skill Development Programme" for the students of their own department in order to develop interpersonal skills, social skills, communication skills, attitudes and career

attributes by conducting events such as News Bulletin, Who Am I, News and Views and Technical Quiz.

- c. **Accounting Technician Course:** The course is conducted by Chartered Accountants of Institute of Chartered Accountants of India, Coimbatore chapter to guide, equip and prepare students to undergo internship training in the auditor's office.
- d. **Residential Camp:** Five day residential program is being conducted for II year B.Sc(CS),BCA, B.Sc(IT) student on "Internet of Things" by company Professional in order to complement regular curriculum with additional contents and activities which will promote students' learning strategies, working responsibilities, social skills and self confidence.
- e. **Internship Training:** The College facilitates the final year students of its Un-Aided wing to undertake various internship programmes to enrich their knowledge and increase employment opportunities.
- f. **Certificate Courses:** The college provides avenues to undertake various certificate courses such as Mobile Services, Plumping and Wiring through Ramakrishna Mission Vidyalaya industrial Training Institute to enhance technical skills among students.
- g. **Communication Class:** The college initiated a "Basic English Course" to facilitate the students to develop their proficiency in the English Communication.
- h. **Redington Smart Learning Center:** The Redington Placement Training programme commenced in the year 2016, provides training to the final year UG students to improve their communication skills, Group discussion ability and interview techniques to increase their employment opportunities.

- i. **Digital Library:** Through Digital Library facility, faculty members and students can access all the digital journal and books related to their subjects. Each and every user is provided with a password to utilize these facilities. All the deliberations and subject contents discussed in the Edu-Hub Digital Learning Centre of our library are uploaded in the institutional deposit for future use.
- j. **KIOSK:** KIOSK Facility provides access to the students to view their Profile, Attendance and the availability of books required in the library stock. The student can update their profile with their academic and other achievements.
- k. **PGDCA:** The College offers PGDCA as a dual programme from the academic year 2017-18 onwards to the PG Students.
- l. **ARIC LAB:** Sri Ramakrishna Mission Vidyalyaya College of Arts and Science has established a “SRMV Advanced Research Instrumentation Centre” with the financial assistance of DST under DST-FIST scheme and the management in the month of August, 2016. It provides advanced research facilities to fulfill the demands of scientific researches and industries. This modernized testing and calibration facilities along with consultancy services help the faculty, research scholars, students and research and development organisations to go for the research publications with valid and reliable results.
- m. **Free service camp:** After the completion of Internship training the students of B.Voc automobiles and ABT Maruti limited, Coimbatore jointly organise a “Free service camp for Maruti cars” at our college as an academic extension activity.





## TEACHING STAFF (AIDED)

| S. No.                           | Name of the Staff  | Designation                  |
|----------------------------------|--|------------------------------|
| 1                                | Dr. R. Thangavel, M.Sc., M.Tech., M.Phil., Ph.D.                   | Principal                    |
| <b>DEPARTMENT OF TAMIL</b>       |  |                              |
| 2                                | Dr. N. Shunmugom, M.A., M.Phil., Ph.D.,<br>Dip in Linguistics      | Associate Professor<br>& HOD |
| 3                                | Dr. R. Anand, M.A., M.A (Yoga), Ph.D., NET, SET.                   | Assistant Professor          |
| <b>DEPARTMENT OF ENGLISH</b>     |  |                              |
| 4                                | Dr. R. Chandrasekar, M.A., M.Phil., B.Ed., PGCTE., Ph.D.           | Associate Professor<br>& HOD |
| 5                                | Dr. V. Neelakandan, M.A., M.Phil., B.Ed., Ph.D.                    | Associate Professor          |
| 6                                | Sri. U. Arun Bharath, M.A., M.Phil.                                | Assistant Professor          |
| 7                                | Sri. K. Mahalingam, M.A., M.Phil.                                  | Assistant Professor          |
| 8                                | Sri. M. Rajiv Gandhi, M.A., M.Phil., B.Ed., SET                    | Assistant Professor          |
| <b>DEPARTMENT OF COOPERATION</b> |  |                              |
| 9                                | Dr. C. Vellaichamy, M.Com., MBA., Ph.D.                            | Associate Professor<br>& HOD |
| 10                               | Dr. X. Lourdes Xavier Wilson, M.A., MBA., M.Phil., Ph.D.           | Associate Professor          |
| 11                               | Dr. G. Thanikacchalam, M.A., M.Phil., Ph.D., PGDCA, PGDFM,<br>DCHI | Assistant Professor          |
| 12                               | Dr. S. Velanganni, M.A., M.BA, M.Phil., Ph.D., PGDCA.              | Assistant Professor          |
| 13                               | Dr. P. Velusamy, M.A., M.Com, M.Phil., Ph.D.,                      | Assistant Professor          |
| 14                               | Dr. R. Vasakarajan, M.A., M.Phil., M.B.A., DBFM, CCCA, SET, Ph.D.  | Assistant Professor          |
| 15                               | Dr. R. Mayilsamy, M.A., Ph.D., SLET                                | Assistant Professor          |
| 16                               | Dr. S. Maheshkannan, M.Com., MBA., M.Phil., Ph.D.                  | Assistant Professor          |
| <b>DEPARTMENT OF SOCIAL WORK</b> |  |                              |
| 17                               | Dr. K. Thirumalaisamy, M.A., M.Phil., Ph.D.                        | Assistant Professor<br>& HOD |
| 18                               | Dr. J.B. Chandrasekar, M.A., GDSW(Sin), MBA., M.Phil., Ph.D.       | Assistant Professor          |

| S. No.                           | Name of the Staff   | Designation  |
|----------------------------------|---|--|
| 19                               | Dr. C. Elanchelivan, MSW., M.Phil., Ph.D.                 | Assistant Professor                                    |
| 20                               | Dr. A. Jayaraman, M.S.W., M.Phil., Ph.D.                  | Assistant Professor                                    |
| 21                               | Dr. N. Sakthivel, M.S.W., M.Phil., SET, Ph.D.             | Assistant Professor                                    |
| 22                               | Dr. S. Kalaiselvan, M.A., B.Ed., M.S.W., Ph.D.            | Assistant Professor                                    |
| <b>DEPARTMENT OF MATHEMATICS</b> |   |  |
| 23                               | Dr. K. Sathiyathan, M.Sc., M.Phil., PGDCA., Ph.D.         | Associate Professor<br>& HOD                           |
| 24                               | Dr. K. Kanagarajan, M.Sc., M.Phil., PGDCA., PGDOR., Ph.D. | Assistant Professor                                    |
| 25                               | Dr. T. Nandha Gopal, M.Sc., M.Phil., Ph.D.                | Assistant Professor                                    |
| 26                               | Dr. T. Jayakumar, M.Sc., M.Phil., Ph.D.                   | Assistant Professor                                    |
| 27                               | Dr. A. K. Abdul Hakeem, M.Sc., B.Ed., M.Phil., Ph.D.      | Assistant Professor                                    |
| 28                               | Dr. S. Muthukumar, M.Sc., M.Phil., Ph.D.                  | Assistant Professor                                    |
| 29                               | Dr. R. Sathish Kumar, M.Sc., M.Phil., Ph.D.               | Assistant Professor                                    |
| 30                               | Dr. S. Santhoshkumar, M.Sc., MBA., Ph.D., PGDCA           | Assistant Professor                                    |
| 31                               | Dr. M. Akilesh, M.Sc., M.Phil., PGDCA., Ph.D., SET        | Assistant Professor                                    |
| <b>DEPARTMENT OF PHYSICS</b>     |   |  |
| 32                               | Dr. J. Chandrasekaran, M.Sc., PGDCA., Ph.D.               | Associate Professor<br>& HOD                           |
| 33                               | Dr. M. Sethu Raman, M.Sc., M.Phil., Ph.D.                 | Associate Professor                                    |
| 34                               | Dr. M. Ramamurthy, M.Sc., B.Ed., M.Phil., Ph.D.           | Associate Professor<br>& Controller of<br>Examinations |
| 35                               | Dr. R. Jayaprakash, M.Sc., Ph.D.                          | Associate Professor                                    |
| 36                               | Dr. R. Bharathi Kannan, M.Sc., M.Phil., PGDCA., Ph.D.     | Associate Professor                                    |
| 37                               | Dr. K. Sathish Kumar, M.Sc., M.Phil., Ph.D.               | Assistant Professor                                    |
| 38                               | Dr. S. Ramanathan, M.Sc., M.Phil., Ph.D.                  | Assistant Professor                                    |
| 39                               | Dr. C. Mahendran, M.Sc., M.Phil., Ph.D.                   | Assistant Professor                                    |
| 40                               | Dr. D. Sridher, M.Sc., M.Phil., B.Ed., PGDCA., Ph.D.      | Assistant Professor                                    |

| S. No.                                | Name of the Staff  | Designation                       |
|---------------------------------------|--|-----------------------------------|
| 41                                    | Dr. R. Suresh, M.Sc., M.Phil., Ph.D.   | Assistant Professor               |
| 42                                    | Dr. P. Jayamurugan, Msc., B.Ed., M.Phil., Ph.D., M.A.(Yoga).   | Assistant Professor               |
| <b>DEPARTMENT OF ELECTRONICS</b>      |  |                                   |
| 43                                    | Dr. P. Thirunavukkarasu, M.Sc., M.Phil., Ph.D., PGDCA  | Associate Professor<br>& HOD      |
| 44                                    | Dr. K. Shanmugasundaram, M.Sc., M.Phil., PGDCA., Ph.D.   | Assistant Professor               |
| 45                                    | Dr. K. Dhanakodi M.Sc., M.Phil., Ph.D.   | Assistant Professor               |
| <b>DEPARTMENT OF COMPUTER SCIENCE</b> |  |                                   |
| 46                                    | Dr. A. V. Ramani, M.Sc., M.Phil., B.Ed., Ph.D.   | Associate Professor<br>& HOD      |
| 47                                    | Dr. S. Kumaravel, M. Sc., M.Phil., PGDCA., CSM., PGDFM., MBA., M.A. (Yoga), Dip.ACU., M.Phil.(Mgt.), Ph.D.(CS) | Associate Professor               |
| 48                                    | Dr. M. Ravichandran, M.Sc., M.Phil., PGDCA., M.Phil., Ph.D.  | Associate Professor               |
| 49                                    | Dr. R. Kannan, M.C.A., M.Phil., Ph.D.  | Associate Professor               |
| <b>DEPARTMENT OF CHEMISTRY</b>        |  |                                   |
| 50                                    | Dr. M. Sekar, M.Sc., M.Phil., PGDCA., Ph.D.  | Associate Professor<br>& HOD      |
| 51                                    | Dr. A. Muthusamy, M.Sc., M.Phil., M.Ed., Ph.D.   | Assistant Professor               |
| 52                                    | Dr. I. Easwaramoorthy, M.Sc., M.Phil., Ph.D.   | Assistant Professor               |
| 53                                    | Dr. G. Raja, M.Sc., Ph.D.  | Assistant Professor               |
| 54                                    | Dr. A. Muruges, M.Sc., M.Phil., Ph.D.  | Assistant Professor               |
| 55                                    | Dr. E. Selvakumar, M.Sc., M.Phil., B.Ed., Ph.D.  | Assistant Professor               |
| <b>LIBRARY</b>                        |  |                                   |
| 56                                    | Dr. R. Jayabal, M.Com., MLIS., Ph.D(LIS)   | Librarian (S.G.)                  |
| <b>PHYSICAL EDUCATION</b>             |  |                                   |
| 57                                    | Dr. S. Rameshkumar, M.P.Ed., M.Phil., Ph.D.  | Director of Physical<br>Education |

## TEACHING STAFF (UN-AIDED)

| S. No.  | Name of the Staff   | Designation                    |
|---|---|--------------------------------|
| 1   | Dr. R. Sridhar, M.Sc., M.C.A., M.Phil., Ph.D                  | Director (Unaided) & Head      |
| 2   | Dr. K. Kandappan, M.A., M.Phil., D.L.L., DCHI., Ph.D.         | Dean, Student Support Services |
| <b>DEPARTMENT OF COMPUTER SCIENCE</b>                   |   |                                |
| 3   | Dr. C. R. Sakthivel, M.C.A., M.Phil., Ph.D.                   | Assistant Professor & Head     |
| 4   | Dr. N. Baskar, M.C.A., M.Phil., Ph.D.                         | Assistant Professor            |
| 5   | Dr. J. Yesudoss, M.C.A., M.Phil., Ph.D.                       | Assistant Professor            |
| 6   | Sri. K. Soundarraj, M.Sc(CS)., MCA., M.Phil.                  | Assistant Professor            |
| <b>DEPARTMENT OF COMPUTER APPLICATIONS</b>              |   |                                |
| 7   | Dr. M. Jaikumar, M.C.A., M.Phil., Ph.D.                       | Assistant Professor & Head     |
| 8   | Dr. J. M. Dayashankar, M.C.A., M.Phil. SET, Ph.D.             | Assistant Professor            |
| 9   | Dr. M. Chandran, M.C.A., M.Phil., Ph.D.SET                    | Assistant Professor            |
| 10  | Sri. M.K. Prakash, MCA., M.Phil.                              | Assistant Professor            |
| 11  | Sri. G. Ragupathy, M.Sc(IT)., M.Phil.                         | Assistant Professor            |
| 12  | Sri. S. Somasundaram, M.Sc., M.Phil.                          | Assistant Professor            |
| 13  | Sri. R. Chennappan, MCA., M.Phil.SET                          | Assistant Professor            |
| <b>DEPARTMENT OF INFORMATION TECHNOLOGY</b>             |   |                                |
| 14  | Dr. N. Kamaraj, M.C.A., M.Phil., Ph.D.                        | Assistant Professor & Head     |
| 15  | Sri. R. Ravikumar, M.C.A., M.Phil.                            | Assistant Professor            |
| 16  | Sri. S. Sivakumar, M.C.A., M.Phil.                            | Assistant Professor            |
| 17  | Sri. V. Dineshkumar, M.Sc., M.Phil.                           | Assistant Professor            |
| <b>DEPARTMENT OF COMMERCE WITH COMPUTER APPLICATION</b> |   |                                |
| 18  | Dr. P. Kuppuraj, M.Com., M.Phil., PGDCA., PGDIT., Ph.D., SET. | Assistant Professor & Head     |

| S. No.                        | Name of the Staff   | Designation                |
|-------------------------------|---|----------------------------|
| 19                            | Dr. N. Elangovan, M.Com(CA), M.Ed., M.Phil., Ph.D.        | Assistant Professor        |
| 20                            | Sri. S. Suresh kumar, M.Sc.(CS), MCA, ADCHN.              | Assistant Professor        |
| 21                            | Sri. P. Viswanathan, M.Com., B.Ed., M.Phil., PGDIT.       | Assistant Professor        |
| 22                            | Sri. V. Nandhakumar, M.Com., M.Phil., B.Ed., PGDCA.       | Assistant Professor        |
| 23                            | Sri. S. Sivakumar, M.Com., M.Phil.                        | Assistant Professor        |
| 24                            | Sri.R. Jaganath, M.Com (CA),MBA, M.Phil., PGDMM.          | Assistant Professor        |
| 25                            | Sri. C. Karthik, M.Com., M.Phil., PGDCA.                  | Assistant Professor        |
| 26                            | Sri. R. Sakthivel, M.Com., MBA., M.Phil., PGDCA.          | Assistant Professor        |
| 27                            | Sri. H. Infant Sebastian Paul, M.Com.,                    | Assistant Professor        |
| <b>DEPARTMENT OF COMMERCE</b> |   |                            |
| 28                            | Dr. A. Balagurusamy, M.Com., M.Phil., PGDCA., Ph.D.       | Assistant Professor & Head |
| 29                            | Sri. N. Gopalsamy, M.Com., M.Phil., PGDCA                 | Assistant Professor        |
| 30                            | Dr. K. Suresh, M.Com., B.Ed., M.Phil., PGDCA., Ph.D., NET | Assistant Professor        |
| 31                            | Sri. K.L. Chandramohan, M.Com. (CA), M.Phil., B.Ed.       | Assistant Professor        |
| 32                            | Sri. K. Ratheesh Kumar, M.Com., M.Phil., PGDCA., PGDIT    | Assistant Professor        |
| 33                            | Sri. M. Vadivel, M.Com., B.Ed., M.Phil.                   | Assistant Professor        |
| 34                            | Sri. S. Balamurugan, M.Com.                               | Assistant Professor        |
| 35                            | Sri. S. Ganesan, M.Com., B.Ed., M.Phil., PGDCA.           | Assistant Professor        |
| <b>DEPARTMENT OF TAMIL</b>    |   |                            |
| 36                            | Dr. T. Balamurugan, M.A., M.Phil., Ph.D., NET.            | Assistant Professor        |
| 37                            | Dr. R. Gokul, M.A., M.Phil., Ph.D., NET.                  | Assistant Professor        |
| 38                            | Dr. R. Abimanyu, M.A., M.A., B.Ed., Ph.D., SET., NET.     | Assistant Professor        |
| 39                            | Dr. R. Moorthy, M.A., M.Phil., B.Ed., Ph.D., NET.         | Assistant Professor        |
| 40                            | Sri. D. Rajakumar, M.A., M.Phil., NET                     | Assistant Professor        |
| <b>DEPARTMENT OF ENGLISH</b>  |   |                            |
| 41                            | Sri. B. Muthukumar, M.A, M.Phil.                          | Assistant Professor        |

| S. No.                                  | Name of the Staff  | Designation                    |
|---|--|--------------------------------|
| 42                                      | Dr. L. Suresh, M.A., M.Phil., Ph.D.SET                         | Assistant Professor            |
| 43                                      | Sri. A. Thiyagu, M.A., M.Phil.SET                              | Assistant Professor            |
| 44                                      | Sri. K. Mariappan, M.A., M.Phil.                               | Assistant Professor            |
| 45                                      | Sri. K. Nandhakumar, M.A., B.Ed., SET, M.Phil.                 | Assistant Professor            |
| 46                                      | Sri. N. Shanmugan, M.A., M.Phil.                               | Assistant Professor            |
| <b>DEPARTMENT OF MATHEMATICS</b>        |  |                                |
| 47                                      | Sri. S. Muthukumar, M.C.A., M.Phil., M.Sc.(Maths), B.Ed.       | Assistant Professor            |
| 48                                      | Sri. P. Yuvaraj, M.Sc., M.Phil.                                | Assistant Professor            |
| 49                                      | Sri. C. Palanisamy, M.Sc., B.Ed., D.T.Ed., M.Phil.             | Assistant Professor            |
| 50                                      | Dr. R. Nirmalkumar, M.Sc., M.Phil.,SET, Ph.D.                  | Assistant Professor            |
| <b>DEPARTMENT OF COOPERATION</b>        |  |                                |
| 51                                      | Dr. P. Karthikeyan, M.A., M.B.A., M.Phil., PGDCA., D.B.FM Ph.D | Assistant Professor            |
| 52                                      | Dr. M. Viswanathan, M.A., M.B.A., M.Phil., Ph.D.               | Assistant Professor            |
| 53                                      | Sri. P. Dineshkumar, M.Com(Co-op Mgt), M.B.A.,PGDCA.           | Assistant Professor            |
| <b>DEPARTMENT OF PHYSICS</b>            |  |                                |
| 54                                      | Dr. S. Gopi, M.Sc., Ph.D                                       | Assistant Professor            |
| <b>DEPARTMENT OF CHEMISTRY</b>          |  |                                |
| 55                                      | Dr. B. Sivasenthilkumar, M.Sc., Ph.D.                          | Assistant Professor            |
| 56                                      | Dr. V. Rajapandian, M.Sc., Ph.D.                               | DST - Inspire Faculty          |
| 57                                      | Dr. G. Ayyannan, M.Sc., B.Ed., M.Phil., Ph.D.                  | Assistant Professor            |
| 58                                      | Dr. M. Saravabhavan, M.Sc., B.Ed., M.Phil., Ph.D., M.A(Yoga).  | Assistant Professor            |
| <b>DEPARTMENT OF COMPUTER SCIENCE</b>   |  |                                |
| 59                                      | Sri. R. Balamurugan MCA., M.Phil.                              | Assistant Professor            |
| <b>DEPARTMENT OF PHYSICAL EDUCATION</b> |  |                                |
| 60                                      | Dr. G. Balasundar, M.P.Ed., M.Phil., Ph.D.                     | Director of Physical Education |

## NON-TEACHING STAFF (AIDED)

| S. No. | Name of the Staff                            | Designation                       |
|--------|--|-----------------------------------|
| 1      | Sri. K. Murugaiya                            | Superintendent                    |
| 2      | Sri. R. Sivakumaran                          | Assistant                         |
| 3      | Sri. K. Bathiran                             | Assistant                         |
| 4      | Sri. S. Easwaramurthy, D.E., M.Com., M.Phil. | Training Instructor<br>(Spl. Gr.) |
| 5      | Sri. K. Vellingiri                           | Lab Assistant (S.G.)              |
| 6      | Sri. K. Kalimuthu, M.L.I.S., M.Phil.         | Lab Assistant (S.G.)              |
| 7      | Sri. R. Jaganathan                           | Lab Assistant                     |
| 8      | Sri. N. Marimuthu, ITI                       | Lab Assistant                     |
| 9      | Sri. S. Saravanan                            | Lab Assistant                     |
| 10     | Sri. N. Kanagaraj                            | Record Clerk (S.G.)               |
| 11     | Sri. D. Ayyaswamy                            | Sweeper (Spl. Gr.)                |

## NON-TEACHING MANAGEMENT STAFF (UN-AIDED)

| S. No. | Name of the Staff                   | Designation   |
|--------|-------------------------------------|---------------|
| 1      | Sri. N. Thangavel                   | Lab Assistant |
| 2      | Sri. R. Madhan Kumar, D.T.Ed., B.A. | Lab Assistant |
| 3      | Sri. S. Sivakumar                   | Lab Assistant |
| 4      | Sri. R. Muralitharan                | Lab Assistant |
| 5      | Sri. M. Kumar                       | Lab Assistant |
| 6      | Sri. N. Ganesan                     | Lab Assistant |

| S. No. | Name of the Staff                            | Designation       |
|--------|--|-------------------|
| 7      | Sri. S. Arul Subakar, DECE                   | Lab Assistant     |
| 8      | Sri. R. Murugesan                            | Lab Assistant     |
| 9      | Sri. N. Karthikeyan, B.Com.                  | Junior Assistant  |
| 10     | Sri. A. Prakash                              | Library Assistant |
| 11     | Sri. K. Sasikumar, M.Com.                    | Library Assistant |
| 12     | Sri. D. Anandakumar                          | Library Assistant |
| 13     | Sri. K. Purusothaman, M.Sc.                  | Typist            |
| 14     | Sri. G. Santhanam                            | Typist            |
| 15     | Sri. N. Suresh                               | Office Assistant  |
| 16     | Sri. C. Dineshkumar                          | Office Assistant  |
| 17     | Sri. D. Sivakumar                            | Office Assistant  |
| 18     | Sri. D. Vasanthaprasanth, M.Com. (IB), B.Ed. | Record Clerk      |
| 19     | Sri. R. Murugadass                           | Record Clerk      |
| 20     | Sri. R. Mahesh Kumar, B.Com.                 | Clerk             |
| 21     | Sri. S. Sankar Ganesh, DMME                  | Clerk             |
| 22     | Sri. M. Duke Balu, B.Sc., M.L.I.S.           | Asst. Librarian   |
| 23     | Sri. R. Rajagopal, D.E.C.E.                  | Programmer        |
| 24     | Sri. M. Mohanraj, DIT                        | Programmer        |
| 25     | Sri. V. Bharathi, DIT                        | Programmer        |
| 26     | Sri. P. Prabhu                               | Marker            |
| 27     | Sri. M. Kalaiarasan                          | Office Assistant  |



| S. No. | Name of the Staff | Designation       |
|--------|-------------------|-------------------|
| 28     | Sri. D. Parthiban | Library Assistant |

### **DDU KAUSHAL KENDRA STAFF**

| S. No. | Name of the Staff                                   | Designation  |
|--------|---|--|
| 1      | Sri. P. Surendar, M.E.                              | Assistant Professor of Production Technology (Tool & Die)            |
| 2      | Sri. K. K. Hariharasudhan, M.E.                     | Assistant Professor of Technology in Electrical & Electronic Devices |
| 3      | Sri. M. Hariharan, M.E.                             | Assistant Professor of Automobiles                                   |
| 4      | Sri. G. Muralikannan, DME.                          | Technical Assistant  |
| 5      | Sri. A. Rathna, MA., M.Phil., B.Ed.                 | Assistant Professor of Tamil   |
| 6      | Sri. M. Arun Prasath, M.E                           | Assistant Professor of Production Technology (Tool & Die)            |
| 7      | Sri. R. Swamy, M.E                                  | Assistant Professor of Automobiles                                   |
| 8      | Sri. M. Sivabalan, M.Sc., M.Phil, B.Ed., PGDCA, SET | Assistant Professor of Mathematics                                   |
| 9      | Sri. P. Rajavel, MSW., M.Phil                       | Multi Tasking Staff  |

### **SANITORS**

1. C. Thangamani
2. R. Susila
3. V. Maragatham
4. V. Kavitha
5. R. Malliga
6. P. Parvathi
7. M. Koushalya

## TENTATIVE ACADEMIC CALENDAR 2019-2020

ODD semester begins on 3<sup>rd</sup> August 2020 and  
ends on 3<sup>rd</sup> December 2020

| WORKING DAYS    | HOLIDAYS  |                      |
|-----------------|-----------|----------------------|
| Aug 22          | Aug 1     | Bakridh              |
| Sep 26          | Aug 11    | Sri Krishna Jayanthi |
| Oct 18          | Aug 15    | Independence Day     |
| Nov 21          | Aug 22    | Vinayagar Chadhurthi |
| Dec 3           | Aug 30    | Moharam              |
|                 | Oct 2     | Gandhi Jayanthi      |
|                 | Oct 18-26 | Pooja Holidays       |
|                 | Oct 30    | Mil-adi-nabi         |
|                 | Nov 14    | Deepavali            |
| <b>Total 90</b> |           |                      |

Unit Test I            -            10.09.2020

Unit Test II           -            30.09.2020

Unit Test III         -            10.10.2020

Unit Test IV         -            10.11.2020

Model Exam         -

Last date for paying semester fees & Exam fees without fine    : **25.08.2020**

Last date for paying odd semester fees & Exam fees with fine    : **08.09.2020**

Odd semester exams begin on    : **16.11.2020**

## TENTATIVE ACADEMIC CALENDAR 2019-2020

EVEN semester begins on 2<sup>nd</sup> December 2020 and  
ends on 12<sup>th</sup> April 2021

| WORKING DAYS    | HOLIDAYS  |                                      |
|-----------------|-----------|--------------------------------------|
| Jan 17          | Dec 25    | X-mas                                |
| Feb 20          | Jan 13-17 | Pongal Holidays                      |
| Mar 23          | Jan 26    | Republic day                         |
| Apr 19          | Apr 2     | Good Friday                          |
| May 11          | Apr 13    | Telugu New Year                      |
|                 | Apr 14    | Tamil New Year,<br>Ambedkar Birthday |
|                 | Apr 25    | Mahavir Jayanthi                     |
| <b>Total 90</b> |           |                                      |

Unit Test I - 29.01.2021

Unit Test II - 19.02.2021

Unit Test III - 16.03.2021

Unit Test IV - 05.04.2021

Model Exam - 10.05.2021

Last date for paying semester fees & Exam fees without fine : **19.01.2021**

Last date for paying even semester fees & Exam fees with fine : **02.02.2021**

Even semester exams begin on : **26.05.2021**

## CALENDER 2020-2021

| Date | Day       | AUGUST 2020                         | Day Order | No.of Working Days |
|------|-----------|-------------------------------------|-----------|--------------------|
| 1    | Saturday  | BAKRID HOLIDAY                      |           |                    |
| 2    | Sunday    | HOLIDAY                             |           |                    |
| 3    | Monday    | Online Class Started                | I         | 1                  |
| 4    | Tuesday   |                                     | II        | 2                  |
| 5    | Wednesday |                                     | III       | 3                  |
| 6    | Thursday  |                                     | IV        | 4                  |
| 7    | Friday    |                                     | V         | 5                  |
| 8    | Saturday  |                                     | VI        | 6                  |
| 9    | Sunday    | HOLIDAY                             |           |                    |
| 10   | Monday    |                                     | I         | 7                  |
| 11   | Tuesday   | SRI KRISHNA JAYANTHI - HOILDAY      |           |                    |
| 12   | Wednesday |                                     | II        | 8                  |
| 13   | Thursday  |                                     | III       | 9                  |
| 14   | Friday    |                                     | IV        | 10                 |
| 15   | Saturday  | INDEPENDENCE HOLIDAY                |           |                    |
| 16   | Sunday    | HOLIDAY                             |           |                    |
| 17   | Monday    |                                     | V         | 11                 |
| 18   | Tuesday   |                                     | VI        | 12                 |
| 19   | Wednesday | Online Class – I UG                 | I         | 13                 |
| 20   | Thursday  |                                     | II        | 14                 |
| 21   | Friday    |                                     | III       | 15                 |
| 22   | Saturday  | VINAYAGAR CHARURTHI - HOLIDAY       |           |                    |
| 23   | Sunday    | HOLIDAY                             |           |                    |
| 24   | Monday    |                                     | IV        | 16                 |
| 25   | Tuesday   |                                     | V         | 17                 |
| 26   | Wednesday |                                     | VI        | 18                 |
| 27   | Thursday  |                                     | I         | 19                 |
| 28   | Friday    |                                     | II        | 20                 |
| 29   | Saturday  |                                     | III       | 21                 |
| 30   | Sunday    | MOHARAM HOLIDAY                     |           |                    |
| 31   | Monday    |                                     | IV        | 22                 |
|      |           | <b>TOTAL NO. OF WORKING DAYS=22</b> |           |                    |

| Date | Day       | SEPTEMBER 2020                             | Day Order | No. of Working Days |
|------|-----------|--|-----------|---------------------|
| 1    | Tuesday   |  | V         | 23                  |
| 2    | Wednesday |  | VI        | 24                  |
| 3    | Thursday  |  | I         | 25                  |
| 4    | Friday    |  | II        | 26                  |
| 5    | Saturday  |  | III       | 27                  |
| 6    | Sunday    | HOLIDAY                                    |           |                     |
| 7    | Monday    |  | IV        | 28                  |
| 8    | Tuesday   |  | V         | 29                  |
| 9    | Wednesday |  | VI        | 30                  |
| 10   | Thursday  | Unit Test I                                | I         | 31                  |
| 11   | Friday    |  | II        | 32                  |
| 12   | Saturday  |  | III       | 33                  |
| 13   | Sunday    | HOLIDAY                                    |           |                     |
| 14   | Monday    |  | IV        | 34                  |
| 15   | Tuesday   |  | V         | 35                  |
| 16   | Wednesday | IQAC Meeting                               | VI        | 36                  |
| 17   | Thursday  |  | I         | 37                  |
| 18   | Friday    |  | II        | 38                  |
| 19   | Saturday  |  | III       | 39                  |
| 20   | Sunday    | HOLIDAY                                    |           |                     |
| 21   | Monday    |  | IV        | 40                  |
| 22   | Tuesday   |  | V         | 41                  |
| 23   | Wednesday |  | VI        | 42                  |
| 24   | Thursday  |  | I         | 43                  |
| 25   | Friday    |  | II        | 44                  |
| 26   | Saturday  |  | III       | 45                  |
| 27   | Sunday    | HOLIDAY                                    |           |                     |
| 28   | Monday    |  | IV        | 46                  |
| 29   | Tuesday   |  | V         | 47                  |
| 30   | Wednesday | Unit Test II                               | VI        | 48                  |
|      |           | <b>TOTAL NO. OF WORKING DAYS: 22+26=48</b> |           |                     |

| Date | Day       | OCTOBER 2020                               | Day Order | No. of Working Days |
|------|-----------|--|-----------|---------------------|
| 1    | Thursday  |  | I         | 49                  |
| 2    | Friday    | GANDHI JAYANTHI HOLIDAY                    |           |                     |
| 3    | Saturday  |  | II        | 50                  |
| 4    | Sunday    | HOLIDAY                                    |           |                     |
| 5    | Monday    |  | III       | 51                  |
| 6    | Tuesday   |  | IV        | 52                  |
| 7    | Wednesday |  | V         | 53                  |
| 8    | Thursday  |  | VI        | 54                  |
| 9    | Friday    |  | I         | 55                  |
| 10   | Saturday  | Unit Test III                              | II        | 56                  |
| 11   | Sunday    | HOLIDAY                                    |           |                     |
| 12   | Monday    |  | III       | 57                  |
| 13   | Tuesday   |  | IV        | 58                  |
| 14   | Wednesday |  | V         | 59                  |
| 15   | Thursday  |  | VI        | 60                  |
| 16   | Friday    |  | I         | 61                  |
| 17   | Saturday  |  | II        | 62                  |
| 18   | Sunday    | POOJA HOLIDAY                              |           |                     |
| 19   | Monday    | POOJA HOLIDAY                              |           |                     |
| 20   | Tuesday   | POOJA HOLIDAY                              |           |                     |
| 21   | Wednesday | POOJA HOLIDAY                              |           |                     |
| 22   | Thursday  | POOJA HOLIDAY                              |           |                     |
| 23   | Friday    | POOJA HOLIDAY                              |           |                     |
| 24   | Saturday  | POOJA HOLIDAY                              |           |                     |
| 25   | Sunday    | SARASWATHI POOJAI HOLIDAY                  |           |                     |
| 26   | Monday    | VIJAYADASAMI HOLIDAY                       |           |                     |
| 27   | Tuesday   |  | III       | 63                  |
| 28   | Wednesday |  | IV        | 64                  |
| 29   | Thursday  |  | V         | 65                  |
| 30   | Friday    | MEELAD-UN—NABI HOLIDAY                     |           |                     |
| 31   | Saturday  |  | VI        | 66                  |
|      |           | <b>TOTAL NO. OF WORKING DAYS: 48+18=66</b> |           |                     |

| Date | Day       | NOVEMBER 2020                              | Day Order | No.of Working Days |
|------|-----------|--|-----------|--------------------|
| 1    | Sunday    | HOLIDAY                                    |           |                    |
| 2    | Monday    |  | I         | 67                 |
| 3    | Tuesday   |  | II        | 68                 |
| 4    | Wednesday |  | III       | 69                 |
| 5    | Thursday  |  | IV        | 70                 |
| 6    | Friday    |  | V         | 71                 |
| 7    | Saturday  |  | VI        | 72                 |
| 8    | Sunday    | HOLIDAY                                    |           |                    |
| 9    | Monday    |  | I         | 73                 |
| 10   | Tuesday   | Unit Test IV                               | II        | 74                 |
| 11   | Wednesday |  | III       | 75                 |
| 12   | Thursday  |  |           |                    |
| 13   | Friday    |  |           |                    |
| 14   | Saturday  | DEEPAVALI HOLIDAY                          |           |                    |
| 15   | Sunday    | HOLIDAY                                    |           |                    |
| 16   | Monday    |  |           |                    |
| 17   | Tuesday   |  | IV        | 76                 |
| 18   | Wednesday |  | V         | 77                 |
| 19   | Thursday  |  | VI        | 78                 |
| 20   | Friday    |  | I         | 79                 |
| 21   | Saturday  |  | II        | 80                 |
| 22   | Sunday    | HOLIDAY                                    |           |                    |
| 23   | Monday    |  | III       | 81                 |
| 24   | Tuesday   |  | IV        | 82                 |
| 25   | Wednesday |  | V         | 83                 |
| 26   | Thursday  |  | VI        | 84                 |
| 27   | Friday    |  | I         | 85                 |
| 28   | Saturday  |  | II        | 86                 |
| 29   | Sunday    | HOLIDAY                                    |           |                    |
| 30   | Monday    |  | III       | 87                 |
|      |           | <b>TOTAL NO. OF WORKING DAYS: 66+21=87</b> |           |                    |

| Date | Day       | DECEMBER 2020                             | Day Order | No.of Working Days |
|------|-----------|---|-----------|--------------------|
| 1    | Tuesday   |   | IV        | 88                 |
| 2    | Wednesday |   | V         | 89                 |
| 3    | Thursday  | LAST WORKING DAY                          | VI        | 90                 |
| 4    | Friday    |   |           |                    |
| 5    | Saturday  | HOLIDAY                                   |           |                    |
| 6    | Sunday    | HOLIDAY                                   |           |                    |
| 7    | Monday    |   |           |                    |
| 8    | Tuesday   |   |           |                    |
| 9    | Wednesday |   |           |                    |
| 10   | Thursday  |   |           |                    |
| 11   | Friday    |   |           |                    |
| 12   | Saturday  | HOLIDAY                                   |           |                    |
| 13   | Sunday    | HOLIDAY                                   |           |                    |
| 14   | Monday    | ODD SEMESTER EXAM BEGINS                  |           |                    |
| 15   | Tuesday   |   |           |                    |
| 16   | Wednesday |   |           |                    |
| 17   | Thursday  |   |           |                    |
| 18   | Friday    |   |           |                    |
| 19   | Saturday  | HOLIDAY                                   |           |                    |
| 20   | Sunday    | HOLIDAY                                   |           |                    |
| 21   | Monday    |   |           |                    |
| 22   | Tuesday   |   |           |                    |
| 23   | Wednesday |   |           |                    |
| 24   | Thursday  |   |           |                    |
| 25   | Friday    | CHRISTMASHOLIDAY                          |           |                    |
| 26   | Saturday  | HOLIDAY                                   |           |                    |
| 27   | Sunday    | HOLIDAY                                   |           |                    |
| 28   | Monday    |   |           |                    |
| 29   | Tuesday   |   |           |                    |
| 30   | Wednesday |   |           |                    |
| 31   | Thursday  |   |           |                    |
|      |           | <b>TOTAL NO. OF WORKING DAYS: 87+3=90</b> |           |                    |



| Date | Day       | JANUARY 2021                         | Day Order | No. of Working Days |
|------|-----------|--------------------------------------|-----------|---------------------|
| 1    | Friday    | NEW YEAR                             |           |                     |
| 2    | Saturday  |                                      |           |                     |
| 3    | Sunday    | GURU POOJA                           |           |                     |
| 4    | Monday    | COLLEGE REOPENS FOR EVEN SEMESTER    | I         | 1                   |
| 5    | Tuesday   |                                      | II        | 2                   |
| 6    | Wednesday | RFE Committee Meeting                | III       | 3                   |
| 7    | Thursday  |                                      | IV        | 4                   |
| 8    | Friday    | Administrative Committee Meeting     | V         | 5                   |
| 9    | Saturday  | HOLIDAY                              |           |                     |
| 10   | Sunday    | HOLIDAY                              |           |                     |
| 11   | Monday    |                                      | VI        | 6                   |
| 12   | Tuesday   |                                      | I         | 7                   |
| 13   | Wednesday | BHOGI HOLIDAY                        |           |                     |
| 14   | Thursday  | PONGAL HOLIDAY                       |           |                     |
| 15   | Friday    | THIRUVALLUVAR HOLIDAY                |           |                     |
| 16   | Saturday  | UZHAVAR THIRUNAL                     |           |                     |
| 17   | Sunday    | HOLIDAY                              |           |                     |
| 18   | Monday    |                                      | II        | 8                   |
| 19   | Tuesday   |                                      | III       | 9                   |
| 20   | Wednesday | IQAC Meeting                         | IV        | 10                  |
| 21   | Thursday  |                                      | V         | 11                  |
| 22   | Friday    |                                      | VI        | 12                  |
| 23   | Saturday  | HOLIDAY                              |           |                     |
| 24   | Sunday    | HOLIDAY                              |           |                     |
| 25   | Monday    |                                      | I         | 13                  |
| 26   | Tuesday   | REPUBLIC DAY HOLIDAY                 |           |                     |
| 27   | Wednesday |                                      | II        | 14                  |
| 28   | Thursday  | Administrative Committee Meeting     | III       | 15                  |
| 29   | Friday    | Unit Test I                          | IV        | 16                  |
| 30   | Saturday  | HOLIDAY                              |           |                     |
| 31   | Sunday    | HOLIDAY                              |           |                     |
|      |           | <b>TOTAL NO. OF WORKING DAYS: 16</b> |           |                     |

| Date | Day       | FEBRUARY 2021   | Day Order | No.of Working Days |
|------|-----------|---|-----------|--------------------|
| 1    | Monday    |   | V         | 17                 |
| 2    | Tuesday   | LAST DATE FOR PAYING EVEN SEMESTER COLLEGE FEES & EXAM FEES WITH FINE | VI        | 18                 |
| 3    | Wednesday | Administrative Committee Meeting                                      | I         | 19                 |
| 4    | Thursday  |   | II        | 20                 |
| 5    | Friday    | YRC-Blood Identification Camp   | III       | 21                 |
| 6    | Saturday  | HOLIDAY   |           |                    |
| 7    | Sunday    | HOLIDAY   |           |                    |
| 8    | Monday    |   | IV        | 22                 |
| 9    | Tuesday   |   | V         | 23                 |
| 10   | Wednesday | RFE Committee Meeting   | VI        | 24                 |
| 11   | Thursday  |   | I         | 25                 |
| 12   | Friday    |   | II        | 26                 |
| 13   | Saturday  | HOLIDAY   |           |                    |
| 14   | Sunday    | HOLIDAY   |           |                    |
| 15   | Monday    |   | III       | 27                 |
| 16   | Tuesday   |   | IV        | 28                 |
| 17   | Wednesday |   | V         | 29                 |
| 18   | Thursday  | IQAC Meeting  | VI        | 30                 |
| 19   | Friday    | Unit Test II  | I         | 31                 |
| 20   | Saturday  | HOLIDAY   |           |                    |
| 21   | Sunday    | HOLIDAY   |           |                    |
| 22   | Monday    |   | II        | 32                 |
| 23   | Tuesday   |   | III       | 33                 |
| 24   | Wednesday | Administrative Committee Meeting                                      | IV        | 34                 |
| 25   | Thursday  |   | V         | 35                 |
| 26   | Friday    |   | VI        | 36                 |
| 27   | Saturday  | HOLIDAY   |           |                    |
| 28   | Sunday    | HOLIDAY   |           |                    |
|      |           | <b>TOTAL NO. OF WORKING DAYS: 16+20=36</b>                            |           |                    |

| Date | Day       | MARCH 2021                                 | Day Order | No.of Working Days |
|------|-----------|--|-----------|--------------------|
| 1    | Monday    |  | I         | 37                 |
| 2    | Tuesday   |  | II        | 38                 |
| 3    | Wednesday | IQAC Meeting                               | III       | 39                 |
| 4    | Thursday  |  | IV        | 40                 |
| 5    | Friday    | RFE Committee Meeting                      | V         | 41                 |
| 6    | Saturday  | HOLIDAY                                    |           |                    |
| 7    | Sunday    | HOLIDAY                                    |           |                    |
| 8    | Monday    |  | VI        | 42                 |
| 9    | Tuesday   |  | I         | 43                 |
| 10   | Wednesday |  | II        | 44                 |
| 11   | Thursday  |  | III       | 45                 |
| 12   | Friday    |  | IV        | 46                 |
| 13   | Saturday  | HOLIDAY                                    |           |                    |
| 14   | Sunday    | HOLIDAY                                    |           |                    |
| 15   | Monday    |  | V         | 47                 |
| 16   | Tuesday   | Unit Test III                              | VI        | 48                 |
| 17   | Wednesday |  | I         | 49                 |
| 18   | Thursday  | Administrative Committee Meeting           | II        | 50                 |
| 19   | Friday    |  | III       | 51                 |
| 20   | Saturday  | HOLIDAY                                    |           |                    |
| 21   | Sunday    | HOLIDAY                                    |           |                    |
| 22   | Monday    |  | IV        | 52                 |
| 23   | Tuesday   |  | V         | 53                 |
| 24   | Wednesday |  | VI        | 54                 |
| 25   | Thursday  |  | I         | 55                 |
| 26   | Friday    |  | II        | 56                 |
| 27   | Saturday  | HOLIDAY                                    |           |                    |
| 28   | Sunday    | HOLIDAY                                    |           |                    |
| 29   | Monday    |  | III       | 57                 |
| 30   | Tuesday   |  | IV        | 58                 |
| 31   | Wednesday |  | V         | 59                 |
|      |           | <b>TOTAL NO. OF WORKING DAYS: 36+23=59</b> |           |                    |

| Date | Day       | APRIL 2021                                 | Day Order | No.of Working Days |
|------|-----------|--|-----------|--------------------|
| 1    | Thursday  | Administrative Committee Meeting           | VI        | 60                 |
| 2    | Friday    | GOOD FRIDAY                                |           |                    |
| 3    | Saturday  | HOLIDAY                                    |           |                    |
| 4    | Sunday    | HOLIDAY                                    |           |                    |
| 5    | Monday    | Unit Test IV                               | I         | 61                 |
| 6    | Tuesday   |  | II        | 62                 |
| 7    | Wednesday |  | III       | 63                 |
| 8    | Thursday  |  | IV        | 64                 |
| 9    | Friday    |  | V         | 65                 |
| 10   | Saturday  | HOLIDAY                                    |           |                    |
| 11   | Sunday    | HOLIDAY                                    |           |                    |
| 12   | Monday    |  | VI        | 66                 |
| 13   | Tuesday   | Telugu New Year Holiday                    |           |                    |
| 14   | Wednesday | AMBEDKAR BIRTHDAY HOLIDAY, TAMIL NEW YEAR  |           |                    |
| 15   | Thursday  |  | I         | 67                 |
| 16   | Friday    |  | II        | 68                 |
| 17   | Saturday  | HOLIDAY                                    |           |                    |
| 18   | Sunday    | HOLIDAY                                    |           |                    |
| 19   | Monday    |  | III       | 69                 |
| 20   | Tuesday   |  | IV        | 70                 |
| 21   | Wednesday |  | V         | 71                 |
| 22   | Thursday  |  | VI        | 72                 |
| 23   | Friday    |  | I         | 73                 |
| 24   | Saturday  | HOLIDAY                                    |           |                    |
| 25   | Sunday    | MAHAVIR JAYANTHI                           |           |                    |
| 26   | Monday    |  | II        | 74                 |
| 27   | Tuesday   |  | III       | 75                 |
| 28   | Wednesday |  | IV        | 76                 |
| 29   | Thursday  |  | V         | 77                 |
| 30   | Friday    |  | VI        | 78                 |
|      |           | <b>TOTAL NO. OF WORKING DAYS: 59+19=78</b> |           |                    |

| Date | Day       | MAY 2021                                   | Day Order | No.of Working Days |
|------|-----------|--|-----------|--------------------|
| 1    | Saturday  | HOLIDAY                                    |           |                    |
| 2    | Sunday    | HOLIDAY                                    |           |                    |
| 3    | Monday    |  | I         | 79                 |
| 4    | Tuesday   |  | II        | 80                 |
| 5    | Wednesday |  | III       | 81                 |
| 6    | Thursday  | Administrative Committee Meeting           | IV        | 82                 |
| 7    | Friday    |  | V         | 83                 |
| 8    | Saturday  | HOLIDAY                                    |           |                    |
| 9    | Sunday    | HOLIDAY                                    |           |                    |
| 10   | Monday    | MODEL EXAM                                 | VI        | 84                 |
| 11   | Tuesday   |  | I         | 85                 |
| 12   | Wednesday |  | II        | 86                 |
| 13   | Thursday  |  | III       | 87                 |
| 14   | Friday    |  | IV        | 88                 |
| 15   | Saturday  | HOLIDAY                                    |           |                    |
| 16   | Sunday    | HOLIDAY                                    |           |                    |
| 17   | Monday    |  | V         | 89                 |
| 18   | Tuesday   | LAST WORKING DAY                           | VI        | 90                 |
| 19   | Wednesday |  |           |                    |
| 20   | Thursday  |  |           |                    |
| 21   | Friday    |  |           |                    |
| 22   | Saturday  | HOLIDAY                                    |           |                    |
| 23   | Sunday    | HOLIDAY                                    |           |                    |
| 24   | Monday    | EVEN SEMESTER EXAM BEGINS                  |           |                    |
| 25   | Tuesday   |  |           |                    |
| 26   | Wednesday |  |           |                    |
| 27   | Thursday  |  |           |                    |
| 28   | Friday    |  |           |                    |
| 29   | Saturday  | HOLIDAY                                    |           |                    |
| 30   | Sunday    | HOLIDAY                                    |           |                    |
| 31   | Monday    |  |           |                    |
|      |           | <b>TOTAL NO. OF WORKING DAYS: 78+12=90</b> |           |                    |

## BIODATA

1. a) Name :
- b) Class :
- c) Name of the Institution :
2. a) Father's Name :
- b) Father's Occupation :
3. Date of Birth :
4. a) Age :
- b) Height (cms) & Weight (kg) :
5. Nationality :
6. Religion :
7. Educational Qualification :
8. Extra - curricular Activities  
(like NSS and NCC) :
9. Skills (like Vocal Music &  
Instrumental Music) :
10. Interests :
11. Any Course Attended :
12. Scholarship and Prizes Obtained :
13. Present Address :
14. Permanent Address :

# TIME TABLE

| DAY ORDER | 1 | 2 | 3 | LUNCH BREAK |  |  | 4 | 5 |
|-----------|---|---|---|-------------|--|--|---|---|
| Periods   |   |   |   |             |  |  |   |   |
| I         |   |   |   |             |  |  |   |   |
| II        |   |   |   |             |  |  |   |   |
| III       |   |   |   |             |  |  |   |   |
| IV        |   |   |   |             |  |  |   |   |
| V         |   |   |   |             |  |  |   |   |
| VI        |   |   |   |             |  |  |   |   |

# TIME TABLE

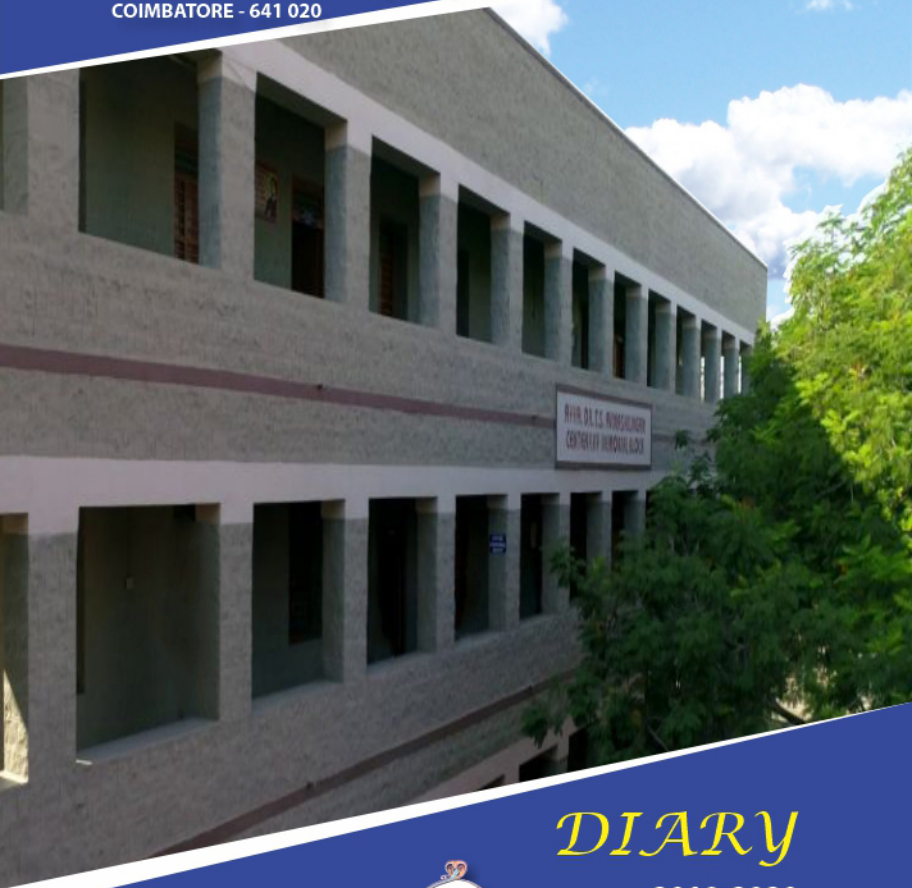
| DAY ORDER | 1 | 2 | 3 | LUNCH BREAK |  |  | 4 | 5 |
|-----------|---|---|---|-------------|--|--|---|---|
| Periods   |   |   |   |             |  |  |   |   |
| I         |   |   |   |             |  |  |   |   |
| II        |   |   |   |             |  |  |   |   |
| III       |   |   |   |             |  |  |   |   |
| IV        |   |   |   |             |  |  |   |   |
| V         |   |   |   |             |  |  |   |   |
| VI        |   |   |   |             |  |  |   |   |



# SRI RAMAKRISHNA MISSION VIDYALAYA COLLEGE OF ARTS AND SCIENCE

(Autonomous College Affiliated to Bharathiar University and  
Re-accredited with 'A' Grade by NAAC)

COIMBATORE - 641 020



## *DIARY*

2019-2020



## CALENDAR FOR 2019-20

### June 2019

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    |    | 1  |
| 2  | 3  | 4  | 5  | 6  | 7  | 8  |
| 9  | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 |    |    |    |    |    |    |

### July 2019

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    | 1  | 2  | 3  | 4  | 5  | 6  |
| 7  | 8  | 9  | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 |    |    |    |

### August 2019

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    | 1  | 2  | 3  |
| 4  | 5  | 6  | 7  | 8  | 9  | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

### September 2019

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
| 1  | 2  | 3  | 4  | 5  | 6  | 7  |
| 8  | 9  | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 |    |    |    |    |    |

### October 2019

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    | 1  | 2  | 3  | 4  | 5  |
| 6  | 7  | 8  | 9  | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 |    |    |

### November 2019

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    | 1  | 2  |
| 3  | 4  | 5  | 6  | 7  | 8  | 9  |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

### December 2019

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
| 1  | 2  | 3  | 4  | 5  | 6  | 7  |
| 8  | 9  | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 |    |    |    |    |

### January 2020

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    | 1  | 2  | 3  | 4  |
| 5  | 6  | 7  | 8  | 9  | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 |    |

### February 2020

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    |    | 1  |
| 2  | 3  | 4  | 5  | 6  | 7  | 8  |
| 9  | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |

### March 2020

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
| 1  | 2  | 3  | 4  | 5  | 6  | 7  |
| 8  | 9  | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 |    |    |    |    |

### April 2020

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    | 1  | 2  | 3  | 4  |
| 5  | 6  | 7  | 8  | 9  | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 |    |    |

### May 2020

| S  | M  | T  | W  | T  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    | 1  | 2  |
| 3  | 4  | 5  | 6  | 7  | 8  | 9  |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 |    |    |    |    |    |    |



# DIARY 2019-2020

**SRI RAMAKRISHNA MISSION VIDYALAYA  
COLLEGE OF ARTS AND SCIENCE**

**SRKV Post, COIMBATORE - 641 020**

☎ 0422 - 2692461, Web: [www.srmvcas.org](http://www.srmvcas.org)

e-mail: [srmvcasbe@gmail.com](mailto:srmvcasbe@gmail.com)

## வழிபாடு

### சரஸ்வதி தியான ஸ்லோகம்

சரஸ்வதி நமஸ்துப்யம் வரதே காமரூபினி  
வித்யராம்பம் கரிஷ்யாமி: சித்திர் பவதுமே ஸதா!!

சரஸ்வதி தேவியே! வேண்டிய வரங்களைத் தருபவளே! உனக்கு நமஸ்காரம்! இப்போது நான் கல்வி, கலைகளை படிக்கத் துவங்குகிறேன். எனக்கு எப்போதும் வெற்றியைத் தந்தருள வேண்டும்.

### ஸ்ரீராமகிருஷ்ண ஸ்தோத்திரம்

ஓம் ஸ்தாபகாய ச தர்மஸ்ய ஸர்வதர்மஸ்வரூபினே  
அவதார வரிஷ்டாய ராமக்ருஷ்ணாய தே நம :

ஓம். அறத்தை நிலைநாட்டியவனே, அனைத்து அறங்களின் வடிவானவனே, அவதாரங்களுள் தலைசிறந்தவனே! உனக்கு வணக்கம்!

### ஸ்ரீ சாரதாதேவி ஸ்தோத்திரம்

ஜனனீம் ஸாரதாம் தேவீம் ராமக்ருஷ்ணம் ஜகத்குரும்  
பாதபத்மே தயோ : ச்ரித்வா ப்ரணமாமி முஹூர்முஹூ

உலக அன்னையாகிய சாரதாதேவியுடையவும் உலக குருவாகிய ஸ்ரீராமகிருஷ்ணருடையவும் தாமரைப் பாதங்களைச் சரணடைந்து மீண்டும் மீண்டும் வணங்குகிறேன்!

### விவேகானந்த பஞ்சகம்

ஓம் நம : ஸ்ரீயதிராஜாய விவேகானந்த ஸுரயே  
ஸச்சித்ஸுக ஸ்வரூபாய ஸ்வாமினே தாபஹாரினே

துறவி வேந்தரும், உண்மை அறிவு இன்பம் வடிவினரும், எல்லா துயரங்களையும் போக்குபவரும் ஆகிய விவேகானந்த ரிஷியை வணங்குகிறேன்.

## **RAMAKRISHNA MISSION VIDYALAYA**

Ramakrishna Mission Vidyalaya, Coimbatore, now a vast complex of 18 service wings, commenced its educational activities in the year 1930 with the blessings of Bhagavan Sri Ramakrishna. The father of the Nation, Mahatma Gandhi laid the foundation stone of the first wing, a school.

Ayya Dr. T.S. Avinashilingam, the Founder-Director, nurtured the institution with his visionary and devoted service. As envisaged by the great Swami Vivekananda, the Vidyalaya strives hard to impart man-making and character-building education to the youth, that are necessary to develop leadership, sense of responsibility and love for the country. Almost 89 years since its inception, the strength of the students is around 8500, of which hostellers constitute around 2100.

## **ABOUT OUR COLLEGE**

Our college was started in the year 1964. Affiliated to the Bharathiar University, it was conferred with autonomous status in the year 1981-82. The college offers 16 UG, 6 PG and 3 diploma programmes in both aided and unaided streams, besides offering 10 MPhil and PhD programmes. It was accredited and re-accredited by NAAC in the year 2003, 2009 and 2016 respectively. Student-strength is about 2500. The college has so far produced 464 MPhil and 157 PhD scholars.

## **INDIA RANKINGS 2019**

Our college has secured 59th Rank in the assessment of National Institutional Ranking Framework (NIRF) conducted by the Ministry of Human Resource Development (MHRD), Government of India for the academic year 2018-19.

## **OTHER INSTITUTIONS OF VIDYALAYA**

**I. T A T Kalanilayam (1940):** This non-residential co-educational Middle School is catering the needs of students from the local community. About 600 students, mostly from families that are financially weak, study here.

**II. Vidyalaya High School (1930):** It is the oldest of the Vidyalaya institutions. About 250 students study in Stds. VI to X. Medium of instruction is Tamil. The concept of integrated education for the blind has been successfully implemented in the school for the last 20 years.

**III. Swami Shivananda Higher Secondary School (Tamil Medium) (1960):** The school has about 700 students in Stds. VI to XII.

**IV. Swami Shivananda Hr. Sec. School (English Medium) (1989):** This partly residential self-financing school has a student-strength of about 800 in Stds. LKG to XII.

**V. Institute of Agriculture and Rural Development (1956):** This offers two-year Diploma in Agriculture and Rural Development for students who have passed Plus Two. It is recognized by the Tamil Nadu Agricultural University.

**VI. Polytechnic College (Autonomous) (1956):** It has a student strength of about 800. Offers three-year Engineering Diploma in Mechanical, Civil, Electrical and Electronics and Information Technology.

**VII. Industrial Training Institute (1951):** It has a student strength of about 400. Offers skill-oriented two-year Certificate courses in different trades under the National Council for Vocational Training to students who have completed SSLC or Plus Two.

**VIII. Gandhi Teachers' Training Institute (1942):** It offers fully residential two-year Diploma in Teacher Education for students who have passed Plus Two.

**IX. College of Education (Autonomous) (1950):** This has 150 students. It offers BEd, MEd, MPhil and PhD programmes. It is the first College of Education in India awarded the status of autonomy.

**X. Maruthi College of Physical Education (1956):** It has a student strength of about 200. It offers BPEd, MPEd, MPhil and PhD programmes in Physical Education.

**XI. Faculties of the Ramakrishna Mission Vivekananda Educational and Research Institute:** Ramakrishna Mission Vivekananda Educational and Research Institute (RKMVERI), established in the year 2005, has its headquarter at Ramakrishna Mission, Belur Math, Howrah, West Bengal.

- a) **The Faculty of Disability Management and Special Education (FDMSE)** offers Diploma, BEd, MEd, and PhD programmes in Special Education (Visual Impairment, Hearing Impairment, and Mental Retardation), and other diploma programmes in Sign Language Interpretation, Community-based Rehabilitation and Computer Applications for the Disabled. Students from all over India have been pursuing these courses.
- b) **The Faculty of General Adapted Physical Education and Yoga (GAPEY)** was established in the year 2007. It offers Diploma in Physical Education, BPEd, MPEd and PhD programmes in Physical Education with special focus on yoga, in addition to General and Adapted Physical Education. Short-term diploma and certificate programmes in Special Olympics, Fitness, and Yoga are also organized.
- c) **Faculty Center for Agricultural Education and Research (FAR):** It was established in the year 2014. It offers a 4 year B.Sc. (Agriculture) Degree Programme.
- d) **Faculty of Computer Science Applications and Research (FYCSAR):** It was established in the year 2014. It offers Integrated M.Sc. (CSA) a 5 year programme.

**XII. Integrated Rural Development Scheme:** The Vidyalaya has been rendering rural development service since the year 2002 under the title 'Vidyalaya Integrated Rural Development Scheme'. Economically backward residents of areas such as Arivoli Nagar, Jeeva Nagar, Ambedkar Nagar, Pudupudhur, etc. were benefited through various development activities undertaken there.

In commemoration of Swami Vivekananda's 150<sup>th</sup> Birth Anniversary, Rural Development Work was taken up at Sri Bharati Nagar, a rural area located around 8 kms. from the Ramakrishna Mission Vidyalaya, with the combined efforts of the extension service departments of all the institutions of the Vidyalaya.

### **XIII. SUPPORT SERVICES**

**Book stall:** A bookstore / sales section has been in operation since June 2009.

**Printing Press:** A modern computerized press takes care almost all the needs of the Vidyalaya.

**Hardware Department:** With two engineers and one assistant engineer, located in the Polytechnic campus, takes care of the maintenance and repairs of all computers (around 1000), printers, scanners etc. in the various institutions of the Vidyalaya.

**Maintenance and Repairs Department:** This takes care of practically all the requirements of the Vidyalaya, including the construction of new buildings etc.

**Dairy and Goatery:** About 30 milch animals are maintained to serve hands-on training to our students of the Institute of Agriculture and Rural Development.

**Disabled Trainees' Vocational Production and Rehabilitation Centre:** A Notebook Section has been in operation in the Vidyalaya campus since 1992. Besides catering to the needs for notebooks of our various institutions within the campus, the section takes orders on a selective basis from other institutions as well with the primary objective



of providing employment to the economically backward and the physically challenged.

**Ramakrishna Mission Vidyalaya Charitable Dispensary:**

The Charitable Dispensary of the Vidyalaya caters to a population of around 8000 students and 800 staff members and their families besides a large number of underprivileged people residing in the surrounding areas. In addition to regular general consultation, the dispensary also offers consultation by specialists in the areas of orthopedics, neurology, pediatrics, cardiology, gynaecology, diabetes, skin, asthma, dental, ENT, general surgery, etc.

**Ramayana Park based on Indian epics - a project to promote Indian values:**

The Ramayana Park has been set up with the aim of taking our ancestors' individual, family, social, ethical, and moral values to the general public. The Park is an innovative and eye-catching attempt so where the children can exercise and recreation, and at the same time cultivate the mind to appreciate the Ramayana's subtle power of developing character, art, and culture.

**Sarada Noon Meal Scheme:** Sri Ramakrishna Mission Vidyalaya Provides free noon meal scheme to the deserving students on all working days of the college. The alumni and philanthropist of the institutions also support the successful implementation of the scheme.

**Sister Nivedita Anna Yojana:** Under this scheme 50 old age people those who were isolated or abandoned by their family members in near by villages of Vidyalaya are identified and food packets are being distributed at their doorsteps on all days except Sunday. This programme initiated by Vidyalaya is governed by the Department of Social Work

\* \* \* \*

**COLLEGE RULES AND REGULATIONS**

Every student who undergoes any course of study in UG or PG or research programme should abide by the following rules and regulations laid down by the College.

## **1. Attendance**

- a) The student should be punctual to the classes and regular in attendance.
- b) For genuine reasons students can avail leave, by applying in advance in the prescribed form and must be recommended by the staff Advisor / Class Teacher. Day scholars should get their leave applications duly attested by their parents or guardians. All leave applications should be addressed to the Principal routed through the HOD and get sanctioned before availing the leave.
- c) Any student found absent without applying for leave is liable to be punished. If such absence is for a week, his name will be removed from the Attendance Register.
- d) On Duty applications should be submitted in advance.
- e) Each student has to put in a minimum attendance of 75% of the total number of working days of the college to be eligible for appearing to the Semester Examinations.
- f) Students who do not have the required percentage of attendance will not be allowed to go to the next semester.

## **2. Dress**

- a) Students should attend the college with the prescribed dress code of white shirt and white dhoti or white pant.
- b) Chemistry major students should wear lab coats or aprons while they are inside the laboratory.
- c) Using Identity card with tag is compulsory.

## **3. Daily Prayers and Weekly Bhajans**

All students should attend daily prayer, weekly Bhajans, functions, association meetings and all other activities of the college and observe order at all times.

#### **4. Community work**

Community work is an essential part of our college life. Every student should participate in community work inside and outside the campus.

#### **5. NCC / NSS / Sports**

Each UG student has to be a member of NSS or NCC or Sports and should participate in all its activities. Since it is a component of curriculum under part V, participating in the above activities, is an essential requirement for completing the under graduate degree programme.

#### **6. Students' progress in studies**

Students' progress will be assessed periodically by assignments, tests and seminars. The mark sheets along with student profile of each semester will be given to the students in the presence of the parents only.

#### **7. Organizing activities**

Students can organize association activities in their respective Departments with the approval of the Head of the Department and Principal. However, students should not organize meetings or entertainments and collect money for any purpose in the college or hostel without the prior permission of the Principal.

#### **8. Submission of undertaking**

At the time of admission the parent or guardian of the student should give an undertaking that he/she has clearly understood the rules and regulations of the college and if his/her son/ward misbehaves, he/she shall abide by the disciplinary action taken by the Principal.

#### **9. Disciplinary action against the students**

The Principal has the right to suspend or dismiss any student at any time from the college for any one of the following reasons:

- a. Indulging in ragging, eve-teasing and any such misbehavioural activities amount to Ragging and Punishment.

- b. Indifference towards studies.
- c. Non-observance of college rules and regulations.
- d. Indiscipline in any activity amounting to anywhere in the college campus or hostel.
- e. Disrespect towards the staff and the college authorities.
- f. Non-payment of college fees and other dues.
- g. Non-submission of assignment, record note books, project reports etc., in time.
- h. Negligence of community social service activity, daily prayer, common bhajans etc.
- i. Unsatisfactory progress of scholarship holders.
- j. Irregularity in attendance.
- k. Use of mobile phones and tablet in the campus.
- L. Ours is a tobacco free campus. Hence tobacco use in any form is also prohibited.

### **RAGGING**

(Activities related to Ragging and punishment details are given below)

- ▶ Teasing, Embarrassing and humiliating;
- ▶ Assaulting or Approaching with Criminal Attitude;
- ▶ Wrongfully Restraining or Confining of Causing Hurt;
- ▶ Causing Grievous Hurt, Kidnapping or Rape or Committing Unnatural Offence; and
- ▶ Causing Death or Abetting Suicide.

Now Govt. of Tamil Nadu has banned ragging in educational institution by passing Government Order.

Hence, any one indulging in ragging will be punished as follows :

1. Imprisonment upto a term of 3 years and
2. A fine upto Rs.25,000/- and
3. Student convicted for Ragging will be dismissed from the Institution and shall not be admitted to any other educational institution.

Hence, students are advised not to indulge in ragging, but to rise up totally against this evil.

## **10. Library Rules**

### **a) The Library working hours**

The Library functions on all working days from 8.30 a.m. to 5.00 p.m.

### **b) Admission to Library**

1. Books, note-books, sticks, umbrellas, boxes, bags and such other articles should be left at the entrance of the Library.
2. Silence should be strictly observed in the Library.
3. Mechanical or electronic reproduction can be made with prior permission.
4. No person shall write upon, damage or mark upon any book, manuscript or map belonging to the Library.
5. Readers are responsible for any damage done to the books belonging to the library. They should replace them or pay the current value for such damages. If one book of a set is damaged then the whole set shall be replaced.
6. The readers shall return all books, manuscripts and maps to the staff at issue counter, before leaving the library. The students should not take any library materials outside the library.

### **c) Issue of Books**

1. All the students of the SRMV college of Arts and Science are eligible to borrow books from the library.
2. Each U.G student is eligible to borrow four books from the library. Each PG student and each research scholar is eligible to borrow six

books from the library and keep with them for a maximum period of 14 working days from the date of issue and on the fifteenth day the books shall be returned.

3. The book noted as reference book will not be issued as ordinary book. However, these books will be issued for over night only i.e from 5.00 p.m. of the issue day to 9.00 a.m. of the next day.
4. If a student does not return the borrowed books from the library till the end of the course, the transfer certificate will not be issued to him.

**d) Return of Books**

1. All books shall be returned on due dates.
2. The Librarian may lend books which are on special demand for short periods as may be necessary or temporarily declared as reference books.
3. Book Lending may at any time be terminated by an order of Librarian.
4. If a book is not returned to the Library within the due date, an over due charge of 50 Paise per book per day will be levied.
5. Book Lending may be renewed for a fortnight in a month subject to the following conditions.
  - The application for renewal shall reach the Librarian not less than one and not more than 6 days of the due date.
  - No other reader should have applied for the books in the mean time. If any one applied for these books, a letter will be sent to borrower concerned.

- ▶ On every fourth renewal, the books shall be produced for inspection compulsorily.

6. A borrower, against whom any overdue or other charge is outstanding, will not be allowed to borrow books from the Library.

### **11. Laboratory Rules**

Students will be responsible for tools or apparatus placed in their charge. Any damage or loss has to be made good by the students concerned.

### **12. Payment of College fees**

All fees should be paid within the first eight working days of each semester. After which a fine of Re.1/- per working day will be levied for another 8 working days. If the fee is not paid with fine even within that eight days, the name of the defaulter will be struck off the rolls. Fees once paid will not be refunded, if the student withdraws from the course after the last date of admission.

### **13. Scholarships and fee concessions**

The following scholarships and fee concession are available for the students. Students can avail any one of the scholarships, in an academic year.

- a) Both UG & PG students are eligible for fee concessions under rule 92 of Tamil Nadu Educational rules. They should produce necessary income certificates. Fee concession application can be had after the candidate has been enrolled in the college.
- b) Residential and non-residential scholarships awarded by the Government of Tamil Nadu and Government of India to backward classes and scheduled caste are also available to deserving students.

## **CHOICE BASED CREDIT SYSTEM REGULATIONS**

The CBCS is followed in this College from the academic year 2005-2006. The objective of the choice based credit system is to promote student centered curriculum and need based, flexible scheme of learning and provide opportunity to students to earn more credits according to their capability and aspiration level. The following rules have been formulated to make the system function smoothly, with transparency and objectivity.

1. Each semester will consist of fifteen, six day weeks of actual teaching of five hours a day with ninety working days, excluding semester examination days. The day order will be followed with six day cycle.
2. Credit is the unit of weightage given to each course and the whole programme. Normally one credit is equivalent to one lecture or two hours of practical / field training per week. However, credits assigned to a course and number of teaching hours per week need not be the same.
3. Each course is designed with 1-6 credits.
4. Each course will have a course teacher. Where ever necessary, a maximum of two teachers may collaborate in teaching a course in which, a teacher who teaches the major portion of the syllabus will be the course teacher.
5. Each department will have a staff advisor to guide students in the CBCS regulations and help the students to choose courses appropriate to his aptitude or inkling.
6. The medium of instruction for all courses, except Part I – Tamil, will be English.
7. Curriculum Design for UG Programmes will have the following components.



### **CIA (Continuous Internal Assessment) Tests**

Every semester, two CIA tests for each paper are conducted.

The ratio of internal and external break-up and the minimum marks to pass is given below in detail.

Evaluation of Part-I, Part-II and Part-III (Core, Elective and Allied courses).

Evaluation of student's performance for the theory and practical part includes two components:

1. Internal Assessment (25% of marks for Theory and 40% of marks for Practical).
2. External Examination (75% of marks for Theory and 60% of marks for Practical).

| <b>Part</b>           | <b>Internal Marks</b> | <b>External Marks</b> | <b>Total Marks</b> |
|-----------------------|-----------------------|-----------------------|--------------------|
| I / II / III (Theory) | 25                    | 75                    | 100                |
| III (Practical)       | 40                    | 60                    | 100                |

- ◆ Again the internal assessment has two components:
- A.** Continuous Internal Assessment (CIA) Tests.
  - B.** Other internal components.

#### **For UG Programme:**

##### **A.** CIA Tests

|              |              |               |                  |
|--------------|--------------|---------------|------------------|
| 1.           | CIA test- I  | First 3 Units | 45 marks         |
| 2.           | CIA test- II | All 5 Units   | 75 marks         |
| <b>Total</b> |              |               | <b>120 marks</b> |

**This 120 marks are converted into a maximum of 70 marks (A).**

##### **B.** Other internal components

1. Assignment                      20 Marks
  2. Attendance                      10 Marks
- Total                                      30 Marks**

**Grand total is 70+30 (A+B) = 100 Marks. The marks obtained out of 100 marks are converted into a maximum of 25 marks (i.e. 100/4)**

| Part | Internal Marks | External Marks | Total Marks |
|------|----------------|----------------|-------------|
| IV   | -              | 75 / 50        | 75 / 50     |
| V    | 25             | 25             | 50          |

- ◆ Part IV - Environmental Studies (Online Examination), Value Education – each course maximum of 75 marks and NME courses – maximum of 50 marks (external component only).
- ◆ Part V - Online Examinations: Extension Activities (NCC/NSS/SPORTS): maximum 50 marks – internal (25 Marks) and external (25 Marks)

**For PG Programme:**

**A. CIA Tests for Core and Elective Courses**

|              |              |               |                  |
|--------------|--------------|---------------|------------------|
| 1.           | CIA test-I   | First 3 Units | 45 marks         |
| 2.           | CIA test- II | All 5 Units   | 75 marks         |
| <b>Total</b> |              |               | <b>120 marks</b> |

**This 120 marks are converted into a maximum of 60 marks.**

**B. Other internal components**

|              |            |                 |
|--------------|------------|-----------------|
| 1.           | Assignment | 15 Marks        |
| 2.           | Seminar    | 15 Marks        |
| 3.           | Attendance | 10 Marks        |
| <b>Total</b> |            | <b>40 Marks</b> |

**Grand total is 60+40 (A+B) = 100 Marks. The marks obtained out of 100 marks are converted into a maximum of 25 marks (i.e 100/4).**

**Assignment / Seminar:**

One Assignment / Seminar for each paper must be submitted / presented by a student in each semester. The marks allotted to this component will be awarded based on the performance of the candidate. CIA marks for practical are awarded based on the performance of students in CIA practical test, neat maintenance of observation notebook & regularity and attendance.

**i) CIA practical test:**

For each practical, students will have one model practical examination. The marks obtained in the examination will be appropriately converted into marks for the CIA component of the practical.

**ii) Observation notebook maintenance & regularity:**

The marks allotted for observation notebook maintenance & regularity is based on the performance of students in writing procedure, accuracy of the results, regularity in attending practical class, which will be accounted based on the attendance maintained separately for practical class, and punctuality in the submission of observation notebook.

**iii) Marks for Attendance (common for both Theory & Practical):**

Every student should earn a minimum attendance of 75% to become eligible to appear for End-of-Semester examinations. The 10 marks allotted to this components under CIA of theory and practical will be awarded as given hereunder.

| <b>Percentage of General Attendance</b> | <b>Marks awarded</b> |
|---|----------------------|
| 95 - 100                                | 10                   |
| 90 - 94.99                              | 8                    |
| 85 - 89.99                              | 6                    |
| 80 - 84.99                              | 4                    |
| 75 - 79.99                              | 3                    |
| 70 - 74.99                              | 2                    |
| 65 - 69.99                              | 1                    |
| $\leq 64.99$                            | 0                    |

## **CRITERIA FOR PASSING**

### **UG Programmes:**

Passing Minimum for a course is 40% of the Maximum (Internal and External)

### **PG Programmes:**

Passing Minimum for a course is 50% of the Maximum (Internal and External)

### **Evaluation of Co-curricular Activities:**

#### **NCC/NSS/Sports**

Extension activities form an important component under part-V of the curriculum. Each student has to enroll himself either in NCC or in NSS or in Sports and successful completion of any one of the above activities is an essential requirement for the completion of the degree programme. The above activities will be conducted during first and second year of the UG programme.

The above activities are conducted after the regular class hours. This component carries one credit and maximum of 50 marks will be awarded in the evaluation on the basis of:

- (a) Written Examination.
- (b) Participation in NCC / NSS/ Sports activities.
- (c) Performance (rated on the basis of medals / prizes / certificates).
- (d) Leadership qualities.

#### **Evaluation of Extension Activities:**

The student's performance will be examined by the Staff-in charge of the extension activities viz. National Cadet Corps (NCC), National Service Scheme (NSS) and Sports along with

the head of the respective Department on the following parameters. The marks statements shall be sent to the Controller of Examinations before the commencement of the fourth semester examinations.

Total Marks – 50 (CIA only) which will be assessed as follows:

20% = 10 Marks for regularity of attendance.

60% = 30 marks for active participation in classes / camps / games / special camps / representation in College / District / State / University activities.

10% = 5 marks for awards / certificates / prizes.

10% = 5 marks for other social components such as Blood Donation, Fine Arts etc.

#### **Provision for improvement**

There is a provision for improvement.

#### **Allotment of credit points to each part as follows:**

##### **CBCS for UG**

| <b>Components</b>  | <b>UG Programmes offering Languages for</b> |                       |
|--|---|-----------------------|
|  | <b>Two Semesters</b>                        | <b>Four Semesters</b> |
| PART I :Tamil / Hindi  | 6   | 12                    |
| PART II : English  | 6   | 12                    |
| PART III :<br>Core Courses, Allied Courses,<br>Elective Courses, Practicals and<br>Project | 119   | 107                   |

| Components   | UG Programmes offering Languages for |                |
|--|--------------------------------------|----------------|
|  | Two Semesters                        | Four Semesters |
| PART IV :<br>Basic Tamil / Advanced Tamil / Non-major Electives, Environmental Studies and Value Education | 8                                    | 8              |
| PART V :<br>Co-curricular activities (NSS / NCC /SPORTS)   | 1                                    | 1              |
| <b>Total Credits</b>   | <b>140</b>                           | <b>140</b>     |

**Note:**

1. Distribution of marks between theory and internal assessment 75:25
2. Practical Internal: External = 40:60
3. There is a passing minimum for internal and external.
4. Project Report Presentation: viva-voce = 40:60

**CBCS for PG**

| Components   | Four Semesters | Six Semesters |
|--|----------------|---------------|
| Core Courses, Elective Courses, Practicals and Project | 90 Credits     | 140 Credits   |

**Note:**

1. Each course carries an internal component
2. There is a passing minimum for internal and external components
3. Theory - Internal : External : 25:75
4. Practical – Internal : External : 40:60
5. Project Report - Viva-Voce : 40:60

Components of Curriculum and particulars of Choice Based Credit System applicable to the students admitted during the academic year 2008 – 2009 and onwards in Under Graduate and Post Graduate programmes, as prescribed by Tamil Nadu State Council for Higher Education (TANSCH) and Bharathiar University.

### **EXTRA CREDIT COURSES**

The Internal Quality Assurance Cell of the college recommends the undergraduate students to earn extra credits through their academic and non-academic activities.

### **I ACADEMIC COURSES**

- a) **Open Book Examination Courses:** The second and third year undergraduate students have the options to choose one course per semester from the other Departments and do self study and write examinations. The students are permitted to write examination with open book system. The students who pass in the courses concerned will be added in the mark statement as well as in the consolidated mark statement and calculated as extra credits.
- b) **Self study extra credit elective courses:** Apart from the regular courses included in the syllabi there are other courses entitled as “Self study extra credit elective courses” on various identified, need based and skill oriented areas offered from the academic year 2018-19 onwards.
- c) Students can gain 2 credits by completing an NPTEL online course.

## II NON-ACADEMIC COURSES

- a. **Clean Indian and Health India:** Under this programme, undergraduate students will take-up the cleaning and maintaining work in the nearby Temples, Hospitals, Schools and Public premises and the same will be duly evaluated for 2 credits.
- b. **Literacy Movement programme:** Classes for the illiterate public and coaching classes for the school students coming under slow learners category will be conducted. Undergraduate students can opt this programme and earn 2 credits through due evaluation after the successful completion of 60 hours in this task.

## BEST PRACTICES

- a. **Visiting faculty programme:** The recently initiated visiting faculty programme provides a different learning environment to the students. Experienced faculty members from various higher educational institutions appointed under this scheme share their knowledge and experience to enrich the students knowledge and confidence.
- b. **Intra departmental Elective:** The college offers intra departmental elective courses during the forth semester at Under Graduate level. This allows the students for their horizontal mobility to various departments and in enrolling the course of his interest based on certain pre defined conditions.
- c. **Teaching Learning Evaluation:** As a part of Best Practices in Teaching-Learning and Evaluation, all the Departments of our College conduct various programmes through Team Teaching, Peer Tutoring and Activity Based Learning to encourage participatory learning.



- d. **On-line Certificate Courses:** Our college encourages the students to register MOOC and Swayam online courses. So far, more than 1370 students have completed certificate courses through Massive Open Online Courses (MOOC) system.
- e. **Scholarship and Financial Supports:** Various scholarships have been awarded to our students with the support of foundations such as: Kalki Krishna moorthi foundation, Sitaram Jindal Foundation and Shanthi Social services etc.

## **EXAMINATION RULES & REGULATION**

### **Pattern of Examinations**

The college follows semester pattern of examinations. Each academic year consists of two semesters and each semester ends, with the semester examination, on completion of 90 working days.

- i). A student should have a minimum of 75% attendance to be eligible to write the examinations.
- ii). A student with 65% attendance will be permitted to appear for semester examinations, for genuine reasons and on payment of the condonation fee.
- iii). A candidate who has secured less than 65% but 55% and above attendance in any semester has to compensate the shortage in attendance in the subsequent semester besides, earning the required percentage of attendance in that semester and appear for both semester papers together at the end of the latter semester.
- iv). A candidate who has secured less than 55% of attendance in any semester will not be permitted to

appear for the regular examinations and to continue the study in the subsequent semester. He has to rejoin the semester in which the attendance is less than 55%.

- v). A candidate who has secured less than 65% of attendance in the final semester has to compensate his attendance shortage in a manner as decided by the concerned head of the department after rejoining the same course.

All Undergraduate programmes and MCA programme consist of 6 semesters and all Post-Graduate programmes consist of 4 semesters.

### **Supplementary Tests**

If a student represented the college by participating in NCC, NSS and SPORTS activities during CIA tests or if any one failed to appear for CIA tests due to genuine reasons, retest may be conducted on due representation to the Principal. On no other ground re-test will be conducted.

### **Improvement**

A student who passes a paper in the first attempt can reappear for the same paper in the succeeding End-of-Semester Examination only, for improving this. Re-appearance for improvement is allowed for theory courses of all semesters, except for the final semester courses. Revised mark statement will be issued after withdrawing the previous one, if the marks obtained in improvement are higher than the marks awarded earlier. When there is no improvement, there shall not be any change in the original marks already awarded. The improved marks shall be considered for classification but not for ranking.

#### **1. Re-appearance**

A student can appear for external arrears in all semesters but he can write the odd semester internal arrears only

in the odd semesters and the even semester internal arrears only in the even semesters except for the final semester.

## 2. Retotalling and Revaluation

Retotalling and Revaluation are permitted for UG upto V Semester and retotalling is permitted for PG students with certain well defined scopes and rules.

For every semester, a notification will be issued regarding the payment of semester examination fees. The students will be permitted to pay external examination fees with fine, if they pay after prescribed date, the examination fees will not be refunded under any circumstance. No fee is collected for internal examination.

### Question Paper Pattern: Part-I, Part-II and Part-III Core Courses / Allied Courses and Elective Courses

The question paper pattern and coverage of syllabus for each of the internal (CIA) and external (semester) examinations are as detailed below:

#### CIA TEST – I

(FIRST THREE UNITS)

Time : Two hours

Max. Marks : 45

**Part – A      No Choice      (5 × 2 = 10 Marks)**

(Short answer type) (One question from the first unit,  
2 questions from the second unit and  
2 questions from the third unit)

**Part – B (Inbuilt Choice, i.e. either or type)      (3 × 5 = 15 Marks)**

(Medium Answer / Paragraph type questions)  
(2 questions from each unit)

**Part – C      Answer any Two out of three      (2 × 10 = 20 Marks)**

(Long Answer / Essay type questions)  
(1 question from each unit)

## CIA TEST- II & SEMESTER EXAMINATIONS

(FIVE UNITS)

Time : Three hours

Max. Marks : 75

**Part – A      No Choice**      (10 × 2 = 20 Marks)  
(Short Answer type)  
(2 questions from each unit)

**Part – B (Inbuilt Choice, i.e, either or type)** (5 × 5 = 25 Marks)  
(Medium Answer / Paragraph type questions)  
(2 questions from each unit)

**Part – C Answer any Three out of five** (3 × 10 = 30 Marks)  
(Long Answer / Essay type questions)  
(1 question from each unit)

**For Part – IV Courses**  
**(1–Environmental Studies, 2–Value Education and**  
**3–Non–Major Electives)**

### Semester Examinations – 75 Marks

**1) Environmental Studies** : All Units

#### Question Paper Pattern

Online Examination (75 × 1 = 75 Marks) 15 questions from each unit.

**2) Value Education** : All Units

Time : Three hours      Max. Marks : 75

#### Question Paper Pattern

Part – A (10 × 2 = 20 Marks)      No Choice  
Part – B (5 × 5 = 25 Marks)      Five out of Eight Questions  
Part – C (3 × 10 = 30 Marks)      Three out of Five Questions

## **Semester Examinations – 50 Marks**

### **3) Non-Major Electives**

**: All Units**

Time : Two hours

Max. Marks : 50

### **Question Paper Pattern**

Part – A ( 5 × 2 = 10 Marks)      No Choice

Part – B ( 5 × 8 = 40 Marks)      Five out of Eight Questions

### **Internal Quality Assurance Cell (IQAC)**

This cell ensures the quality of performance of different activities, headed by the Principal and Coordinated by a Coordinator. The cell will be guided and monitored by a quality assurance committee constituted as per the norms suggested by the NAAC.

### **Grievance Cell and Examination Committee**

There is a Grievance Cell as well as an Examination Committee in the college. The students may represent their grievances in writing to the Coordinator of Grievance Cell. The cell will forward the grievances other than examination related, to the grievance committee and examination related grievances to the examination committee. Both these committees will be chaired by Principal.

### **Research and Faculty Enrichment Council (RFEC)**

This council was constituted for the purpose of guiding young teaching staff in formulation of proposals and identifying the sources of funding and publishing research outcomes.

### **Career Guidance and Placement Cell (CGP Cell)**

This cell will extend the guidance and placement service to all the students.

### **Curriculum Development Cell (CDC)**

CDC coordinates various activities with regard to designing and restructuring the curriculum of various programmes offered by different Departments of the college.

### **Guidance and Counselling Cell**

Class teacher serves as a mentor to monitor the academic, personal and psycho-social activities of the students. Any unsolved issue at the mentor level is brought to the attention of the respective head of the Department, who refers the student concerned to the Guidance and Counselling Cell for necessary assistance.

### **Literary Club**

It organises various literary programmes and competitions at regional and state level, in order to encourage the students to participate at various inter and intra college level contests being conducted by regional / state / national institutions.

### **Social and Environment Sensitization Club**

The club plays a vital role in sensitizing the students and the community towards environmental protection. It organizes various programmes like street plays, meetings, photo exhibitions, documentary film shows, discussions and competitions to create awareness on eco-consciousness among the public.

### **Fine Arts club**

The club encourages the students to perform on the themes of patriotic, religious and historical events, so as to instill the values, and our culture in our students. Their performance would be staged at various functions of our college.

### **Science Forum**

The Physics and Chemistry Departments have a Science Forum to provide opportunities with better exposure to the students making them to understand science concepts and conduct events on selective occasions (Science Day).

### **Students' Council**

The Council organizes various student activities and also extends support to organize extension activities conducted by the college. The common functions like student association meetings, students' expo, blood donation camps and annual day are organized by the students' council. The student representative elected from each class becomes the member of the students' council.

### **Institution's Innovation Council (IIC)**

Our Institution has registered an Institution Innovation Council with MHRD to promote innovation in the institution through multitudinous modes leading to an innovation promotion eco-system in the campus.

### **INNOVATIVE PRACTICES**

- a. **CA Foundation Course:** To facilitate Advance Learners in commerce, CA foundation classes are conducted by experts of commerce, economics and mathematics in order to prepare them to appear for CA Foundation Entrance Examination.
- b. **Soft skill Development:** Students organize "Soft skill Development Programme" for the students of their own department in order to develop interpersonal skills, social skills, communication skills, attitudes and career attributes by conducting events such as News Bulletin, Who Am I, News and Views and Technical Quiz.
- c. **Accounting Technician Course:** The course is conducted by Chartered Accountants of Institute of Chartered Accountants of India, Coimbatore chapter to guide, equip and prepare students to undergo internship training in the auditor's office.

- d. **Residential Camp:** Five day residential program is being conducted for II year B.Sc(CS),BCA, B.Sc(IT) student on “Internet of Things” by company Professional in order to complement regular curriculum with additional contents and activities which will promote students’ learning strategies, working responsibilities, social skills and self confidence.
- e. **Internship Training:** The College facilitates the final year students of its Un-Aided wing to undertake various internship programmes to enrich their knowledge and increase employment opportunities.
- f. **Certificate Courses:** The college provides avenues to undertake various certificate courses such as Mobile Services, Plumping and Wiring through Ramakrishna Mission Vidyalaya industrial Training Institute to enhance technical skills among students.
- g. **Communication class:** The college initiated a “Basic English Course” to facilitate the students to develop their proficiency in the English Communication.
- h. **Redington Smart learning Center:** The Redington Placement Training programme commenced in the year 2016, provides training to the final year UG students to improve their communication skills, Group discussion ability and interview techniques to increase their employment opportunities.
- i. **Digital Library:** Through Digital Library facility, faculty members and students can access all the digital journal and books related to their subjects. Each and every user is provided with a password to utilize these facilities.



All the deliberations and subject contents discussed in the Edu-Hub Digital Learning Centre of our library are uploaded in the institutional deposit for future use.

- j. **KIOSK:** KIOSK Facility provides access to the students to view their Profile, Attendance and the availability of books required in the library stock. The student can update their profile with their academic and other achievements.
- k. **PGDCA:** The College offers PGDCA as a dual programme from the academic year 2017-18 onwards to the PG Students.
- l. **ARIC LAB:** Sri Ramakrishna Mission Vidyalaya College of Arts and Science has established a “SRMV Advanced Research Instrumentation Centre” with the financial assistance of DST under DST-FIST scheme and the management in the month of August, 2016. It provides advanced research facilities to fulfill the demands of scientific researches and industries. This modernized testing and calibration facilities along with consultancy services help the faculty, research scholars, students and research and development organisations to go for the research publications with valid and reliable results.
- m. **Free service camp:** After the completion of Internship training the students of B.Voc automobiles and ABT Maruti limited, Coimbatore jointly organise a “Free service camp for Maruti cars” at our college as an academic extension activity.



## TEACHING STAFF (AIDED)

| S. No.                           | Name of the Staff  | Designation                  |
|----------------------------------|--|------------------------------|
| 1                                | Dr. R. Thangavel, M.Sc., M.Tech., M.Phil., Ph.D.                   | Principal                    |
| <b>DEPARTMENT OF TAMIL</b>       |  |                              |
| 2                                | Dr. N. Shunmugom, M.A., M.Phil., Ph.D.,<br>Dip in Linguistics      | Associate Professor<br>& HOD |
| 3                                | Dr. R. Anand, M.A., M.A (Yoga), Ph.D., NET, SET.                   | Assistant Professor          |
| <b>DEPARTMENT OF ENGLISH</b>     |  |                              |
| 4                                | Dr. R. Chandrasekar, M.A., M.Phil., B.Ed., PGCTE., Ph.D.           | Associate Professor<br>& HOD |
| 5                                | Dr. V. Neelakandan, M.A., M.Phil., B.Ed., Ph.D.                    | Associate Professor          |
| 6                                | Sri. U. Arun Bharath, M.A., M.Phil.                                | Assistant Professor          |
| 7                                | Sri. K. Mahalingam, M.A., M.Phil.                                  | Assistant Professor          |
| 8                                | Sri. M. Rajiv Gandhi, M.A., M.Phil., B.Ed., SET                    | Assistant Professor          |
| <b>DEPARTMENT OF COOPERATION</b> |  |                              |
| 9                                | Dr. C. Vellaichamy, M.Com., MBA., Ph.D.                            | Associate Professor<br>& HOD |
| 10                               | Dr. X. Lourdes Xavier Wilson, M.A., MBA., M.Phil., Ph.D.           | Associate Professor          |
| 11                               | Dr. D. Ubendhiran, M.A., MBA., M.Phil., Ph.D., PGDPM               | Assistant Professor          |
| 12                               | Dr. G. Thanikacchalam, M.A., M.Phil., Ph.D., PGDCA, PGDFM,<br>DCHI | Assistant Professor          |
| 13                               | Dr. S. Velanganni, M.A., M.BA, M.Phil., Ph.D., PGDCA.              | Assistant Professor          |
| 14                               | Dr. P. Velusamy, M.A., M.Com, M.Phil., Ph.D.,                      | Assistant Professor          |
| 15                               | Dr. R. Vasakarajan, M.A., M.Phil., M.B.A., DBFM, CCCA, SET, Ph.D.  | Assistant Professor          |
| 16                               | Dr. R. Mayilsamy, M.A., Ph.D., SLET.                               | Assistant Professor          |
| 17                               | Dr. S. Maheshkannan, M.Com., MBA., M.Phil., Ph.D.                  | Assistant Professor          |
| <b>DEPARTMENT OF SOCIAL WORK</b> |  |                              |
| 18                               | Dr. K. Thirumalaisamy, M.A., M.Phil., Ph.D.                        | Assistant Professor<br>& HOD |
| 19                               | Dr. J.B. Chandrasekar, M.A., GDSW(Sin), MBA.,<br>M.Phil., Ph.D.    | Assistant Professor          |

| S. No.                           | Name of the Staff   | Designation   |
|----------------------------------|---|---|
| 20                               | Dr. C. Elanchelian, MSW, M.Phil., Ph.D.                   | Assistant Professor                                       |
| 21                               | Dr. A. Jayaraman, M.S.W., M.Phil., Ph.D.                  | Assistant Professor                                       |
| 22                               | Sri. N. Sakthivel, M.S.W., M.Phil., SET                   | Assistant Professor                                       |
| <b>DEPARTMENT OF MATHEMATICS</b> |   |   |
| 23                               | Dr. R. Murugesu, M.Sc., M.Phil., PGDCA, Ph.D.             | Associate Professor<br>&<br>HOD                           |
| 24                               | Dr. K. Sathiyathan, M.Sc., M.Phil., PGDCA., Ph.D.         | Associate Professor                                       |
| 25                               | Dr. K. Kanagarajan, M.Sc., M.Phil., PGDCA., PGDOR., Ph.D. | Assistant Professor                                       |
| 26                               | Dr. T. Nandha Gopal, M.Sc., M.Phil., Ph.D.                | Assistant Professor                                       |
| 27                               | Dr. T. Jayakumar, M.Sc., M.Phil., Ph.D.                   | Assistant Professor                                       |
| 28                               | Dr. A. K. Abdul Hakeem, M.Sc., B.Ed., M.Phil., Ph.D.      | Assistant Professor                                       |
| 29                               | Dr. S. Muthukumar, M.Sc., M.Phil., Ph.D.                  | Assistant Professor                                       |
| 30                               | Dr. R. Sathish Kumar, M.Sc., M.Phil., Ph.D.               | Assistant Professor                                       |
| 31                               | Dr. S. Santhoshkumar, Msc., MBA, Ph.D., PGDCA             | Assistant Professor                                       |
| 32                               | Dr. M. Akilesh, M.Sc., M.Phil., PGDCA., Ph.D., SET        | Assistant Professor                                       |
| <b>DEPARTMENT OF PHYSICS</b>     |   |   |
| 33                               | Dr. J. Chandrasekaran, M.Sc., PGDCA., Ph.D.               | Associate Professor<br>&<br>HOD                           |
| 34                               | Dr. M. Sethu Raman, M.Sc., M.Phil., Ph.D.                 | Associate Professor                                       |
| 35                               | Dr. M. Ramamurthy, M.Sc., B.Ed., M.Phil., Ph.D.           | Associate Professor<br>&<br>Controller of<br>Examinations |
| 36                               | Dr. R. Jayaprakash, M.Sc., Ph.D.                          | Associate Professor                                       |
| 37                               | Dr. R. Bharathi Kannan, M.Sc., M.Phil., PGDCA., Ph.D.     | Associate Professor                                       |
| 38                               | Dr. K. Sathish Kumar, M.Sc., M.Phil., Ph.D.               | Assistant Professor                                       |
| 39                               | Dr. S. Ramanathan, M.Sc., M.Phil., Ph.D.                  | Assistant Professor                                       |
| 40                               | Dr. C. Mahendran, M.Sc., M.Phil., Ph.D.                   | Assistant Professor                                       |

| S. No.                                | Name of the Staff  | Designation                       |
|---------------------------------------|--|-----------------------------------|
| 41                                    | Dr. D. Sridher, M.Sc., M.Phil., B.Ed., PGDCA., Ph.D.                         | Assistant Professor               |
| 42                                    | Dr. R. Suresh, M.Sc., M.Phil., Ph.D.   | Assistant Professor               |
| 43                                    | Dr. P. Jayamurugan, Msc., B.Ed., M.Phil., Ph.D., M.A.(Yoga).                 | Assistant Professor               |
| <b>DEPARTMENT OF ELECTRONICS</b>      |  |                                   |
| 44                                    | Sri. P. Dhakshinamoorthy, M.Sc., M.Phil.                                     | Associate Professor<br>& HOD      |
| 45                                    | Dr. P. Thirunavukkarasu, M.Sc., M.Phil., Ph.D., PGDCA                        | Associate Professor               |
| 46                                    | Dr. K. Shanmugasundaram, M.Sc., M.Phil., PGDCA., Ph.D.                       | Assistant Professor               |
| 47                                    | Dr. K. Dhanakodi M.Sc., M.Phil., Ph.D.                                       | Assistant Professor               |
| <b>DEPARTMENT OF COMPUTER SCIENCE</b> |  |                                   |
| 48                                    | Dr. A. V. Ramani, M.Sc., M.Phil., B.Ed., Ph.D.                               | Associate Professor<br>& HOD      |
| 49                                    | Sri. S. Kumaravel, M. Sc., M.Phil., PGDCA., CSM., PGDFM., MBA., M.A. (Yoga). | Associate Professor               |
| 50                                    | Dr. M. Ravichandran, M.Sc., M.Phil., PGDCA., M.Phil., Ph.D.                  | Associate Professor               |
| 51                                    | Dr. R. Kannan, M.C.A., M.Phil., Ph.D.  | Associate Professor               |
| <b>DEPARTMENT OF CHEMISTRY</b>        |  |                                   |
| 52                                    | Dr. A. Chandramohan, M.Sc., M.Phil., Ph.D., DCHI.                            | Associate Professor<br>& HOD      |
| 53                                    | Dr. M. Sekar, M.Sc., M.Phil., PGDCA., Ph.D.                                  | Associate Professor               |
| 54                                    | Dr. A. Muthusamy, M.Sc., M.Phil., M.Ed., Ph.D.                               | Associate Professor               |
| 55                                    | Dr. I. Easwaramoorthy, M.Sc., M.Phil., Ph.D.                                 | Assistant Professor               |
| 56                                    | Dr. G. Raja, M.Sc., Ph.D.  | Assistant Professor               |
| 57                                    | Dr. A. Muruges, M.Sc., M.Phil., Ph.D.  | Assistant Professor               |
| 58                                    | Dr. E. Selvakumar, M.Sc., M.Phil., B.Ed., Ph.D.                              | Assistant Professor               |
| <b>LIBRARY</b>                        |  |                                   |
| 59                                    | Dr. R. Jayabal, M.Com., MLIS., Ph.D.(LIS)                                    | Librarian (S.G.)                  |
| <b>PHYSICAL EDUCATION</b>             |  |                                   |
| 60                                    | Dr. S. Rameshkumar, M.P.Ed., M.Phil., Ph.D.                                  | Director of Physical<br>Education |

## TEACHING STAFF (UN-AIDED)

| S. No.                                      | Name of the Staff                                     | Designation                    |
|---|---|--------------------------------|
| 1   | Dr. R. Sridhar, M.Sc, M.C.A., M.Phil., Ph.D           | Director (Unaided) & Head      |
| 2   | Dr. K. Kandappan, M.A., M.Phil., D.L.L., DCHI., Ph.D. | Dean, Student Support Services |
| <b>DEPARTMENT OF COMPUTER SCIENCE</b>       |   |                                |
| 3   | Dr. C. R. Sakthivel, M.C.A., M.Phil., Ph.D.           | Assistant Professor & Head     |
| 4   | Sri. N. Baskar, M.C.A., M.Phil.                       | Assistant Professor            |
| 5   | Sri. J. Yesudoss, M.C.A., M.Phil.                     | Assistant Professor            |
| 6   | Sri. K. Soundarraaj, M.Sc(CS), MCA., M.Phil.          | Assistant Professor            |
| <b>DEPARTMENT OF COMPUTER APPLICATIONS</b>  |   |                                |
| 7   | Dr. M. Jaikumar, M.C.A., M.Phil., Ph.D.               | Assistant Professor & Head     |
| 8   | Sri. J. M. Dayashankar, M.C.A., M.Phil. SET           | Assistant Professor            |
| 9   | Dr. M. Chandran, M.C.A., M.Phil., Ph.D.SET            | Assistant Professor            |
| 10  | Sri. M.K. Prakash, MCA., M.Phil.                      | Assistant Professor            |
| 11  | Sri. G. Ragupathy, M.Sc(IT), M.Phil.                  | Assistant Professor            |
| 12  | Sri. S. Somasundaram, M.Sc., M.Phil.                  | Assistant Professor            |
| 13  | Sri. R. Chennappan, MCA., M.Phil.SET                  | Assistant Professor            |
| <b>DEPARTMENT OF INFORMATION TECHNOLOGY</b> |   |                                |
| 14  | Sri. N. Kamaraj, M.C.A., M.Phil.                      | Assistant Professor & Head     |
| 15  | Sri. R. Ravikumar, M.C.A., M.Phil.                    | Assistant Professor            |
| 16  | Sri. G. Dinesh, M.C.A., M.Phil.                       | Assistant Professor            |
| 17  | Sri. V. Dineshkumar, M.Sc., M.Phil.                   | Assistant Professor            |

| S. No.  | Name of the Staff   | Designation                |
|---|---|----------------------------|
| <b>DEPARTMENT OF COMMERCE WITH COMPUTER APPLICATION</b> |   |                            |
| 18  | Dr. V. Vijayaganesh, M.Com., M.Phil., PGDCA., NET., Ph.D.     | Assistant Professor & Head |
| 19  | Dr. P. Kuppuraj, M.Com., M.Phil., PGDCA., PGDIT., Ph.D., SET. | Assistant Professor        |
| 20  | Dr. N. Elangovan, M.Com(CA)., M.Ed., M.Phil., Ph.D.           | Assistant Professor        |
| 21  | Sri. S. Suresh kumar, M.Sc.(CS)., MCA., ADCHN.                | Assistant Professor        |
| 22  | Sri. P. Viswanathan, M.Com., B.Ed., M.Phil., PGDIT.           | Assistant Professor        |
| 23  | Sri. V. Nandhakumar, M.Com., M.Phil., B.Ed., PGDCA.           | Assistant Professor        |
| 24  | Sri. S. Sivakumar, M.Com., M.Phil.                            | Assistant Professor        |
| 25  | Sri.R. Jaganath, M.Com (CA).,MBA., M.Phil., PGDMM.            | Assistant Professor        |
| 26  | Sri. C. Karthik, M.Com., M.Phil., PGDCA.                      | Assistant Professor        |
| 27  | Sri. R. Sakthivel, M.Com., MBA., M.Phil., PGDCA.              | Assistant Professor        |
| 28  | Dr. P. Ramar, M.Com., Ph.D., SET                              | Assistant Professor        |
| 29  | Sri. H. Infant Sebastian Paul, M.Com.,                        | Assistant Professor        |
| <b>DEPARTMENT OF COMMERCE</b>                           |   |                            |
| 30  | Dr. A. Balagurusamy, M.Com., M.Phil., PGDCA., Ph.D.           | Assistant Professor & Head |
| 31  | Sri. N. Gopalsamy, M.Com., M.Phil., PGDCA                     | Assistant Professor        |
| 32  | Sri. K. Suresh, M.Com., B.Ed., M.Phil., PGDCA.                | Assistant Professor        |
| 33  | Sri. K.L. Chandramohan, M.Com. (CA)., M.Phil., B.Ed.          | Assistant Professor        |
| 34  | Sri. K. Ratheesh Kumar, M.Com., M.Phil., PGDCA., PGDIT        | Assistant Professor        |
| 35  | Sri. M. Vadivel, M.Com., B.Ed., M.Phil.                       | Assistant Professor        |
| 36  | Sri. S. Balamurugan, M.Com.                                   | Assistant Professor        |
| 37  | Sri. S. Ganesan, M.Com., B.Ed., M.Phil., PGDCA.               | Assistant Professor        |
| <b>DEPARTMENT OF TAMIL</b>                              |   |                            |
| 38  | Dr. T. Balamurugan, M.A., M.Phil., Ph.D., NET.                | Assistant Professor        |

| S. No.                           | Name of the Staff   | Designation         |
|----------------------------------|---|---------------------|
| 39                               | Dr. R. Gokul, M.A., M.Phil., Ph.D., NET.                      | Assistant Professor |
| 40                               | Dr. R. Abimanyu, M.A., M.A., B.Ed., Ph.D., SET., NET.         | Assistant Professor |
| 41                               | Dr. R. Moorthy, M.A., M.Phil., B.Ed., Ph.D., NET.             | Assistant Professor |
| 42                               | Sri. D. Rajakumar, M.A., M.Phil., NET                         | Assistant Professor |
| <b>DEPARTMENT OF ENGLISH</b>     |   |                     |
| 43                               | Sri. B. Muthukumar, M.A., M.Phil.                             | Assistant Professor |
| 44                               | Dr. L. Suresh, M.A., M.Phil., Ph.D.SET                        | Assistant Professor |
| 45                               | Sri. A. Thiyagu, M.A., M.Phil.SET                             | Assistant Professor |
| 46                               | Sri. K. Mariappan, M.A., M.Phil.                              | Assistant Professor |
| 47                               | Sri. K. Nandhakumar, M.A., B.Ed., SET, M.Phil.                | Assistant Professor |
| 48                               | Sri. N. Shanmugan, M.A., M.Phil.                              | Assistant Professor |
| <b>DEPARTMENT OF MATHEMATICS</b> |   |                     |
| 49                               | Sri. S. Muthukumar, M.C.A., M.Phil., M.Sc.(Maths), B.Ed.      | Assistant Professor |
| 50                               | Sri. P. Yuvaraj, M.Sc., M.Phil.                               | Assistant Professor |
| 51                               | Sri. C. Palanisamy, M.Sc., B.Ed., D.T.Ed., M.Phil.            | Assistant Professor |
| 52                               | Dr. R. Nirmalkumar, M.Sc., M.Phil.,SET, Ph.D.                 | Assistant Professor |
| <b>DEPARTMENT OF COOPERATION</b> |   |                     |
| 53                               | Dr. P. Karthikeyan, M.A., M.B.A., M.Phil., PGDCA, D.B.FM Ph.D | Assistant Professor |
| 54                               | Dr. M. Viswanathan, M.A., M.B.A., M.Phil., Ph.D.              | Assistant Professor |
| 55                               | Sri. P. Dineshkumar, M.Com(Co-op Mgt), M.B.A.,PGDCA.          | Assistant Professor |
| <b>DEPARTMENT OF PHYSICS</b>     |   |                     |
| 56                               | Dr. S. Gopi, M.Sc., Ph.D                                      | Assistant Professor |
| <b>DEPARTMENT OF CHEMISTRY</b>   |   |                     |
| 57                               | Dr. V. Mohanraj, M.Sc., M.Phil., DCHNA, Ph.D.                 | Assistant Professor |

| S. No.                                  | Name of the Staff                             | Designation                    |
|---|---|--------------------------------|
| 58                                      | Dr. B. Sivasenthilkumar, M.Sc., Ph.D.         | Assistant Professor            |
| 59                                      | Dr. V. Rajapandian, M.Sc., Ph.D.              | DST - Inspire Faculty          |
| 60                                      | Dr. G. Ayyannan, M.Sc., B.Ed., M.Phil., Ph.D. | Assistant Professor            |
| <b>DEPARTMENT OF COMPUTER SCIENCE</b>   |   |                                |
| 61                                      | Sri. R. Balamurugan MCA., M.Phil.             | Assistant Professor            |
| <b>DEPARTMENT OF PHYSICAL EDUCATION</b> |   |                                |
| 62                                      | Dr. G. Balasundar, M.P.Ed., M.Phil., Ph.D.    | Director of Physical Education |

### **NON-TEACHING STAFF (AIDED)**

| S. No. | Name of the Staff                            | Designation                    |
|--------|--|--------------------------------|
| 1      | Sri. K. Murugaiya                            | Superintendent                 |
| 2      | Sri. R. Sivakumaran                          | Assistant                      |
| 3      | Sri. K. Bathiran                             | Assistant                      |
| 4      | Sri. S. Easwaramurthy, D.E., M.Com., M.Phil. | Training Instructor (Spl. Gr.) |
| 5      | Sri. S. Rajan, B.Com.                        | Lab Assistant (Spl. Gr.)       |
| 6      | Sri. K. Vellingiri                           | Lab Assistant (S.G.)           |
| 7      | Sri. R. Krishnaswamy, M.A., B.Ed.            | Lab Assistant (S.G.)           |
| 8      | Sri. K. Kalimuthu, M.L.I.S., M.Phil.         | Lab Assistant (S.G.)           |
| 9      | Sri. R. Jaganathan                           | Lab Assistant                  |
| 10     | Sri. N. Marimuthu, ITI                       | Lab Assistant                  |
| 11     | Sri. S. Saravanan                            | Lab Assistant                  |
| 12     | Sri. N. Kanagaraj                            | Record Clerk (S.G.)            |
| 13     | Sri. D. Ayyaswamy                            | Sweeper (Spl. Gr.)             |



## NON- TEACHING MANAGEMENT STAFF (UN-AIDED)

| S. No. | Name of the Staff                            | Designation       |
|--------|--|-------------------|
| 1      | Sri. N. Thangavel                            | Lab Assistant     |
| 2      | Sri. R. Madhan Kumar, D.T.Ed., B.A.          | Lab Assistant     |
| 3      | Sri. S. Sivakumar                            | Lab Assistant     |
| 4      | Sri. R. Muralitharan                         | Lab Assistant     |
| 5      | Sri. M. Kumar                                | Lab Assistant     |
| 6      | Sri. N. Ganesan                              | Lab Assistant     |
| 7      | Sri. S. Arul Subakar, DECE                   | Lab Assistant     |
| 8      | Sri. R. Murugesan                            | Lab Assistant     |
| 9      | Sri. N. Karthikeyan, B.Com.                  | Junior Assistant  |
| 10     | Sri. A. Prakash                              | Library Assistant |
| 11     | Sri. K. Sasikumar, M.Com.                    | Library Assistant |
| 12     | Sri. D. Anandakumar                          | Library Assistant |
| 13     | Sri. K. Purusothaman, M.Sc.                  | Typist            |
| 14     | Sri. G. Santhanam                            | Typist            |
| 15     | Sri. N. Suresh                               | Office Assistant  |
| 16     | Sri. C. Dineshkumar                          | Office Assistant  |
| 17     | Sri. D. Sivakumar                            | Office Assistant  |
| 18     | Sri. D. Vasanthaprasanth, M.Com. (IB), B.Ed. | Record Clerk      |
| 19     | Sri. R. Murugadass                           | Record Clerk      |
| 20     | Sri. R. Mahesh Kumar, B.Com.                 | Clerk             |
| 21     | Sri. S. Sankar Ganesh, DMME                  | Clerk             |

| S. No. | Name of the Staff                  | Designation       |
|--------|------------------------------------|-------------------|
| 22     | Sri. M. Duke Balu, B.Sc., M.L.I.S. | Asst.Librarian    |
| 23     | Sri. R. Rajagopal, D.E.C.E.        | Programmer        |
| 24     | Sri. M. Mohanraj, DIT              | Programmer        |
| 25     | Sri. V. Bharathi DIT               | Programmer        |
| 26     | Sri. P. Prabhu                     | Marker            |
| 27     | Sri. M. Kalaiarasan                | Office Assistant  |
| 28     | Sri. D. Parthiban                  | Library Assistant |

### DDU KAUSHAL KENDRA STAFF

| S. No. | Name of the Staff                                   | Designation  |
|--------|---|--|
| 1.     | Sri. P. Surendar, M.E.                              | Assistant Professor of Production Technology (Tool & Die)            |
| 2.     | Sri. K. K. Hariharasudhan, M.E.                     | Assistant Professor of Technology in Electrical & Electronic Devices |
| 3.     | Sri. M. Hariharan, M.E.                             | Assistant Professor of Automobiles                                   |
| 4.     | Sri. G. Muralikannan, DME.                          | Technical Assistant  |
| 5.     | Sri. A. Rathna MA., M.Phil., B.Ed.                  | Assistant Professor of Tamil   |
| 6.     | Sri.M. Arun Prasath M.E                             | Assistant Professor of Production Technology(Tool & Die)             |
| 7.     | Sri.R. Swamy M.E                                    | Assistant Professor of Automobiles                                   |
| 8.     | Sri. M. Sivabalan, M.Sc., M.Phil, B.Ed, PGDCA, SET. | Assistant Professor of Mathematics                                   |
| 9.     | Sri. P. Rajavel MSW., M.Phil                        | Multi Tasking Staff  |

### SANITORS

- |                  |                 |
|------------------|-----------------|
| 1. C. Thangamani | 5. R. Malliga   |
| 2. R. Susila     | 6. P. Parvathi  |
| 3. V. Maragatham | 7. M. Koushalya |
| 4. V. Kavitha    |                 |





## CALENDER 2019-2020

| Date | Day       | JUNE 2019  | Day Order | No.of Working Days |
|------|-----------|--|-----------|--------------------|
| 1    | Saturday  | HOLIDAY  |           |                    |
| 2    | Sunday    | HOLIDAY  |           |                    |
| 3    | Monday    |  |           |                    |
| 4    | Tuesday   |  |           |                    |
| 5    | Wednesday | RAMZAN - HOLIDAY   |           |                    |
| 6    | Thursday  |  |           |                    |
| 7    | Friday    |  |           |                    |
| 8    | Saturday  | HOLIDAY  |           |                    |
| 9    | Sunday    | HOLIDAY  |           |                    |
| 10   | Monday    |  |           |                    |
| 11   | Tuesday   |  |           |                    |
| 12   | Wednesday |  |           |                    |
| 13   | Thursday  |  |           |                    |
| 14   | Friday    |  |           |                    |
| 15   | Saturday  | HOLIDAY  |           |                    |
| 16   | Sunday    | HOLIDAY  |           |                    |
| 17   | Monday    | College Reopens After Summer Vacation  | I         | 1                  |
| 18   | Tuesday   |  | II        | 2                  |
| 19   | Wednesday | College opens for I UG Students-Orientation Programme  | III       | 3                  |
| 20   | Thursday  |  | IV        | 4                  |
| 21   | Friday    | HOD Meeting  | V         | 5                  |
| 22   | Saturday  | HOLIDAY  |           |                    |
| 23   | Sunday    | HOLIDAY  |           |                    |
| 24   | Monday    |  | VI        | 6                  |
| 25   | Tuesday   |  | I         | 7                  |
| 26   | Wednesday |  | II        | 8                  |
| 27   | Thursday  | IQAC Meeting   | III       | 9                  |
| 28   | Friday    | Administrative Committee Meeting, Last Date for Paying Odd Semester College & Exam Fees Without Fine | IV        | 10                 |
| 29   | Saturday  | HOLIDAY  |           |                    |
| 30   | Sunday    | HOLIDAY  |           |                    |
|      |           | <b>TOTAL NO. OF WORKING DAYS=10</b>  |           |                    |

| Date | Day       | JULY 2019   | Day Order | No. of Working Days |
|------|-----------|---|-----------|---------------------|
| 1    | Monday    |   | V         | 11                  |
| 2    | Tuesday   |   | VI        | 12                  |
| 3    | Wednesday |   | I         | 13                  |
| 4    | Thursday  | RFE Committee Meeting   | II        | 14                  |
| 5    | Friday    |   | III       | 15                  |
| 6    | Saturday  | HOLIDAY   |           |                     |
| 7    | Sunday    | HOLIDAY   |           |                     |
| 8    | Monday    |   | IV        | 16                  |
| 9    | Tuesday   |   | V         | 17                  |
| 10   | Wednesday |   | VI        | 18                  |
| 11   | Thursday  | Administrative Committee Meeting                                | I         | 19                  |
| 12   | Friday    | Last Date for Paying Odd Semester College & Exam Fees With Fine | II        | 20                  |
| 13   | Saturday  | HOLIDAY   |           |                     |
| 14   | Sunday    | HOLIDAY   |           |                     |
| 15   | Monday    |   | III       | 21                  |
| 16   | Tuesday   | Guru Purnima Jayanthi   | IV        | 22                  |
| 17   | Wednesday |   | V         | 23                  |
| 18   | Thursday  |   | VI        | 24                  |
| 19   | Friday    | YRC-Blood Identification Camp                                   | I         | 25                  |
| 20   | Saturday  | HOLIDAY   |           |                     |
| 21   | Sunday    | HOLIDAY   |           |                     |
| 22   | Monday    |   | II        | 26                  |
| 23   | Tuesday   |   | III       | 27                  |
| 24   | Wednesday |   | IV        | 28                  |
| 25   | Thursday  |   | V         | 29                  |
| 26   | Friday    |   | VI        | 30                  |
| 27   | Saturday  | HOLIDAY   |           |                     |
| 28   | Sunday    | HOLIDAY   |           |                     |
| 29   | Monday    |   | I         | 31                  |
| 30   | Tuesday   | Swami Ramakrishnananda Jayanthi                                 | II        | 32                  |
| 31   | Wednesday | Administrative Committee Meeting                                | III       | 33                  |
|      |           | <b>TOTAL NO. OF WORKING DAYS: 10+23=33</b>                      |           |                     |

| Date | Day       | AUGUST 2019   | Day Order | No. of Working Days |
|------|-----------|---|-----------|---------------------|
| 1    | Thursday  |   | IV        | 34                  |
| 2    | Friday    |   | V         | 35                  |
| 3    | Saturday  | HOLIDAY   |           |                     |
| 4    | Sunday    | HOLIDAY   |           |                     |
| 5    | Monday    |   | VI        | 36                  |
| 6    | Tuesday   |   | I         | 37                  |
| 7    | Wednesday |   | II        | 38                  |
| 8    | Thursday  |   | III       | 39                  |
| 9    | Friday    |   | IV        | 40                  |
| 10   | Saturday  | HOLIDAY   |           |                     |
| 11   | Sunday    | HOLIDAY   |           |                     |
| 12   | Monday    | BAKRID HOLIDAY                                      |           |                     |
| 13   | Tuesday   |   | V         | 41                  |
| 14   | Wednesday |   | VI        | 42                  |
| 15   | Thursday  | INDEPENDENCE HOLIDAY, Swami Niranjanananda Jayanthi |           |                     |
| 16   | Friday    | Administrative Committee Meeting                    | I         | 43                  |
| 17   | Saturday  | HOLIDAY   |           |                     |
| 18   | Sunday    | HOLIDAY   |           |                     |
| 19   | Monday    |   | II        | 44                  |
| 20   | Tuesday   |   | III       | 45                  |
| 21   | Wednesday |   | IV        | 46                  |
| 22   | Thursday  |   | V         | 47                  |
| 23   | Friday    | SRI KRISHNA JAYANTHI, HOLIDAY                       |           |                     |
| 24   | Saturday  | Sri Krishna Janamashtami Jayanthi, HOILDAY          |           |                     |
| 25   | Sunday    | HOLIDAY   |           |                     |
| 26   | Monday    | CIA TEST I BEGINS                                   | VI        | 48                  |
| 27   | Tuesday   | IQAC Meeting  | I         | 49                  |
| 28   | Wednesday |   | II        | 50                  |
| 29   | Thursday  | Swami Advaitananda Jayanthi                         | III       | 51                  |
| 30   | Friday    |   | IV        | 52                  |
| 31   | Saturday  | HOLIDAY   |           |                     |
|      |           | <b>TOTAL NO. OF WORKING DAYS:33+19=52</b>           |           |                     |

| Date | Day       | SEPTEMBER 2019                            | Day Order | No.of Working Days |
|------|-----------|---|-----------|--------------------|
| 1    | Sunday    | HOLIDAY                                   |           |                    |
| 2    | Monday    | VINAYAGAR CHARURTHI - HOLIDAY             |           |                    |
| 3    | Tuesday   |   | V         | 53                 |
| 4    | Wednesday |   | VI        | 54                 |
| 5    | Thursday  |   | I         | 55                 |
| 6    | Friday    | Administrative Committee Meeting          | II        | 56                 |
| 7    | Saturday  | HOLIDAY                                   |           |                    |
| 8    | Sunday    | HOLIDAY                                   |           |                    |
| 9    | Monday    |   | III       | 57                 |
| 10   | Tuesday   | MOHARAM HOLIDAY                           |           |                    |
| 11   | Wednesday |   | IV        | 58                 |
| 12   | Thursday  | RFE Committee Meeting                     | V         | 59                 |
| 13   | Friday    |   | VI        | 60                 |
| 14   | Saturday  | HOLIDAY                                   |           |                    |
| 15   | Sunday    | HOLIDAY                                   |           |                    |
| 16   | Monday    |   | I         | 61                 |
| 17   | Tuesday   |   | II        | 62                 |
| 18   | Wednesday | Administrative Committee Meeting          | III       | 63                 |
| 19   | Thursday  | IQAC Meeting                              | IV        | 64                 |
| 20   | Friday    |   | V         | 65                 |
| 21   | Saturday  | HOLIDAY                                   |           |                    |
| 22   | Sunday    | HOLIDAY                                   |           |                    |
| 23   | Monday    | Swami Abhedananda Jayanthi                | VI        | 66                 |
| 24   | Tuesday   |   | I         | 67                 |
| 25   | Wednesday |   | II        | 68                 |
| 26   | Thursday  |   | III       | 69                 |
| 27   | Friday    |   | IV        | 70                 |
| 28   | Saturday  | Swami Akhandananda Jayanthi, HOLIDAY      |           |                    |
| 29   | Sunday    | HOLIDAY                                   |           |                    |
| 30   | Monday    |   | V         | 71                 |
|      |           | <b>TOTAL NO. OF WORKING DAYS:52+19=71</b> |           |                    |



| Date | Day       | OCTOBER 2019                              | Day Order | No. of Working Days |
|------|-----------|---|-----------|---------------------|
| 1    | Tuesday   | Administrative Committee Meeting          | VI        | 72                  |
| 2    | Wednesday | GANDHI JAYANTHI HOLIDAY                   |           |                     |
| 3    | Thursday  | RFE Committee Meeting                     | I         | 73                  |
| 4    | Friday    |   | II        | 74                  |
| 5    | Saturday  | HOLIDAY                                   |           |                     |
| 6    | Sunday    | HOLIDAY                                   |           |                     |
| 7    | Monday    | SARASWATHI POOJAI HOLIDAY                 |           |                     |
| 8    | Tuesday   | VIJAYADASAMI HOLIDAY                      |           |                     |
| 9    | Wednesday |   | III       | 75                  |
| 10   | Thursday  |   | IV        | 76                  |
| 11   | Friday    |   | V         | 77                  |
| 12   | Saturday  | HOLIDAY                                   |           |                     |
| 13   | Sunday    | HOLIDAY                                   |           |                     |
| 14   | Monday    |   | VI        | 78                  |
| 15   | Tuesday   |   | I         | 79                  |
| 16   | Wednesday | IQAC Meeting                              | II        | 80                  |
| 17   | Thursday  |   | III       | 81                  |
| 18   | Friday    |   | IV        | 82                  |
| 19   | Saturday  | HOLIDAY                                   |           |                     |
| 20   | Sunday    | HOLIDAY                                   |           |                     |
| 21   | Monday    |   | V         | 83                  |
| 22   | Tuesday   |   | VI        | 84                  |
| 23   | Wednesday |   | I         | 85                  |
| 24   | Thursday  | CIA Test II BEGINS                        | II        | 86                  |
| 25   | Friday    |   |           |                     |
| 26   | Saturday  | HOLIDAY                                   |           |                     |
| 27   | Sunday    | DEEPAVALI HOLIDAY                         |           |                     |
| 28   | Monday    | DEEPAVALI HOLIDAY                         |           |                     |
| 29   | Tuesday   |   | III       | 87                  |
| 30   | Wednesday |   | IV        | 88                  |
| 31   | Thursday  |   | V         | 89                  |
|      |           | <b>TOTAL NO. OF WORKING DAYS:71+18=89</b> |           |                     |

| Date | Day       | NOVEMBER 2019                              | Day Order | No.of Working Days |
|------|-----------|--|-----------|--------------------|
| 1    | Friday    | LAST WORKING DAY                           | VI        | 90                 |
| 2    | Saturday  | HOLIDAY                                    |           |                    |
| 3    | Sunday    | HOLIDAY                                    |           |                    |
| 4    | Monday    |  |           |                    |
| 5    | Tuesday   |  |           |                    |
| 6    | Wednesday | ODD SEMESTER EXAM BEGINS                   |           |                    |
| 7    | Thursday  |  |           |                    |
| 8    | Friday    |  |           |                    |
| 9    | Saturday  | Swami Subodhananda Jayanthi, HOLIDAY       |           |                    |
| 10   | Sunday    | MEELAD-UN—NABI HOLIDAY                     |           |                    |
| 11   | Monday    | Swami Vijnanananda Jayanthi                |           |                    |
| 12   | Tuesday   |  |           |                    |
| 13   | Wednesday |  |           |                    |
| 14   | Thursday  |  |           |                    |
| 15   | Friday    |  |           |                    |
| 16   | Saturday  | HOLIDAY                                    |           |                    |
| 17   | Sunday    | HOLIDAY                                    |           |                    |
| 18   | Monday    |  |           |                    |
| 19   | Tuesday   |  |           |                    |
| 20   | Wednesday |  |           |                    |
| 21   | Thursday  |  |           |                    |
| 22   | Friday    |  |           |                    |
| 23   | Saturday  | HOLIDAY                                    |           |                    |
| 24   | Sunday    | HOLIDAY                                    |           |                    |
| 25   | Monday    |  |           |                    |
| 26   | Tuesday   |  |           |                    |
| 27   | Wednesday |  |           |                    |
| 28   | Thursday  |  |           |                    |
| 29   | Friday    |  |           |                    |
| 30   | Saturday  | HOLIDAY                                    |           |                    |
|      |           | <b>TOTAL NO. OF WORKING DAYS : 89+1=90</b> |           |                    |

| Date | Day       | DECEMBER 2019  | Day Order | No.of Working Days |
|------|-----------|--|-----------|--------------------|
| 1    | Sunday    | HOLIDAY  |           |                    |
| 2    | Monday    |  |           |                    |
| 3    | Tuesday   |  |           |                    |
| 4    | Wednesday | COLLEGE REOPENS FOR EVEN SEMESTER  | I         | 1                  |
| 5    | Thursday  | Swami Premananda Jayanthi  | II        | 2                  |
| 6    | Friday    |  | III       | 3                  |
| 7    | Saturday  | HOLIDAY  |           |                    |
| 8    | Sunday    | HOLIDAY  |           |                    |
| 9    | Monday    |  | IV        | 4                  |
| 10   | Tuesday   |  | V         | 5                  |
| 11   | Wednesday |  | VI        | 6                  |
| 12   | Thursday  | Administrative Committee Meeting   | I         | 7                  |
| 13   | Friday    |  | II        | 8                  |
| 14   | Saturday  | HOLIDAY  |           |                    |
| 15   | Sunday    | HOLIDAY  |           |                    |
| 16   | Monday    |  | III       | 9                  |
| 17   | Tuesday   | Last Date for Paying Even Semester College Fees & Exam Fees Without Fine | IV        | 10                 |
| 18   | Wednesday | Sri Sri Ma Sarada Devi Jayanthi  | V         | 11                 |
| 19   | Thursday  | IQAC Meeting   | VI        | 12                 |
| 20   | Friday    |  | I         | 13                 |
| 21   | Saturday  | HOLIDAY  |           |                    |
| 22   | Sunday    | Swami Shivananda Jayanthi, HOLIDAY                                       |           |                    |
| 23   | Monday    |  | II        | 14                 |
| 24   | Tuesday   |  | III       | 15                 |
| 25   | Wednesday | CHRISTMAS HOLIDAY  |           |                    |
| 26   | Thursday  |  | IV        | 16                 |
| 27   | Friday    |  | V         | 17                 |
| 28   | Saturday  | HOLIDAY  |           |                    |
| 29   | Sunday    | HOLIDAY  |           |                    |
| 30   | Monday    |  | VI        | 18                 |
| 31   | Tuesday   |  | I         | 19                 |
|      |           | <b>TOTAL NO. OF WORKING DAYS=19</b>                                      |           |                    |

| Date | Day       | JANUARY 2020  | Day Order | No.of Working Days |
|------|-----------|---|-----------|--------------------|
| 1    | Wednesday | Swami Saradananda Jayanthi, NEW YEAR                                  |           |                    |
| 2    | Thursday  | Last Date for Paying Even Semester College Fees & Exam Fees With Fine | II        | 20                 |
| 3    | Friday    | Administrative Committee Meeting                                      | III       | 21                 |
| 4    | Saturday  |   | IV        | 22                 |
| 5    | Sunday    | GURU POOJA  | V         | 23                 |
| 6    | Monday    |   | VI        | 24                 |
| 7    | Tuesday   |   | I         | 25                 |
| 8    | Wednesday |   | II        | 26                 |
| 9    | Thursday  | Swami Turiyananda Jayanthi  | III       | 27                 |
| 10   | Friday    | RFE Committee Meeting   | IV        | 28                 |
| 11   | Saturday  | HOLIDAY   |           |                    |
| 12   | Sunday    | HOLIDAY   |           |                    |
| 13   | Monday    | PONGAL HOLIDAY  |           |                    |
| 14   | Tuesday   | BHOGI HOLIDAY   |           |                    |
| 15   | Wednesday | PONGAL HOLIDAY  |           |                    |
| 16   | Thursday  | THIRUVALLUVAR HOLIDAY   |           |                    |
| 17   | Friday    | Swami Vivekanandar Jayanthi, UZHAVAR THIRUNAL                         |           |                    |
| 18   | Saturday  | HOLIDAY   |           |                    |
| 19   | Sunday    | HOLIDAY   |           |                    |
| 20   | Monday    |   | V         | 29                 |
| 21   | Tuesday   |   | VI        | 30                 |
| 22   | Wednesday |   | I         | 31                 |
| 23   | Thursday  | IQAC Meeting  | II        | 32                 |
| 24   | Friday    |   | III       | 33                 |
| 25   | Saturday  | HOLIDAY   |           |                    |
| 26   | Sunday    | Swami Brahmananda Jayanthi, REPUBLIC DAY HOLIDAY                      |           |                    |
| 27   | Monday    |   | IV        | 34                 |
| 28   | Tuesday   |   | V         | 35                 |
| 29   | Wednesday | Swami Trigunaditananda Jayanthi                                       | VI        | 36                 |
| 30   | Thursday  | Administrative Committee Meeting                                      | I         | 37                 |
| 31   | Friday    |   | II        | 38                 |
|      |           | <b>TOTAL NO. OF WORKING DAYS:19+19=38</b>                             |           |                    |

| Date | Day       | FEBRUARY 2020                             | Day Order | No. of Working Days |
|------|-----------|---|-----------|---------------------|
| 1    | Saturday  | HOLIDAY                                   |           |                     |
| 2    | Sunday    | HOLIDAY                                   |           |                     |
| 3    | Monday    |   | III       | 39                  |
| 4    | Tuesday   |   | IV        | 40                  |
| 5    | Wednesday | YRC-Blood Identification Camp             | V         | 41                  |
| 6    | Thursday  |   | VI        | 42                  |
| 7    | Friday    | Administrative Committee Meeting          | I         | 43                  |
| 8    | Saturday  | HOLIDAY                                   |           |                     |
| 9    | Sunday    | Swami Adbhutananda Jayanthi, HOLIDAY      |           |                     |
| 10   | Monday    |   | II        | 44                  |
| 11   | Tuesday   |   | III       | 45                  |
| 12   | Wednesday |   | IV        | 46                  |
| 13   | Thursday  |   | V         | 47                  |
| 14   | Friday    | RFE Committee Meeting                     | VI        | 48                  |
| 15   | Saturday  | HOLIDAY                                   |           |                     |
| 16   | Sunday    | HOLIDAY                                   |           |                     |
| 17   | Monday    | CIA Test I BEGINS                         | I         | 49                  |
| 18   | Tuesday   |   | II        | 50                  |
| 19   | Wednesday |   | III       | 51                  |
| 20   | Thursday  |   | IV        | 52                  |
| 21   | Friday    | IQAC Meeting                              | V         | 53                  |
| 22   | Saturday  | HOLIDAY                                   |           |                     |
| 23   | Sunday    | HOLIDAY                                   |           |                     |
| 24   | Monday    |   | VI        | 54                  |
| 25   | Tuesday   | Sri Ramakrishna Jayanthi                  | I         | 55                  |
| 26   | Wednesday |   | II        | 56                  |
| 27   | Thursday  | Administrative Committee Meeting          | III       | 57                  |
| 28   | Friday    |   | IV        | 58                  |
| 29   | Saturday  | HOLIDAY                                   |           |                     |
|      |           | <b>TOTAL NO. OF WORKING DAYS:38+20=58</b> |           |                     |

| Date | Day       | MARCH 2020                                 | Day Order | No.of Working Days |
|------|-----------|--|-----------|--------------------|
| 1    | Sunday    | HOLIDAY                                    |           |                    |
| 2    | Monday    |  | V         | 59                 |
| 3    | Tuesday   |  | VI        | 60                 |
| 4    | Wednesday |  | I         | 61                 |
| 5    | Thursday  | RFE Committee Meeting                      | II        | 62                 |
| 6    | Friday    | IQAC Meeting                               | III       | 63                 |
| 7    | Saturday  | HOLIDAY                                    |           |                    |
| 8    | Sunday    | HOLIDAY                                    |           |                    |
| 9    | Monday    | Sri Gauranga Mahabraphu Jayanthi           | IV        | 64                 |
| 10   | Tuesday   |  | V         | 65                 |
| 11   | Wednesday |  | VI        | 66                 |
| 12   | Thursday  |  | I         | 67                 |
| 13   | Friday    | Swami Yogananda Jayanthi                   | II        | 68                 |
| 14   | Saturday  | HOLIDAY                                    |           |                    |
| 15   | Sunday    | HOLIDAY                                    |           |                    |
| 16   | Monday    |  | III       | 69                 |
| 17   | Tuesday   |  | IV        | 70                 |
| 18   | Wednesday |  | V         | 71                 |
| 19   | Thursday  |  | VI        | 72                 |
| 20   | Friday    |  | I         | 73                 |
| 21   | Saturday  | HOLIDAY                                    |           |                    |
| 22   | Sunday    | HOLIDAY                                    |           |                    |
| 23   | Monday    |  | II        | 74                 |
| 24   | Tuesday   |  | III       | 75                 |
| 25   | Wednesday | Telugu New Year Holiday                    |           |                    |
| 26   | Thursday  |  | IV        | 76                 |
| 27   | Friday    | Administrative Committee Meeting           | V         | 77                 |
| 28   | Saturday  | HOLIDAY                                    |           |                    |
| 29   | Sunday    | HOLIDAY                                    |           |                    |
| 30   | Monday    |  | VI        | 78                 |
| 31   | Tuesday   |  | I         | 79                 |
|      |           | <b>TOTAL NO. OF WORKING DAYS:58+21= 79</b> |           |                    |

| Date | Day       | APRIL 2020                                | Day Order | No. of Working Days |
|------|-----------|---|-----------|---------------------|
| 1    | Wednesday |   | II        | 80                  |
| 2    | Thursday  | Sri Ramnavami                             | III       | 81                  |
| 3    | Friday    | Administrative Committee Meeting          | IV        | 82                  |
| 4    | Saturday  | HOLIDAY                                   |           |                     |
| 5    | Sunday    | HOLIDAY                                   |           |                     |
| 6    | Monday    | MAHAVIR JAYANTHI                          |           |                     |
| 7    | Tuesday   |   | V         | 83                  |
| 8    | Wednesday |   | VI        | 84                  |
| 9    | Thursday  |   | I         | 85                  |
| 10   | Friday    | GOOD FRIDAY                               |           |                     |
| 11   | Saturday  | HOLIDAY                                   |           |                     |
| 12   | Sunday    | HOLIDAY                                   |           |                     |
| 13   | Monday    | CIA Test II BEGINS                        | II        | 86                  |
| 14   | Tuesday   | AMBEDKAR BIRTHDAY HOLIDAY, TAMIL NEW YEAR |           |                     |
| 15   | Wednesday |   | III       | 87                  |
| 16   | Thursday  |   | IV        | 88                  |
| 17   | Friday    |   | V         | 89                  |
| 18   | Saturday  | HOLIDAY                                   |           |                     |
| 19   | Sunday    | HOLIDAY                                   |           |                     |
| 20   | Monday    | LAST WORKING DAY                          | VI        | 90                  |
| 21   | Tuesday   |   |           |                     |
| 22   | Wednesday |   |           |                     |
| 23   | Thursday  |   |           |                     |
| 24   | Friday    |   |           |                     |
| 25   | Saturday  | HOLIDAY                                   |           |                     |
| 26   | Sunday    | HOLIDAY                                   |           |                     |
| 27   | Monday    | EVEN SEMESTER EXAM BEGINS                 |           |                     |
| 28   | Tuesday   |   |           |                     |
| 29   | Wednesday |   |           |                     |
| 30   | Thursday  |   |           |                     |
|      |           | <b>TOTAL NO. OF WORKING DAYS:79+11=90</b> |           |                     |

## BIODATA

1. a) Name :
- b) Class :
- c) Name of the Institution :
2. a) Father's Name :
- b) Father's Occupation :
3. Date of Birth :
4. a) Age :
- b) Height (cms) & Weight (kg) :
5. Nationality :
6. Religion :
7. Educational Qualification :
8. Extra - curricular Activities  
(like NSS and NCC) :
9. Skills (like Vocal Music &  
Instrumental Music) :
10. Interests :
11. Any Course Attended :
12. Scholarship and Prizes Obtained :
13. Present Address :
14. Permanent Address :



# TIME TABLE

| DAY ORDER | 1 | 2 | 3 | LUNCH BREAK |  |  | 4 | 5 |
|-----------|---|---|---|-------------|--|--|---|---|
| Periods   |   |   |   |             |  |  |   |   |
| I         |   |   |   |             |  |  |   |   |
| II        |   |   |   |             |  |  |   |   |
| III       |   |   |   |             |  |  |   |   |
| IV        |   |   |   |             |  |  |   |   |
| V         |   |   |   |             |  |  |   |   |
| VI        |   |   |   |             |  |  |   |   |

# TIME TABLE

| DAY ORDER | 1 | 2 | 3 | LUNCH BREAK |  |  | 4 | 5 |
|-----------|---|---|---|-------------|--|--|---|---|
| I         |   |   |   |             |  |  |   |   |
| II        |   |   |   |             |  |  |   |   |
| III       |   |   |   |             |  |  |   |   |
| IV        |   |   |   |             |  |  |   |   |
| V         |   |   |   |             |  |  |   |   |
| VI        |   |   |   |             |  |  |   |   |

## CALENDAR FOR 2020-21

| June 2020 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| S         | M  | T  | W  | T  | F  | S  |
|           | 1  | 2  | 3  | 4  | 5  | 6  |
| 7         | 8  | 9  | 10 | 11 | 12 | 13 |
| 14        | 15 | 16 | 17 | 18 | 19 | 20 |
| 21        | 22 | 23 | 24 | 25 | 26 | 27 |
| 28        | 29 | 30 |    |    |    |    |

| July 2020 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| S         | M  | T  | W  | T  | F  | S  |
|           |    |    | 1  | 2  | 3  | 4  |
| 5         | 6  | 7  | 8  | 9  | 10 | 11 |
| 12        | 13 | 14 | 15 | 16 | 17 | 18 |
| 19        | 20 | 21 | 22 | 23 | 24 | 25 |
| 26        | 27 | 28 | 29 | 30 | 31 |    |

| August 2020 |    |    |    |    |    |    |
|-------------|----|----|----|----|----|----|
| S           | M  | T  | W  | T  | F  | S  |
|             |    |    |    |    |    | 1  |
| 2           | 3  | 4  | 5  | 6  | 7  | 8  |
| 9           | 10 | 11 | 12 | 13 | 14 | 15 |
| 16          | 17 | 18 | 19 | 20 | 21 | 22 |
| 23          | 24 | 25 | 26 | 27 | 28 | 29 |
| 30          | 31 |    |    |    |    |    |

| September 2020 |    |    |    |    |    |    |
|----------------|----|----|----|----|----|----|
| S              | M  | T  | W  | T  | F  | S  |
|                |    | 1  | 2  | 3  | 4  | 5  |
| 6              | 7  | 8  | 9  | 10 | 11 | 12 |
| 13             | 14 | 15 | 16 | 17 | 18 | 19 |
| 20             | 21 | 22 | 23 | 24 | 25 | 26 |
| 27             | 28 | 29 | 30 |    |    |    |

| October 2020 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| S            | M  | T  | W  | T  | F  | S  |
|              |    |    |    | 1  | 2  | 3  |
| 4            | 5  | 6  | 7  | 8  | 9  | 10 |
| 11           | 12 | 13 | 14 | 15 | 16 | 17 |
| 18           | 19 | 20 | 21 | 22 | 23 | 24 |
| 25           | 26 | 27 | 28 | 29 | 30 | 31 |

| November 2020 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| S             | M  | T  | W  | T  | F  | S  |
| 1             | 2  | 3  | 4  | 5  | 6  | 7  |
| 8             | 9  | 10 | 11 | 12 | 13 | 14 |
| 15            | 16 | 17 | 18 | 19 | 20 | 21 |
| 22            | 23 | 24 | 25 | 26 | 27 | 28 |
| 29            | 30 |    |    |    |    |    |

| December 2020 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| S             | M  | T  | W  | T  | F  | S  |
|               |    | 1  | 2  | 3  | 4  | 5  |
| 6             | 7  | 8  | 9  | 10 | 11 | 12 |
| 13            | 14 | 15 | 16 | 17 | 18 | 19 |
| 20            | 21 | 22 | 23 | 24 | 25 | 26 |
| 27            | 28 | 29 | 30 | 31 |    |    |

| January 2021 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| S            | M  | T  | W  | T  | F  | S  |
|              |    |    |    |    | 1  | 2  |
| 3            | 4  | 5  | 6  | 7  | 8  | 9  |
| 10           | 11 | 12 | 13 | 14 | 15 | 16 |
| 17           | 18 | 19 | 20 | 21 | 22 | 23 |
| 24           | 25 | 26 | 27 | 28 | 29 | 30 |
| 31           |    |    |    |    |    |    |

| February 2021 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| S             | M  | T  | W  | T  | F  | S  |
|               | 1  | 2  | 3  | 4  | 5  | 6  |
| 7             | 8  | 9  | 10 | 11 | 12 | 13 |
| 14            | 15 | 16 | 17 | 18 | 19 | 20 |
| 21            | 22 | 23 | 24 | 25 | 26 | 27 |
| 28            |    |    |    |    |    |    |

| March 2021 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|
| S          | M  | T  | W  | T  | F  | S  |
|            | 1  | 2  | 3  | 4  | 5  | 6  |
| 7          | 8  | 9  | 10 | 11 | 12 | 13 |
| 14         | 15 | 16 | 17 | 18 | 19 | 20 |
| 21         | 22 | 23 | 24 | 25 | 26 | 27 |
| 28         | 29 | 30 | 31 |    |    |    |

| April 2021 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|
| S          | M  | T  | W  | T  | F  | S  |
|            |    |    |    | 1  | 2  | 3  |
| 4          | 5  | 6  | 7  | 8  | 9  | 10 |
| 11         | 12 | 13 | 14 | 15 | 16 | 17 |
| 18         | 19 | 20 | 21 | 22 | 23 | 24 |
| 25         | 26 | 27 | 28 | 29 | 30 |    |

| May 2021 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| S        | M  | T  | W  | T  | F  | S  |
|          |    |    |    |    |    | 1  |
| 2        | 3  | 4  | 5  | 6  | 7  | 8  |
| 9        | 10 | 11 | 12 | 13 | 14 | 15 |
| 16       | 17 | 18 | 19 | 20 | 21 | 22 |
| 23       | 24 | 25 | 26 | 27 | 28 | 29 |
| 30       | 31 |    |    |    |    |    |

Whatever you think, that you will be. If you think yourselves weak, weak you will be; If you think yourselves strong, strong you will be.

*- Swami Vivekananda*





# DIARY 2018-2019

**SRI RAMAKRISHNA MISSION VIDYALAYA**  
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## வழிபாடு

### சரஸ்வதி தியான ஸ்லோகம்

சரஸ்வதி நமஸ்துப்யம் வரதே காமரூபினி  
வித்யராம்பம் கரிஷ்யாமி: சித்திர் பவதுமே ஸதா!!

சரஸ்வதி தேவியே! வேண்டிய வரங்களைத் தருபவளே!  
உனக்கு நமஸ்காரம்! இப்போது நான் கல்வி, கலைகளை படிக்கத்  
துவங்குகிறேன். எனக்கு எப்போதும் வெற்றியைத் தந்தருள  
வேண்டும்.

### ஸ்ரீராமகிருஷ்ண ஸ்தோத்திரம்

ஓம் ஸ்தாபகாய ச தர்மஸ்ய ஸர்வதர்மஸ்வரூபினே  
அவதார வரிஷ்டாய ராமக்ருஷ்ணாய தே நம :

ஓம். அறத்தை நிலைநாட்டியவனே, அனைத்து அறங்களின்  
வடிவானவனே, அவதாரங்களுள் தலைசிறந்தவனே! உனக்கு  
வணக்கம்!

### ஸ்ரீ சாரதாதேவி ஸ்தோத்திரம்

ஜனனீம் ஸாரதாம் தேவீம் ராமக்ருஷ்ணம் ஜகத்குரும்  
பாதபத்மே தயோ : ச்ரித்வா ப்ரணமாமி முஹூர்முஹூ

உலக அன்னையாகிய சாரதாதேவியுடையவும் உலக  
குருவாகிய ஸ்ரீராமகிருஷ்ணருடையவும் தாமரைப் பாதங்களைச்  
சரணடைந்து மீண்டும் மீண்டும் வணங்குகிறேன்!

### விவேகானந்த பஞ்சகம்

ஓம் நம : ஸ்ரீயதிராஜாய விவேகானந்த ஸுரயே  
ஸச்சித்ஸுக ஸ்வரூபாய ஸ்வாமினே தாபஹாரினே

துறவி வேந்தரும், உண்மை அறிவு இன்பம் வடிவினரும், எல்லா  
துயரங்களையும் போக்குவரும் ஆகிய விவேகானந்த ரிஷியை  
வணங்குகிறேன்.

## **RAMAKRISHNA MISSION VIDYALAYA**

Ramakrishna Mission Vidyalaya, Coimbatore, now a vast complex of 18 service wings, commenced its educational activities in the year 1930 with the blessings of Bhagavan Sri Ramakrishna. The father of the Nation, Mahatma Gandhi laid the foundation stone of the first wing, a school.

Ayya Sri T.S. Avinashilingam, the Founder-Director, nurtured the institution with his visionary and devoted service. As envisaged by the great Swami Vivekananda, the Vidyalaya strives hard to impart man-making and character-building education to the youth, that are necessary to develop leadership, sense of responsibility and love for the country. Almost 88 years since its inception, the strength of the students is around 8500, of which hostellers constitute around 2100.

## **ABOUT OUR COLLEGE**

Our college was started in the year 1964. Affiliated to the Bharathiar University, it was conferred with autonomous status in the year 1981-82. The college offers 16 UG, 6 PG and 3 diploma programmes in both aided and unaided streams, besides offering 10 MPhil and PhD programmes. It was accredited and re-accredited by NAAC in the year 2003, 2009 and 2016 respectively. Student-strength is about 2000. The college has so far produced 447 MPhil and 130 PhD scholars.

## **INDIA RANKINGS 2018**

Our college ranked 39 in college category by NIRF under Ministry of Human Resource Development, Government of India.

## **OTHER INSTITUTIONS OF VIDYALAYA**

**I. T A T Kalanilayam (1940):** This non-residential co-educational Middle School is catering the needs of students from the local community. About 600 students, mostly from families that are financially weak, study here.

**II. Vidyalaya High School (1930):** It is the oldest of the Vidyalaya institutions. About 250 students study in Stds. VI to X. Medium of instruction is Tamil. The concept of integrated education for the blind has been successfully implemented in the school for the last 20 years.

**III. Swami Shivananda Higher Secondary School (Tamil Medium) (1960):** The school has about 700 students in Stds. VI to XII.

**IV. Swami Shivananda Hr. Sec. School (English Medium) (1989):** This partly residential self-financing school has a student-strength of about 800 in Stds. LKG to XII.

**V. Institute of Agriculture and Rural Development (1956):** This offers two-year Diploma in Agriculture and Rural Development for students who have passed Plus Two. It is recognized by the Tamil Nadu Agricultural University.

**VI. Polytechnic College (Autonomous) (1956):** It has a student strength of about 800. Offers three-year Engineering Diploma in Mechanical, Civil, Electrical and Electronics and Information Technology.

**VII. Industrial Training Institute (1951):** It has a student strength of about 400. Offers skill-oriented two-year Certificate courses in different trades under the National Council for Vocational Training to students who have completed SSLC or Plus Two.



**VIII. Gandhi Teachers' Training Institute (1942):** It offers fully residential two-year Diploma in Teacher Education for students who have passed Plus Two.

**IX. College of Education (Autonomous) (1950):** This has 150 students. It offers BEd, MEd, MPhil and PhD programmes. It is the first College of Education in India awarded the status of autonomy.

**X. Maruthi College of Physical Education (1956):** It has a student strength of about 200. It offers CPed, BPEd, MPEd, MPhil and PhD programmes in Physical Education.

**XI. Faculties of the Ramakrishna Mission Vivekananda University:** Ramakrishna Mission Vivekananda University (RKMVU), established in the year 2005, has its headquarter at Ramakrishna Mission, Belur Math, Howrah, West Bengal.

**a) The Faculty of Disability Management and Special Education (FDMSE)** offers Diploma, BEd, MEd, and PhD programmes in Special Education (Visual Impairment, Hearing Impairment, and Mental Retardation), and other diploma programmes in Sign Language Interpretation, Community-based Rehabilitation and Computer Applications for the Disabled. Students from all over India have been pursuing these courses.

**b) The Faculty of General Adapted Physical Education and Yoga (GAPEY)** was established in the year 2007. It offers Diploma in Physical Education, BPEd, MPEd and PhD programmes in Physical Education with special focus on yoga, in addition to General and Adapted Physical Education. Short-term diploma and certificate programmes in Special Olympics, Fitness, and Yoga are also organized.

**c) Faculty Center for Agricultural Education and Research (FAR):** It was established in the year 2014. It offers a 4 year B.Sc. (Agriculture) Degree Programme.

**d) Faculty of Computer Science Applications and Research (FYCSAR):** It was established in the year 2014. It offers Integrated M.Sc. (CSA) a 5 year programme.

**XII. Integrated Rural Development Scheme:** The Vidyalaya has been rendering rural development service since the year 2002 under the title 'Vidyalaya Integrated Rural Development Scheme'. Economically backward residents of areas such as Arivoli Nagar, Jeeva Nagar, Ambedkar Nagar, Pudupudhur, etc. were benefited through various development activities undertaken there.

In commemoration of Swami Vivekananda's 150<sup>th</sup> Birth Anniversary, Rural Development Work was taken up at Sri Bharati Nagar, a rural area located around 8 kms. from the Ramakrishna Mission Vidyalaya, with the combined efforts of the extension service departments of all the institutions of the Vidyalaya.

### **XIII. SUPPORT SERVICES**

**Book stall:** A bookstore / sales section has been in operation since June 2009.

**Printing Press:** A modern computerized press takes care almost all the needs of the Vidyalaya.

**Hardware Department:** With two engineers and one assistant engineer, located in the Polytechnic campus, takes care of the maintenance and repairs of all computers (around 700), printers, scanners etc. in the various institutions of the Vidyalaya.

**Maintenance and Repairs Department:** This takes care of practically all the requirements of the Vidyalaya, including the construction of new buildings etc.

**Dairy and Goatery:** About 30 milch animals are maintained to serve hands-on training to our students of the Institute of Agriculture and Rural Development.

**Disabled Trainees' Vocational Production and Rehabilitation Centre:**

A Notebook Section has been in operation in the Vidyalaya campus since 1992. Besides catering to the needs for notebooks of our various institutions within the campus, the section takes orders on a selective basis from other institutions as well with the primary objective of providing employment to the economically backward and the physically challenged.

**Ramakrishna Mission Vidyalaya Charitable Dispensary:**

The Charitable Dispensary of the Vidyalaya caters to a population of around 8000 students and 800 staff members and their families besides a large number of underprivileged people residing in the surrounding areas. In addition to regular general consultation, the dispensary also offers consultation by specialists in the areas of orthopedics, neurology, pediatrics, cardiology, gynaecology, diabetes, skin, asthma, dental, ENT, general surgery, etc.

**Ramayana Park based on Indian epics - a project to promote Indian values:**

The Ramayana Park has been set up with the aim of taking our ancestors' individual, family, social, ethical, and moral values to the general public. The Park is an innovative and eye-catching attempt so where the children can exercise and recreation, and at the same time cultivate the mind to appreciate the Ramayana's subtle power of developing character, art, and culture.

**Sarada Noon Meal Scheme:** Sri Ramakrishna Mission Vidyalaya Provides free noon meal scheme to the deserving students on all working days of the college. The alumni and philanthropist of the institutions also support the successfully implementation of the scheme.

**Sister Nivedita Anna Yojana:** Under this scheme 50 old age people those who were isolated or abandoned by their family members in near by villages of Vidyalaya are identified and food packets are being distributed at their doorsteps on all days except sunday. This programme initiated by Vidyalaya is governed by the Department of Social Work

\* \* \* \* \*

## **COLLEGE RULES AND REGULATIONS**

Every student who undergoes any course of study in UG or PG or research programme should abide by the following rules and regulations laid down by the College.

### **1. Attendance**

- a) The student should be punctual to the classes and regular in attendance.
- b) For genuine reasons students can avail leave, by applying in advance in the prescribed form and must be recommended by the staff Advisor / Class Teacher. Day scholars should get their leave applications duly attested by their parents or guardians. All leave applications should be addressed to the Principal routed through the HOD and get sanctioned before availing the leave.
- c) Any student found absent without applying for leave is liable to be punished. If such absence is for a week, his name will be removed from the Attendance Register.
- d) On Duty applications should be submitted in advance.
- e) Each student has to put in a minimum attendance of 75% of the total number of working days of the college to be eligible for appearing to the Semester Examinations.
- f) Students who do not have the required percentage of attendance will not be allowed to go to the next semester.

### **2. Dress**

- a) Students should attend the college with the prescribed dress code of white shirt and white dhoti or white pant.
- b) Chemistry major students should wear lab coats or aprons while they are inside the laboratory.
- c) Using Identity card with tag is compulsory.

**3. Daily Prayers and Weekly Bhajans**

All students should attend daily prayer, weekly Bhajans, functions, association meetings and all other activities of the college and observe order at all times.

**4. Community work**

Community work is an essential part of our college life. Every students should participate in community work inside and outside the campus.

**5. NCC / NSS / Sports**

Each UG student has to be a member of NSS or NCC or Sports and should participate in all its activities. Since it is a component of curriculum under part V, participating in the above activities, is an essential requirement for completing the under graduate degree programme.

**6. Students' progress in studies**

Students' progress will be assessed periodically by assignments, tests and seminars. The mark sheets along with student profile of each semester will be given to the students in the presence of the parents only.

**7. Organizing activities**

Students can organize association activities in their respective Departments with the approval of the Head of the Department and Principal. However, students should not organize meetings or entertainments and collect money for any purpose in the college or hostel without the prior permission of the Principal.

**8. Submission of undertaking**

At the time of admission the parent or guardian of the student should give an undertaking that he/she has clearly understood the rules and regulations of the college and if his/her son/ward misbehaves, he/she shall abide by the disciplinary action taken by the Principal.

## **9. Disciplinary action against the students**

The Principal has the right to suspend or dismiss any student at any time from the college for any one of the following reasons:

- a. Indulging in ragging, eve-teasing and any such misbehavioural activities amount to Ragging and Punishment.
- b. Indifference towards studies.
- c. Non-observance of college rules and regulations.
- d. Indiscipline in any activity amounting to anywhere in the college campus or hostel.
- e. Disrespect towards the staff and the college authorities.
- f. Non-payment of college fees and other dues.
- g. Non-submission of assignment, record note books, project reports etc., in time.
- h. Negligence of community social service activity, daily prayer, common bhajans etc.
- i. Unsatisfactory progress of scholarship holders.
- j. Irregularity in attendance.
- k. Use of mobile phones and tablet in the campus.
- L. Ours is a tobacco free campus. Hence tobacco use in any form is also prohibited.

### **RAGGING**

(Activities related to Ragging and punishment details are given below)

- ▶ Teasing, Embarrassing and humiliating;
- ▶ Assaulting or Approaching with Criminal Attitude;
- ▶ Wrongfully Restraining or Confining or Causing Hurt;
- ▶ Causing Grievous Hurt, Kidnapping or Rape or Committing Unnatural Offence; and
- ▶ Causing Death or Abetting Suicide.

Now Govt. of Tamil Nadu has banned ragging in educational institution by passing Government Order.

Hence, any one indulging in ragging will be punished as follows :

1. Imprisonment upto a term of 3 years and
2. A fine upto Rs.25,000/- and
3. Student convicted for Ragging will be dismissed from the Institution and shall not be admitted to any other educational institution.

Hence, students are advised not to indulge in ragging, but to rise up totally against this evil.

## **10. Library Rules**

### **a) The Library working hours**

The Library functions on all working days from 8.30 a.m. to 5.00 p.m.

### **b) Admission to Library**

1. Books, note-books, sticks, umbrellas, boxes, bags and such other articles should be left at the entrance of the Library.
2. Silence should be strictly observed in the Library.
3. Mechanical or electronic reproduction can be made with prior permission.
4. No person shall write upon, damage or mark upon any book, manuscript or map belonging to the Library.
5. Readers are responsible for any damage done to the books belonging to the library. They should replace them or pay the current value for such damages. If one book of a set is damaged then the whole set shall be replaced.

6. The readers shall return all books, manuscripts and maps to the staff at issue counter, before leaving the library. The students should not take any library materials outside the library.

**c) Issue of Books**

1. All the students of the SRMV college of Arts and Science are eligible to borrow books from the library.
2. Each U.G student is eligible to borrow four books from the library. Each PG student and each research scholar is eligible to borrow six books from the library and keep with them for a maximum period of 14 working days from the date of issue and on the fifteenth day the books shall be returned.
3. The book noted as reference book will not be issued as ordinary book. However, these books will be issued for over night only i.e from 5.00 p.m. of the issue day to 9.00 a.m. of the next day.
4. If a student does not return the borrowed books from the library till the end of the course, the transfer certificate will not be issued to him.

**d) Return of Books**

1. All books shall be returned on due dates.
2. The Librarian may lend books which are on special demand for short periods as may be necessary or temporarily declare as reference books.



3. Book Lending may at any time be terminated by an order of Librarian.
4. If a book is not returned to the Library within the due date, an over due charge of 50 Paise per book per day will be levied.
5. Book Lending may be renewed for a fortnight in a month subject to the following conditions.
  - ▶ The application for renewal shall reach the Librarian not less than one and not more than 6 days of the due date.
  - ▶ No other reader should have applied for the books in the mean time. If any one applied for these books, a letter will be sent to borrower concerned.
  - ▶ On every fourth renewal, the books shall be produced for inspection compulsorily.
6. A borrower, against whom any overdue or other charge is outstanding, will not be allowed to borrow books from the Library.

#### **11. Laboratory Rules**

Students will be responsible for tools or apparatus placed in their charge. Any damage or loss has to be made good by the students concerned.

#### **12. Payment of College fees**

All fees should be paid within the first eight working days of each semester. After which a fine of Re.1/- per working day will be levied for another 8 working days. If the fee is not paid with fine even within that eight days, the name of the defaulter will be struck off the rolls. Fees once paid will not be refunded, if the student withdraws from the course after the last date of admission.

### **13. Scholarships and fee concessions**

The following scholarships and fee concession are available for the students. Students can avail any one of the scholarships, in an academic year.

- a) Both UG & PG students are eligible for fee concessions under rule 92 of Tamil Nadu Educational rules. They should produce necessary income certificates. Fee concession application can be had after the candidate has been enrolled in the college.
- b) Residential and non-residential scholarships awarded by the Government of Tamil Nadu and Government of India to backward classes and scheduled caste are also available to deserving students.

### **CHOICE BASED CREDIT SYSTEM REGULATIONS**

The CBCS is followed in this College from the academic year 2005-2006. The objective of the choice based credit system is to promote student centered curriculum and need based, flexible scheme of learning and provide opportunity to students to earn more credits according to their capability and aspiration level. The following rules have been formulated to make the system function smoothly, with transparency and objectivity.

1. Each semester will consist of fifteen, six day weeks of actual teaching of five hours a day with ninety working days, excluding semester examination days. The day order will be followed with six day cycle.
2. Credit is the unit of weightage given to each course and the whole programme. Normally one credit is

equivalent to one lecture or two hours of practical / field training per week. However, credits assigned to a course and number of teaching hours per week need not be the same.

3. Each course is designed with 2-6 credits.
4. Each course will have a course teacher. Where ever necessary, a maximum of two teachers may collaborate in teaching a course in which, a teacher who teaches the major portion of the syllabus will be the course teacher.
5. Each department will have a staff advisor to guide students in the CBCS regulations and help the students to choose courses appropriate to his aptitude or inkling.
6. The medium of instruction for all courses, except Part I – Tamil, will be English.
7. Curriculum Design for UG Programmes will have the following components.

### **CIA (Continuous Internal Assessment) Tests**

Every semester, three CIA tests for each paper are conducted.

The ratio of internal and external break-up and the minimum marks to pass is given below in detail.

Evaluation of Part-I, Part-II and Part-III (Core, Elective and Allied courses).

Evaluation of student's performance for the theory and practical part includes two components:

1. Internal Assessment (25% of marks for Theory and 40% of marks for Practical).
2. External Examination (75% of marks for Theory and 60% of marks for Practical).

| Part                  | Internal Marks | External Marks | Total Marks |
|-----------------------|----------------|----------------|-------------|
| I / II / III (Theory) | 25             | 75             | 100         |
| III (Practical)       | 40             | 60             | 100         |

◆ Again the internal assessment has two components:

- A. Continuous Internal Assessment (CIA) Tests.
- B. Other internal components.

**For UG Programme:**

A. CIA Tests

|              |                   |               |                  |
|--------------|-------------------|---------------|------------------|
| 1.           | One Hour CIA test | First Unit    | 20 marks         |
| 2.           | Two hour CIA test | First 3 Units | 45 marks         |
| 3.           | Model Examination | All 5 Units   | 75 marks         |
| <b>Total</b> |                   |               | <b>140 marks</b> |

**This 140 marks are converted into a maximum of 70 marks (A).**

B. Other internal components

1. Assignment                      20 Marks
2. Attendance                      10 Marks

**Total                      30 Marks**

**Grand total is 70+30 (A+B) = 100 Marks. The marks obtained out of 100 marks are converted into a maximum of 25 marks (i.e. 100/4)**

| Part | Internal Marks | External Marks | Total Marks |
|------|----------------|----------------|-------------|
| IV   | -              | 75 / 50        | 75 / 50     |
| V    | 25             | 25             | 50          |

- ◆ Part IV - Environmental Studies (Online Examination), Value Education – each course maximum of 75 marks and NME courses – maximum of 50 marks (external component only).
- ◆ Part V - Online Examinations: Extension Activities (NCC/NSS/SPORTS): maximum 50 marks – internal (25 Marks) and external (25 Marks)

**For PG Programme:**

**A. CIA Tests for Core and Elective Courses**

|              |                   |               |                  |
|--------------|-------------------|---------------|------------------|
| 1.           | One Hour CIA test | First Unit    | 20 marks         |
| 2.           | Two hour CIA test | First 3 Units | 45 marks         |
| 3.           | Model Examination | All 5 Units   | 75 marks         |
| <b>Total</b> |                   |               | <b>140 marks</b> |

**This 140 marks are converted into a maximum of 60 marks.**

**B. Other internal components**

|              |            |                 |
|--------------|------------|-----------------|
| 1.           | Assignment | 15 Marks        |
| 2.           | Seminar    | 15 Marks        |
| 3.           | Attendance | 10 Marks        |
| <b>Total</b> |            | <b>40 Marks</b> |

**Grand total is 60+40 (A+B) = 100 Marks. The marks obtained out of 100 marks are converted into a maximum of 25 marks (i.e 100/4).**

**Assignment / Seminar:**

One Assignment / Seminar for each paper must be submitted / presented by a student in each semester. The marks allotted to this component will be awarded based on the performance of the candidate. CIA marks for practical are awarded based on the performance of students in CIA practical test, neat maintenance of observation notebook & regularity and attendance.

**i) CIA practical test:**

For each practical, students will have one model practical examination. The marks obtained in the examination will be appropriately converted into marks for the CIA component of the practical.

**ii) Observation notebook maintenance & regularity:**

The marks allotted for observation notebook maintenance & regularity is based on the performance of students in writing procedure, accuracy of the results, regularity in attending practical class, which will be accounted based on the attendance maintained separately for practical class, and punctuality in the submission of observation notebook.

**iii) Marks for Attendance (common for both Theory & Practical):**

Every student should earn a minimum attendance of 75% to become eligible to appear for End-of-Semester examinations. The 10 marks allotted to this components under CIA of theory and practical will be awarded as given hereunder.

| Percentage of General Attendance | Marks awarded |
|----------------------------------|---------------|
| 95 - 100                         | 10            |
| 90 - 94.99                       | 8             |
| 85 - 89.99                       | 6             |
| 80 - 84.99                       | 4             |
| 75 - 79.99                       | 3             |
| 70 - 74.99                       | 2             |
| 65 - 69.99                       | 1             |
| $\leq 64.99$                     | 0             |

## **CRITERIA FOR PASSING**

### **UG Programmes:**

Passing Minimum for a course is 40% of the Maximum (Internal and External)

### **PG Programmes:**

Passing Minimum for a course is 50% of the Maximum (Internal and External)

### **Evaluation of Co-curricular Activities:**

#### **NCC/NSS/Sports**

Extension activities form an important component under part-V of the curriculum. Each student has to enroll himself either in NCC or in NSS or in Sports and successful completion of any one of the above activities is an essential requirement for the completion of the degree programme. The above activities will be conducted during first and second years of the UG programme.

The above activities are conducted after the regular class hours. This component carries one credit and maximum of 50 marks will be awarded in the evaluation on the basis of:

- (a) Written Examination.
- (b) Participation in NCC / NSS/ Sports activities.
- (c) Performance (rated on the basis of medals / prizes / certificates).
- (d) Leadership qualities.

### **Evaluation of Extension Activities:**

The student's performance will be examined by the Staff-in charge of the extension activities viz. National Cadet Corps

(NCC), National Service Scheme (NSS) and Sports along with the head of the respective Department on the following parameters. The marks statements shall be sent to the Controller of Examinations before the commencement of the fourth semester examinations.

Total Marks – 50 (CIA only) which will be assessed as follows:

20% = 10 Marks for regularity of attendance.

60% = 30 marks for active participation in classes / camps / games / special camps / representation in College / District / State / University activities.

10% = 5 marks for awards / certificates / prizes.

10% = 5 marks for other social components such as Blood Donation, Fine Arts etc.

#### **Provision for improvement**

There is a provision for improvement.

#### **Allotment of credit points to each part as follows:**

##### **CBCS for UG**

| <b>Components</b>  | <b>UG Programmes offering Languages for</b> |                       |
|--|---|-----------------------|
|  | <b>Two Semesters</b>                        | <b>Four Semesters</b> |
| PART I :   | 6   | 12                    |
| PART II : English  | 6   | 12                    |
| PART III :<br>Core Courses, Allied Courses,<br>Elective Courses, Practicals and<br>Project | 119   | 107                   |



| Components   | UG Programmes offering Languages for |                |
|--|--------------------------------------|----------------|
|  | Two Semesters                        | Four Semesters |
| PART IV :<br>Basic Tamil / Advanced Tamil / Non-major Electives, Environmental Studies and Value Education | 8                                    | 8              |
| PART V :<br>Co-curricular activities (NSS / NCC /SPORTS)   | 1                                    | 1              |
| <b>Total Credits</b>   | <b>140</b>                           | <b>140</b>     |

**Note:**

1. Distribution of marks between theory and internal assessment 75:25
2. Practical Internal: External = 40:60
3. There is a passing minimum for internal and external.
4. Project Report Presentation: viva-voce = 40:60

**CBCS for PG**

| Components   | Four Semesters | Six Semesters |
|--|----------------|---------------|
| Core Courses, Elective Courses, Practicals and Project | 90 Credits     | 140 Credits   |

**Note:**

1. Each course carries an internal component
2. There is a passing minimum for internal and external components
3. Theory - Internal : External : 25:75
4. Practical – Internal : External : 40:60
5. Project Report - Viva-Voce : 40:60

Components of Curriculum and particulars of Choice Based Credit System applicable to the students admitted during the academic year 2008 – 2009 and onwards in Under Graduate and Post Graduate programmes, as prescribed by Tamil Nadu State Council for Higher Education (TANSCHÉ) and Bharathiar University.

### **EXTRA CREDIT COURSES**

The Internal Quality Assurance Cell of the college recommends the undergraduate students to earn extra credits through their academic and non-academic activities.

#### **I ACADEMIC COURSES**

- a) **Open Book Examination Courses:** The second and third year undergraduate students have the options to choose one course per semester from the other Departments and do self study and write examinations. The students are permitted to write examination with open book system. The students who pass in the courses concerned will be added in the mark statement as well as in the consolidated mark statement and calculated as extra credits.
- b) **Self study extra credit elective courses:** Apart from the regular courses included in the syllabi there are other courses entitled as “Self study extra credit elective courses” on various identified, need based and skill oriented areas offered from the academic year 2018-19 onwards.

## II NON-ACADEMIC COURSES

- a. **Clean Indian and Health India:** Under this programme, undergraduate students will take-up the cleaning and maintaining work in the nearby Temples, Hospitals, Schools and Public premises and the same will be duly evaluated for 2 credits.
- b. **Literacy Movement programme:** Classes for the illiterate public and coaching classes for the school students coming under slow learners category will be conducted. Undergraduate students can opt this programme and earn 2 credits through due evaluation after the successful completion of 60 hours in this task.

## III BEST PRACTICES

- a. **Visiting faculty programme:** The recently initiated visiting faculty programme provides a different learning environment to the students. Experienced faculty members from various higher educational institutions appointed under this scheme share their knowledge and experience to enrich the students knowledge and confidence.
- b. **Intra departmental Elective:** The college offers intra departmental elective courses during the forth semester at Under Graduate level. This allows the students for their horizontal mobility to various departments and in enrolling the course of his interest based on certain pre defined conditions.
- c. **Teaching Learning Evaluation:** As a part of Best Practices in Teaching-Learning and Evaluation, all the Departments of our College conduct various programmes through Team Teaching, Peer Tutoring and Activity Based Learning to encourage participatory learning.

- d. **On-line Certificate Courses:** Our college encourages the students to register MOOC and Swayam online courses. So far, more than 1370 students have completed certificate courses through Massive Open Online Courses (MOOC) system.
- e. **Scholarship and Financial Supports:** Various scholarships have been awarded to our students with the support of foundations such as: Kalki Krishna moorthi foundation, Sitaram Jindal Foundation and Shanthi Social services etc.

## **EXAMINATION RULES & REGULATION**

### **Pattern of Examinations**

The college follows semester pattern of examinations. Each academic year consists of two semesters and each semester ends, with the semester examination, on completion of 90 working days.

- i). A student should have a minimum of 75% attendance to be eligible to write the examinations.
- ii). A student with 65% attendance will be permitted to appear for semester examinations, for genuine reasons and on payment of the condonation fee.
- iii). A candidate who has secured less than 65% but 55% and above attendance in any semester has to compensate the shortage in attendance in the subsequent semester besides, earning the required percentage of attendance in that semester and appear for both semester papers together at the end of the latter semester.

- iv). A candidate who has secured less than 55% of attendance in any semester will not be permitted to appear for the regular examinations and to continue the study in the subsequent semester. He has to rejoin the semester in which the attendance is less than 55%.
- v). A candidate who has secured less than 65% of attendance in the final semester has to compensate his attendance shortage in a manner as decided by the concerned head of the department after rejoining the same course.

All Undergraduate programmes and MCA programme consist of 6 semesters and all Post-Graduate programmes consist of 4 semesters.

### **Supplementary Tests**

If a student represented the college by participating in NCC, NSS and SPORTS activities during CIA tests or if any one failed to appear for CIA tests due to genuine reasons, retest may be conducted on due representation to the Principal. On no other ground re-test will be conducted.

### **Improvement**

A student who passes a paper in the first attempt can reappear for the same paper in the succeeding End-of-Semester Examination only, for improving this. Re-appearance for improvement is allowed for theory courses of all semesters, except for the final semester courses. Revised mark statement will be issued after withdrawing the previous one, if the marks obtained in improvement are higher than the marks awarded earlier. When there is no improvement, there shall not be any change in the original marks already awarded. The improved marks shall be considered for classification but not for ranking.

## 1. Re-appearance

A student can appear for external arrears in all semesters but he can write the odd semester internal arrears only in the odd semesters and the even semester internal arrears only in the even semesters except for the final semester.

## 2. Retotalling and Revaluation

Retotalling and Revaluation are permitted for UG and retotalling is permitted for PG students with certain well defined scopes and rules.

For every semester, a notification will be issued regarding the payment of semester examination fees. The students will be permitted to pay external examination fees with fine, if they pay after prescribed date, the examination fees will not be refunded under any circumstance. No fee is collected for internal examination.

### **Question Paper Pattern: Part-I, Part-II and Part-III Core Courses / Allied Courses and Elective Courses**

The question paper pattern and coverage of syllabus for each of the internal (CIA) and external (semester) examinations are as detailed below:

#### **CIA TEST – I**

*(FIRST UNIT ONLY)*

Time : One hour

Max. Marks : 20

**Part – A**

**No Choice**

(2 × 5 = 10 Marks)

(Medium Answer / Paragraph type questions)

(Two questions from first unit)

**Part – B**

**No Choice**

(1 × 10 = 10 Marks)

(Long Answer / Essay type questions)

(One question from first unit)

**CIA TEST – II**

**(FIRST THREE UNITS)**

Time : Two hours

Max. Marks : 45

**Part – A      No Choice      (5 × 2 = 10 Marks)**

(Short answer type) (One question from the first unit,  
2 questions from the second unit and  
2 questions from the third unit)

**Part – B (Inbuilt Choice, i.e, either or type)      (3 × 5 = 15 Marks)**

(Medium Answer / Paragraph type questions)  
(2 questions from each unit)

**Part – C Answer any Two out of three      (2 × 10 = 20 Marks)**

(Long Answer / Essay type questions)  
(1 question from each unit)

**MODEL EXAMINATIONS & SEMESTER EXAMINATIONS**

**(FIVE UNITS)**

Time : Three hours

Max. Marks : 75

**Part – A      No Choice      (10 × 2 = 20 Marks)**

(Short Answer type)  
(2 questions from each unit)

**Part – B (Inbuilt Choice, i.e, either or type)      (5 × 5 = 25 Marks)**

(Medium Answer / Paragraph type questions)  
(2 questions from each unit)

**Part – C Answer any Three out of five      (3 × 10 = 30 Marks)**

(Long Answer / Essay type questions)  
(1 question from each unit)

**For Part – IV Courses**  
**(1–Environmental Studies, 2–Value Education and**  
**3–Non–Major Electives)**

**Semester Examinations – 75 Marks**

**1) Environmental Studies** : All Units

**Question Paper Pattern**

Online Examination (75 x 1 = 75 Marks) 15 questions from each unit.

**2) Value Education** : All Units  
Time : Three hours Max. Marks : 75

**Question Paper Pattern**

Part – A ( $10 \times 2 = 20$  Marks) No Choice  
Part – B ( $5 \times 5 = 25$  Marks) Five out of Eight Questions  
Part – C ( $3 \times 10 = 30$  Marks) Three out of Five Questions

**Semester Examinations – 50 Marks**

**3) Non-Major Electives** : All Units  
Time : Two hours Max. Marks : 50

**Question Paper Pattern**

Part – A ( $5 \times 2 = 10$  Marks) No Choice  
Part – B ( $5 \times 8 = 40$  Marks) Five out of Eight Questions



### **Internal Quality Assurance Cell (IQAC)**

This cell ensures the quality of performance of different activities, headed by the Principal and Coordinated by a Coordinator. The cell will be guided and monitored by a quality assurance committee constituted as per the norms suggested by the NAAC.

### **Grievance Cell and Examination Committee**

There is a Grievance Cell as well as an Examination Committee in the college. The students may represent their grievances in writing to the Coordinator of Grievance Cell. The cell will forward the grievances other than examination related, to the grievance committee and examination related grievances to the examination committee. Both these committees will be chaired by Principal.

### **Research and Faculty Enrichment Council (RFEC)**

This council was constituted for the purpose of guiding young teaching staff in formulation of proposals and identifying the sources of funding and publishing research outcomes.

### **Career Guidance and Placement Cell (CGP Cell)**

This cell will extend the guidance and placement service to all the students.

### **Curriculum Development Cell (CDC)**

CDC coordinates various activities with regard to designing and restructuring the curriculum of various programmes offered by different Departments of the college.

### **Guidance and Counselling Cell**

Class teacher serves as a mentor to monitor the academic, personal and psycho-social activities of the students. Any unsolved issue at the mentor level is brought to the attention of the respective head of the Department, who refers the student concerned to the Guidance and Counselling Cell for necessary assistance.

### **Literary Committee**

It organises various literary programmes and competitions at regional and state level, in order to encourage the students to participate at various inter and intra college level contests being conducted by regional / state / national institutions.

### **Social and Environment Sensitization Club**

The club plays a vital role in sensitizing the students and the community towards environmental protection. It organizes various programmes like street plays, meetings, photo exhibitions, documentary film shows, discussions and competitions to create awareness on eco-consciousness among the public.

### **Fine Arts club**

The club encourages the students to perform on the themes of patriotic, religious and historical events, so as to instill the values, and our culture in our students. Their performance would be staged at various functions of our college.

### **Science Forum**

The Physics and Chemistry Departments have a Science Forum to provide opportunities with better exposure to the students making them to understand science concepts and conduct events on selective occasions (Science Day).

### **Students' Council**

The Council organizes various student activities and also extends support to organize extension activities conducted by the college. The common functions like student association meetings, students' expo, blood donation camps and annual day are organized by the students' council. The student representative elected from each class becomes the member of the students' council.

## INNOVATIVE PROCESSES

- a. **CA Foundation Course:** To facilitate Advance Learners in commerce, CA foundation classes are conducted by experts of commerce, economics and mathematics in order to prepare them to appear for CA Foundation Entrance Examination.
- b. **Soft skill Development:** Students organize “Soft skill Development Programme” for the students of their own department in order to develop interpersonal skills, social skills, communication skills, attitudes and career attributes by conducting events such as News Bulletin, Who Am I, News and Views and Technical Quiz.
- c. **Accounting Technician Course:** The course is conducted by Chartered Accountants of Institute of Chartered Accountants of India, Coimbatore chapter to guide, equip and prepare students to undergo internship training in the auditor’s office.
- d. **Residential Camp:** Five day residential program is being conducted for II year B.Sc(CS),BCA, B.Sc(IT) student on “Internet of Things” by company Professional in order to complement regular curriculum with additional contents and activities which will promote students’ learning strategies, working responsibilities, social skills and self confidence.
- e. **Internship Training:** The College facilities the final year students of its Un-Aided wing to undertake various internship programmes to enrich their knowledge and increase employment opportunities.
- f. **Certificate Courses:** The college provides avenues to undertake various certificate courses such as Mobile Services, Plumping and Wiring through Ramakrishna Mission Vidyalaya industrial Training Institute to enhance technical skills among students.

- g. **Communication class:** The college initiated a “Basic English Course” to facilitate the students to develop their proficiency in the English Communication.
- h. **Reddington Smart learning Center:** The Reddington Placement Training programme commenced in the year 2016, provides training to the final year UG students to improve their communication skills, Group discussion ability and interview techniques to increase their employment opportunities.
- i. **Digital Library:** Through Digital Library facility, faculty members and students can access all the digital journal and books related to their subjects. Each and every user is provided with a password to utilize these facilities. All the deliberations and subject contents discussed in the Edu-Hub Digital Learning Centre of our library are uploaded in the institutional deposit for future use.
- j. **KIOSK:** KIOSK Facility provides access to the students to view their Profile, Attendance and the availability of books required in the library stock. The student can update their profile with their academic and other achievements.
- k. **PGDCA:** The College offers PGDCA as a dual programme from the academic year 2017-18 onwards to the PG Students.
- l. **ARIC LAB:** Sri Ramakrishna Mission Vidyalaya College of Arts and Science has established a “SRMV Advanced Research Instrumentation Centre” with the financial assistance of DST under DST-FIST scheme and the management in the month of August, 2016. It provides advanced research facilities to fulfill the demands of scientific researches and industries. This modernized testing and calibration facilities along with consultancy services help the faculty, research scholars, students and research and development organisations to go for the research publications with valid and reliable results.



## TEACHING STAFF (AIDED)

| S. No.                           | Name of the Staff   | Designation                                      |
|----------------------------------|---|--|
| 1                                | Dr.V.Ponnuswamy, M.Sc., M.Phil., M.A., MCA., MBA, M.A., Ph.D.   | Principal  |
| <b>DEPARTMENT OF TAMIL</b>       |   |  |
| 2                                | Dr. N. Shunmugom, M.A., M.Phil., Ph.D.,<br>Dip in Linguistics   | Associate Professor & HOD                        |
| <b>DEPARTMENT OF ENGLISH</b>     |   |  |
| 3                                | Dr. R. Chandrasekar, M.A., M.Phil., B.Ed., PGCTE., Ph.D.        | Associate Professor & HOD                        |
| 4                                | Dr. V. Neelakandan, M.A., M.Phil., B.Ed., Ph.D.                 | Associate Professor                              |
| 5                                | Sri. U. Arun Bharath, M.A., M.Phil.                             | Assistant Professor                              |
| 6                                | Sri. K. Mahalingam, M.A., M.Phil.                               | Assistant Professor                              |
| <b>DEPARTMENT OF COOPERATION</b> |   |  |
| 7                                | Dr. C. Vellaichamy, M.Com., MBA., Ph.D.                         | Associate Professor & HOD                        |
| 8                                | Dr. X. Lourdes Xavier Wilson, M.A., MBA, M.Phil., Ph.D.         | Associate Professor                              |
| 9                                | Dr. D. Ubendhiran, M.A., MBA., M.Phil., Ph.D., PGDPM            | Assistant Professor                              |
| 10                               | Dr. G. Thanikacchalam, M.A., M.Phil., Ph.D., PGDCA, PGDFM, DCHI | Assistant Professor                              |
| <b>DEPARTMENT OF SOCIAL WORK</b> |   |  |
| 11                               | Dr. K. Thirumalaisamy, M.A., M.Phil., Ph.D.                     | Assistant Professor & HOD                        |
| <b>DEPARTMENT OF MATHEMATICS</b> |   |  |
| 12                               | Dr. R. Murugesu, M.Sc., M.Phil., PGDCA., Ph.D.                  | Associate Professor & HOD                        |
| 13                               | Dr. K. Sathiyathan, M.Sc., M.Phil., PGDCA., Ph.D.               | Associate Professor & Controller of Examinations |
| 14                               | Dr. K. Kanagarajan, M.Sc., M.Phil., PGDCA, PGDOR., Ph.D.        | Assistant Professor                              |
| 15                               | Dr. T. Nandha Gopal, M.Sc., M.Phil., Ph.D.                      | Assistant Professor                              |
| 16                               | Dr. T. Jayakumar, M.Sc., M.Phil., Ph.D.                         | Assistant Professor                              |
| 17                               | Dr. A. K. Abdul Hakeem, M.Sc., B.Ed., M.Phil., Ph.D.            | Assistant Professor                              |
| <b>DEPARTMENT OF PHYSICS</b>     |   |  |
| 18                               | Dr. J. Chandrasekaran, M.Sc., PGDCA., Ph.D.                     | Associate Professor & HOD                        |
| 19                               | Dr. M. Sethu Raman, M.Sc., M.Phil., Ph.D.                       | Associate Professor                              |

| S. No.                                | Name of the Staff   | Designation                    |
|---------------------------------------|---|--------------------------------|
| 20                                    | Dr. M. Ramamurthy, M.Sc., B.Ed., M.Phil., Ph.D.                         | Associate Professor            |
| 21                                    | Dr. R. Jayaprakash, M.Sc., Ph.D.  | Associate Professor            |
| 22                                    | Dr. R. Bharathi Kannan, M.Sc., M.Phil., PGDCA, Ph.D.                    | Associate Professor            |
| 23                                    | Dr. K. Sathish Kumar, M.Sc., M.Phil., Ph.D.                             | Assistant Professor            |
| 24                                    | Dr. S. Ramanathan, M.Sc., M.Phil., Ph.D.                                | Assistant Professor            |
| 25                                    | Dr. C. Mahendran, M.Sc., M.Phil., Ph.D.                                 | Assistant Professor            |
| 26                                    | Sri. D. Sridher, M.Sc., M.Phil., B.Ed., PGDCA                           | Assistant Professor            |
| <b>DEPARTMENT OF ELECTRONICS</b>      |   |                                |
| 27                                    | Dr. R. Thangavel, M.Sc., M.Tech., M.Phil., Ph.D.                        | Associate Professor & HOD      |
| 28                                    | Sri. P. Dhakshinamoorthy, M.Sc., M.Phil.                                | Associate Professor            |
| 29                                    | Dr. P. Thirunavukkarasu, M.Sc., M.Phil., Ph.D., PGDCA                   | Associate Professor            |
| 30                                    | Sri. K. Shanmugasundaram, M.Sc., M.Phil., PGDCA                         | Assistant Professor            |
| <b>DEPARTMENT OF COMPUTER SCIENCE</b> |   |                                |
| 31                                    | Dr. A. V. Ramani, M.Sc., M.Phil., B.Ed., Ph.D.                          | Associate Professor & HOD      |
| 32                                    | Sri. S. Kumaravel, M. Sc., M.Phil., PGDCA, CSM, PGDFM, MBA, M.A. (Yoga) | Associate Professor            |
| 33                                    | Dr. M. Ravichandran, M.Sc., M.Phil., PGDCA, M.Phil., Ph.D.              | Associate Professor            |
| 34                                    | Dr. R. Kannan, M.C.A., M.Phil, Ph.D.                                    | Associate Professor            |
| <b>DEPARTMENT OF CHEMISTRY</b>        |   |                                |
| 35                                    | Dr. A. Chandramohan, M.Sc., M.Phil., Ph.D., DCHI                        | Associate Professor & HOD      |
| 36                                    | Dr. M. Dhandapani, M.Sc., M.Phil., Ph.D.                                | Associate Professor            |
| 37                                    | Dr. M. Sekar, M.Sc., M.Phil., PGDCA., Ph.D.                             | Associate Professor            |
| 38                                    | Dr. A. Muthusamy, M.Sc., M.Phil., M.Ed., Ph.D.                          | Assistant Professor            |
| <b>LIBRARY</b>                        |   |                                |
| 39                                    | Dr. R. Jayabal, M.Com., MLIS., Ph.D(LIS)                                | College Librarian (S.G.)       |
| <b>PHYSICAL EDUCATION</b>             |   |                                |
| 40                                    | Dr. S. Rameshkumar, M.P.Ed., M.Phil., Ph.D.                             | Director of Physical Education |

## TEACHING STAFF (UN-AIDED)

| S. No.                                      | Name of the Staff                                     | Designation                   |
|---|---|-------------------------------|
| 1   | Dr. R. Sridhar, M.Sc., M.C.A, M.Phil., Ph.D           | Director(SF) & Head           |
| 2   | Dr. K. Kandappan, M.A., M.Phil., D.L.L., DCHI., Ph.D. | Dean, Student Support Service |
| <b>DEPARTMENT OF COMPUTER SCIENCE</b>       |   |                               |
| 3   | Dr. C. R. Sakthivel, M.C.A., M.Phil., Ph.D.           | Assistant Professor & Head    |
| 4   | Sri. N. Baskar, M.C.A., M.Phil.                       | Assistant Professor           |
| 5   | Sri. J. Yesudoss, M.C.A., M.Phil.                     | Assistant Professor           |
| 6   | Sri. R. Balamurugan, M.C.A., M.Phil.                  | Assistant Professor           |
| 7   | Sri. K. Soundarraj, M.Sc(CS)-, MCA., M.Phil.          | Assistant Professor           |
| <b>DEPARTMENT OF COMPUTER APPLICATIONS</b>  |   |                               |
| 8   | Sri. M. Jaikumar, M.C.A., M.Phil.                     | Assistant Professor & Head    |
| 9   | Sri. J. M. Dayashankar, M.C.A., M.Phil.               | Assistant Professor           |
| 10  | Dr. M. Chandran, M.C.A., M.Phil., Ph.D.               | Assistant Professor           |
| 11  | Sri. M.K. Prakash, MCA, M.Phil.                       | Assistant Professor           |
| 12  | Sri. G.K. Prabhu., MCA, M.Phil.                       | Assistant Professor           |
| 13  | Sri. G. Ragupathy, M.Sc(IT), M.Phil.                  | Assistant Professor           |
| 14  | Sri. S. Somasundaram, M.Sc., M.Phil.                  | Assistant Professor           |
| <b>DEPARTMENT OF INFORMATION TECHNOLOGY</b> |   |                               |
| 15  | Sri. N. Kamaraj, M.C.A., M.Phil                       | Assistant Professor & Head    |
| 16  | Sri. R. Ravikumar, M.C.A., M.Phil.                    | Assistant Professor           |
| 17  | Sri. G. Dinesh, M.C.A., M.Phil.                       | Assistant Professor           |
| 18  | Sri. V. Dineshkumar, M.Sc., M.Phil.                   | Assistant Professor           |

| S. No.  | Name of the Staff                                     | Designation                |
|---|---|----------------------------|
| <b>DEPARTMENT OF COMMERCE WITH COMPUTER APPLICATION</b> |   |                            |
| 19  | Dr. V. Vijayaganesh, M.Com, M.Phil, PGDCA, NET, Ph.D. | Assistant Professor & Head |
| 20  | Sri. T. Saravanan, M.Com, M.Phil., B.Ed.              | Assistant Professor        |
| 21  | Dr. R. Mayilsamy, M.A., Ph.D., SLET                   | Assistant Professor        |
| 22  | Dr. P. Kuppuraj, M.Com., M.Phil., PGDCA, PGDIT, Ph.D. | Assistant Professor        |
| 23  | Dr. N. Elangovan, M.Com(CA), M.Ed., M.Phil., Ph.D.    | Assistant Professor        |
| 24  | Sri. S. Suresh kumar, M.Sc.(CS), MCA, ADCHN           | Assistant Professor        |
| 25  | Sri. P. Viswanathan, M.Com., B.Ed., M.Phil., PGDIT    | Assistant Professor        |
| 26  | Sri. V. Nandhakumar, M.Com., M.Phil., B.Ed., PGDCA    | Assistant Professor        |
| <b>DEPARTMENT OF COMMERCE</b>                           |   |                            |
| 27  | Dr. A. Balagurusamy, M.Com., M.Phil., PGDCA., Ph.D.   | Assistant Professor & Head |
| 28  | Sri. N. Gopalsamy, M.Com., M.Phil., PGDCA             | Assistant Professor        |
| 29  | Sri. K. Suresh, M.Com., B.Ed., M.Phil.                | Assistant Professor        |
| 30  | Sri. K.L. Chandramohan, M.Com. (CA), M.Phil., B.Ed.   | Assistant Professor        |
| 31  | Sri. K. Ratheesh Kumar, M.Com., M.Phil., PGDCA, PGDIT | Assistant Professor        |
| 32  | Sri. M. Vadivel, M.Com., B.Ed., M.Phil.               | Assistant Professor        |
| 33  | Sri. S. Balamurugan, M.Com.                           | Assistant Professor        |
| <b>DEPARTMENT OF TAMIL</b>                              |   |                            |
| 34  | Dr. C. Viswanathan, M.A., M.Phil., Ph.D.              | Associate Professor        |
| 35  | Dr. R. Anand, M.A., M.A. (Yoga) Ph.D., NET, SET       | Assistant Professor        |
| 36  | Dr. T. Balamurugan, M.A., M.Phil., Ph.D., NET         | Assistant Professor        |
| 37  | Dr. R. Gokul, M.A., M.Phil., Ph.D., NET               | Assistant Professor        |
| 38  | Dr. R. Abimanyu, M.A., M.A., B.Ed., Ph.D., SET, NET   | Assistant Professor        |
| 39  | Sri. R. Moorthy, M.A., M.Phil., NET                   | Assistant Professor        |



| S. No.                           | Name of the Staff   | Designation         |
|----------------------------------|---|---------------------|
| <b>DEPARTMENT OF ENGLISH</b>     |   |                     |
| 40                               | Sri. B. Muthukumar, M.A, M.Phil.                                  | Assistant Professor |
| 41                               | Dr. L. Suresh, M.A., M.Phil., Ph.D.                               | Assistant Professor |
| 42                               | Sri. A. Thiyagu, M.A., M.Phil.                                    | Assistant Professor |
| 43                               | Sri. K. Nandhakumar, M.A., B.Ed., SET, M.Phil.                    | Assistant Professor |
| 44                               | Sri. K. Mariappan, M.A., M.Phil.                                  | Assistant Professor |
| 45                               | Sri. N. Shanmugan, M.A., M.Phil.                                  | Assistant Professor |
| <b>DEPARTMENT OF MATHEMATICS</b> |   |                     |
| 46                               | Sri. S. Muthukumar, M.C.A, M.Phil., M.Sc.(Maths), B.Ed.           | Assistant Professor |
| 47                               | Dr. M. Akilesh, M.Sc., M.Phil., PGDCA., Ph.D.                     | Assistant Professor |
| 48                               | Sri. M. Govindaraju, M.Sc., M.Phil.                               | Assistant Professor |
| 49                               | Sri. M. Sivabalan, M.Sc, M.Phil.                                  | Assistant Professor |
| 50                               | Sri. P. Yuvaraj, M.Sc., M.Phil.                                   | Assistant Professor |
| 51                               | Sri. C. Palanisamy, M.Sc., B.Ed., D.T.Ed., M.Phil.                | Assistant Professor |
| <b>DEPARTMENT OF COOPERATION</b> |   |                     |
| 52                               | Dr. S. Velanganni, M.A., M.B.A., M.Phil., PGDCA., Ph.D.           | Assistant Professor |
| 53                               | Dr. R. Vasakarajan, M.A., M.Phil., M.B.A., DBFM, CCCA, SET, Ph.D. | Assistant Professor |
| 54                               | Sri. P. Karthikeyan, M.A., M.B.A., M.Phil., PGDCA., D.B.FM.       | Assistant Professor |
| 55                               | Dr. M. Viswanathan, M.A., M.B.A., M.Phil., Ph.D.                  | Assistant Professor |
| 56                               | Dr. P. Velusamy, M.A., M.Com., M.Phil., Ph.D.                     | Assistant Professor |
| <b>DEPARTMENT OF SOCIAL WORK</b> |   |                     |
| 57                               | Sri. N. Sakthivel, M.S.W., M.Phil.                                | Assistant Professor |
| 58                               | Dr. A. Jayaraman, M.S.W., M.Phil., Ph.D.                          | Assistant Professor |
| 59                               | Sri. J.B. Chandrasekar, M.A., GDSW(Sin.), M.Phil., M.B.A.         | Assistant Professor |

| S. No.                                  | Name of the Staff                               | Designation                    |
|---|---|--------------------------------|
| 60                                      | Dr. C. Elancheliam, M.S.W., M.Phil., Ph.D.      | Assistant Professor            |
| <b>DEPARTMENT OF CHEMISTRY</b>          |   |                                |
| 61                                      | Sri. V. Mohanraj, M.Sc., M.Phil., DCHNA         | Assistant Professor            |
| 62                                      | Dr. G. Raja, M.Sc., Ph.D.                       | Assistant Professor            |
| 63                                      | Dr. E. Selvakumar, M.Sc., M.Phil., B.Ed., Ph.D. | Assistant Professor            |
| 64                                      | Dr. A. Murugesu, M.Sc., B.Ed., M.Phil., Ph.D.   | Assistant Professor            |
| <b>DEPARTMENT OF PHYSICS</b>            |   |                                |
| 65                                      | Dr. R. Suresh, M.Sc., M.Phil., Ph.D.            | Assistant Professor            |
| 66                                      | Sri. R. Gopalakrishnan, M.Sc.                   | Assistant Professor            |
| <b>DEPARTMENT OF PHYSICAL EDUCATION</b> |   |                                |
| 67                                      | Dr. G. Balasundar, M.P.Ed., M.Phil., Ph.D.      | Director of Physical Education |

### **NON-TEACHING STAFF (AIDED)**

| S. No. | Name of the Staff                            | Designation                    |
|--------|--|--------------------------------|
| 1      | Sri. K. Murugaiya                            | Superintendent                 |
| 2      | Sri. R. Sivakumaran                          | Assistant                      |
| 3      | Sri. K. Bathiran                             | Assistant                      |
| 4      | Sri. S. Easwaramurthy, D.E., M.Com., M.Phil. | Training Instructor (Spl. Gr.) |
| 5      | Sri. S. Rajan, B.Com.                        | Lab Assistant (Spl. Gr.)       |
| 6      | Sri. K. Vellingiri                           | Lab Assistant (S.G.)           |
| 7      | Sri. R. Krishnaswamy, M.A., B.Ed.            | Lab Assistant (S.G.)           |
| 8      | Sri. K. Kalimuthu, M.L.I.S., M.Phil.         | Lab Assistant (S.G.)           |
| 9      | Sri. R. Jaganathan                           | Lab Assistant                  |

| S. No. | Name of the Staff      | Designation         |
|--------|------------------------|---------------------|
| 10     | Sri. N. Marimuthu, ITI | Lab Assistant       |
| 11     | Sri. S. Saravanan      | Lab Assistant       |
| 12     | Sri. N. Kanagaraj      | Record Clerk (S.G.) |
| 13     | Sri. D. Ayyaswamy      | Sweeper (Spl. Gr.)  |

### **NON-TEACHING MANAGEMENT STAFF (UN-AIDED)**

| S. No. | Name of the Staff                   | Designation       |
|--------|-------------------------------------|-------------------|
| 1      | Sri. N. Thangavel                   | Lab Assistant     |
| 2      | Sri. R. Madhan Kumar, D.T.Ed., B.A. | Lab Assistant     |
| 3      | Sri. S. Sivakumar                   | Lab Assistant     |
| 4      | Sri. R. Muralidharan                | Lab Assistant     |
| 5      | Sri. M. Kumar                       | Lab Assistant     |
| 6      | Sri. N. Ganeshan                    | Lab Assistant     |
| 7      | Sri. S. Arul Subakar, DECE          | Lab Assistant     |
| 8      | Sri. R. Murugesan                   | Lab Assistant     |
| 9      | Sri. N. Karthikeyan, B.Com.         | Junior Assistant  |
| 10     | Sri. A. Prakash                     | Library Assistant |
| 11     | Sri. K. Sasikumar, M.Com.           | Library Assistant |
| 12     | Sri. D. Anandhakumar                | Library Assistant |
| 13     | Sri. D. Karthikeyan, DECE.          | Library Assistant |
| 14     | Sri. K. Purusothaman, M.Sc.         | Typist            |
| 15     | Sri. G. Santhanam                   | Typist            |
| 16     | Sri. K. Ganesan                     | Office Assistant  |
| 17     | Sri. N. Suresh                      | Office Assistant  |

| S. No. | Name of the Staff                            | Designation      |
|--------|--|------------------|
| 18     | Sri. C. Dineshkumar                          | Office Assistant |
| 19     | Sri. D. Sivakumar                            | Office Assistant |
| 20     | Sri. D. Vasanthaprasanth, M.Com. (IB), B.Ed. | Record Clerk     |
| 21     | Sri. R. Murugadass                           | Record Clerk     |
| 22     | Sri. R. Mahesh Kumar, B.Com.                 | Clerk            |
| 23     | Sri. S. Sankar Ganesh, DMME                  | Clerk            |
| 24     | Sri. M. Duke Balu, B.Sc., M.L.I.S.           | Asst. Librarian  |
| 25     | Sri. R. Rajagopal, D.E.C.E.                  | Programmer       |
| 26     | Sri. M. Mohanraj, DIT                        | Programmer       |
| 27     | Sri. S. Arumugam, DCE                        | Programmer       |
| 28     | Sri. P. Prabhu                               | Marker           |

### DDU KAUSHAL KENDRA STAFF

| S. No. | Name of the Staff                        | Designation  |
|--------|--|--|
| 1.     | Sri. P. Surendar, M.E.                   | Assistant Professor of Production Technology           |
| 2.     | Dr. S. Muthukumar, M.Sc., M.Phil., Ph.D. | Assistant Professor of Mathematics                     |
| 3.     | Sri. K. K. Hariharasudhan, M.E.          | Assistant Professor of Electrical & Electronic Devices |
| 4.     | Sri. M. Hariharan, M.E.                  | Assistant Professor of Automobiles                     |
| 5.     | Sri. G. Muralikannan, DME.               | Technical Assistant                                    |
| 6.     | Sri. P. Rajavel                          | Multi Tasking Staff                                    |

### JANITORS

- |                  |                 |
|------------------|-----------------|
| 1. C. Thangamani | 5. R. Malliga   |
| 2. R. Susila     | 6. P. Parvathi  |
| 3. V. Maragatham | 7. M. Koushalya |
| 4. V. Kavitha    |                 |

## TENTATIVE ACADEMIC CALENDAR 2018-2019

ODD semester begins on 18<sup>th</sup> June 2018 and ends on  
30<sup>th</sup> October 2018

| WORKING DAYS    | HOLIDAYS  |                      |
|-----------------|-----------|----------------------|
| Jun 10          | Jun 16    | Ramzan               |
| July 22         | Aug 15    | Independence Day     |
| Aug 21          | Aug 22    | Bakridh              |
| Sep 18          | Sep 02    | Sri Krishna Jayanthi |
| Oct 19          | Sep 13    | Vinayagar Chadhurthi |
|                 | Sep 21    | Moharam              |
|                 | Oct 02    | Gandhi Jayanthi      |
|                 | Oct 18-19 | Pooja Holidays       |
|                 | Nov 06    | Deepavali            |
|                 | Nov 21    | Mil-adi-nabi         |
| <b>Total 90</b> |           |                      |

CIA Test I - 16.07.2018

CIA Test II - 28.08.2018

Model Exam - 22.10.2018

Last date for paying semester fees & Exam fees without fine : **29.06.2018**

Last date for paying odd semester fees & Exam fees with fine : **13.07.2018**

Odd semester Exams begin on : **08.11.2018**



## CALENDER 2018-2019

| Date | Day       | JUNE 2018  | Day Order | No.of Working Days |
|------|-----------|--|-----------|--------------------|
| 1    | Friday    |  |           |                    |
| 2    | Saturday  | HOLIDAY  |           |                    |
| 3    | Sunday    | HOLIDAY  |           |                    |
| 4    | Monday    |  |           |                    |
| 5    | Tuesday   |  |           |                    |
| 6    | Wednesday |  |           |                    |
| 7    | Thursday  |  |           |                    |
| 8    | Friday    |  |           |                    |
| 9    | Saturday  | HOLIDAY  |           |                    |
| 10   | Sunday    | HOLIDAY  |           |                    |
| 11   | Monday    |  |           |                    |
| 12   | Tuesday   |  |           |                    |
| 13   | Wednesday |  |           |                    |
| 14   | Thursday  |  |           |                    |
| 15   | Friday    |  |           |                    |
| 16   | Saturday  | RAMZAN HOLIDAY   |           |                    |
| 17   | Sunday    | HOLIDAY  |           |                    |
| 18   | Monday    | COLLEGE REOPENS AFTER SUMMER VACATION                              | I         | 1                  |
| 19   | Tuesday   |  | II        | 2                  |
| 20   | Wednesday | College opens for I UG Students-Orientation Programme              | III       | 3                  |
| 21   | Thursday  |  | IV        | 4                  |
| 22   | Friday    | HOD Meeting  | V         | 5                  |
| 23   | Saturday  | HOLIDAY  |           |                    |
| 24   | Sunday    | HOLIDAY  |           |                    |
| 25   | Monday    |  | VI        | 6                  |
| 26   | Tuesday   |  | I         | 7                  |
| 27   | Wednesday |  | II        | 8                  |
| 28   | Thursday  | IQAC Working Committee Meeting                                     | III       | 9                  |
| 29   | Friday    | LAST DATE FOR PAYING ODD SEMESTER COLLEGE & EXAM FEES WITHOUT FINE | IV        | 10                 |
| 30   | Saturday  | HOLIDAY  |           |                    |
|      |           | <b>TOTAL NO. OF WORKING DAYS=10</b>                                |           |                    |

| Date | Day       | JULY 2018   | Day Order | No. of Working Days |
|------|-----------|---|-----------|---------------------|
| 1    | Sunday    | HOLIDAY   |           |                     |
| 2    | Monday    | Administrative Committee Meeting                                | V         | 11                  |
| 3    | Tuesday   |   | VI        | 12                  |
| 4    | Wednesday | RFE Committee Meeting   | I         | 13                  |
| 5    | Thursday  |   | II        | 14                  |
| 6    | Friday    |   | III       | 15                  |
| 7    | Saturday  | HOLIDAY   |           |                     |
| 8    | Sunday    | HOLIDAY   |           |                     |
| 9    | Monday    |   | IV        | 16                  |
| 10   | Tuesday   |   | V         | 17                  |
| 11   | Wednesday | Administrative Committee Meeting                                | VI        | 18                  |
| 12   | Thursday  |   | I         | 19                  |
| 13   | Friday    | LAST DATE FOR PAYING ODD SEMESTER COLLEGE & EXAM FEES WITH FINE | II        | 20                  |
| 14   | Saturday  | HOLIDAY   |           |                     |
| 15   | Sunday    | HOLIDAY   |           |                     |
| 16   | Monday    | CIA TEST I BEGINS   | III       | 21                  |
| 17   | Tuesday   |   | IV        | 22                  |
| 18   | Wednesday |   | V         | 23                  |
| 19   | Thursday  |   | VI        | 24                  |
| 20   | Friday    | YRC-Blood Identification Camp                                   | I         | 25                  |
| 21   | Saturday  | HOLIDAY   |           |                     |
| 22   | Sunday    | HOLIDAY   |           |                     |
| 23   | Monday    |   | II        | 26                  |
| 24   | Tuesday   |   | III       | 27                  |
| 25   | Wednesday |   | IV        | 28                  |
| 26   | Thursday  | IQAC Working Committee Meeting                                  | V         | 29                  |
| 27   | Friday    | Guru Purnima Jayanthi   | VI        | 30                  |
| 28   | Saturday  | HOLIDAY   |           |                     |
| 29   | Sunday    | HOLIDAY   |           |                     |
| 30   | Monday    |   | I         | 31                  |
| 31   | Tuesday   |   | II        | 32                  |
|      |           | <b>TOTAL NO. OF WORKING DAYS :10+22=32</b>                      |           |                     |



| Date | Day       | AUGUST 2018                               | Day Order | No.of Working Days |
|------|-----------|---|-----------|--------------------|
| 1    | Wednesday | Administrative Committee Meeting          | III       | 33                 |
| 2    | Thursday  |   | IV        | 34                 |
| 3    | Friday    |   | V         | 35                 |
| 4    | Saturday  | HOLIDAY                                   |           |                    |
| 5    | Sunday    | HOLIDAY                                   |           |                    |
| 6    | Monday    |   | VI        | 36                 |
| 7    | Tuesday   |   | I         | 37                 |
| 8    | Wednesday |   | II        | 38                 |
| 9    | Thursday  | Swami Ramakrishnananda Jayanthi           | III       | 39                 |
| 10   | Friday    |   | IV        | 40                 |
| 11   | Saturday  | HOLIDAY                                   |           |                    |
| 12   | Sunday    | HOLIDAY                                   |           |                    |
| 13   | Monday    |   | V         | 41                 |
| 14   | Tuesday   |   | VI        | 42                 |
| 15   | Wednesday | INDEPENDENCE HOLIDAY                      |           |                    |
| 16   | Thursday  |   | I         | 43                 |
| 17   | Friday    | Administrative Committee Meeting          | II        | 44                 |
| 18   | Saturday  | HOLIDAY                                   |           |                    |
| 19   | Sunday    | HOLIDAY                                   |           |                    |
| 20   | Monday    |   | III       | 45                 |
| 21   | Tuesday   |   | IV        | 46                 |
| 22   | Wednesday | BAKRID HOLIDAY                            |           |                    |
| 23   | Thursday  | IQAC Working Committee Meeting            | V         | 47                 |
| 24   | Friday    |   | VI        | 48                 |
| 25   | Saturday  | HOLIDAY                                   |           |                    |
| 26   | Sunday    | Swami Niranjanananda Jayanthi, HOLIDAY    |           |                    |
| 27   | Monday    |   | I         | 49                 |
| 28   | Tuesday   | CIA TEST II BEGINS                        | II        | 50                 |
| 29   | Wednesday |   | III       | 51                 |
| 30   | Thursday  |   | IV        | 52                 |
| 31   | Friday    |   | V         | 53                 |
|      |           | <b>TOTAL NO. OF WORKING DAYS:32+21=53</b> |           |                    |

| Date | Day       | SEPTEMBER 2018                            | Day Order | No.of Working Days |
|------|-----------|---|-----------|--------------------|
| 1    | Saturday  | HOLIDAY                                   |           |                    |
| 2    | Sunday    | SRI KRISHNA JAYANTHI - HOILDAY            |           |                    |
| 3    | Monday    |   | VI        | 54                 |
| 4    | Tuesday   |   | I         | 55                 |
| 5    | Wednesday |   | II        | 56                 |
| 6    | Thursday  |   | III       | 57                 |
| 7    | Friday    | Administrative Committee Meeting          | IV        | 58                 |
| 8    | Saturday  | Swami Advaitananda Jayanthi, HOLIDAY      |           |                    |
| 9    | Sunday    | HOLIDAY                                   |           |                    |
| 10   | Monday    |   | V         | 59                 |
| 11   | Tuesday   |   | VI        | 60                 |
| 12   | Wednesday | RFE Committee Meeting                     | I         | 61                 |
| 13   | Thursday  | VINAYAGAR CHARURTHI - HOLIDAY             |           |                    |
| 14   | Friday    |   | II        | 62                 |
| 15   | Saturday  | HOLIDAY                                   |           |                    |
| 16   | Sunday    | HOLIDAY                                   |           |                    |
| 17   | Monday    |   | III       | 63                 |
| 18   | Tuesday   | Administrative Committee Meeting          | IV        | 64                 |
| 19   | Wednesday |   | V         | 65                 |
| 20   | Thursday  | IQAC Working Committee Meeting            | VI        | 66                 |
| 21   | Friday    | MOHARAM HOLIDAY                           |           |                    |
| 22   | Saturday  | HOLIDAY                                   |           |                    |
| 23   | Sunday    | HOLIDAY                                   |           |                    |
| 24   | Monday    |   | I         | 67                 |
| 25   | Tuesday   |   | II        | 68                 |
| 26   | Wednesday |   | III       | 69                 |
| 27   | Thursday  |   | IV        | 70                 |
| 28   | Friday    |   | V         | 71                 |
| 29   | Saturday  | HOLIDAY                                   |           |                    |
| 30   | Sunday    | HOLIDAY                                   |           |                    |
|      |           | <b>TOTAL NO. OF WORKING DAYS:53+18=71</b> |           |                    |

| Date | Day       | OCTOBER 2018   | Day Order | No.of Working Days |
|------|-----------|--|-----------|--------------------|
| 1    | Monday    |  | VI        | 72                 |
| 2    | Tuesday   | GANDHI JAYANTHI HOLIDAY                              |           |                    |
| 3    | Wednesday | Swami Abhedananda Jayanthi,<br>RFE Committee Meeting | I         | 73                 |
| 4    | Thursday  |  | II        | 74                 |
| 5    | Friday    | Administrative Committee Meeting                     | III       | 75                 |
| 6    | Saturday  | HOLIDAY  |           |                    |
| 7    | Sunday    | HOLIDAY  |           |                    |
| 8    | Monday    |  | IV        | 76                 |
| 9    | Tuesday   | Swami Akhandananda Jayanthi                          | V         | 77                 |
| 10   | Wednesday |  | VI        | 78                 |
| 11   | Thursday  |  | I         | 79                 |
| 12   | Friday    |  | II        | 80                 |
| 13   | Saturday  | HOLIDAY  |           |                    |
| 14   | Sunday    | HOLIDAY  |           |                    |
| 15   | Monday    |  | III       | 81                 |
| 16   | Tuesday   |  | IV        | 82                 |
| 17   | Wednesday |  | V         | 83                 |
| 18   | Thursday  | SARASWATHI POOJAI HOLIDAY                            |           |                    |
| 19   | Friday    | VIJAYADASAMI HOLIDAY                                 |           |                    |
| 20   | Saturday  | HOLIDAY  |           |                    |
| 21   | Sunday    | HOLIDAY  |           |                    |
| 22   | Monday    | MODEL EXAM BEGINS                                    | VI        | 84                 |
| 23   | Tuesday   |  | I         | 85                 |
| 24   | Wednesday |  | II        | 86                 |
| 25   | Thursday  |  | III       | 87                 |
| 26   | Friday    |  | IV        | 88                 |
| 27   | Saturday  | HOLIDAY  |           |                    |
| 28   | Sunday    | HOLIDAY  |           |                    |
| 29   | Monday    | IQAC Working Committee Meeting                       | V         | 89                 |
| 30   | Tuesday   | LAST WORKING DAY                                     | VI        | 90                 |
| 31   | Wednesday |  |           |                    |
|      |           | <b>TOTAL NO. OF WORKING DAYS:71+19=90</b>            |           |                    |

| Date | Day       | NOVEMBER 2018                    | Day Order | No.of Working Days |
|------|-----------|----------------------------------|-----------|--------------------|
| 1    | Thursday  |                                  |           |                    |
| 2    | Friday    |                                  |           |                    |
| 3    | Saturday  | HOLIDAY                          |           |                    |
| 4    | Sunday    | HOLIDAY                          |           |                    |
| 5    | Monday    |                                  |           |                    |
| 6    | Tuesday   | DEEPAVALI HOLIDAY                |           |                    |
| 7    | Wednesday |                                  |           |                    |
| 8    | Thursday  | ODD SEMESTER EXAM BEGINS         |           |                    |
| 9    | Friday    |                                  |           |                    |
| 10   | Saturday  | HOLIDAY                          |           |                    |
| 11   | Sunday    | HOLIDAY                          |           |                    |
| 12   | Monday    |                                  |           |                    |
| 13   | Tuesday   |                                  |           |                    |
| 14   | Wednesday |                                  |           |                    |
| 15   | Thursday  |                                  |           |                    |
| 16   | Friday    |                                  |           |                    |
| 17   | Saturday  | HOLIDAY                          |           |                    |
| 18   | Sunday    | HOLIDAY                          |           |                    |
| 19   | Monday    |                                  |           |                    |
| 20   | Tuesday   | Swami Subodhananda Jayanthi      |           |                    |
| 21   | Wednesday | MEELAD-UN—NABI HOLIDAY           |           |                    |
| 22   | Thursday  | Swami Vijnananda Jayanthi        |           |                    |
| 23   | Friday    |                                  |           |                    |
| 24   | Saturday  | HOLIDAY                          |           |                    |
| 25   | Sunday    | HOLIDAY                          |           |                    |
| 26   | Monday    |                                  |           |                    |
| 27   | Tuesday   |                                  |           |                    |
| 28   | Wednesday |                                  |           |                    |
| 29   | Thursday  |                                  |           |                    |
| 30   | Friday    |                                  |           |                    |
|      |           | <b>TOTAL NO. OF WORKING DAYS</b> |           |                    |

| Date | Day       | DECEMBER 2018  | Day Order | No.of Working Days |
|------|-----------|--|-----------|--------------------|
| 1    | Saturday  | HOLIDAY  |           |                    |
| 2    | Sunday    | HOLIDAY  |           |                    |
| 3    | Monday    | COLLEGE REOPENS FOR EVEN SEMESTER  | I         | 1                  |
| 4    | Tuesday   |  | II        | 2                  |
| 5    | Wednesday |  | III       | 3                  |
| 6    | Thursday  |  | IV        | 4                  |
| 7    | Friday    |  | V         | 5                  |
| 8    | Saturday  | HOLIDAY  |           |                    |
| 9    | Sunday    | HOLIDAY  |           |                    |
| 10   | Monday    |  | VI        | 6                  |
| 11   | Tuesday   |  | I         | 7                  |
| 12   | Wednesday | Administrative Committee Meeting   | II        | 8                  |
| 13   | Thursday  |  | III       | 9                  |
| 14   | Friday    | LAST DATE FOR PAYING EVEN SEMESTER COLLEGE FEES & EXAM FEES WITHOUT FINE | IV        | 10                 |
| 15   | Saturday  | HOLIDAY  |           |                    |
| 16   | Sunday    | Swami Premananda Jayanthi, HOLIDAY                                       |           |                    |
| 17   | Monday    |  | V         | 11                 |
| 18   | Tuesday   |  | VI        | 12                 |
| 19   | Wednesday |  | I         | 13                 |
| 20   | Thursday  |  | II        | 14                 |
| 21   | Friday    |  | III       | 15                 |
| 22   | Saturday  | HOLIDAY  |           |                    |
| 23   | Sunday    | HOLIDAY  |           |                    |
| 24   | Monday    |  | IV        | 16                 |
| 25   | Tuesday   | CHRISTMASHOLIDAY   |           |                    |
| 26   | Wednesday |  | V         | 17                 |
| 27   | Thursday  | IQAC Working Committee Meeting   | VI        | 18                 |
| 28   | Friday    | Holymother Sri Saradadevi Jayanthi                                       | I         | 19                 |
| 29   | Saturday  | HOLIDAY  |           |                    |
| 30   | Sunday    | HOLIDAY  |           |                    |
| 31   | Monday    | LAST DATE FOR PAYING EVEN SEMESTER COLLEGE FEES & EXAM FEES WITH FINE    | II        | 20                 |
|      |           | <b>TOTAL NO. OF WORKING DAYS=20</b>                                      |           |                    |

| Date | Day       | JANUARY 2019                              | Day Order | No.of Working Days |
|------|-----------|---|-----------|--------------------|
| 1    | Tuesday   | Swami Shivananda Jayanthi, NEW YEAR       |           |                    |
| 2    | Wednesday |   | III       | 21                 |
| 3    | Thursday  | Administrative Committee Meeting          | IV        | 22                 |
| 4    | Friday    |   | V         | 23                 |
| 5    | Saturday  |   | VI        | 24                 |
| 6    | Sunday    | GURU POOJA                                | I         | 25                 |
| 7    | Monday    |   | II        | 26                 |
| 8    | Tuesday   |   | III       | 27                 |
| 9    | Wednesday |   | IV        | 28                 |
| 10   | Thursday  | RFE Committee Meeting                     | V         | 29                 |
| 11   | Friday    |   | VI        | 30                 |
| 12   | Saturday  | Swami Saradananda Jayanthi, HOLIDAY       |           |                    |
| 13   | Sunday    | BHOGI HOLIDAY                             |           |                    |
| 14   | Monday    | PONGAL HOLIDAY                            |           |                    |
| 15   | Tuesday   | PONGAL HOLIDAY                            |           |                    |
| 16   | Wednesday | THIRUVALLUVAR HOLIDAY                     |           |                    |
| 17   | Thursday  | UZHAVAR THIRUNAL                          |           |                    |
| 18   | Friday    | PONGAL HOLIDAY                            |           |                    |
| 19   | Saturday  | HOLIDAY                                   |           |                    |
| 20   | Sunday    | Swami Turiyananda Jayanthi, HOLIDAY       |           |                    |
| 21   | Monday    | CIA TEST1 BEGINS                          | I         | 31                 |
| 22   | Tuesday   |   | II        | 32                 |
| 23   | Wednesday |   | III       | 33                 |
| 24   | Thursday  | IQAC Working Committee Meeting            | IV        | 34                 |
| 25   | Friday    |   | V         | 35                 |
| 26   | Saturday  | REPUBLIC DAY HOLIDAY                      |           |                    |
| 27   | Sunday    | Swami Vivekananda Jayanthi, HOLIDAY       |           |                    |
| 28   | Monday    |   | VI        | 36                 |
| 29   | Tuesday   |   | I         | 37                 |
| 30   | Wednesday | Administrative Committee Meeting          | II        | 38                 |
| 31   | Thursday  |   | III       | 39                 |
|      |           | <b>TOTAL NO. OF WORKING DAYS:20+19=39</b> |           |                    |

| Date | Day       | FEBRUARY 2019                             | Day Order | No. of Working Days |
|------|-----------|---|-----------|---------------------|
| 1    | Friday    | YRC-Blood Identification Camp             | IV        | 40                  |
| 2    | Saturday  | HOLIDAY                                   |           |                     |
| 3    | Sunday    | HOLIDAY                                   |           |                     |
| 4    | Monday    |   | V         | 41                  |
| 5    | Tuesday   |   | VI        | 42                  |
| 6    | Wednesday | Swami Brahmananda Jayanthi                | I         | 43                  |
| 7    | Thursday  | Administrative Committee Meeting          | II        | 44                  |
| 8    | Friday    |   | III       | 45                  |
| 9    | Saturday  | Swami Trigunatitananda Jayanthi, HOLIDAY  |           |                     |
| 10   | Sunday    | HOLIDAY                                   |           |                     |
| 11   | Monday    |   | IV        | 46                  |
| 12   | Tuesday   |   | V         | 47                  |
| 13   | Wednesday |   | VI        | 48                  |
| 14   | Thursday  | RFE Committee Meeting                     | I         | 49                  |
| 15   | Friday    |   | II        | 50                  |
| 16   | Saturday  | HOLIDAY                                   |           |                     |
| 17   | Sunday    | HOLIDAY                                   |           |                     |
| 18   | Monday    | CIA Test II BEGINS                        | III       | 51                  |
| 19   | Tuesday   | Swami Adbhutananda Jayanthi               | IV        | 52                  |
| 20   | Wednesday |   | V         | 53                  |
| 21   | Thursday  | IQAC Working Committee Meeting            | VI        | 54                  |
| 22   | Friday    |   | I         | 55                  |
| 23   | Saturday  | HOLIDAY                                   |           |                     |
| 24   | Sunday    | HOLIDAY                                   |           |                     |
| 25   | Monday    |   | II        | 56                  |
| 26   | Tuesday   |   | III       | 57                  |
| 27   | Wednesday | Administrative Committee Meeting          | IV        | 58                  |
| 28   | Thursday  |   | V         | 59                  |
|      |           | <b>TOTAL NO. OF WORKING DAYS:39+20=59</b> |           |                     |

| Date | Day       | MARCH 2019                                 | Day Order | No.of Working Days |
|------|-----------|--|-----------|--------------------|
| 1    | Friday    | RFE Committee Meeting                      | VI        | 60                 |
| 2    | Saturday  | HOLIDAY                                    |           |                    |
| 3    | Sunday    | HOLIDAY                                    |           |                    |
| 4    | Monday    |  | I         | 61                 |
| 5    | Tuesday   |  | II        | 62                 |
| 6    | Wednesday |  | III       | 63                 |
| 7    | Thursday  |  | IV        | 64                 |
| 8    | Friday    | Sri Ramakrishna Jayanthi, IQAC Meeting     | V         | 65                 |
| 9    | Saturday  | HOLIDAY                                    |           |                    |
| 10   | Sunday    | HOLIDAY                                    |           |                    |
| 11   | Monday    |  | VI        | 66                 |
| 12   | Tuesday   |  | I         | 67                 |
| 13   | Wednesday |  | II        | 68                 |
| 14   | Thursday  |  | III       | 69                 |
| 15   | Friday    |  | IV        | 70                 |
| 16   | Saturday  | HOLIDAY                                    |           |                    |
| 17   | Sunday    | HOLIDAY                                    |           |                    |
| 18   | Monday    |  | V         | 71                 |
| 19   | Tuesday   |  | VI        | 72                 |
| 20   | Wednesday |  | I         | 73                 |
| 21   | Thursday  | Sri Gauranga Mahaprabhu Jayanthi           | II        | 74                 |
| 22   | Friday    |  | III       | 75                 |
| 23   | Saturday  | HOLIDAY                                    |           |                    |
| 24   | Sunday    | Swami Yogananda Jayanthi, HOLIDAY          |           |                    |
| 25   | Monday    |  | IV        | 76                 |
| 26   | Tuesday   |  | V         | 77                 |
| 27   | Wednesday | Administrative Committee Meeting           | VI        | 78                 |
| 28   | Thursday  | IQAC Working Committee Meeting             | I         | 79                 |
| 29   | Friday    |  | II        | 80                 |
| 30   | Saturday  | HOLIDAY                                    |           |                    |
| 31   | Sunday    | HOLIDAY                                    |           |                    |
|      |           | <b>TOTAL NO. OF WORKING DAYS:59+21= 80</b> |           |                    |



| Date | Day       | APRIL 2019   | Day Order | No. of Working Days |
|------|-----------|--|-----------|---------------------|
| 1    | Monday    |  | III       | 81                  |
| 2    | Tuesday   |  | IV        | 82                  |
| 3    | Wednesday | Administrative Committee Meeting                               | V         | 83                  |
| 4    | Thursday  | MODEL EXAM BEGINS  | VI        | 84                  |
| 5    | Friday    |  | I         | 85                  |
| 6    | Saturday  | Telugu New Year Holiday  |           |                     |
| 7    | Sunday    | HOLIDAY  |           |                     |
| 8    | Monday    |  | II        | 86                  |
| 9    | Tuesday   |  | III       | 87                  |
| 10   | Wednesday |  | IV        | 88                  |
| 11   | Thursday  | IQAC Working Committee Meeting                                 | V         | 89                  |
| 12   | Friday    | LAST WORKING DAY   | VI        | 90                  |
| 13   | Saturday  | HOLIDAY  |           |                     |
| 14   | Sunday    | Sri Rama Navami, Ambedkar Birthday,<br>Tamil New Year, Holiday |           |                     |
| 15   | Monday    |  |           |                     |
| 16   | Tuesday   |  |           |                     |
| 17   | Wednesday | MAHAVIR JAYANTHI   |           |                     |
| 18   | Thursday  |  |           |                     |
| 19   | Friday    | GOOD FRIDAY  |           |                     |
| 20   | Saturday  | HOLIDAY  |           |                     |
| 21   | Sunday    | HOLIDAY  |           |                     |
| 22   | Monday    | EVEN SEMESTER EXAM BEGINS                                      |           |                     |
| 23   | Tuesday   |  |           |                     |
| 24   | Wednesday |  |           |                     |
| 25   | Thursday  |  |           |                     |
| 26   | Friday    |  |           |                     |
| 27   | Saturday  | HOLIDAY  |           |                     |
| 28   | Sunday    | HOLIDAY  |           |                     |
| 29   | Monday    |  |           |                     |
| 30   | Tuesday   |  |           |                     |
|      |           | <b>TOTAL NO. OF WORKING DAYS:80+10=90</b>                      |           |                     |

## BIODATA

1. a) Name :
- b) Class :
- c) Name of the Institution :
2. a) Father's Name :
- b) Father's Occupation :
3. Date of Birth :
4. a) Age :
- b) Height (cms) & Weight (kg) :
5. Nationality :
6. Religion :
7. Educational Qualification :
8. Extra - curricular Activities  
(like NSS and NCC) :
9. Skills (like Vocal Music &  
Instrumental Music) :
10. Interests :
11. Any Course Attended :
12. Scholarship and Prizes Obtained :
13. Present Address :
14. Permanent Address :

# TIME TABLE

| DAY ORDER | 1 | 2 | 3 | LUNCH BREAK |  |  | 4 | 5 |
|-----------|---|---|---|-------------|--|--|---|---|
| Periods   |   |   |   |             |  |  |   |   |
| I         |   |   |   |             |  |  |   |   |
| II        |   |   |   |             |  |  |   |   |
| III       |   |   |   |             |  |  |   |   |
| IV        |   |   |   |             |  |  |   |   |
| V         |   |   |   |             |  |  |   |   |
| VI        |   |   |   |             |  |  |   |   |

# TIME TABLE

| DAY ORDER | 1 | 2 | 3 | LUNCH BREAK |  |  | 4 | 5 |
|-----------|---|---|---|-------------|--|--|---|---|
| I         |   |   |   |             |  |  |   |   |
| II        |   |   |   |             |  |  |   |   |
| III       |   |   |   |             |  |  |   |   |
| IV        |   |   |   |             |  |  |   |   |
| V         |   |   |   |             |  |  |   |   |
| VI        |   |   |   |             |  |  |   |   |



# DIARY 2017-2018

**SRI RAMAKRISHNA MISSION VIDYALAYA**  
**COLLEGE OF ARTS AND SCIENCE**  
SRKV Post, COIMBATORE - 641 020  
☎ 0422 - 2692461, Web: [www.srmvcas.org](http://www.srmvcas.org)  
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## வழிபாடு

### சரஸ்வதி தியான ஸ்லோகம்

சரஸ்வதி நமஸ்துப்யம் வரதே காமரூபிணி  
வித்யராம்பம் கரிஷ்யாமி: சித்திர் பவதுமே ஸதா!!

சரஸ்வதி தேவியே! வேண்டிய வரங்களைத் தருபவளே!  
உனக்கு நமஸ்காரம்! இப்போது நான் கல்வி, கலைகளை படிக்கத்  
துவங்குகிறேன். எனக்கு எப்போதும் வெற்றியைத் தந்தருள  
வேண்டும்.

### ஸ்ரீராமகிருஷ்ண ஸ்தோத்திரம்

ஓம் ஸ்தாபகாய ச தர்மஸ்ய ஸர்வதர்மஸ்வரூபிணே  
அவதார வரிஷ்டாய ராமக்ருஷ்ணாய தே நம :

ஓம். அறத்தை நிலைநாட்டியவனே, அனைத்து அறங்களின்  
வடிவானவனே, அவதாரங்களுள் தலைசிறந்தவனே! உனக்கு  
வணக்கம்!

### ஸ்ரீ சாரதாதேவி ஸ்தோத்திரம்

ஜனனீம் ஸாரதாம் தேவீம் ராமக்ருஷ்ணம் ஜகத்குரும்  
பாதபத்மே தயோ : ச்ரித்வா ப்ரணமாமி முஹூர்முஹூ

உலக அன்னையாகிய சாரதாதேவியுடையவும் உலக  
குருவாகிய ஸ்ரீராமகிருஷ்ணருடையவும் தாமரைப் பாதங்களைச்  
சரணடைந்து மீண்டும் மீண்டும் வணங்குகிறேன்!

### விவேகானந்த பஞ்சகம்

ஓம் நம : ஸ்ரீயதிராஜாய விவேகானந்த ஸுரயே  
ஸச்சித்ஸுக ஸ்வரூபாய ஸ்வாமினே தாபஹாரிணே

துறவி வேந்தரும், உண்மை அறிவு இன்பம் வடிவினரும், எல்லா  
துயரங்களையும் போக்குபவரும் ஆகிய விவேகானந்த ரிஷியை  
வணங்குகிறேன்.

## **RAMAKRISHNA MISSION VIDYALAYA**

Ramakrishna Mission Vidyalaya, Coimbatore, now a vast complex of 18 service wings, commenced its educational activities in the year 1930 with the blessings of Bhagavan Sri Ramakrishna. The father of the Nation, Mahatma Gandhi laid the foundation stone of the first wing, a school.

Ayya Sri T.S. Avinashilingam, the Founder-Director, nurtured the institution with his visionary and devoted service. As envisaged by the great Swami Vivekananda, the Vidyalaya strives hard to impart man-making and character-building education to the youth, that are necessary to develop leadership, sense of responsibility and love for the country. Almost 83 years since its inception, the strength of the students is around 8500, of which hostellers constitute around 2100.

## **ABOUT OUR COLLEGE**

Our college was started in the year 1964. Affiliated to the Bharathiar University, it was conferred with autonomous status in the year 1981-82. The college offers 16 UG, 6 PG and 3 diploma programmes in both aided and unaided streams, besides offering 10 MPhil and PhD programmes. It was accredited and re-accredited by NAAC in the year 2003, 2009 and 2016 respectively. Student-strength is about 2000. The college has so far produced 427 MPhil and 100 PhD scholars.

## **OTHER INSTITUTIONS OF VIDYALAYA**

**I. T A T Kalanilayam (1940):** This non-residential co-educational Middle School is catering the needs of students from the local community. About 600 students, mostly from families that are financially weak, study here.

**II. Vidyalaya High School (1930):** It is the oldest of the Vidyalaya institutions. About 250 students study in Stds. VI to X. Medium of instruction is Tamil. The concept of integrated education for the blind has been successfully implemented in the school for the last 20 years.

**III. Swami Shivananda Higher Secondary School (Tamil Medium) (1960):** The school has about 700 students in Stds. VI to XII.

**IV. Swami Shivananda Hr. Sec. School (English Medium) (1989):** This partly residential self-financing school has a student-strength of about 800 in Stds. LKG to XII.

**V. Institute of Agriculture and Rural Development (1956):** This offers two-year Diploma in Agriculture and Rural Development for students who have passed Plus Two. It is recognized by the Tamil Nadu Agricultural University.

**VI. Polytechnic College (Autonomous) (1956):** It has a student strength of about 800. Offers three-year Engineering Diploma in Mechanical, Civil, Electrical and Electronics and Information Technology.

**VII. Industrial Training Institute (1951):** It has a student strength of about 400. Offers skill-oriented two-year Certificate courses in different trades under the National Council for Vocational Training to students who have completed SSLC or Plus Two.

**VIII. Gandhi Teachers' Training Institute (1942):** It offers fully residential two-year Diploma in Teacher Education for students who have passed Plus Two.

**IX. College of Education (Autonomous) (1950):** This has 150 students. It offers BEd, MEd, MPhil and PhD programmes.



It is the first College of Education in India awarded the status of autonomy.

**X. Maruthi College of Physical Education (1956):** It has a student strength of about 200. It offers CPed, BPEd, MPEd, MPhil and PhD programmes in Physical Education.

**XI. Faculties of the Ramakrishna Mission Vivekananda University:** Ramakrishna Mission Vivekananda University (RKMVU), established in the year 2005, has its headquarter at Ramakrishna Mission, Belur Math, Howrah, West Bengal.

- a) **The Faculty of Disability Management and Special Education (FDMSE)** offers Diploma, BEd, MEd, and PhD programmes in Special Education (Visual Impairment, Hearing Impairment, and Mental Retardation), and other diploma programmes in Sign Language Interpretation, Community-based Rehabilitation and Computer Applications for the Disabled. Students from all over India have been pursuing these courses.
- b) **The Faculty of General Adapted Physical Education and Yoga (GAPEY)** was established in the year 2007. It offers Diploma in Physical Education, BPEd, MPEd and PhD programmes in Physical Education with special focus on yoga, in addition to General and Adapted Physical Education. Short-term diploma and certificate programmes in Special Olympics, Fitness, and Yoga are also organized.
- c) **Faculty Center for Agricultural Education and Research (FAR):** It was established in the year 2014. It offers a 4 year B.Sc. (Agriculture) Degree Programme.
- d) **Faculty of Computer Science Applications and Research (FYCSAR):** It was established in the year 2014. It offers Integrated M.Sc. (CSA) a 5 year programme.

**XII. Integrated Rural Development Scheme:** The Vidyalaya has been rendering rural development service since the year 2002 under the title 'Vidyalaya Integrated Rural Development Scheme'. Economically backward residents of areas such as Arivoli Nagar, Jeeva Nagar, Ambedkar Nagar, Pudupudhur, etc. were benefited through various development activities undertaken there.

In commemoration of Swami Vivekananda's 150<sup>th</sup> Birth Anniversary, Rural Development Work was taken up at Sri Bharati Nagar, a rural area located around 8 kms. from the Ramakrishna Mission Vidyalaya, with the combined efforts of the extension service departments of all the institutions of the Vidyalaya.

### **XIII. SUPPORT SERVICES**

**Book stall:** A bookstore / sales section has been in operation since June 2009.

**Printing Press:** A modern computerized press takes care almost all the needs of the Vidyalaya.

**Hardware Department:** With two engineers and one assistant engineer, located in the Polytechnic campus, takes care of the maintenance and repairs of all computers (around 700), printers, scanners etc. in the various institutions of the Vidyalaya.

**Maintenance and Repairs Department:** This takes care of practically all the requirements of the Vidyalaya, including the construction of new buildings etc.

**Dairy and Goatery:** About 30 milch animals are maintained to serve hands-on training to our students of the Institute of Agriculture and Rural Development.

**Disabled Trainees' Vocational Production and Rehabilitation Centre:** A Notebook Section has been in operation in the Vidyalaya campus since 1992. Besides catering to the needs for notebooks of our various institutions within the campus, the section takes orders on a selective basis from other institutions as well with the primary objective

of providing employment to the economically backward and the physically challenged.

**Ramakrishna Mission Vidyalaya Charitable Dispensary:**

The Charitable Dispensary of the Vidyalaya caters to a population of around 8000 students and 800 staff members and their families besides a large number of underprivileged people residing in the surrounding areas. In addition to regular general consultation, the dispensary also offers consultation by specialists in the areas of orthopedics, neurology, pediatrics, cardiology, gynaecology, diabetes, skin, asthma, dental, ENT, general surgery, etc.

**Ramayana Park based on Indian epics - a project to promote Indian values:**

The Ramayana Park has been set up with the aim of taking our ancestors' individual, family, social, ethical, and moral values to the general public. The Park is an innovative and eye-catching attempt so where the children can exercise and recreation, and at the same time cultivate the mind to appreciate the Ramayana's subtle power of developing character, art, and culture.

\* \* \* \*

**COLLEGE RULES AND REGULATIONS**

Every student who undergoes any course of study in UG or PG or research programme should abide by the following rules and regulations laid down by the College.

**1. Attendance**

- a) The student should be punctual to the classes and regular in attendance.
- b) For genuine reasons students can avail leave, by applying in advance in the prescribed form and must be recommended by the staff Advisor / Class Teacher. Day scholars should get their leave applications duly attested by their parents or guardians. All leave applications should be addressed to the Principal routed through the HOD and get sanctioned before availing the leave.

- c) Any student found absent without applying for leave is liable to be punished. If such absence is for a week, his name will be removed from the Attendance Register.
- d) On Duty applications should be submitted in advance.
- e) Each student has to put in a minimum attendance of 75% of the total number of working days of the college to be eligible for appearing to the Semester Examinations.
- f) Students who do not have the required percentage of attendance will not be allowed to go to the next semester.

## **2. Dress**

- a) Students should attend the college with the prescribed dress code of white shirt and white dhoti or white pant.
- b) Chemistry major students should wear lab coats or aprons while they are inside the laboratory.
- c) Using Identity card with tag is compulsory.

## **3. Daily Prayers and Weekly Bhajans**

All students should attend daily prayer, weekly Bhajans, functions, association meetings and all other activities of the college and observe order at all times.

## **4. Community work**

Community work is an essential part of our college life. Every students should participate in community work inside and outside the campus.

## **5. NCC / NSS / Sports**

Each UG student has to be a member of NSS or NCC or Sports and should participate in all its activities. Since it is a component of curriculum under part V, participating

in the above activities, is an essential requirement for completing the under graduate degree programme.

**6. Students' progress in studies**

Students' progress will be assessed periodically by assignments, tests and seminars. The mark sheets along with student profile of each semester will be given to the students in the presence of the parents only.

**7. Organizing activities**

Students can organize association activities in their respective Departments with the approval of the Head of the Department and Principal. However, students should not organize meetings or entertainments and collect money for any purpose in the college or hostel without the prior permission of the Principal.

**8. Submission of undertaking**

At the time of admission the parent or guardian of the student should give an undertaking that he/she has clearly understood the rules and regulations of the college and if his/her son/ward misbehaves, he/she shall abide by the disciplinary action taken by the Principal.

**9. Disciplinary action against the students**

The Principal has the right to suspend or dismiss any student at any time from the college for any one of the following reasons:

- a. Indulging in ragging, eve-teasing and any such misbehavioural activities amount to Ragging and Punishment.
- b. Indifference towards studies.
- c. Non-observance of college rules and regulations.
- d. Indiscipline in any activity amounting to anywhere in the college campus or hostel.

- e. Disrespect towards the staff and the college authorities.
- f. Non-payment of college fees and other dues.
- g. Non-submission of assignment, record note books, project reports etc., in time.
- h. Negligence of community social service activity, daily prayer, common bhajans etc.
- i. Unsatisfactory progress of scholarship holders.
- j. Irregularity in attendance.
- k. Use of mobile phones and tablet in the campus.
- L. Ours is a tobacco free campus. Hence tobacco use in any form is also prohibited.

### **RAGGING**

(Activities related to Ragging and punishment details are given below)

- ▶ Teasing, Embarrassing and humiliating;
- ▶ Assaulting or Approaching with Criminal Attitude;
- ▶ Wrongfully Restraining or Confining or Causing Hurt;
- ▶ Causing Grievous Hurt, Kidnapping or Rape or Committing Unnatural Offence; and
- ▶ Causing Death or Abetting Suicide.

Now Govt. of Tamil Nadu has banned ragging in educational institution by passing Government Order.

Hence, any one indulging in ragging will be punished as follows :

1. Imprisonment upto a term of 3 years and
2. A fine upto Rs.25,000/- and
3. Student convicted for Ragging will be dismissed from the Institution and shall not be admitted to any other educational institution.

Hence, students are advised not to indulge in ragging, but to rise up totally against this evil.

## **10. Library Rules**

### **a) The Library working hours:**

The Library functions on all working days from 8.30 a.m. to 5.00 p.m.

### **b) Admission to Library:**

1. Books, note-books, sticks, umbrellas, boxes, bags and such other articles should be left at the entrance of the Library.
2. Silence should be strictly observed in the Library.
3. Mechanical or electronic reproduction can be made with prior permission.
4. No person shall write upon, damage or mark upon any book, manuscript or map belonging to the Library.
5. Readers are responsible for any damage done to the books belonging to the library. They should replace them or pay the current value for such damages. If one book of a set is damaged then the whole set shall be replaced.
6. The readers shall return all books, manuscripts and maps to the staff at issue counter, before leaving the library. The students should not take any library materials outside the library.

### **c) Issue of Books:**

1. All the students of the SRMV college of Arts and Science are eligible to borrow books from the library.
2. Each U.G student is eligible to borrow four books from the library. Each PG student and

each research scholar is eligible to borrow six books from the library and keep with them for a maximum period of 14 working days from the date of issue and on the fifteenth day the books shall be returned.

3. The book noted as reference book will not be issued as ordinary book. However, these books will be issued for over night only i.e from 5.00 p.m. of the issue day to 9.00 a.m. of the next day.
4. If a student does not return the borrowed books from the library till the end of the course, the transfer certificate will not be issued to him.

**d) Return of Books:**

1. All books shall be returned on due dates.
2. The Librarian may lend books which are on special demand for short periods as may be necessary or temporarily declare as reference books.
3. Book Lending may at any time be terminated by an order of Librarian.
4. If a book is not returned to the Library within the due date, an over due charge of 50 Paise per book per day will be levied.
5. Book Lending may be renewed for a fortnight in a month subject to the following conditions.
  - ▶ The application for renewal shall reach the Librarian not less than one and not more than 6 days of the due date.



- ▶ No other reader should have applied for the books in the mean time. If any one applied for these books, a letter will be sent to borrower concerned.
  - ▶ On every fourth renewal, the books shall be produced for inspection compulsorily.
6. A borrower, against whom any overdue or other charge is outstanding, will not be allowed to borrow books from the Library.

**11. Laboratory Rules:**

Students will be responsible for tools or apparatus placed in their charge. Any damage or loss has to be made good by the students concerned.

**12. Payment of College fees:**

All fees should be paid within the first eight working days of each semester. After which a fine of Re.1/- per working day will be levied for another 8 working days. If the fee is not paid with fine even within that eight days, the name of the defaulter will be struck off the rolls. Fees once paid will not be refunded, if the student withdraws from the course after the last date of admission.

**13. Scholarships and fee concessions**

The following scholarships and fee concession are available for the students. Students can avail any one of the scholarships, in an academic year.

- a) Both UG & PG students are eligible for fee concessions under rule 92 of Tamil Nadu Educational rules. They should produce necessary income certificates. Fee concession application can be had after the candidate has been enrolled in the college.

- b) Residential and non-residential scholarships awarded by the Government of Tamil Nadu and Government of India to backward classes and scheduled caste are also available to deserving students.

### **CHOICE BASED CREDIT SYSTEM REGULATIONS**

The CBCS is followed in this College from the academic year 2005-2006. The objective of the choice based credit system is to promote student centered curriculum and need based, flexible scheme of learning and provide opportunity to students to earn more credits according to their capability and aspiration level. The following rules have been formulated to make the system function smoothly, with transparency and objectivity.

1. Each semester will consist of fifteen, six day weeks of actual teaching of five hours a day with ninety working days, excluding semester examination days. The day order will be followed with six day cycle.
2. Credit is the unit of weightage given to each course and the whole programme. Normally one credit is equivalent to one lecture or two hours of practical / field training per week. However, credits assigned to a course and number of teaching hours per week need not be the same.
3. Each course is designed with 2-6 credits.
4. Each course will have a course teacher. Where ever necessary, a maximum of two teachers may collaborate in teaching a course in which, a teacher who teaches the major portion of the syllabus will be the course teacher.
5. Each department will have a staff advisor to guide students in the CBCS regulations and help the students to choose courses appropriate to his aptitude or inkling.

6. The medium of instruction for all courses, except Part I – Tamil, will be English.
7. Curriculum Design for UG Programmes will have the following components.

### **CIA (Continuous Internal Assessment) Tests**

Every semester, three CIA tests for each paper are conducted.

The ratio of internal and external break-up and the minimum marks to pass is given below in detail.

Evaluation of Part-I, Part-II and Part-III (Core, Elective and Allied courses).

Evaluation of student's performance for the theory and practical part includes two components:

1. Internal Assessment (25% of marks for Theory and 40% of marks for Practical).
2. External Examination (75% of marks for Theory and 60% of marks for Practical).

| <b>Part</b>              | <b>Internal Marks</b> | <b>External Marks</b> | <b>Total Marks</b> |
|--------------------------|-----------------------|-----------------------|--------------------|
| I / II / III<br>(Theory) | 25                    | 75                    | 100                |
| III (Practical)          | 40                    | 60                    | 100                |

◆ Again the internal assessment has two components:

- A.** Continuous Internal Assessment (CIA) Tests.
- B.** Other internal components.

### For UG Programme:

#### A. CIA Tests

|              |                   |               |                  |
|--------------|-------------------|---------------|------------------|
| 1.           | One Hour CIA test | First Unit    | 20 marks         |
| 2.           | Two hour CIA test | First 3 Units | 45 marks         |
| 3.           | Model Examination | All 5 Units   | 75 marks         |
| <b>Total</b> |                   |               | <b>140 marks</b> |

This **140 marks** are converted into a maximum of **70 marks (A)**.

#### B. Other internal components

1. Assignment                      20 Marks
2. Attendance                      10 Marks

**Total                                      30 Marks**

**Grandtotal is  $70+30(A+B)=100$  Marks. The marks obtained out of 100 marks are converted into a maximum of 25 marks (i.e.  $100/4$ ).**

| Part | Internal Marks | External Marks | Total Marks |
|------|----------------|----------------|-------------|
| IV   | -              | 75 / 50        | 75 / 50     |
| V    | 25             | 25             | 50          |

- ◆ Part IV - Environmental Studies (Online Examination), Value Education – each course maximum of 75 marks and NME courses – maximum of 50 marks (external component only).
- ◆ Part V - Online Examinations: Extension Activities (NCC/NSS/SPORTS): maximum 50 marks – internal (25 Marks) and external (25 Marks)

**For PG Programme:**

**A. CIA Tests for Core and Elective Courses**

|              |                   |               |                  |
|--------------|-------------------|---------------|------------------|
| 1.           | One Hour CIA test | First Unit    | 20 marks         |
| 2.           | Two hour CIA test | First 3 Units | 45 marks         |
| 3.           | Model Examination | All 5 Units   | 75 marks         |
| <b>Total</b> |                   |               | <b>140 marks</b> |

**This 140 marks are converted into a maximum of 60 marks.**

**B. Other internal components**

|              |            |                 |
|--------------|------------|-----------------|
| 1.           | Assignment | 15 Marks        |
| 2.           | Seminars   | 15 Marks        |
| 3.           | Attendance | 10 Marks        |
| <b>Total</b> |            | <b>40 Marks</b> |

**Grand total is 60+40 (A+B) = 100 Marks. The marks obtained out of 100 marks are converted into a maximum of 25 marks (i.e 100/4).**

**Assignment / Seminar:**

One Assignment / Seminar for each paper must be submitted / presented by a student in each semester. The marks allotted to this component will be awarded based on the performance of the candidate. CIA marks for practical are awarded based on the performance of students in CIA practical test, neat maintenance of observation notebook & regularity and attendance.

**i) CIA practical test:**

For each practical, students will have one model practical examination. The marks obtained in the examination will be appropriately converted into marks for the CIA component of the practical.

**ii) Observation notebook maintenance & regularity:**

The marks allotted for observation notebook maintenance & regularity is based on the performance of students in writing procedure, accuracy of the results, regularity in attending practical class, which will be accounted based on the attendance maintained separately for practical class, and punctuality in the submission of observation notebook.

**iii) Marks for Attendance (common for both Theory & Practical):**

Every student should earn a minimum attendance of 75% to become eligible to appear for End-of-Semester examinations. The 10 marks allotted to this components under CIA of theory and practical will be awarded as given hereunder.

| Percentage of General Attendance | Marks awarded |
|----------------------------------|---------------|
| 95 - 100                         | 10            |
| 90 - 94.99                       | 8             |
| 85 - 89.99                       | 6             |
| 80 - 84.99                       | 4             |
| 75 - 79.99                       | 3             |
| 70 - 74.99                       | 2             |
| 65 - 69.99                       | 1             |
| $\leq 64.99$                     | 0             |

**CRITERIA FOR PASSING:**

**UG Programmes:**

Passing Minimum for a course is 40% of the Maximum (Internal and External)

**PG Programmes:**

Passing Minimum for a course is 50% of the Maximum (Internal and External)

**Evaluation of Co-curricular Activities:****NCC/NSS/Sports**

Extension activities form an important component under part-V of the curriculum. Each student has to enroll himself either in NCC or in NSS or in Sports and successful completion of any one of the above activities is an essential requirement for the completion of the degree programme. The above activities will be conducted during first and second years of the UG programme.

The above activities are conducted after the regular class hours. This component carries one credit and maximum of 50 marks will be awarded in the evaluation on the basis of:

- (a) Written Examination.
- (b) Participation in NCC / NSS/ Sports activities.
- (c) Performance (rated on the basis of medals / prizes / certificates).
- (d) Leadership qualities.

**Evaluation of Extension Activities:**

The student's performance will be examined by the Staff-in charge of the extension activities viz. National Cadet Corps (NCC), National Service Scheme (NSS) and Sports along with the head of the respective Department on the following parameters. The marks statements shall be sent to the Controller of Examinations before the commencement of the fourth semester examinations.

Total Marks – 50 (CIA only) which will be assessed as follows:

20% = 10 Marks for regularity of attendance.

60% = 30 marks for active participation in classes / camps / games / special camps / representation in College / District / State / University activities.

10% = 5 marks for awards / certificates / prizes.

10% = 5 marks for other social components such as Blood Donation, Fine Arts etc.

### **Provision for improvement**

There is a provision for improvement.

### **Allotment of credit points to each part as follows:**

#### **CBCS for UG**

| <b>Components</b>   | <b>UG Programmes offering Languages for</b> |                       |
|---|---|-----------------------|
|   | <b>Two Semesters</b>                        | <b>Four Semesters</b> |
| PART I :  | 6   | 12                    |
| PART II : English   | 6   | 12                    |
| PART III :<br>Core Courses, Allied Courses,<br>Elective Courses, Practicals and<br>Project                        | 119   | 107                   |
| PART IV :<br>Basic Tamil / Advanced Tamil / Non-<br>major Electives, Environmental<br>Studies and Value Education | 8   | 8                     |
| PART V :<br>Co-curricular activities (NSS / NCC<br>/SPORTS)   | 1   | 1                     |
| <b>Total Credits</b>  | <b>140</b>                                  | <b>140</b>            |



**Note:**

1. Distribution of marks between theory and internal assessment 75:25
2. Practical Internal: External = 40:60
3. There is a passing minimum for internal and external.
4. Project Report Presentation: viva-voce = 40:60

**CBCS for PG**

| <b>Components</b>                                      | <b>Four Semesters</b> | <b>Six Semesters</b> |
|--|-----------------------|----------------------|
| Core Courses, Elective Courses, Practicals and Project | 90 Credits            | 140 Credits          |

**Note:**

1. Each course carries an internal component
2. There is a passing minimum for internal and external components
3. Theory - Internal : External : 25:75
4. Practical – Internal : External : 40:60
5. Project Report - Viva-Voce : 40:60

Components of Curriculum and particulars of Choice Based Credit System applicable to the students admitted during the academic year 2008 – 2009 and onwards in Under Graduate and Post Graduate programmes, as prescribed by Tamil Nadu State Council for Higher Education (TANSCH) and Bharathiar University.

### **EXTRA CREDIT COURSES:**

- a) **Clean Indian and Health India:** Under this programme, undergraduate students will take-up the cleaning and maintaining work in the nearby Temples, Hospitals, Schools and Public premises and the same will be duly evaluated for 2 credits.
- b) **Literacy Movement programme:** Classes for the illiterate public and coaching classes for the school students coming under slow learners category will be conducted. Undergraduate students can opt this programme and earn 2 credits through due evaluation after the successful completion of 60 hours in this task.
- c) The second and third year undergraduate students have the options to choose one course per semester from the other Departments and do self study and write examinations. The students are permitted to write examination with open book system. The students who pass in the courses concerned will be added in the mark statement as well as in the consolidated mark statement and calculated as extra credits.

### **EXAMINATION RULES & REGULATION**

#### **Pattern of Examinations**

The college follows semester pattern of examinations. Each academic year consists of two semesters and each semester ends, with the semester examination, on completion of 90 working days. A student should have a minimum of 75% attendance to be eligible to write the examinations. A student with 65% attendance will be permitted to appear for semester examinations, for genuine reasons and on

condition of compensating the required attendance in the subsequent semester and on payment of the condonation fee, as prescribed by Bharathiar University.

All Undergraduate programmes and MCA programme consist of 6 semesters and all Post-Graduate programmes consist of 4 semesters.

### **Supplementary Tests**

If a student represented the college by participating in NCC, NSS and SPORTS activities during CIA tests or if any one failed to appear for CIA tests due to genuine reasons, retest may be conducted on due representation to the Principal. On no other ground re-test will be conducted.

### **Improvement**

A student who passes a paper in the first attempt can reappear for the same paper in the succeeding End-of-Semester Examination only, for improving this. Re-appearance for improvement is allowed for theory courses of all semesters, except for the final semester courses. Revised mark statement will be issued after withdrawing the previous one, if the marks obtained in improvement are higher than the marks awarded earlier. When there is no improvement, there shall not be any change in the original marks already awarded. The improved marks shall be considered for classification but not for ranking.

#### **1. Re-appearance**

A student can appear for arrears in any semester in the case of external arrears.

## 2. Retotalling and Revaluation

Retotalling and Revaluation are permitted for UG and retotalling is permitted for PG students with certain well defined scopes and rules.

For every semester, a notification will be issued regarding the payment of semester examination fees. The students will be permitted to pay external examination fees with fine, if they pay after prescribed date, the examination fees will not be refunded under any circumstance. No fee is collected for internal examination.

### Question Paper Pattern: Part-I, Part-II and Part-III Core Courses / Allied Courses and Elective Courses

The question paper pattern and coverage of syllabus for each of the internal (CIA) and external (semester) examinations are as detailed below:

#### CIA TEST – I

*(FIRST UNIT ONLY)*

Time : One hour

Max. Marks : 20

**Part – A**                      **No Choice**                      (2 × 5 = 10 Marks)

(Medium Answer / Paragraph type questions)

(Two questions from first unit)

**Part – B**                      **No Choice**                      (1 × 10 = 10 Marks)

(Long Answer / Essay type questions)

(One question from first unit)

**CIA TEST – II**

**(FIRST THREE UNITS)**

Time : Two hours

Max. Marks : 45

**Part – A      No Choice      (5 × 2 = 10 Marks)**

(Short answer type) (One question from the first unit,  
2 questions from the second unit and  
2 questions from the third unit)

**Part – B (Inbuilt Choice, i.e, either or type)      (3 × 5 = 15 Marks)**

(Medium Answer / Paragraph type questions)  
(2 questions from each unit)

**Part – C      Answer any Two out of three      (2 × 10 = 20 Marks)**

(Long Answer / Essay type questions)  
(1 question from each unit)

**MODEL EXAMINATIONS & SEMESTER EXAMINATIONS**

**(FIVE UNITS)**

Time : Three hours

Max. Marks : 75

**Part – A      No Choice      (10 × 2 = 20 Marks)**

(Short Answer type)  
(2 questions from each unit)

**Part – B (Inbuilt Choice, i.e, either or type)      (5 × 5 = 25 Marks)**

(Medium Answer / Paragraph type questions)  
(2 questions from each unit)

**Part – C      Answer any Three out of five      (3 × 10 = 30 Marks)**

(Long Answer / Essay type questions)  
(1 question from each unit)

**For Part – IV Courses**  
**(1–Environmental Studies, 2–Value Education and**  
**3–Non–Major Electives)**

**Semester Examinations – 75 Marks**

**1) Environmental Studies** : All Units

**Question Paper Pattern**

Online Examination (75 x 1 = 75 Marks) 15 questions from each unit.

**2) Value Education** : All Units

Time : Three hours Max. Marks : 75

**Question Paper Pattern**

Part – A (10 x 2 = 20 Marks) No Choice

Part – B ( 5 x 5 = 25 Marks) Five out of Eight Questions

Part – C ( 3 x 10 = 30 Marks) Three out of Five Questions

**Semester Examinations – 50 Marks**

**3) Non-Major Electives** : All Units

Time : Two hours Max. Marks : 50

**Question Paper Pattern**

Part – A ( 5 x 2 = 10 Marks) No Choice

Part – B ( 5 x 8 = 40 Marks) Five out of Eight Questions

**Internal Quality Assurance Cell (IQAC)**

This cell ensures the quality of performance of different activities, headed by the Principal and Coordinated by a Coordinator. The cell will be guided and monitored by a

quality assurance committee constituted as per the norms suggested by the NAAC.

### **Grievance Cell and Examination Committee**

There is a Grievance Cell as well as an Examination Committee in the college. The students may represent their grievances in writing to the Coordinator of Grievance Cell. The cell will forward the grievances other than examination related, to the grievance committee and examination related grievances to the examination committee. Both these committees will be chaired by Principal.

### **Research and Faculty Enrichment Council (RFEC)**

This council was constituted for the purpose of guiding young teaching staff in formulation of proposals and identifying the sources of funding and publishing research outcomes.

### **Career Guidance and Placement Cell (CGP Cell)**

This cell will extend the guidance and placement service to all the students.

### **Curriculum Development Cell (CDC)**

CDC coordinates various activities with regard to designing and restructuring the curriculum of various programmes offered by different Departments of the college.

### **Guidance and Counselling Cell**

Class teacher serves as a mentor to monitor the academic, personal and psycho-social activities of the students. Any unsolved issue at the mentor level is brought to the attention of the respective head of the Department, who refers the student concerned to the Guidance and Counselling Cell for necessary assistance.

### **Literary Committee**

It organises various literary programmes and competitions at regional and state level, in order to encourage the students to participate at various inter and intra college level contests being conducted by regional / state / national institutions.

### **Social and Environment Sensitization Club**

The club plays a vital role in sensitizing the students and the community towards environmental protection. It organizes various programmes like street plays, meetings, photo exhibitions, documentary film shows, discussions and competitions to create awareness on eco-consciousness among the public.

### **Fine Arts club**

The club encourages the students to perform on the themes of patriotic, religious and historical events, so as to instill the values, and our culture in our students. Their performance would be staged at various functions of our college.

### **Science Forum**

The Physics and Chemistry Departments have a Science Forum to provide opportunities with better exposure to the students making them to understand science concepts and conduct events on selective occasions (Science Day).

### **Students' Council**

The Council organizes various student activities and also extends support to organize extension activities conducted by the college. The common functions like student association meetings, students' expo, blood donation camps and annual day are organized by the students' council. The student representative elected from each class becomes the member of the students' council.





## BIODATA

1. a) Name :
- b) Class :
- c) Name of the Institution :
2. a) Father's Name :
- b) Father's Occupation :
3. Date of Birth :
4. a) Age :
- b) Height (cms) & Weight (kg) :
5. Nationality :
6. Religion :
7. Educational Qualification :
8. Extra - curricular Activities  
(like NSS and NCC) :
9. Skills (like Vocal Music &  
Instrumental Music) :
10. Interests :
11. Any Course Attended :
12. Scholarship and Prizes Obtained :
13. Present Address :
14. Permanent Address :

## TENTATIVE ACADEMIC CALENDAR 2017-2018

ODD semester begins on 16<sup>th</sup> June 2017 and  
ends on 8<sup>th</sup> November 2017

| WORKING DAYS    | HOLIDAYS  |                       |
|-----------------|-----------|-----------------------|
| Jun 10          | Jun 26    | Ramzan                |
| July 21         | Aug 14    | Sri Krishna Jayanthi  |
| Aug 20          | Aug 15    | Independence Day      |
| Sep 16          | Aug 25    | Vinayagar Chadhurthi  |
| Oct 17          | Sep 02    | Bakridh               |
| Nov 06          | Sep 23-30 | Mid Semester holidays |
|                 | Oct 01    | Moharam               |
|                 | Oct 02    | Gandhi Jayanthi       |
|                 | Oct 17-22 | Deepavali holidays    |
| <b>Total 90</b> |           |                       |

CIA Test I - 17.07.2017

CIA Test II - 28.08.2017

Model Exam - 01.11.2017

Last date for paying semester fees & Exam fees without fine : **30.06.2017**

Last date for paying odd semester fees & Exam fees with fine : **14.07.2017**

Odd semester Exams begin on : **13.11.2017**



## TEACHING STAFF (AIDED)

| S. No.                           | Name of the Staff   | Designation                                      |
|----------------------------------|---|--|
| 1                                | Dr.V.Ponnuswamy, M.Sc., M.Phil., M.A., MCA., MBA, M.A., Ph.D.,    | Principal  |
| <b>DEPARTMENT OF TAMIL</b>       |   |  |
| 2                                | Dr. N. Shunmugom, M.A., M.Phil., Ph.D.,<br>Dip in Linguistics     | Associate Professor & HOD                        |
| <b>DEPARTMENT OF ENGLISH</b>     |   |  |
| 3                                | Dr. R. Chandrasekar, M.A., M.Phil., B.Ed., PGCTE., Ph.D           | Associate Professor & HOD                        |
| 4                                | Dr. V. Neelakandan, M.A., M.Phil., B.Ed., Ph.D                    | Associate Professor                              |
| 5                                | Sri. U. Arun Bharath, M.A., M.Phil.,                              | Assistant Professor                              |
| 6                                | Sri. K. Mahalingam, M.A., M.Phil.,                                | Assistant Professor                              |
| <b>DEPARTMENT OF COOPERATION</b> |   |  |
| 7                                | Dr. C. Vellaichamy, M.Com., MBA., Ph.D                            | Associate Professor & HOD                        |
| 8                                | Dr. X. Lourdes Xavier Wilson, M.A., MBA., M.Phil., Ph.D           | Associate Professor                              |
| 9                                | Dr. D. Ubendhiran, M.A., MBA., M.Phil., Ph.D., PGDPM              | Assistant Professor                              |
| 10                               | Dr. G. Thanikacchalam, M.A., M.Phil., Ph.D., PGDCA., PGDFM., DCHI | Assistant Professor                              |
| <b>DEPARTMENT OF SOCIAL WORK</b> |   |  |
| 11                               | Sri. K. Thirumalaisamy, M.A., M.Phil.,                            | Assistant Professor & HOD                        |
| <b>DEPARTMENT OF MATHEMATICS</b> |   |  |
| 12                               | Dr. R. Murugesu, M.Sc., M.Phil., PGDCA., Ph.D                     | Associate Professor & HOD                        |
| 13                               | Dr. K. Sathiyathan, M.Sc., M.Phil., PGDCA., Ph.D                  | Associate Professor & Controller of Examinations |
| 14                               | Dr. K. Kanagarajan, M.Sc., M.Phil., PGDCA, PGDOR., Ph.D           | Assistant Professor                              |
| 15                               | Dr. T. Nandha Gopal, M.Sc., M.Phil., Ph.D.,                       | Assistant Professor                              |
| 16                               | Dr. T. Jayakumar, M.Sc., M.Phil, Ph.D                             | Assistant Professor                              |
| 17                               | Dr. A. K. Abdul Hakeem, M.Sc., B.Ed., M.Phil., Ph.D.,             | Assistant Professor                              |
| <b>DEPARTMENT OF PHYSICS</b>     |   |  |
| 18                               | Dr. J. Chandrasekaran, M.Sc., PGDCA., Ph.D.,                      | Associate Professor & HOD                        |
| 19                               | Dr. M. Sethu Raman, M.Sc., M.Phil, Ph.D.,                         | Associate Professor                              |

| S. No.                                | Name of the Staff  | Designation                    |
|---------------------------------------|--|--------------------------------|
| 20                                    | Dr. M. Ramamurthy, M.Sc., B.Ed., M.Phil., Ph.D.,             | Associate Professor            |
| 21                                    | Dr. R. Jayaprakash, M.Sc., Ph.D.,                            | Associate Professor            |
| 22                                    | Dr. R. Bharathi Kannan, M.Sc., M.Phil., PGDCA, Ph.D.         | Associate Professor            |
| 23                                    | Sri. K. Sathish Kumar, M.Sc., M.Phil.,                       | Assistant Professor            |
| 24                                    | Dr. S. Ramanathan, M.Sc., M.Phil., Ph.D.,                    | Assistant Professor            |
| 25                                    | Dr. C. Mahendran, M.Sc., M.Phil., Ph.D.,                     | Assistant Professor            |
| 26                                    | Sri. D. Sridher, M.Sc., M.Phil., B.Ed., PGDCA                | Assistant Professor            |
| <b>DEPARTMENT OF ELECTRONICS</b>      |  |                                |
| 27                                    | Dr. R. Thangavel, M.Sc., M.Tech., M.Phil., Ph.D              | Associate Professor & HOD      |
| 28                                    | Sri. P. Dhakshinamoorthy, M.Sc., M.Phil.,                    | Associate Professor            |
| 29                                    | Dr. P. Thirunavukkarasu, M.Sc., M.Phil., Ph.D.,<br>PGDCA,    | Associate Professor            |
| 30                                    | Sri. K. Shanmugasundaram, M.Sc., M.Phil.,<br>PGDCA,          | Assistant Professor            |
| <b>DEPARTMENT OF COMPUTER SCIENCE</b> |  |                                |
| 31                                    | Dr. A. V. Ramani, M.Sc., M.Phil., B.Ed., Ph.D.,              | Associate Professor & HOD      |
| 32                                    | Sri. S. Kumaravel, M. Sc., M.Phil., PGDCA, CSM, PGDFM,       | Associate Professor            |
| 33                                    | Dr. M. Ravichandran, M.Sc., M.Phil., PGDCA, M.Phil.,<br>Ph.D | Associate Professor            |
| 34                                    | Sri. R. Kannan, M.C.A., M.Phil                               | Associate Professor            |
| <b>DEPARTMENT OF CHEMISTRY</b>        |  |                                |
| 35                                    | Dr. A. Chandramohan, M.Sc., M.Phil., Ph.D., DCHI             | Associate Professor & HOD      |
| 36                                    | Dr. J. Ravichandran, M.Sc., M.Tech., M.Phil., Ph.D.          | Associate Professor            |
| 37                                    | Dr. M. Dhandapani, M.Sc., M.Phil., Ph.D                      | Associate Professor            |
| 38                                    | Dr. M. Sekar, M.Sc., M.Phil., PGDCA., Ph.D                   | Associate Professor            |
| 39                                    | Dr. A. Muthusamy, M.Sc., M.Phil., M.Ed., Ph.D                | Assistant Professor            |
| <b>LIBRARY</b>                        |  |                                |
| 40                                    | Dr. R. Jayabal, M.Com., MLIS., Ph.D(LIS)                     | College Librarian (S.G.)       |
| <b>PHYSICAL EDUCATION</b>             |  |                                |
| 41                                    | Dr. S. Rameshkumar, M.P.Ed., M.Phil., Ph.D                   | Director of Physical Education |

## TEACHING STAFF (UN-AIDED)

| S. No. | Name of the Staff                                       | Department             | Designation                |
|--------|---|------------------------|----------------------------|
| 1      | Dr. R. Sridhar, M.Sc., M.C.A, M.Phil., Ph.D             | Computer Application   | Director(SF) & Head        |
| 2      | Sri. C. R. Sakthivel, M.C.A., M.Phil.,                  | Computer Science       | Assistant Professor & Head |
| 3      | Dr. V. Vijayaganesh, M.Com, M.Phil, PGDCA., NET, Ph.D., | Commerce-CA            | Assistant Professor & Head |
| 4      | Sri. A. Balagurusamy, M.Com., M.Phil., PGDCA.,          | Commerce               | Assistant Professor & Head |
| 5      | Sri. M. Jaikumar, M.C.A., M.Phil.,                      | Computer Application   | Assistant Professor & Head |
| 6      | Sri. N. Kamaraj, M.C.A., M.Phil                         | Information Technology | Assistant Professor & Head |
| 7      | Sri. N. Baskar, M.C.A., M.Phil.,                        | Computer Science       | Assistant Professor        |
| 8      | Sri. J. Yesudoss, M.C.A., M.Phil                        | Computer Science       | Assistant Professor        |
| 9      | Sri. K. Soundarraj, M.Sc(CS), MCA., M.Phil              | Computer Science       | Assistant Professor        |
| 10     | Sri. G. Ragupathy, M.Sc(IT), M.Phil.,                   | Computer Science       | Assistant Professor        |
| 11     | Sri. J. M. Dayashankar, M.C.A., M.Phil.,                | Computer Application   | Assistant Professor        |
| 12     | Sri. V. Dineshkumar, M.Sc., M.Phil.,                    | Computer Application   | Assistant Professor        |
| 13     | Sri. M.K. Prakash, MCA, M.Phil.,                        | Computer Application   | Assistant Professor        |
| 14     | Sri. M. Chandran, M.C.A., M.Phil.,                      | Computer Application   | Assistant Professor        |
| 15     | Sri. G.K. Prabhu., MCA, M.Phil.,                        | Computer Application   | Assistant Professor        |
| 16     | Sri. S. Somasundaram, M.Sc., M.Phil.,                   | Computer Application   | Assistant Professor        |
| 17     | Sri. T. Saravanan, M.Com, M.Phil., B.Ed.,               | Commerce-CA            | Assistant Professor        |
| 18     | Sri. P. Kuppuraj, M.Com., M.Phil., PGDCA., PGDIT        | Commerce-CA            | Assistant Professor        |

| S. No. | Name of the Staff  | Department             | Designation                    |
|--------|--|------------------------|--------------------------------|
| 19     | Sri. N. Elangovan, M.Com(CA),<br>M.Ed., M.Phil.,         | Commerce-CA            | Assistant Professor            |
| 20     | Sri. S. Suresh kumar, M.Sc(CS),<br>MCA., ADCHN.,         | Commerce-CA            | Assistant Professor            |
| 21     | Sri. P. Viswanathan, M.Com., B.Ed.,<br>M.Phil., PGDIT,   | Commerce-CA            | Assistant Professor            |
| 22     | Dr. R. Mayilsamy, M.A., Ph.D., SLET                      | Commerce-CA            | Assistant Professor            |
| 23     | Sri. D. Ramesh Kumar, M.Com.,<br>M.Phil., PGDCA.,        | Commerce-CA            | Assistant Professor            |
| 24     | Sri. V. Nandhakumar, M.Com.,<br>M.Phil., B.Ed., PGDCA.,  | Commerce-CA            | Assistant Professor            |
| 25     | Sri. N. Gopalsamy, M.Com., M.Phil.,<br>PGDCA,            | Commerce               | Assistant Professor            |
| 26     | Sri. K. Suresh, M.Com., B.Ed., M.Phil.,                  | Commerce               | Assistant Professor            |
| 27     | Sri. K.L. Chandramohan,<br>M.Com. (CA), M.Phil., B.Ed.,  | Commerce               | Assistant Professor            |
| 28     | Sri. K. Ratheesh Kumar,<br>M.Com., M.Phil., PGDCA, PGDIT | Commerce               | Assistant Professor            |
| 29     | Sri. M. Vadivel, M.Com., B.Ed., M.Phil.,                 | Commerce               | Assistant Professor            |
| 30     | Sri. R. Balamurugan, M.C.A., M.Phil.,                    | Computer Science       | Assistant Professor            |
| 31     | Sri. G. Balasundar, M.P.Ed., M.Phil.,                    | Physical Education     | Director of Physical Education |
| 32     | Sri. R. Ravikumar, M.C.A., M.Phil.,                      | Information Technology | Assistant Professor            |
| 33     | Sri. G. Dinesh, M.C.A., M.Phil.,                         | Information Technology | Assistant Professor            |
| 34     | Dr. T. Balamurugan, M.A., M.Phil.,<br>Ph.D.,             | Tamil                  | Assistant Professor            |
| 35     | Dr. R. Anand, M.A., Ph.D., NET, SET                      | Tamil                  | Assistant Professor            |
| 36     | Dr. R. Gokul, M.A., M.Phil., Ph.D., NET                  | Tamil                  | Assistant Professor            |
| 37     | Dr. R. Abimanyu, M.A., M.A., B.Ed.,<br>Ph.D.,            | Tamil                  | Assistant Professor            |
| 38     | Sri. B. Muthukumar, M.A, M.Phil.,                        | English                | Assistant Professor            |

| S. No. | Name of the Staff  | Department   | Designation         |
|--------|--|--------------|---------------------|
| 39     | Sri. L. Suresh, M.A., M.Phil.,   | English      | Assistant Professor |
| 40     | Sri. A. Thiyagu, M.A., M.Phil.,  | English      | Assistant Professor |
| 41     | Sri. K. Nandhakumar, M.A., B.Ed.,  | English      | Assistant Professor |
| 42     | Sri. K. Mariappan, M.A.,   | English      | Assistant Professor |
| 43     | Sri. S. Muthukumar, M.C.A,<br>M.Phil., M.Sc.(Maths), B.Ed.,                    | Mathematics  | Assistant Professor |
| 44     | Sri. P. Yuvaraj, M.Sc., M.Phil.,   | Mathematics  | Assistant Professor |
| 45     | Sri. C. Palanisamy, M.Sc., B.Ed., D.T.Ed.,                                     | Mathematics  | Assistant Professor |
| 46     | Dr. S. Velanganni, M.A., M.B.A.,<br>M.Phil., PGDCA, Ph.D.,                     | Co-operation | Assistant Professor |
| 47     | Dr. R. Vasakarajan, M.A., M.Phil.,<br>M.B.A., DBFM, CCCA, SET, Ph.D.,          | Co-operation | Assistant Professor |
| 48     | Sri. P. Karthikeyan, M.A., M.B.A.,<br>M.Phil., PGDCA., D.B.FM.,                | Co-operation | Assistant Professor |
| 49     | Dr. M. Viswanathan, M.A., M.B.A.,<br>M.Phil., Ph.D.,                           | Co-operation | Assistant Professor |
| 50     | Dr. P. Velusamy, M.A., M.Com.,<br>M.Phil., Ph.D.,                              | Co-operation | Assistant Professor |
| 51     | Dr. P. Velusamy, M.A.(Coop), M.Com.,<br>M.A.[PASPS], MBA, M.Phil., LLB, Ph.D., | Co-operation | Assistant Professor |
| 52     | Sri. N. Sakthivel, M.S.W., M.Phil.,  | Social Work  | Assistant Professor |
| 53     | Sri. A. Jayaraman, M.S.W., M.Phil.,  | Social Work  | Assistant Professor |
| 54     | Sri. J.B. Chandrasekar, M.A.,<br>GDSW(Sin), M.Phil., M.B.A.,                   | Social Work  | Assistant Professor |
| 55     | Sri. C. Elanchelivan, M.S.W., M.Phil.,   | Social Work  | Assistant Professor |
| 56     | Sri. V. Mohanraj, M.Sc., M.Phil., DCHNA,                                       | Chemistry    | Assistant Professor |
| 57     | Dr. G. Raja, M.Sc., Ph.D.,   | Chemistry    | Assistant Professor |
| 58     | Dr. E. Selvakumar, M.Sc., M.Phil.,<br>B.Ed., Ph.D.,                            | Chemistry    | Assistant Professor |
| 59     | Dr. A. Murugesh, M.Sc., B.Ed.,<br>M.Phil., Ph.D.,                              | Chemistry    | Assistant Professor |



| S. No. | Name of the Staff                              | Department  | Designation         |
|--------|--|-------------|---------------------|
| 60     | Dr. M. Akilesh, M.Sc., M.Phil., PGDCA., Ph.D., | Mathematics | Assistant Professor |
| 61     | Sri. M. Govindaraju, M.Sc., M.Phil.,           | Mathematics | Assistant Professor |
| 62     | Sri. M. Sivabalan, M.Sc., M.Phil.,             | Mathematics | Assistant Professor |
| 63     | Dr. R. Suresh, M.Sc., M.Phil., Ph.D.,          | Physics     | Assistant Professor |

### **NON-TEACHING STAFF (AIDED)**

| S. No. | Name of the Staff                             | Designation              |
|--------|---|--------------------------|
| 1      | Sri. K. Kannan, M.Sc                          | Superintendent           |
| 2      | Sri. K. Murugaiya                             | Assistant (S.G.)         |
| 3      | Sri. R. Sivakumaran                           | Assistant                |
| 4      | Sri. K. Bathiran                              | Junior Assistant         |
| 5      | Sri. S. Easwaramurthy, D.E., M.Com., M.Phil., | Training Instructor      |
| 6      | Sri. S. Rajan, B.Com                          | Lab Assistant (Spl. Gr.) |
| 7      | Sri. K. Vellingiri                            | Lab Assistant (S.G.)     |
| 8      | Sri. R. Krishnaswamy, M.A., B.Ed.,            | Lab Assistant (S.G.)     |
| 9      | Sri. K. Kalimuthu, M.L.I.S., M.Phil.,         | Lab Assistant (S.G.)     |
| 10     | Sri. R. Jaganathan                            | Lab Assistant            |
| 11     | Sri. N. Marimuthu, ITI                        | Lab Assistant            |
| 12     | Sri. S. Saravanan                             | Lab Assistant            |
| 13     | Sri. N. Kanagaraj                             | Record Clerk (S.G.)      |
| 14     | Sri. D. Ayyaswamy                             | Sweeper(S.G)             |

### **NON-TEACHING MANAGEMENT STAFF (UN-AIDED)**

| S. No. | Name of the Staff                                      | Designation                   |
|--------|--|-------------------------------|
| 1      | Dr. K. Kandappan, M.A., M.Phil., D.L.L., DCHI., Ph.D., | Dean, Student Support Service |
| 2      | Sri. N. Thangavel                                      | Lab Assistant                 |

| S. No. | Name of the Staff                             | Designation       |
|--------|---|-------------------|
| 3      | Sri. M. Vinoth                                | Lab Assistant     |
| 4      | Sri. R. Madhan Kumar, D.T.Ed., B.A.,          | Lab Assistant     |
| 5      | Sri. S. Sivakumar                             | Lab Assistant     |
| 6      | Sri. R. Muralidharan                          | Lab Assistant     |
| 7      | Sri. M. Kumar                                 | Lab Assistant     |
| 8      | Sri. N. Ganeshan                              | Lab Assistant     |
| 9      | Sri. S. Arul Subakar, DECE.,                  | Lab Assistant     |
| 10     | Sri. R. Murugesan                             | Lab Assistant     |
| 11     | Sri. N. Karthikeyan, B.Com.,                  | Junior Assistant  |
| 12     | Sri. A. Prakash                               | Library Assistant |
| 13     | Sri. K. Sasikumar, M.Com.,                    | Library Assistant |
| 14     | Sri. D. Anandhakumar                          | Library Assistant |
| 15     | Sri. D. Karthikeyan, DECE.,                   | Library Assistant |
| 16     | Sri. K. Purusothaman, M.Sc.,                  | Typist            |
| 17     | Sri. G. Santhanam                             | Typist            |
| 18     | Sri. K. Ganesan                               | Office Assistant  |
| 19     | Sri. N. Suresh                                | Office Assistant  |
| 20     | Sri. C. Dineshkumar                           | Office Assistant  |
| 21     | Sri. D. Sivakumar                             | Office Assistant  |
| 22     | Sri. D. Vasanthaprasanth, M.Com. (IB), B.Ed., | Record Clerk      |
| 23     | Sri. R. Murugadass                            | Record Clerk      |
| 24     | Sri. R. Mahesh Kumar, B.Com.,                 | Clerk             |
| 25     | Sri. S. Sankar Ganesh, DMME                   | Clerk             |
| 26     | Sri. M. Duke Balu, B.Sc., M.L.I.S.,           | Ast.Librarian     |
| 27     | Sri. R. Rajagopal, D.E.C.E.,                  | Programmer        |
| 28     | Sri. M. Mohanraj, DIT                         | Programmer        |
| 29     | Sri. S. Arumugam, DCE                         | Programmer        |
| 30     | Sri. P. Prabhu                                | Marker            |

## DDU KAUSHAL KENDRA STAFF

| S. No. | Name of the Staff                         | Designation  |
|--------|---|--|
| 1.     | Sri. P. Surendar, M.E.,                   | Assistant Professor of Production Technology           |
| 2.     | Dr. S. Muthukumar, M.Sc., M.Phil., Ph.D., | Assistant Professor of Mathematics                     |
| 3.     | Sri. K. K. Hariharasudhan, M.E.,          | Assistant Professor of Electrical & Electronic Devices |
| 4.     | Sri. M. Hariharan, M.E.,                  | Assistant Professor of Automobiles                     |
| 5.     | Sri. G. Muralikannan, DME.,               | Technical Assistant                                    |
| 6.     | Sri. P. Rajavel                           | Multi Tasking Staff                                    |

## JANITORS

- |                     |                 |
|---------------------|-----------------|
| 1. S. Vijayalakshmi | 6. P. Parvathi  |
| 2. C. Thangamani    | 7. R. Susila    |
| 3. C. Lakshmi       | 8. R. Malliga   |
| 4. V. Maragatham    | 9. M. Koushalya |
| 5. V. Kavitha       |                 |

| <b>SRI RAMAKRISHNA MISSION VIDYALAYA</b><br><b>COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)</b><br><small>(Affiliated to Bharathiar University) (Reaccredited by NAAC with 'A' Grade)</small><br><small>Phone: 0422 - 2692461, 80125 33914, Email: srmvcasce@gmail.com, Website: www.srmvcas.org</small>   |  |  |
|--|--|--|
| <p style="text-align: center;"><b>AIDED WING</b></p> <p style="text-align: center;"><b>UNDER GRADUATE</b></p> <ul style="list-style-type: none"> <li>▶ <b>B.Com Cooperation</b></li> <li>▶ <b>B.A. English Literature</b></li> <li>▶ <b>B.Sc Mathematics</b></li> <li>▶ <b>B.Sc Physics</b></li> <li>▶ <b>B.Sc Chemistry</b></li> <li>▶ <b>B.Sc Electronics &amp; Communication System</b></li> <li>▶ <b>B.Sc Computer Science</b></li> </ul> <p style="text-align: center;"><b>POST GRADUATE</b></p> <ul style="list-style-type: none"> <li>▶ <b>M.Com Coop. Management</b></li> <li>▶ <b>M.S.W</b></li> <li>▶ <b>M.Sc Mathematics</b></li> <li>▶ <b>M.Sc Physics</b></li> <li>▶ <b>M.Sc Chemistry</b></li> </ul> <p style="text-align: center;"><b>MPhil &amp; PhD</b></p> <p>Tamil, English, Cooperation, Social Work, Physics, Chemistry, Mathematics, Computer Science, Electronics, Library Information Science and Physical Education</p> | <p style="text-align: center;"><b>UNAIDED WING</b></p> <p style="text-align: center;"><b>UNDER GRADUATE</b></p> <ul style="list-style-type: none"> <li>• <b>B.Com</b></li> <li>• <b>B.Com Computer Applications</b></li> <li>• <b>B.Com Professional Accounting</b></li> <li>• <b>B.Sc. Computer Science</b></li> <li>• <b>B.Sc. Information Technology</b></li> <li>• <b>B.C.A</b></li> </ul> <p style="text-align: center;"><b>POST GRADUATE</b></p> <ul style="list-style-type: none"> <li>• <b>M.C.A. (Lateral Entry)</b></li> <li>• <b>PGDCA</b></li> </ul> <p><b>Job-oriented &amp; Internship Courses for BCom, BCom (CA), BCom (PA)</b></p> <ul style="list-style-type: none"> <li>▶ Tally.ERP9</li> <li>▶ Business Accounting Processes</li> <li>▶ Accounting Technical Course (ATC)</li> </ul> <p><b>Job-oriented Courses for BSc (CS), BSc (IT), BCA</b></p> <ul style="list-style-type: none"> <li>▶ IT Essentials</li> <li>▶ IoT - Phase 1 &amp; 2</li> <li>▶ CISCO-CCNA</li> <li>▶ Data Science &amp; Big Data</li> </ul> <p>▶ Massive Open Online Course (MOOC)</p> <p style="text-align: center;"><b>LINKAGES</b></p> <p style="font-size: small; text-align: center;"> </p> | <p style="text-align: center;"><b>DDU KAUSHAL KENDRA</b></p> <p style="text-align: center; font-size: x-small;">Sponsored by University Grants Commission (UGC)</p> <div style="text-align: center; font-size: x-small;"> <br/>             National Skill Development Corporation<br/>             Translating the skill linkage into lives support         </div> <p style="text-align: center; background-color: #333; color: white; padding: 5px;"><b>Bachelor of Vocation</b></p> <ul style="list-style-type: none"> <li>▶ <b>Automobile Technology</b></li> <li>▶ <b>Tool &amp; Die Technology</b></li> <li>▶ <b>Electrical &amp; Electronic Technology</b></li> </ul> <p style="text-align: center; background-color: #333; color: white; padding: 5px;"><b>Diploma</b></p> <ul style="list-style-type: none"> <li>▶ <b>Construction &amp; Building Technology</b></li> <li>▶ <b>CNC Machine Operation</b></li> </ul> |
|  |  |  |
| No Capitation  | No Donation  | Admission for Men only   |
| Hostel Facility Available  |  |  |

## CALENDER 2017-2018

| Date | Day       | <b>JUNE 2017</b>   | Day Order | No.of Working Days |
|------|-----------|--|-----------|--------------------|
| 1    | Thursday  |  |           |                    |
| 2    | Friday    |  |           |                    |
| 3    | Saturday  | HOLIDAY  |           |                    |
| 4    | Sunday    | HOLIDAY  |           |                    |
| 5    | Monday    |  |           |                    |
| 6    | Tuesday   |  |           |                    |
| 7    | Wednesday |  |           |                    |
| 8    | Thursday  |  |           |                    |
| 9    | Friday    |  |           |                    |
| 10   | Saturday  | HOLIDAY  |           |                    |
| 11   | Sunday    | HOLIDAY  |           |                    |
| 12   | Monday    |  |           |                    |
| 13   | Tuesday   |  |           |                    |
| 14   | Wednesday |  |           |                    |
| 15   | Thursday  |  |           |                    |
| 16   | Friday    | COLLEGE REOPENS AFTER SUMMER VACATION                              | I         | 1                  |
| 17   | Saturday  | HOLIDAY  |           |                    |
| 18   | Sunday    | HOLIDAY  |           |                    |
| 19   | Monday    | College opens for I UG Students-Orientation Programme              | II        | 2                  |
| 20   | Tuesday   |  | III       | 3                  |
| 21   | Wednesday |  | IV        | 4                  |
| 22   | Thursday  | HOD Meeting  | V         | 5                  |
| 23   | Friday    |  | VI        | 6                  |
| 24   | Saturday  | HOLIDAY  |           |                    |
| 25   | Sunday    | HOLIDAY  |           |                    |
| 26   | Monday    | RAMZAN HOLIDAY   |           |                    |
| 27   | Tuesday   |  | I         | 7                  |
| 28   | Wednesday |  | II        | 8                  |
| 29   | Thursday  | Administrative Committee Meeting                                   | III       | 9                  |
| 30   | Friday    | LAST DATE FOR PAYING ODD SEMESTER COLLEGE & EXAM FEES WITHOUT FINE | IV        | 10                 |
|      |           | <b>TOTAL NO. OF WORKING DAYS=10</b>                                |           |                    |

| Date | Day       | <b>JULY 2017</b>  | Day Order | No.of Working Days |
|------|-----------|---|-----------|--------------------|
| 1    | Saturday  | HOLIDAY   |           |                    |
| 2    | Sunday    | HOLIDAY   |           |                    |
| 3    | Monday    | IQAC Working Committee Meeting                                  | V         | 11                 |
| 4    | Tuesday   | RFE Committee Meeting   | VI        | 12                 |
| 5    | Wednesday |   | I         | 13                 |
| 6    | Thursday  |   | II        | 14                 |
| 7    | Friday    |   | III       | 15                 |
| 8    | Saturday  | HOLIDAY   |           |                    |
| 9    | Sunday    | Guru Purnima Jayanthi, HOLIDAY                                  |           |                    |
| 10   | Monday    |   | IV        | 16                 |
| 11   | Tuesday   | Administrative Committee Meeting                                | V         | 17                 |
| 12   | Wednesday |   | VI        | 18                 |
| 13   | Thursday  | IQAC Advisory Committee Meeting                                 | I         | 19                 |
| 14   | Friday    | LAST DATE FOR PAYING ODD SEMESTER COLLEGE & EXAM FEES WITH FINE | II        | 20                 |
| 15   | Saturday  | HOLIDAY   |           |                    |
| 16   | Sunday    | HOLIDAY   |           |                    |
| 17   | Monday    | CIA TEST I BEGINS   | III       | 21                 |
| 18   | Tuesday   |   | IV        | 22                 |
| 19   | Wednesday |   | V         | 23                 |
| 20   | Thursday  |   | VI        | 24                 |
| 21   | Friday    | Swami Ramakrishnananda Jayanthi, YRC-Blood Identification Camp  | I         | 25                 |
| 22   | Saturday  | HOLIDAY   |           |                    |
| 23   | Sunday    | HOLIDAY   |           |                    |
| 24   | Monday    |   | II        | 26                 |
| 25   | Tuesday   |   | III       | 27                 |
| 26   | Wednesday |   | IV        | 28                 |
| 27   | Thursday  |   | V         | 29                 |
| 28   | Friday    |   | VI        | 30                 |
| 29   | Saturday  | HOLIDAY   |           |                    |
| 30   | Sunday    | HOLIDAY   |           |                    |
| 31   | Monday    |   | I         | 31                 |
|      |           | <b>TOTAL NO. OF WORKING DAYS :10+21=31</b>                      |           |                    |

| Date | Day       | <b>AUGUST 2017</b>                        | Day Order | No. of Working Days |
|------|-----------|---|-----------|---------------------|
| 1    | Tuesday   | Administrative Committee Meeting          | II        | 32                  |
| 2    | Wednesday | IQAC Working Committee Meeting            | III       | 33                  |
| 3    | Thursday  |   | IV        | 34                  |
| 4    | Friday    |   | V         | 35                  |
| 5    | Saturday  | HOLIDAY                                   |           |                     |
| 6    | Sunday    | HOLIDAY                                   |           |                     |
| 7    | Monday    | Swami Niranjanananda Jayanthi             | VI        | 36                  |
| 8    | Tuesday   |   | I         | 37                  |
| 9    | Wednesday |   | II        | 38                  |
| 10   | Thursday  |   | III       | 39                  |
| 11   | Friday    |   | IV        | 40                  |
| 12   | Saturday  | HOLIDAY                                   |           |                     |
| 13   | Sunday    | HOLIDAY                                   |           |                     |
| 14   | Monday    | Sri Krishna Janmashtami Jayanthi, HOLIDAY |           |                     |
| 15   | Tuesday   | INDEPENDENCE HOLIDAY                      |           |                     |
| 16   | Wednesday |   | V         | 41                  |
| 17   | Thursday  | Administrative Committee Meeting          | VI        | 42                  |
| 18   | Friday    |   | I         | 43                  |
| 19   | Saturday  | HOLIDAY                                   |           |                     |
| 20   | Sunday    | Swami Advaitananda Jayanthi, HOLIDAY      |           |                     |
| 21   | Monday    |   | II        | 44                  |
| 22   | Tuesday   |   | III       | 45                  |
| 23   | Wednesday |   | IV        | 46                  |
| 24   | Thursday  |   | V         | 47                  |
| 25   | Friday    | VINAYAGAR CHARURTHI HOLIDAY               |           |                     |
| 26   | Saturday  | HOLIDAY                                   |           |                     |
| 27   | Sunday    | HOLIDAY                                   |           |                     |
| 28   | Monday    | CIA TEST II BEGINS                        | VI        | 48                  |
| 29   | Tuesday   |   | I         | 49                  |
| 30   | Wednesday |   | II        | 50                  |
| 31   | Thursday  |   | III       | 51                  |
|      |           | <b>TOTAL NO. OF WORKING DAYS:31+20=51</b> |           |                     |

| Date | Day       | <b>SEPTEMBER 2017</b>                     | Day Order | No.of Working Days |
|------|-----------|---|-----------|--------------------|
| 1    | Friday    | IQAC Working Committee Meeting            | IV        | 52                 |
| 2    | Saturday  | BAKRID HOLIDAY                            |           |                    |
| 3    | Sunday    | HOLIDAY                                   |           |                    |
| 4    | Monday    |   | V         | 53                 |
| 5    | Tuesday   |   | VI        | 54                 |
| 6    | Wednesday |   | I         | 55                 |
| 7    | Thursday  |   | II        | 56                 |
| 8    | Friday    | Administrative Committee Meeting          | III       | 57                 |
| 9    | Saturday  | HOLIDAY                                   |           |                    |
| 10   | Sunday    | HOLIDAY                                   |           |                    |
| 11   | Monday    |   | IV        | 58                 |
| 12   | Tuesday   | RFE Committee Meeting                     | V         | 59                 |
| 13   | Wednesday |   | VI        | 60                 |
| 14   | Thursday  | Swami Abhedananda Jayanthi                | I         | 61                 |
| 15   | Friday    |   | II        | 62                 |
| 16   | Saturday  | HOLIDAY                                   |           |                    |
| 17   | Sunday    | HOLIDAY                                   |           |                    |
| 18   | Monday    |   | III       | 63                 |
| 19   | Tuesday   |   | IV        | 64                 |
| 20   | Wednesday | Swami Akhandananda Jayanthi               | V         | 65                 |
| 21   | Thursday  |   | VI        | 66                 |
| 22   | Friday    | Administrative Committee Meeting          | I         | 67                 |
| 23   | Saturday  | HOLIDAY                                   |           |                    |
| 24   | Sunday    | HOLIDAY                                   |           |                    |
| 25   | Monday    | MID SEMESTER HOLIDAY's                    |           |                    |
| 26   | Tuesday   | MID SEMESTER HOLIDAY's                    |           |                    |
| 27   | Wednesday | MID SEMESTER HOLIDAY's                    |           |                    |
| 28   | Thursday  | MID SEMESTER HOLIDAY's                    |           |                    |
| 29   | Friday    | SARASWATHI POOJAI HOLIDAY                 |           |                    |
| 30   | Saturday  | VIJAYADASAMI HOLIDAY                      |           |                    |
|      |           | <b>TOTAL NO. OF WORKING DAYS:51+16=67</b> |           |                    |

| Date | Day       | <b>OCTOBER 2017</b>                        | Day Order | No.of Working Days |
|------|-----------|--|-----------|--------------------|
| 1    | Sunday    | MOHARAM HOLIDAY                            |           |                    |
| 2    | Monday    | GANDHI JAYANTHI HOLIDAY                    |           |                    |
| 3    | Tuesday   | RFE Committee Meeting                      | II        | 68                 |
| 4    | Wednesday | IQAC Working Committee Meeting             | III       | 69                 |
| 5    | Thursday  |  | IV        | 70                 |
| 6    | Friday    | Administrative Committee Meeting           | V         | 71                 |
| 7    | Saturday  | HOLIDAY                                    |           |                    |
| 8    | Sunday    | HOLIDAY                                    |           |                    |
| 9    | Monday    |  | VI        | 72                 |
| 10   | Tuesday   |  | I         | 73                 |
| 11   | Wednesday |  | II        | 74                 |
| 12   | Thursday  |  | III       | 75                 |
| 13   | Friday    |  | IV        | 76                 |
| 14   | Saturday  | HOLIDAY                                    |           |                    |
| 15   | Sunday    | HOLIDAY                                    |           |                    |
| 16   | Monday    |  | V         | 77                 |
| 17   | Tuesday   | HOLIDAY                                    |           |                    |
| 18   | Wednesday | DEEPAVALI HOLIDAY                          |           |                    |
| 19   | Thursday  | HOLIDAY                                    |           |                    |
| 20   | Friday    | HOLIDAY                                    |           |                    |
| 21   | Saturday  | HOLIDAY                                    |           |                    |
| 22   | Sunday    | HOLIDAY                                    |           |                    |
| 23   | Monday    |  | VI        | 78                 |
| 24   | Tuesday   |  | I         | 79                 |
| 25   | Wednesday |  | II        | 80                 |
| 26   | Thursday  |  | III       | 81                 |
| 27   | Friday    |  | IV        | 82                 |
| 28   | Saturday  | HOLIDAY                                    |           |                    |
| 29   | Sunday    | HOLIDAY                                    |           |                    |
| 30   | Monday    |  | V         | 83                 |
| 31   | Tuesday   |  | VI        | 84                 |
|      |           | <b>TOTAL NO. OF WORKING DAYS: 67+17=84</b> |           |                    |



| Date | Day       | <b>NOVEMBER 2017</b>                               | Day Order | No.of Working Days |
|------|-----------|--|-----------|--------------------|
| 1    | Wednesday | SwamiSubodhananda Jayanthi,<br>MODEL EXAM BEGINS   | I         | 85                 |
| 2    | Thursday  |  | II        | 86                 |
| 3    | Friday    | Swami Vijnanananda Jayanthi                        | III       | 87                 |
| 4    | Saturday  | HOLIDAY  |           |                    |
| 5    | Sunday    | HOLIDAY  |           |                    |
| 6    | Monday    |  | IV        | 88                 |
| 7    | Tuesday   |  | V         | 89                 |
| 8    | Wednesday | IQAC Working Committee Meeting<br>LAST WORKING DAY | VI        | 90                 |
| 9    | Thursday  |  |           |                    |
| 10   | Friday    |  |           |                    |
| 11   | Saturday  | HOLIDAY  |           |                    |
| 12   | Sunday    | HOLIDAY  |           |                    |
| 13   | Monday    | ODD SEMESTER EXAM BEGINS                           |           |                    |
| 14   | Tuesday   |  |           |                    |
| 15   | Wednesday |  |           |                    |
| 16   | Thursday  |  |           |                    |
| 17   | Friday    |  |           |                    |
| 18   | Saturday  | HOLIDAY  |           |                    |
| 19   | Sunday    | HOLIDAY  |           |                    |
| 20   | Monday    |  |           |                    |
| 21   | Tuesday   |  |           |                    |
| 22   | Wednesday |  |           |                    |
| 23   | Thursday  |  |           |                    |
| 24   | Friday    |  |           |                    |
| 25   | Saturday  | HOLIDAY  |           |                    |
| 26   | Sunday    | HOLIDAY  |           |                    |
| 27   | Monday    |  |           |                    |
| 28   | Tuesday   | Swami Premananda Jayanthi                          |           |                    |
| 29   | Wednesday |  |           |                    |
| 30   | Thursday  |  |           |                    |
|      |           | <b>TOTAL NO. OF WORKING DAYS: 84+6=90</b>          |           |                    |

| Date | Day       | <b>DECEMBER 2017</b>   | Day Order | No.of Working Days |
|------|-----------|--|-----------|--------------------|
| 1    | Friday    |  |           |                    |
| 2    | Saturday  | MEELAD-UN—NABI HOLIDAY   |           |                    |
| 3    | Sunday    | HOLIDAY  |           |                    |
| 4    | Monday    |  |           |                    |
| 5    | Tuesday   |  |           |                    |
| 6    | Wednesday | COLLEGE REOPENS FOR EVEN SEMESTER  | I         | 1                  |
| 7    | Thursday  |  | II        | 2                  |
| 8    | Friday    |  | III       | 3                  |
| 9    | Saturday  | Sri Sri Ma Sarada Devi Jayanthi, HOLIDAY                                 |           |                    |
| 10   | Sunday    | HOLIDAY  |           |                    |
| 11   | Monday    |  | IV        | 4                  |
| 12   | Tuesday   |  | V         | 5                  |
| 13   | Wednesday | Swami Shivananda Jayanthi  | VI        | 6                  |
| 14   | Thursday  | Administrative Committee Meeting   | I         | 7                  |
| 15   | Friday    |  | II        | 8                  |
| 16   | Saturday  | HOLIDAY  |           |                    |
| 17   | Sunday    | HOLIDAY  |           |                    |
| 18   | Monday    |  | III       | 9                  |
| 19   | Tuesday   | LAST DATE FOR PAYING EVEN SEMESTER COLLEGE FEES & EXAM FEES WITHOUT FINE | IV        | 10                 |
| 20   | Wednesday |  | V         | 11                 |
| 21   | Thursday  |  | VI        | 12                 |
| 22   | Friday    |  | I         | 13                 |
| 23   | Saturday  | HOLIDAY  |           |                    |
| 24   | Sunday    | Swami Saradananda Jayanthi, HOLIDAY                                      |           |                    |
| 25   | Monday    | CHRISTMAS HOLIDAY  |           |                    |
| 26   | Tuesday   |  | II        | 14                 |
| 27   | Wednesday |  | III       | 15                 |
| 28   | Thursday  |  | IV        | 16                 |
| 29   | Friday    | IQAC Working Committee Meeting   | V         | 17                 |
| 30   | Saturday  | HOLIDAY  |           |                    |
| 31   | Sunday    | HOLIDAY  |           |                    |
|      |           | <b>TOTAL NO. OF WORKING DAYS=17</b>                                      |           |                    |

| Date | Day       | <b>JANUARY 2018</b>   | Day Order | No.of Working Days |
|------|-----------|---|-----------|--------------------|
| 1    | Monday    | Swami Turiyananda Jayanthi, NEW YEAR                                  |           |                    |
| 2    | Tuesday   |   | VI        | 18                 |
| 3    | Wednesday | Administrative Committee Meeting                                      | I         | 19                 |
| 4    | Thursday  | LAST DATE FOR PAYING EVEN SEMESTER COLLEGE FEES & EXAM FEES WITH FINE | II        | 20                 |
| 5    | Friday    |   | III       | 21                 |
| 6    | Saturday  |   | IV        | 22                 |
| 7    | Sunday    | GURU POOJA  | V         | 23                 |
| 8    | Monday    | Swami Vivekananda Jayanthi  | VI        | 24                 |
| 9    | Tuesday   |   | I         | 25                 |
| 10   | Wednesday | CIA TEST-1 BEGINS<br>RFE Committee Meeting                            | II        | 26                 |
| 11   | Thursday  |   | III       | 27                 |
| 12   | Friday    |   | IV        | 28                 |
| 13   | Saturday  | BHOGI HOLIDAY   |           |                    |
| 14   | Sunday    | PONGAL HOLIDAY  |           |                    |
| 15   | Monday    | PONGAL HOLIDAY  |           |                    |
| 16   | Tuesday   | PONGAL HOLIDAY  |           |                    |
| 17   | Wednesday | PONGAL HOLIDAY  |           |                    |
| 18   | Thursday  | PONGAL HOLIDAY  |           |                    |
| 19   | Friday    | Swami Brahmananda Jayanthi, PONGAL HOLIDAY                            |           |                    |
| 20   | Saturday  | PONGAL HOLIDAY  |           |                    |
| 21   | Sunday    | Swami Trigunatitananda Jayanthi, PONGAL HOLIDAY                       |           |                    |
| 22   | Monday    |   | V         | 29                 |
| 23   | Tuesday   |   | VI        | 30                 |
| 24   | Wednesday |   | I         | 31                 |
| 25   | Thursday  |   | II        | 32                 |
| 26   | Friday    | REPUBLIC DAY HOLIDAY  |           |                    |
| 27   | Saturday  | HOLIDAY   |           |                    |
| 28   | Sunday    | HOLIDAY   |           |                    |
| 29   | Monday    |   | III       | 33                 |
| 30   | Tuesday   | Administrative Committee Meeting                                      | IV        | 34                 |
| 31   | Wednesday | Swami Adbhutananda Jayanthi   | V         | 35                 |
|      |           | <b>TOTAL NO. OF WORKING DAYS:17+18=35</b>                             |           |                    |

| Date | Day       | <b>FEBRUARY 2018</b>                       | Day Order | No.of Working Days |
|------|-----------|--|-----------|--------------------|
| 1    | Thursday  | IQAC Working Committee Meeting             | VI        | 36                 |
| 2    | Friday    | YRC-Blood Identification Camp              | I         | 37                 |
| 3    | Saturday  | HOLIDAY                                    |           |                    |
| 4    | Sunday    | HOLIDAY                                    |           |                    |
| 5    | Monday    |  | II        | 38                 |
| 6    | Tuesday   |  | III       | 39                 |
| 7    | Wednesday | Administrative Committee Meeting           | IV        | 40                 |
| 8    | Thursday  |  | V         | 41                 |
| 9    | Friday    |  | VI        | 42                 |
| 10   | Saturday  | HOLIDAY                                    |           |                    |
| 11   | Sunday    | HOLIDAY                                    |           |                    |
| 12   | Monday    |  | I         | 43                 |
| 13   | Tuesday   |  | II        | 44                 |
| 14   | Wednesday |  | III       | 45                 |
| 15   | Thursday  |  | IV        | 46                 |
| 16   | Friday    | RFE Committee Meeting                      | V         | 47                 |
| 17   | Saturday  | Sri Sri Ramakrishna Deva Jayanthi, HOLIDAY |           |                    |
| 18   | Sunday    | HOLIDAY                                    |           |                    |
| 19   | Monday    |  | VI        | 48                 |
| 20   | Tuesday   |  | I         | 49                 |
| 21   | Wednesday | CIA Test II BEGINS                         | II        | 50                 |
| 22   | Thursday  |  | III       | 51                 |
| 23   | Friday    |  | IV        | 52                 |
| 24   | Saturday  | HOLIDAY                                    |           |                    |
| 25   | Sunday    | HOLIDAY                                    |           |                    |
| 26   | Monday    |  | V         | 53                 |
| 27   | Tuesday   | Administrative Committee Meeting           | VI        | 54                 |
| 28   | Wednesday |  | I         | 55                 |
|      |           | <b>TOTAL NO. OF WORKING DAYS:35+20=55</b>  |           |                    |

| Date | Day       | <b>MARCH 2018</b>                                       | Day Order | No.of Working Days |
|------|-----------|---|-----------|--------------------|
| 1    | Thursday  | IQAC Working Committee Meeting                          | II        | 56                 |
| 2    | Friday    | Sri Gouranga Mahaprabhu Jayanthi, RFE Committee Meeting | III       | 57                 |
| 3    | Saturday  | HOLIDAY   |           |                    |
| 4    | Sunday    | HOLIDAY   |           |                    |
| 5    | Monday    | Swami Yogananda Jayanthi                                | IV        | 58                 |
| 6    | Tuesday   |   | V         | 59                 |
| 7    | Wednesday |   | VI        | 60                 |
| 8    | Thursday  |   | I         | 61                 |
| 9    | Friday    |   | II        | 62                 |
| 10   | Saturday  | HOLIDAY   |           |                    |
| 11   | Sunday    | HOLIDAY   |           |                    |
| 12   | Monday    |   | III       | 63                 |
| 13   | Tuesday   |   | IV        | 64                 |
| 14   | Wednesday |   | V         | 65                 |
| 15   | Thursday  |   | VI        | 66                 |
| 16   | Friday    |   | I         | 67                 |
| 17   | Saturday  | HOLIDAY   |           |                    |
| 18   | Sunday    | Telugu New Year Holiday                                 |           |                    |
| 19   | Monday    |   | II        | 68                 |
| 20   | Tuesday   |   | III       | 69                 |
| 21   | Wednesday |   | IV        | 70                 |
| 22   | Thursday  |   | V         | 71                 |
| 23   | Friday    |   | VI        | 72                 |
| 24   | Saturday  | HOLIDAY   |           |                    |
| 25   | Sunday    | Sri Ramanavami, HOLIDAY                                 |           |                    |
| 26   | Monday    |   | I         | 73                 |
| 27   | Tuesday   |   | II        | 74                 |
| 28   | Wednesday | Administrative Committee Meeting                        | III       | 75                 |
| 29   | Thursday  | MAHAVIR JAYANTHI  |           |                    |
| 30   | Friday    | GOOD FRIDAY   |           |                    |
| 31   | Saturday  | HOLIDAY   |           |                    |
|      |           | <b>TOTAL NO. OF WORKING DAYS:55+20= 75</b>              |           |                    |

| Date | Day       | <b>APRIL 2018</b>                           | Day Order | No.of Working Days |
|------|-----------|---|-----------|--------------------|
| 1    | Sunday    | HOLIDAY                                     |           |                    |
| 2    | Monday    | IQAC Working Committee Meeting              | IV        | 76                 |
| 3    | Tuesday   |   | V         | 77                 |
| 4    | Wednesday | Administrative Committee Meeting            | VI        | 78                 |
| 5    | Thursday  |   | I         | 79                 |
| 6    | Friday    |   | II        | 80                 |
| 7    | Saturday  | HOLIDAY                                     |           |                    |
| 8    | Sunday    | HOLIDAY                                     |           |                    |
| 9    | Monday    |   | III       | 81                 |
| 10   | Tuesday   |   | IV        | 82                 |
| 11   | Wednesday |   | V         | 83                 |
| 12   | Thursday  |   | VI        | 84                 |
| 13   | Friday    | MODEL EXAM BEGINS                           | I         | 85                 |
| 14   | Saturday  | AMBEDKAR BIRTHDAY HOLIDAY<br>TAMIL NEW YEAR |           |                    |
| 15   | Sunday    | HOLIDAY                                     |           |                    |
| 16   | Monday    |   | II        | 86                 |
| 17   | Tuesday   | IQAC Advisory Committee Meeting             | III       | 87                 |
| 18   | Wednesday |   | IV        | 88                 |
| 19   | Thursday  |   | V         | 89                 |
| 20   | Friday    | LAST WORKING DAY                            | VI        | 90                 |
| 21   | Saturday  | HOLIDAY                                     |           |                    |
| 22   | Sunday    | HOLIDAY                                     |           |                    |
| 23   | Monday    |   |           |                    |
| 24   | Tuesday   |   |           |                    |
| 25   | Wednesday | EVEN SEMESTER EXAM BEGINS                   |           |                    |
| 26   | Thursday  |   |           |                    |
| 27   | Friday    |   |           |                    |
| 28   | Saturday  | HOLIDAY                                     |           |                    |
| 29   | Sunday    | HOLIDAY                                     |           |                    |
| 30   | Monday    |   |           |                    |
|      |           | <b>TOTAL NO. OF WORKING DAYS:75+15=90</b>   |           |                    |

# TIME TABLE

| DAY ORDER | 1 | 2 | 3 | LUNCH BREAK |  |  | 4 | 5 |
|-----------|---|---|---|-------------|--|--|---|---|
| Periods   |   |   |   |             |  |  |   |   |
| I         |   |   |   |             |  |  |   |   |
| II        |   |   |   |             |  |  |   |   |
| III       |   |   |   |             |  |  |   |   |
| IV        |   |   |   |             |  |  |   |   |
| V         |   |   |   |             |  |  |   |   |
| VI        |   |   |   |             |  |  |   |   |

# TIME TABLE

| DAY ORDER | 1 | 2 | 3 | LUNCH BREAK |  |  | 4 | 5 |
|-----------|---|---|---|-------------|--|--|---|---|
| I         |   |   |   |             |  |  |   |   |
| II        |   |   |   |             |  |  |   |   |
| III       |   |   |   |             |  |  |   |   |
| IV        |   |   |   |             |  |  |   |   |
| V         |   |   |   |             |  |  |   |   |
| VI        |   |   |   |             |  |  |   |   |





# DIARY 2016-2017

**SRI RAMAKRISHNA MISSION VIDYALAYA  
COLLEGE OF ARTS AND SCIENCE  
SRKV Post, COIMBATORE - 641 020  
☎ 0422 - 2692461, Web: [www.srmvcas.org](http://www.srmvcas.org)  
e-mail: [srmvcasce@gmail.com](mailto:srmvcasce@gmail.com)**

## வழிபாடு

### **ஸ்ரீராமகிருஷ்ண ஸ்தோத்ரம்**

ஓம் ஸ்தாபகாய ச தர்மஸ்ய ஸர்வதர்மஸ்வரூபினே |  
அவதார வரிஷ்டாய ராமக்ருஷ்ணாய தே நம : ||

ஓம். அறத்தை நிலைநாட்டியவனே, அனைத்து அறங்களின்  
வடிவானவனே, அவதாரங்களுள் தலைசிறந்தவனே! உனக்கு  
வணக்கம்!

### **ஸ்ரீ சாரதாதேவீ ஸ்தோத்திரம்**

ஐனனீம் ஸாரதாம் தேவீம் ராமக்ருஷ்ணம் ஐகத்குரும் |  
பாதபத்மே தயோ : ச்ரித்வா ப்ரணமாமி முஹூர்முஹூ : ||

உலக அன்னையாகிய சாரதாதேவியுடையவும் உலக குருவாகிய  
ஸ்ரீராமகிருஷ்ணருடையவும் தாமரைப் பாதங்களைச் சரணடைந்து  
மீண்டும் மீண்டும் வணங்குகிறேன்!

### **விவேகானந்த பஞ்சகம்**

ஓம் நம : ஸ்ரீயதிராஜாய விவேகானந்த ஸுரயே |  
ஸச்சித்ஸுக ஸ்வரூபாய ஸ்வாமினே தாபஹாரினே ||

துறவி வேந்தரும், உண்மை அறிவு இன்பம் வடிவினரும், எல்லா  
துயரங்களையும் போக்குபவரும் ஆகிய விவேகானந்த ரிஷியை  
வணங்குகிறேன்.

## **RAMAKRISHNA MISSION VIDYALAYA**

Ramakrishna Mission Vidyalaya, Coimbatore, now a vast complex of 18 service wings, commence its educational activities in the year 1930 with the blessings of Bhagavan Sri Ramakrishna. The father of the Nation, Mahatma Gandhi laid the foundation stone of the first wing, a school.

Ayya Sri T.S. Avinashilingam, the Founder-Director, nurtured the institution with his visionary and devoted service. As envisaged by the great Swami Vivekananda, the Vidyalaya strives hard to impart man-making and character-building education to the youth, that are necessary to develop leadership, sense of responsibility and love for the country. Almost 83 years since its inception, the strength of the students is around 8500, of which hostellers constitute around 2100.

### **ABOUT OUR COLLEGE**

Our college was started in the year 1964. Affiliated to the Bharathiar University, it was conferred with autonomous status in the year 1981-82. The college offers 15 UG and 6 PG programmes in both aided and unaided streams, besides offering 10 MPhil and PhD programmes. It was accredited and reaccredited by NAAC in the year 2003, 2009 and 2016 respectively. Student-strength is about 2000. The college has so far produced 405 MPhil and 92 PhD scholars.

### **OTHER INSTITUTIONS OF VIDYALAYA**

**I. T A T Kalanilayam (1940):** This non-residential co-educational Middle School is catering the needs of students from the local community. About 600 students, mostly from families that are financially weak, study here.

**II. Vidyalaya High School (1930):** It is the oldest of the Vidyalaya institutions. About 250 students study in Stds. VI to X. Medium of instruction is Tamil. The concept of integrated education for the blind has been successfully implemented in the school for the last 20 years.

**III. Swami Shivananda Higher Secondary School (Tamil Medium) (1960):** The school has about 700 students in Stds. VI to XII.

**IV. Swami Shivananda Hr. Sec. School (English Medium) (1989):** This partly residential self-financing school has a student-strength of about 800 in Stds. LKG to XII.

**V. Institute of Agriculture and Rural Development (1956):** This offers two-year Diploma in Agriculture and Rural Development for students who have passed Plus Two. It is recognized by the Tamil Nadu Agricultural University.

**VI. Polytechnic College (Autonomous) (1956):** It has a student strength of about 800. Offers three-year Engineering Diploma in Mechanical, Civil, Electrical and Electronics and Information Technology.

**VII. Industrial Training Institute (1951):** It has a student strength of about 400. Offers skill-oriented two-year Certificate courses in different trades under the National Council for Vocational Training to students who have completed SSLC or Plus Two.

**VIII. Gandhi Teachers' Training Institute (1942):** It offers fully residential two-year Diploma in Teacher Education for students who have passed Plus Two.

**IX. College of Education (Autonomous) (1950):** This has 150 students. It offers BEd, MEd, MPhil and PhD programmes. It is the first College of Education in India to be awarded the status of autonomy.

**X. Maruthi College of Physical Education (1956):** It has a student strength of about 200. It offers CPED, BPED, MPED, MPhil and PhD programmes in Physical Education.

**XI. Faculties of the Ramakrishna Mission Vivekananda University:** Ramakrishna Mission Vivekananda University (RKMVU), established in the year 2005, has its headquarters at Ramakrishna Mission, Belur Math, Howrah, West Bengal.

- a) **The Faculty of Disability Management and Special Education (FDMSE)** offers Diploma, BEd, MEd, and PhD programmes in Special Education (Visual Impairment, Hearing Impairment, and Mental Retardation), and other diploma programmes in Sign Language Interpretation, Community-based Rehabilitation and Computer Applications for the Disabled. Students from all over India have been pursuing these courses.
- b) **The Faculty of General Adapted Physical Education and Yoga (GAPEY)** was established in the year 2007. It offers Diploma in Physical Education, BPEd, MPEd and PhD programmes in Physical Education with special focus on yoga, in addition to General and Adapted Physical Education. Short-term diploma and certificate programmes in Special Olympics, Fitness, and Yoga are also organized.
- c) **Faculty Center for Agricultural Education and Research (FAR):** It was established in the year 2014. It offers a 4 year B.Sc. (Agriculture) Degree Course.
- d) **Faculty of Computer Science Applications and Research (FYCSAR):** It was established in the year 2014. It offers Integrated M.Sc. (CSA) 5 year program.

**XII. Integrated Rural Development Scheme:** The Vidyalaya has been rendering rural development service since the year 2002 under the title 'Vidyalaya Integrated Rural Development Scheme'. Economically backward residents of areas such as Arivoli Nagar, Jeeva Nagar, Ambedkar Nagar, Pudupudhur, etc. were benefited through various development activities undertaken there.

In commemoration of Swami Vivekananda's 150<sup>th</sup> Birth Anniversary, Rural Development Work was taken up at Sri Bharati Nagar, a rural area located around 8 kms. from the Ramakrishna Mission Vidyalaya, with the combined efforts of the extension service departments of all the institutions of the Vidyalaya.

### **XIII. SUPPORT SERVICES**

**Book stall:** A bookstore / sales section has been in operation since June 2009.

**Printing Press:** A modern computerized press takes care almost all the needs of the Vidyalaya.

**Hardware Department:** With two engineers and one assistant engineer, located in the Polytechnic campus, takes care of the maintenance and repairs of all computers (around 700), printers, scanners etc. in the various institutions of the Vidyalaya.

**Maintenance and Repairs Department:** This takes care of practically all the requirements of the Vidyalaya, including the construction of new buildings etc.

**Dairy and Goatery:** About 30 milch animals are maintained to serve hands-on training to our students of the Institute of Agriculture and Rural Development.

**Disabled Trainees' Vocational Production and Rehabilitation Centre:** A Notebook Section has been in operation in the Vidyalaya campus since 1992. Besides catering to the needs for notebooks of our various institutions within the campus, the section takes orders on a selective basis from other institutions as well with the primary objective of providing employment to the economically backward and the physically challenged.

**Ramakrishna Mission Vidyalaya Charitable Dispensary:** The Charitable Dispensary of the Vidyalaya caters to a population of around 8000 students and 800 staff members and their families besides a large number of underprivileged people residing in the surrounding areas. In addition to regular general consultation, the dispensary also offers consultation by specialists in the areas of orthopedics, neurology, pediatrics, cardiology, gynaecology, diabetes, skin, asthma, dental, ENT, general surgery, etc.

**Ramayana Park based on Indian epics - a project to promote Indian values:** The Ramayana Park has been set up with the aim of taking our ancestors' individual, family, social, ethical, and moral values to the general public. The Park is an innovative and eye-catching attempt so where the children can exercise and recreation, and at the same time cultivate a mind to appreciate the Ramayana's subtle power of developing character, art, and culture.

\* \* \* \*

## **COLLEGE RULES AND REGULATIONS**

Every student who undergoes any course of study in UG or PG or research programme should abide by the following rules and regulations laid down by the College.

### **1. Attendance**

- a) The student should be punctual to the classes and regular in attendance.
- b) For genuine reasons students can avail leave, by applying in advance in the prescribed form and must be recommended by the staff Advisor / Class Teacher. Day scholars should get their leave applications duly attested by their parents or guardians. All leave applications should be addressed to the Principal routed through the HOD and get sanctioned before availing the leave.
- c) Any student found absent without applying for leave is liable to be punished. If such absence is for a week, his name will be removed from the Attendance Register.
- d) On Duty applications should be submitted in advance.
- e) Each student has to put in a minimum attendance of 75% of the total number of working days of the college to be eligible for appearing to the Semester Examinations.
- f) Students who do not have the required percentage of attendance will not be allowed to go to the next semester.

### **2. Dress**

- a) Students should attend the college with the prescribed dress code of white shirt and white dhoti or white pant.
- b) Chemistry major students should wear lab coats or aprons while they are inside the laboratory.
- c) Using Identity card with tag is compulsory.

### **3. Daily Prayers and Weekly Bhajans**

All students should attend daily prayer, weekly Bhajans, functions, association meetings and all other activities of the college and observe order at all times.

#### **4. Community work**

Community work is an essential part of our college life. Every student should participate in community work inside and outside the campus.

#### **5. NCC / NSS/ Sports**

Each UG student has to be a member of NSS or NCC or Sports and should participate in all its activities. Since it is a component of curriculum under part V, participating in the above activities, is an essential requirement for completing the under graduate degree programme.

#### **6. Students' progress in studies**

Students' progress will be assessed periodically by assignments, tests and seminars. The mark sheets along with student profile of each semester will be given to the students in the presence of the parents only.

#### **7. Organizing activities**

Students can organize association activities in their respective departments with the approval of the Head of the Department and Principal. However students should not organize meetings or entertainments and collect money for any purpose in the college or hostel without prior permission of the Principal.

#### **8. Submission of undertaking**

At the time of admission the parent or guardian of the student should give an undertaking that he/she has clearly understood the rules and regulations of the college and if his/her son/ward misbehaves, he/she shall abide by the disciplinary action taken by the Principal.

#### **9. Disciplinary action against the students**

The Principal has the right to suspend or dismiss any student at any time from the college for any one of the following reasons:

- a. Indulging in ragging, eve-teasing and any such misbehavioural activities amount to Ragging and



### Punishment.

- b. Indifference towards studies.
- c. Non-observance of college rules and regulations.
- d. Indiscipline any activity amounting to anywhere in the college campus or hostel.
- e. Disrespect towards the staff and the college authorities.
- f. Non-payment of college fees and other dues.
- g. Non-submission of assignment, record note books, project reports etc., in time.
- h. Negligence of community social service activity, daily prayer, common bhajans etc.
- i. Unsatisfactory progress of scholarship holders.
- j. Irregularity in attendance.
- k. Use of mobile phones and tablet in the campus.
- L. Ours is a tobacco free campus. Hence tobacco use in any form is also prohibited.

### **RAGGING**

(Activities related to Ragging and punishment details are given below)

- ▶ Teasing, Embarrassing and humiliating;
- ▶ Assaulting or Approaching with Criminal Attitude;
- ▶ Wrongfully Restraining or Confining of Causing Hurt;
- ▶ Causing Grievous Hurt, Kidnapping or Rape or Committing Unnatural Offence; and
- ▶ Causing Death or Abetting Suicide.

Now Govt. of Tamil Nadu has banned ragging in educational institution by passing Government Order.

Hence, any one indulging in ragging will be punished as follows :

1. Imprisonment upto a term of 3 years and
2. A fine upto Rs.25,000/- and
3. Student convicted for Ragging will be dismissed from the Institution and shall not be admitted to any other educational institution.

Hence, students are advised not to indulge in ragging, but to rise up totally against this evil.

## **10. Library Rules**

- a) The Library working hours:  
The Library functions on all working days from 8.30a.m. to 5.00p.m.
  
- b) Admission to Library:
  - 1. Books, note- books, sticks, umbrellas, boxes, bags and such other articles should be left at the entrance of the Library.
  - 2. Silence should be strictly observed in the Library.
  - 3. Mechanical or electronic reproduction can be made with prior permission.
  - 4. No person shall write upon, damage or mark upon any book, manuscript or map belonging to the Library.
  - 5. Readers are responsible for any damage done to the books belonging to the library. They should replace them or pay the current value for such damages. If one book of a set is damaged then the whole set shall be replaced.
  - 6. The readers shall return all books, manuscripts and maps to the staff at issue counter, before leaving the library. The students should not take any library materials outside the library.
  
- c) Issue of Books:
  - 1. All the students of the SRMV college of Arts and Science are eligible to borrow books from the library.
  - 2. Each U.G student is eligible to borrow four books from the library. Each PG student and each research scholar is eligible to borrow six books from the library and keep with them for a maximum period

of 14 working days from the date of issue and on the fifteenth day the books shall be returned.

3. The book noted as reference book will not be issued as ordinary book. However these books will be issued for over night only i.e from 5 p.m of the issue day to 9 am of the next day.
4. If a student does not return the borrowed books from the library till the end of the course, the transfer certificate will not be issued to him.

d) Return of Books:

1. All books shall be returned on due dates.
2. The Librarian may lend books which are on special demand for short periods as may be necessary or temporarily declare as reference books.
3. Book Lending may at any time be terminated by an order of Librarian.
4. If a book is not returned to Library within the due date, an over due charge of 50 Paise per book per day will be levied.
5. Book Lending may be renewed for a fortnight in a month subject to the following conditions.
  - The application for renewal shall reach the Librarian not less than one and not more than 6 days of the due date.
  - No other reader should have applied for the books in the mean time. If any one applied for these books, a letter will be sent to borrower concerned.
  - On every fourth renewal, the books shall be produced for inspection compulsorily.

6. A borrower, against whom any overdue or other charge is outstanding, will not be allowed to borrow books from the Library.

### **11. Laboratory Rules:**

Students will be responsible for tools or apparatus placed in their charge. Any damage or loss has to be made good by the students concerned.

### **12. Payment of College fees:**

All fees should be paid within the first eight working days of each semester. After which a fine of Re.1/- per working day will be levied for another 8 working days. If the fee is not paid with fine even within that eight days, the name of the defaulter will be struck off the rolls. Fees once paid will not be refunded, if the student withdraws from the course after the last date of admission.

### **13. Scholarships and fee concessions**

The following scholarships and fee concession are available for the students. Students can avail any one of the scholarships, in an academic year.

- a) Both UG & PG students are eligible for fee concessions under rule 92 of Tamil Nadu Educational rules. They should produce necessary income certificates. Fee concession application can be had after the candidate has been enrolled in the college.
- b) Residential and non residential scholarships awarded by the Government of Tamil Nadu and Government of India to backward classes and scheduled caste are also available to deserving students.

### **CHOICE BASED CREDIT SYSTEM REGULATIONS**

The CBCS is followed in this College from the academic year 2005-2006. The objective of the choice based credit system is to promote student centered curriculum and need based, flexible scheme of

learning and provide opportunity to students to earn more credits according to the capability and aspiration level. The following rules have been formulated to make the system function smoothly, with transparency and objectivity.

1. Each semester will consist of fifteen, six day weeks of actual teaching of five hours a day with ninety working days, excluding semester examination days. The day order will be followed with six day cycle.
2. Credit is the unit of weightage given to each course and the whole programme. Normally one credit is equivalent to one lecture or two hours of practical / field training per week. However credits assigned to a course and number of teaching hours per week need not be the same.
3. Each course is designed with 2-6 credits.
4. Each course will have a course teacher. Where ever necessary, a maximum of two teachers may collaborate in teaching a course in which, a teacher who teaches the major portion of the syllabus will be the course teacher.
5. Each department will have a staff advisor to guide students in the CBCS regulations and help the students to choose courses appropriate to his aptitude or inkling.
6. The medium of instruction for all courses, except Part I – Tamil, will be English.
7. Curriculum Design for UG Programmes will have the following components.

#### **CIA (Continuous Internal Assessment) Tests**

Every semester, three CIA tests for each paper are conducted.

The ratio of internal and external break up and the minimum marks to pass is given below in detail.

Evaluation of Part-I, Part-II and Part-III(Core and Allied courses).

Evaluation of student's performance for the theory and practical part includes two components:

1. Internal Assessment (25% of marks for theory and 40% of marks for Practical).
2. External Examination (75% of marks for theory and 60% of marks for Practical).

| Part                  | Internal Marks | External Marks | Total Marks |
|-----------------------|----------------|----------------|-------------|
| I / II / III (Theory) | 25             | 75             | 100         |
| III (Practical)       | 40             | 60             | 100         |

◆ Again the internal assessment has two components:

- A. Continuous Internal Assessment (CIA) Tests.
- B. Other internal components.

#### For UG Programme:

##### A. CIA Tests

- |                          |               |          |
|--------------------------|---------------|----------|
| 1. One Hour CIA test     | First Unit    | 20 marks |
| 2. Two hour CIA test     | First 3 Units | 45 marks |
| 3. Model CIA Examination | All 5 Units   | 75 marks |

**Total** **140 marks**

This **140 marks are converted into a maximum of 70 marks (A).**

##### B. Other internal components

- |               |          |
|---------------|----------|
| 1. Assignment | 20 Marks |
| 2. Attendance | 10 Marks |

**Total** **30 Marks**

**Grand total is 70+30 (A+B) = 100 Marks. The mark obtained out of 100 mark is converted into a maximum of 25 marks (i.e. 100/4)**

| Part | Internal Marks | External Marks | Total Marks |
|------|----------------|----------------|-------------|
| IV   | -              | 75 / 50        | 75 / 50     |
| V    | 25             | 25             | 50          |

- ◆ Part IV - Environmental Studies (Online Examination), Value Education – each subject maximum of 75 marks and NME subjects – maximum of 50 marks (external component only).
- ◆ Part V - Online Examinations: Extension Activities (NCC/ NSS/SPORTS): maximum 50 marks – internal (25 Marks) and external (25 Marks)

### For PG Programme:

#### A. CIA Tests for Core and Elective Courses

|                      |               |                  |
|----------------------|---------------|------------------|
| 1. One Hour CIA test | First Unit    | 20 marks         |
| 2. Two hour CIA test | First 3 Units | 45 marks         |
| 3. Model Examination | All 5 Units   | 75 marks         |
| <b>Total</b>         |               | <b>140 marks</b> |

**This 140 marks are converted into a maximum of 60 marks.**

#### B. Other internal components

|               |          |                 |
|---------------|----------|-----------------|
| 1. Assignment | 15 Marks |                 |
| 2. Seminars   | 15 Marks |                 |
| 3. Attendance | 10 Marks |                 |
| <b>Total</b>  |          | <b>40 Marks</b> |

**Grand total is 60+40 (A+B) = 100 Marks. The mark obtained out of 100 mark is converted into a maximum of 25 marks (i.e 100/4).**

#### Assignment / Seminar:

One Assignment / Seminar for each paper must be submitted / presented by a student in each semester. The marks allotted to this component will be awarded based on the performance of the candidate. CIA marks for practical are awarded based on the

performance of students in CIA practical test, neat maintenance of observation notebook & regularity and attendance.

**i) CIA practical test:**

For each practical, students will have one model practical examination. The marks obtained in the examination will be appropriately converted into marks for the CIA component of the practical.

**ii) Observation notebook maintenance & regularity:**

The marks allotted for observation notebook maintenance & regularity is based on the performance of students in writing procedure, accuracy of the results, regularity in attending practical class, which will be accounted based on the attendance maintained separately for practical class, and punctuality in the submission of observation notebook.

**iii) Marks for Attendance (common for both Theory & Practical):**

Every student should earn a minimum attendance of 75% to become eligible to appear for End-of-Semester examinations. The 10 marks allotted to these components under CIA of theory and practical will be awarded as given hereunder.

| Percentage of General Attendance | Marks awarded |
|----------------------------------|---------------|
| 95 - 100                         | 10            |
| 90 - 94.99                       | 8             |
| 85 - 89.99                       | 6             |
| 80 - 84.99                       | 4             |
| 75 - 79.99                       | 3             |
| 70 - 74.99                       | 2             |
| 65 - 69.99                       | 1             |
| $\leq 64.99$                     | 0             |



## **CRITERIA FOR PASSING:**

### **UG Programmes:**

Passing Minimum for a course is 40% of the Maximum (internal, external and total)

### **PG Programmes:**

Passing Minimum for a course is 50% of the Maximum (internal, external and total)

### **Evaluation of Co-curricular Activities:**

#### **NCC/NSS/Sports**

Extension activities form an important component under part-V of the curriculum. Each student has to enroll himself either in NCC or in NSS or in Sports and successful completion of any one of the above activities is an essential requirement for the completion of the degree programme. The above activities will be conducted during first and second years of the UG programme.

The above activities are conducted after the regular class hours. This component carries one credit and maximum of 50 marks will be awarded in the evaluation on the basis of:

- (a) Written Examination.
- (b) Participation in NCC / NSS/ Sports activities.
- (c) Performance (rated on the basis of medals / prizes / certificates).
- (d) Leadership qualities.

#### **Evaluation of Extension Activities:**

The student's performance will be examined by the Staff-in charge of the extension activities viz. National Cadet Corps (NCC), National Service Scheme (NSS) and Sports along with the head of the respective Department on the following parameters. The marks statements shall be sent to the Controller of Examinations before the commencement of the fifth semester examinations.

Total Marks – 50 (CIA only) which will be assessed as follows:

20% = 10 Marks for regularity of attendance.

60% = 30 marks for active participation in classes / camps / games / special camps / representation in College / District / State / University activities.

10% = 5 marks for awards / certificates / prizes.

10% = 5 marks for other social components such as Blood Donation, Fine Arts etc.

### Provision for improvement

There is a provision for improvement.

### Allotment of credit points to each part as follows:

#### CBCS for UG

| Components   | UG Programmes offering Languages for |                |
|--|--------------------------------------|----------------|
|  | Two Semesters                        | Four Semesters |
| PART I :   | 6                                    | 12             |
| PART II : English  | 6                                    | 12             |
| PART III :<br>Core Subjects, Allied Subjects, Project / Major Based Electives with three Courses           | 119                                  | 97             |
| PART IV :<br>Basic Tamil / Advanced Tamil / Non-major Electives, Environmental Studies and Value Education | 8                                    | 8              |
| PART V :<br>Co-curricular activities (NSS / NCC / SPORTS)  | 1                                    | 1              |
| <b>Total Credits</b>   | <b>140</b>                           | <b>140</b>     |

#### Note:

1. Distribution of marks between theory and internal assessment  
75:25

2. Practical Internal: External = 40:60
3. There is a passing minimum for internal, external and overall.
4. Project Report Presentation: viva voce = 40:60

### **CBCS for PG**

| <b>Components</b>   | <b>Four Semesters</b> | <b>Six Semesters</b> |
|---|-----------------------|----------------------|
| Core Subjects, Elective Subjects, Practical's and Project | 90 Credits            | 140 Credits          |

**Note:**

1. Each course carries an internal component
2. There is a passing minimum for internal and external components
3. Theory - Internal : External : 25:75
4. Practical – Internal : External : 40:60
5. Project Report - Viva Voce : 40:60

Components of Curriculum and particulars of Choice Based Credit System applicable to the students admitted during the academic year 2008 – 2009 and onwards in Under Graduate and Post Graduate programmes, as prescribed by Tamil Nadu State Council for Higher Education (TANSCH) and Bharathiar University.

### **EXAMINATION RULES & REGULATION**

#### **Pattern of Examinations**

The college follows semester pattern of examinations. Each academic year consists of two semesters and each semester ends, with the semester examination, on completion of 90 working days. A student should have a minimum of 75% attendance to be eligible to write the examinations. A student with 65% attendance will be

permitted to appear for semester examinations, for genuine reasons and on condition of compensating the required attendance in the subsequent semester and on payment of the condonation fee, as prescribed by Bharathiar University.

All Undergraduate programmes and MCA programme consist of 6 semesters and all Post-Graduate programmes consist of 4 semesters.

### **Supplementary Tests**

If a student represented the college by participating in NCC, NSS and sports activities during CIA tests or if any one failed to appear for CIA tests due to genuine reasons, retest may be conducted on due representation to the Principal. On no other ground retest will be conducted.

### **Improvement**

A student who passes a paper in the first attempt can reappear for the same paper in the succeeding End-of-Semester Examination only, for improving this. Re-appearance for improvement is allowed for theory and practical subjects of all semesters, except for the final semester subjects. Revised mark statement will be issued after withdrawing the previous one, if the marks obtained in improvement are higher than the marks awarded earlier. When there is no improvement, there shall not be any change in the original marks already awarded. The improved marks shall be considered for classification but not for ranking.

#### **1. Reappearance**

A student can appear for arrears in any semester in the case of external arrears.

#### **2. Retotalling and Revaluation**

Retotalling and Revaluation are permitted for UG and retotalling is permitted for PG students with certain well defined scopes and rules.

For every semester, a notification will be issued regarding the payment of semester examination fees. The students will be permitted to pay external examination fees with fine, if they pay after prescribed date, the examination fees will not be refunded under any circumstance. No fee is collected for internal examination.

### **Question Paper Pattern- Part –I, Part-II and Part-III Core Courses**

The question paper pattern and coverage of syllabus for each of the internal (CIA) and external (semester) examinations are as detailed below:

#### **CIA TEST – I**

##### **(FIRST UNIT ONLY)**

Time : One hour

Max. Marks : 20

**Part – A                      No Choice**                      (2 × 5 = 10 Marks)  
(Medium Answer / Paragraph type questions)  
(Two questions from first unit)

**Part – B                      No Choice**                      (1 × 10 = 10 Marks)  
(Long Answer / Essay type questions)  
(One question from first unit)

#### **CIA TEST – II**

##### **(FIRST THREE UNITS)**

Time : Two hours

Max. Marks : 45

**Part – A                      No Choice**                      (5 × 2 = 10 Marks)  
(Short answer type) (One question from the first unit,  
2 questions from the second unit and  
2 questions from the third unit)

**Part – B (Inbuilt Choice, i.e, either or type)** (3 × 5 = 15 Marks)  
(Medium Answer / Paragraph type questions)  
(2 questions from each unit)

**Part – C    Answer any Two out of three** (2 × 10 = 20 Marks)  
(Long Answer / Essay type questions)  
(1 question from each unit)

**MODEL EXAMINATIONS & SEMESTER EXAMINATIONS**  
**(FIVE UNITS)**

Time : Three hours

Max. Marks : 75

**Part – A No Choice** (10 × 2 = 20 Marks)  
(Short Answer type)  
(2 questions from each unit)

**Part – B (Inbuilt Choice, i.e, either or type)** (5 × 5 = 25 Marks)  
(Medium Answer / Paragraph type questions)  
(2 questions from each unit)

**Part – C Answer any Three out of five** (3 × 10 = 30 Marks)  
(Long Answer / Essay type questions)  
(1 question from each unit)

**For Part – IV Subjects**

**Semester Examinations – 75 Marks**

**(1–Environmental Studies, 2–Value Education and  
3–Non Major Electives)**

**Environmental Studies** : All Units

**Question Paper Pattern**

Online Examination (75 x 1 = 75 Marks) each unit for 15 questions.

**Value Education** : All Units

Time : Three hours

Max. Marks : 75

**Question Paper Pattern**

Part – A (10 × 2 = 20 Marks) No Choice  
Part – B (5 × 5 = 25 Marks) Five out of Eight Questions  
Part – C (3 × 10 = 30 Marks) Three out of Five Questions

**Semester Examinations – 50 Marks**

**Non Major Electives** : All Units

Time : Two hours

Max. Marks : 50

**Part – A No Choice** (5 × 2 = 10 Marks)  
(Answer all five questions)

**Part – B** (5 × 8 = 40 Marks)  
(Answer any five out of eight questions)

### **Internal Quality Assurance Cell**

This cell ensures the quality of performance of different activities, headed by the Principal and Coordinated by a Coordinator. The cell will be guided and monitored by a quality assurance committee constituted as per the norms suggested by the NAAC.

### **Grievance Cell and Examination Committee**

There is a Grievance Cell as well as an Examination Committee in the college. The students may represent their grievances in writing to the Coordinator of Grievance Cell. The cell will forward the grievances other than examination related, to the grievance committee and examination related grievances to the examination committee. Both these committees will be chaired by principal.

### **Research and Faculty Enrichment Council**

This council was constituted for the purpose of guiding young teaching staff in formulation of proposals and identifying the sources of funding and publishing research outcomes.

### **Career Guidance and Placement Cell**

This cell will extend the guidance and placement service to all the students.

### **Curriculum Development Cell (CDC)**

CDC coordinates various activities with regard to designing and restructuring the curriculum of various programmes offered by different departments of the college.

### **Guidance and Counselling Cell**

Class teacher serves as a mentor to monitor the academic, personal and psycho-social activities of the students. Any unsolved issue at the mentor level is brought to the attention of the respective head of the department, who refers the student concerned to the Guidance and Counselling Cell for necessary action.

### **Literary Committee**

It organises various literary programmes and competitions at regional and state level, in order to encourage the students to participate at various inter and intra college level contests being conducted by regional / state / national institutions.

### **Social and Environment Sensitization Club**

The club plays a vital role in sensitizing the students and the community towards environmental protection. It organizes various programmes like street plays, meetings, photo exhibitions, documentary film shows, discussions and competitions to create awareness on eco-consciousness among the public.

### **Fine Arts club**

The club encourages the students to perform on the themes of patriotic, religious and historical events, so as to instill the values, and our culture in our students. Their performance would be staged at various functions of our college.



## **Education**

The term 'education' comes from the Latin *educere* which means propulsion from the internal to the external, i.e., a process of developing the inner possibilities and powers of an individual. As a process, it comprises all those activities which help the individual to develop his abilities and accommodate himself usefully in the society. Swami Vivekananda says: 'The training by which the current and expression of will are brought under control and become fruitful is called education. Thus education is a process which should incite the individual to think, to evaluate and finally to act.'



## BIODATA

1. a) Name :  
b) Class :  
c) Name of the Institution :
2. a) Father's Name :  
b) Father's Occupation :
3. Date of Birth :
4. a) Age :  
b) Height (in cms) :  
c) Weight (in kgs) :
5. Nationality :
6. Religion :
7. Educational Qualification :
8. Extra - curricular Activities :  
(like NSS and NCC)
9. Skills (like Vocal Music &  
Instrumental Music) :
10. Interests :
11. Any Course Attended :
12. Scholarship and Prizes Obtained :
13. Present Address :
14. Permanent Address :

## TENTATIVE ACADEMIC CALENDAR 2016-2017

ODD semester begins on 16th June 2016 and  
ends on 2nd November 2016

| WORKING DAYS    | HOLIDAYS  |                      |
|-----------------|-----------|----------------------|
| Jun 11          | July 06   | Ramzan               |
| July 20         | Aug 15    | Independence day     |
| Aug 21          | Aug 25    | Sri Krishna Jayanthi |
| Sep 20          | Sep 05    | Vinayagar Chadhurthi |
| Oct 16          | Sep 13    | Bakridh              |
| Nov 02          | Oct 02    | Gandhi Jayanthi      |
|                 | Oct 08-11 | Pooja Holidays       |
|                 | Oct 12    | Moharam              |
|                 | Oct 29    | Deepavali            |
| <b>Total 90</b> |           |                      |

CIA Test I - 18.07.2016

CIA Test II - 29.08.2016

Model Exam - 24.10.2016

Last date for paying semester fees

& Exam fees without fine : 29.06.2016

Last date for paying odd semester fees

& Exam fees with fine : 14.07.2016

Odd semester Exams begin on

: 09.11.2016



## TEACHING STAFF (AIDED)

| S. No.                           | NAME OF THE STAFF   | DESIGNATION               |
|----------------------------------|---|---------------------------|
| 1                                | Dr. C. Jayabalakrishnan, M.Sc., M.Phil., Ph.D                       | Principal                 |
| <b>DEPARTMENT OF TAMIL</b>       |   |                           |
| 2                                | Dr. C. Viswanathan, M.A., M.Phil., Ph.D., M.A.(Yoga)                | Associate Professor & HOD |
| 3                                | Dr. N. Shunmugom, M.A., M.Phil., Ph.D.,<br>Dip in Linguistics       | Associate Professor       |
| <b>DEPARTMENT OF ENGLISH</b>     |   |                           |
| 4                                | Dr. R. Chandrasekar, M.A., M.Phil., B.Ed., PGCTE.,<br>Ph.D          | Associate Professor & HOD |
| 5                                | Dr. V. Neelakandan, M.A., M.Phil., B.Ed., Ph.D                      | Associate Professor       |
| 6                                | Sri. U. Arun Bharath, M.A., M.Phil.,                                | Assistant Professor       |
| 7                                | Sri. K. Mahalingam, M.A., M.Phil.,                                  | Assistant Professor       |
| <b>DEPARTMENT OF COOPERATION</b> |   |                           |
| 8                                | Dr. C. Vellaichamy, M.Com., MBA., Ph.D                              | Associate Professor & HOD |
| 9                                | Dr. X. Lourdes Xavier Wilson, M.A., MBA.,<br>M.Phil., Ph.D          | Associate Professor       |
| 10                               | Dr. D. Ubendhiran, M.A., MBA., M.Phil., Ph.D.,<br>PGDPM             | Assistant Professor       |
| 11                               | Dr. G. Thanikacchalam, M.A., M.Phil., Ph.D.,<br>PGDCA, PGDFM., DCHI | Assistant Professor       |
| <b>DEPARTMENT OF SOCIAL WORK</b> |   |                           |
| 12                               | Dr. K. Nagaraju, M.A., M.Phil., Ph.D                                | Associate Professor & HOD |
| 13                               | Sri. K. Thirumalaisamy, M.A., M.Phil.,                              | Assistant Professor       |
| <b>DEPARTMENT OF MATHEMATICS</b> |   |                           |
| 14                               | Dr. R. Murugesu, M.Sc., M.Phil., PGDCA., Ph.D                       | Associate Professor & HOD |
| 15                               | Dr. K. Sathiyathan, M.Sc., M.Phil., PGDCA., Ph.D                    | Associate Professor       |
| 16                               | Dr. K. Kanagarajan, M.Sc., M.Phil., PGDCA, PGDOR.,<br>Ph.D          | Assistant Professor       |
| 17                               | Dr. T. Nandha Gopal, M.Sc., M.Phil., Ph.D.,                         | Assistant Professor       |
| 18                               | Dr. T. Jayakumar, M.Sc., M.Phil., Ph.D                              | Assistant Professor       |
| 19                               | Dr. A. K. Abdul Hakeem, M.Sc., B.Ed., M.Phil.,<br>Ph.D.,            | Assistant Professor       |

| S. No.                                | NAME OF THE STAFF  | DESIGNATION               |
|---------------------------------------|--|---------------------------|
| <b>DEPARTMENT OF PHYSICS</b>          |  |                           |
| 20                                    | Dr.V.Ponnuswamy, M.Sc., M.Phil., M.A., MCA., MBA, M.A., Ph.D., | Associate Professor & HOD |
| 21                                    | Dr. J. Chandrasekaran, M.Sc., PGDCA., Ph.D.,                   | Associate Professor       |
| 22                                    | Dr. M. Sethu Raman, M.Sc., M.Phil, Ph.D.,                      | Associate Professor       |
| 23                                    | Dr. M. Ramamurthy, M.Sc., B.Ed., M.Phil., Ph.D.,               | Associate Professor       |
| 24                                    | Dr. R. Jayaprakash, M.Sc., Ph.D.,                              | Associate Professor       |
| 25                                    | Dr. R. Bharathi Kannan, M.Sc., M.Phil., PGDCA, Ph.D.           | Associate Professor       |
| 26                                    | Sri. K. Sathish Kumar, M.Sc., M.Phil.,                         | Assistant Professor       |
| 27                                    | Dr. S. Ramanathan, M.Sc., M.Phil., Ph.D.,                      | Assistant Professor       |
| 28                                    | Dr. C. Mahendran, M.Sc., M.Phil, Ph.D.,                        | Assistant Professor       |
| 29                                    | Sri. D. Sridher, M.Sc., M.Phil. ,B.Ed., PGDCA                  | Assistant Professor       |
| <b>DEPARTMENT OF ELECTRONICS</b>      |  |                           |
| 30                                    | Dr. R. Thangavel, M.Sc., M.Tech., M.Phil., Ph.D                | Associate Professor & HOD |
| 31                                    | Sri. P. Dhakshinamoorthy, M.Sc., M.Phil.,                      | Associate Professor       |
| 32                                    | Dr. P. Thirunavukkarasu, M.Sc., M.Phil., Ph.D., PGDCA,         | Associate Professor       |
| 33                                    | Sri. K. Shanmugasundaram, M.Sc., M.Phil., PGDCA,               | Assistant Professor       |
| <b>DEPARTMENT OF COMPUTER SCIENCE</b> |  |                           |
| 34                                    | Dr. A. V. Ramani, M.Sc., M.Phil., B.Ed., Ph.D.,                | Associate Professor & HOD |
| 35                                    | Sri. S. Kumaravel, M. Sc., M.Phil., PGDCA, CSM, PGDFM,         | Associate Professor       |
| 36                                    | Dr. M. Ravichandran, M.Sc., M.Phil., PGDCA, M.Phil. (CS), Ph.D | Associate Professor       |
| 37                                    | Sri. R. Kannan, M.C.A., M.Phil                                 | Associate Professor       |
| <b>DEPARTMENT OF CHEMISTRY</b>        |  |                           |
| 38                                    | Dr. A. Chandramohan, M.Sc., M.Phil., Ph.D., DCHI               | Associate Professor & HOD |
| 39                                    | Dr. G. Amirthaganesan, M.Sc., M.Phil, Ph.D                     | Associate Professor       |
| 40                                    | Dr. J. Ravichandran, M.Sc., M.Tech., M.Phil., Ph.D.            | Associate Professor       |
| 41                                    | Dr. M. Dhandapani, M.Sc., M.Phil., Ph.D                        | Associate Professor       |
| 42                                    | Dr. M. Sekar, M.Sc., M.Phil., PGDCA., Ph.D                     | Associate Professor       |

| S. No.                    | NAME OF THE STAFF                             | DESIGNATION                    |
|---------------------------|---|--------------------------------|
| 43                        | Dr. A. Muthusamy, M.Sc., M.Phil., M.Ed., Ph.D | Assistant Professor            |
| <b>LIBRARY</b>            |   |                                |
| 44                        | Dr. R. Jayabal, M.Com., MLIS., Ph.D(LIS)      | College Librarian (S.G.)       |
| <b>PHYSICAL EDUCATION</b> |   |                                |
| 45                        | Dr. S. Rameshkumar, M.P.Ed., M.Phil., Ph.D    | Director of Physical Education |

## TEACHING STAFF (UN-AIDED)

| S. No. | Name   | Department             | Designation                |
|--------|--|------------------------|----------------------------|
| 1.     | Dr. R. Sridhar, M.Sc., M.C.A., M.Phil., Ph.D     | Computer Application   | Director(SF) & Head        |
| 2.     | Sri. C. R. Sakthivel, M.C.A., M.Phil.,           | Computer Science       | Assistant Professor & Head |
| 3.     | Sri. V. Vijayaganesh, M.Com, M.Phil, PGDCA., NET | Commerce-CA            | Assistant Professor & Head |
| 4.     | Sri. A. Balagurusamy, M.Com., M.Phil., PGDCA.,   | Commerce               | Assistant Professor & Head |
| 5.     | Sri. M. Jaikumar, M.C.A., M.Phil.,               | Computer Application   | Assistant Professor & Head |
| 6.     | Sri. N. Kamaraj, M.C.A., M.Phil                  | Information Technology | Assistant Professor & Head |
| 7.     | Sri. N. Baskar, M.C.A., M.Phil.,                 | Computer Science       | Assistant Professor        |
| 8.     | Sri. J. Yesudoss, M.C.A., M.Phil                 | Computer Science       | Assistant Professor        |
| 9.     | Sri. K. Soundarraj, M.Sc(CS), MCA., M.Phil       | Computer Science       | Assistant Professor        |
| 10.    | Sri. G. Ragupathy, M.Sc(IT), M.Phil.,            | Computer Science       | Assistant Professor        |
| 11.    | Sri. J. M. Dayashankar, M.C.A., M.Phil.,         | Computer Application   | Assistant Professor        |
| 12.    | Sri. V. Dinesh Kumar, M.Sc., M.Phil.,            | Computer Application   | Assistant Professor        |
| 13.    | Sri. M.K. Prakash, MCA., M.Phil.,                | Computer Application   | Assistant Professor        |
| 14.    | Sri. M. Chandran, M.C.A., M.Phil.,               | Computer Application   | Assistant Professor        |

| S. No. | Name   | Department             | Designation                    |
|--------|--|------------------------|--------------------------------|
| 15.    | Sri. G.K. Prabhu., MCA, M.Phil.,                         | Computer Application   | Assistant Professor            |
| 16.    | Sri. S. Somasundaram,<br>M.Sc.                           | Computer Application   | Assistant Professor            |
| 17.    | Sri. T. Saravanan, M.Com,<br>M.Phil., B.Ed.,             | Commerce-CA            | Assistant Professor            |
| 18.    | Sri. P. Kuppuraj, M.Com.,<br>M.Phil., PGDCA., PGDIT      | Commerce-CA            | Assistant Professor            |
| 19.    | Sri. N. Elangovan, M.Com(CA),<br>M.Ed., M.Phil.,         | Commerce-CA            | Assistant Professor            |
| 20.    | Sri. S. Suresh kumar,<br>M.Sc(CS), MCA., ADCHN.,         | Commerce-CA            | Assistant Professor            |
| 21.    | Sri. P. Viswanathan, M.Com.,<br>B.Ed., M.Phil., PGDIT,   | Commerce-CA            | Assistant Professor            |
| 22.    | Dr. R. Mayilsamy, M.A., Ph.D.,<br>SLET                   | Commerce-CA            | Assistant Professor            |
| 23.    | Sri. D. Ramesh Kumar,<br>M.Com., M.Phil., PGDCA.,        | Commerce-CA            | Assistant Professor            |
| 24.    | Sri. V. Nandhakumar,<br>M.Com., M.Phil., B.Ed., PGDCA.,  | Commerce-CA            | Assistant Professor            |
| 25.    | Sri. N. Gopalsamy, M.Com.,<br>M.Phil., PGDCA,            | Commerce               | Assistant Professor            |
| 26.    | Sri. K. Suresh, M.Com., B.Ed.,<br>M.Phil.,               | Commerce               | Assistant Professor            |
| 27.    | Sri. K.L. Chandramohan,<br>M.Com. (CA), M.Phil., B.Ed.,  | Commerce               | Assistant Professor            |
| 28.    | Sri. K. Ratheesh Kumar,<br>M.Com., M.Phil., PGDCA, PGDIT | Commerce               | Assistant Professor            |
| 29     | Sri. M. Vadivel, M.Com., B.Ed.,<br>M.Phil.,              | Commerce               | Assistant Professor            |
| 30.    | Sri. R. Balamurugan, M.C.A.,<br>M.Phil.,                 | Computer Science       | Assistant Professor            |
| 31.    | Sri. G. Balasundar, M.P.Ed.,<br>M.Phil.,                 | Physical Education     | Director of Physical Education |
| 32.    | Sri. R. Ravikumar, M.C.A.,<br>M.Phil.,                   | Information Technology | Assistant Professor            |
| 33.    | Sri. G. Dinesh, M.C.A., M.Phil.,                         | Information Technology | Assistant Professor            |

| S. No. | Name  | Department   | Designation         |
|--------|---|--------------|---------------------|
| 34.    | Dr. T. Balamurugan, M.A.,<br>M.Phil., Ph.D.,  | Tamil        | Assistant Professor |
| 35.    | Dr. R. Anand, M.A., Ph.D., NET,<br>SET  | Tamil        | Assistant Professor |
| 36.    | Dr. R. Gokul, M.A., M.Phil., Ph.D.,<br>NET  | Tamil        | Assistant Professor |
| 37.    | Dr. R. Abimanyu, M.A., M.A.,<br>B.Ed., Ph.D.,                                       | Tamil        | Assistant Professor |
| 38.    | Sri. B. Muthukumar, M.A,<br>M.Phil.,  | English      | Assistant Professor |
| 39.    | Sri. L. Suresh, M.A., M.Phil.,  | English      | Assistant Professor |
| 40.    | Sri. A. Thiyagu, M.A., M.Phil.,   | English      | Assistant Professor |
| 41.    | Sri. K. Nandhakumar, M.A.,<br>B.Ed.,  | English      | Assistant Professor |
| 42.    | Sri. A. Pradeepkumar, M.A.,<br>B.Ed.,   | English      | Assistant Professor |
| 43.    | Sri. K. Marriappan, M.A.,   | English      | Assistant Professor |
| 44.    | Sri. S. Muthukumar, M.C.A,<br>M.Phil., M.Sc.(Maths), B.Ed.,                         | Mathematics  | Assistant Professor |
| 45.    | Sri. P. Yuvaraj, M.Sc., M.Phil.,  | Mathematics  | Assistant Professor |
| 46.    | Sri. C. Palanisamy, M.Sc.,<br>B.Ed., D.T.Ed.,                                       | Mathematics  | Assistant Professor |
| 47.    | Dr. S. Velanganni, M.A.,<br>M.B.A., M.Phil., PGDCA., Ph.D.,                         | Co-operation | Assistant Professor |
| 48.    | Dr. R. Vasakarajan, M.A.,<br>M.Phil., M.B.A., Ph.D.,                                | Co-operation | Assistant Professor |
| 49.    | Sri. P. Karthikeyan, M.A.,<br>M.B.A., M.Phil., PGDCA., D.B.FM.,                     | Co-operation | Assistant Professor |
| 50.    | Dr. M. Viswanathan, M.A.,<br>M.B.A., M.Phil., Ph.D.,                                | Co-operation | Assistant Professor |
| 51.    | Dr. A.P. Velusamy, M.A.,<br>M.Com., M.Phil., Ph.D.,                                 | Co-operation | Assistant Professor |
| 52.    | Dr. S.P. Velusamy, M.A.(Coop),<br>M.Com., M.A.[PASPS], MBA, M.Phil.,<br>LLB, Ph.D., | Co-operation | Assistant Professor |
| 53.    | Sri. N. Sakthivel, M.S.W.,<br>M.Phil.,  | Social Work  | Assistant Professor |
| 54.    | Sri. A. Jayaraman, M.S.W.,<br>M.Phil.,  | Social Work  | Assistant Professor |



| S. No. | Name   | Department  | Designation         |
|--------|--|-------------|---------------------|
| 55.    | Sri. J.B. Chandrasekar, M.A.,<br>GDSW(Sin), M.Phil., M.B.A., | Social Work | Assistant Professor |
| 56.    | Sri. C. Elanchelian, M.S.W.,<br>M.Phil.,                     | Social Work | Assistant Professor |
| 57.    | Sri. V. Mohanraj, M.Sc., M.Phil.,<br>DCHNA,                  | Chemistry   | Assistant Professor |
| 58.    | Dr. G. Raja, M.Sc., Ph.D.,                                   | Chemistry   | Assistant Professor |
| 59.    | Dr. E. Selvakumar, M.Sc.,<br>M.Phil., B.Ed., Ph.D.,          | Chemistry   | Assistant Professor |
| 60.    | Dr. A. Murugesh, M.Sc., B.Ed.,<br>M.Phil., Ph.D.,            | Chemistry   | Assistant Professor |
| 61.    | Dr. M. Akilesh, M.Sc., M.Phil.,<br>PGDCA., Ph.D.,            | Mathematics | Assistant Professor |
| 62.    | Sri. M. Govindaraju, M.Sc.,<br>M.Phil.,                      | Mathematics | Assistant Professor |
| 63.    | Sri. M. Sivabalan, M.Sc., M.Phil.,                           | Mathematics | Assistant Professor |
| 64.    | Sri. C.R. Sreekanth, M.Sc.,<br>M.Phil.,                      | Physics     | Assistant Professor |
| 65.    | Dr. R. Suresh, M.Sc., M.Phil.,<br>Ph.D.,                     | Physics     | Assistant Professor |

### **NON-TEACHING STAFF (AIDED)**

| S. No. | NAME OF THE STAFF                             | DESIGNATION              |
|--------|---|--------------------------|
| 1.     | Sri. K. Kannan, M.Sc                          | Superintendent           |
| 2.     | Sri. K. Murugaiya                             | Assistant (S.G.)         |
| 3.     | Sri. R. Sivakumaran                           | Assistant                |
| 4.     | Sri. K. Bathiran                              | Junior Assistant         |
| 5.     | Sri. S. Easwaramurthy, D.E., M.Com., M.Phil., | Training Instructor      |
| 6.     | Sri. C. Palaniswamy, M.Sc                     | Lab Assistant (Spl. Gr.) |
| 7.     | Sri. S. Rajan, B.Com                          | Lab Assistant (Spl. Gr.) |
| 8.     | Sri. K. Vellingiri                            | Lab Assistant (S.G.)     |
| 9.     | Sri. R. Krishnaswamy, M.A., B.Ed.,            | Lab Assistant (S.G.)     |
| 10.    | Sri. K. Kalimuthu, M.L.I.S., M.Phil.,         | Lab Assistant (S.G.)     |
| 11.    | Sri. R. Jaganathan                            | Lab Assistant            |

| S. No. | NAME OF THE STAFF      | DESIGNATION         |
|--------|------------------------|---------------------|
| 12.    | Sri. N. Marimuthu, ITI | Lab Assistant       |
| 13.    | Sri. S. Saravanan      | Lab Assistant       |
| 14.    | Sri. N. Kanagaraj      | Record Clerk (S.G.) |
| 15.    | Sri. D. Ayyaswamy      | Sweeper(S.G)        |

### **NON-TEACHING MANAGEMENT STAFF (UNAIDED)**

| S. No. | Name of the Staff                             | Designation                |
|--------|---|----------------------------|
| 1.     | Sri. N. Rangaswamy, M.Sc., M.Phil., D.H.Ed.,  | Controller of Examinations |
| 2.     | Sri. N. Thangavel                             | Lab Assistant              |
| 3.     | Sri. M. Vinoth                                | Lab Assistant              |
| 4.     | Sri. R. Madhan Kumar, D.T.Ed., B.A.,          | Lab Assistant              |
| 5.     | Sri. S. Sivakumar                             | Lab Assistant              |
| 6.     | Sri. R. Muralidharan                          | Lab Assistant              |
| 7.     | Sri. M. Kumar                                 | Lab Assistant              |
| 8.     | Sri. N. Ganeshan                              | Lab Assistant              |
| 9.     | Sri. S. Arul Subakar, DECE.,                  | Lab Assistant              |
| 10.    | Sri. R. Murugesan                             | Lab Assistant              |
| 11.    | Sri. N. Karthikeyan, B.Com.,                  | Junior Assistant           |
| 12.    | Sri. M. Duke Balu, B.Sc., M.L.I.S.,           | Asst.Librarian             |
| 13.    | Sri. A. Prakash                               | Library Assistant          |
| 14.    | Sri. K. Sasikumar, M.Com.,                    | Library Assistant          |
| 15.    | Sri. D. Anandhakumar                          | Library Assistant          |
| 16.    | Sri. D. Karthikeyan, DECE.,                   | Library Assistant          |
| 17.    | Sri. K. Purusothaman, M.Sc.,                  | Typist                     |
| 18.    | Sri. G. Santhanam                             | Typist                     |
| 19.    | Sri. K. Ganesan                               | Office Assistant           |
| 20.    | Sri. N. Suresh                                | Office Assistant           |
| 21.    | Sri. C. Dineshkumar                           | Office Assistant           |
| 22.    | Sri. D. Sivakumar                             | Office Assistant           |
| 23.    | Sri. D. Vasantha Prasath, M.Com. (IB), B.Ed., | Record Clerk               |
| 24.    | Sri. R. Murugadass                            | Record Clerk               |

| S. No. | Name of the Staff                             | Designation          |
|--------|---|----------------------|
| 25.    | Sri. R. Mahesh Kumar, B.Com.,                 | Clerk                |
| 26.    | Sri. S. Sankar Ganesh, DMME                   | Clerk                |
| 27.    | Sri. S.P. Muthuraja, B.Com., DCHN, DCNE, MCSA | System Administrator |
| 28.    | Sri. R. Rajagopal, D.E.C.E.,                  | Programmer           |
| 29.    | Sri. M. Mohanraj, DIT                         | Programmer           |
| 30.    | Sri. P. Ashok Kumar, BCA                      | Programmer           |
| 31.    | Sri. P. Prabhu                                | Marker               |

## DDU KAUSHAL KENDRA STAFF

| S. No. | Name of the Staff                         | Designation         |
|--------|---|---------------------|
| 1.     | Sri. P. Surendar, M.E.,                   | Assistant Professor |
| 2.     | Dr. S. Muthukumar, M.Sc., M.Phil., Ph.D., | Assistant Professor |
| 3.     | Sri. K. K. Hariharasudhan, M.E.,          | Assistant Professor |
| 4.     | Sri. M. Hariharan, M.E.,                  | Assistant Professor |
| 5.     | Sri. G. Muralikannan, DME.,               | Technical Assistant |
| 6.     | Sri. P. Rajavel                           | Multi Tasking Staff |

|  <b>SRI RAMAKRISHNA MISSION VIDYALAYA</b><br><b>COLLEGE OF ARTS AND SCIENCE</b><br>(AUTONOMOUS)   |   | <b>DDU KAUSHAL KENDRA</b><br>Sponsored by<br>University Grants Commission (UGC)   |
|--|---|---|
| <b>AIDED WING</b>  | <b>UNAIDED WING</b>   | <br><small>N.S.D.C<br/>National Skill<br/>Development<br/>Corporation<br/>Training for the skill landscape</small><br><br><small>AICTE<br/>Approved</small> |
| <b>UNDER GRADUATE</b>  | <b>UNDER GRADUATE</b>   | <b>Bachelor of Vocation</b>   |
| <ul style="list-style-type: none"> <li>♦ B.Com Cooperation</li> <li>♦ B.A. English Literature</li> <li>♦ B.Sc Mathematics</li> <li>♦ B.Sc Physics</li> <li>♦ B.Sc Chemistry</li> <li>♦ B.Sc Electronics &amp; Communication System</li> <li>♦ B.Sc Computer Science</li> </ul> | <ul style="list-style-type: none"> <li>• B.Com</li> <li>• B.Com Computer Applications</li> <li>• B.Sc Computer Science</li> <li>• B.Sc Information Technology</li> <li>• B.C.A</li> </ul> <div style="text-align: center; background-color: #333; color: white; padding: 2px; font-weight: bold;"> <b>POST GRADUATE</b> </div> <div style="text-align: center; font-size: small;"> <b>SPOT ADMISSION</b><br/> <small>Available for All Unaided Courses</small> </div> <ul style="list-style-type: none"> <li>• M.C.A (Lateral Entry)</li> </ul> | <ul style="list-style-type: none"> <li>▶ Automobile Technology</li> <li>▶ Tool &amp; Die Technology</li> <li>▶ Electrical &amp; Electronic Technology</li> </ul>  |
| <b>POST GRADUATE</b>   | <b>Job-oriented Courses for BCom, BCom (CA)</b>   | <b>Diploma</b>  |
| <ul style="list-style-type: none"> <li>♦ M.Com Coop. Management</li> <li>♦ M.S.W</li> <li>♦ M.Sc Mathematics</li> <li>♦ M.Sc Physics</li> <li>♦ M.Sc Chemistry</li> </ul>  | <ul style="list-style-type: none"> <li>▶ Tally, ERP9 Program</li> <li>▶ Advanced Tally &amp; Office Automation</li> </ul>   | <ul style="list-style-type: none"> <li>▶ Construction &amp; Building Technology</li> <li>▶ CNC Machine Operation</li> </ul>   |
|  | <b>Job-oriented Courses for BSc (CS), BSc (IT), BCA</b>   |   |
|  | <ul style="list-style-type: none"> <li>▶ Programming Skill Development</li> <li>▶ Web Designing</li> <li>▶ Customer Data Entry, Hardware &amp; Networking</li> </ul>  |   |

## CALENDER 2016-2017

| Date | Day       | <b>JUNE 2016</b>   | Day Order | No.of Working Days |
|------|-----------|--|-----------|--------------------|
| 1    | Wednesday | -  | -         | -                  |
| 2    | Thursday  | -  | -         | -                  |
| 3    | Friday    | -  | -         | -                  |
| 4    | Saturday  | -  | -         | -                  |
| 5    | Sunday    | -  | -         | -                  |
| 6    | Monday    | -  | -         | -                  |
| 7    | Tuesday   | -  | -         | -                  |
| 8    | Wednesday | -  | -         | -                  |
| 9    | Thursday  | -  | -         | -                  |
| 10   | Friday    | -  | -         | -                  |
| 11   | Saturday  | -  | -         | -                  |
| 12   | Sunday    | -  | -         | -                  |
| 13   | Monday    | -  | -         | -                  |
| 14   | Tuesday   | -  | -         | -                  |
| 15   | Wednesday | -  | -         | -                  |
| 16   | Thursday  | COLLEGE REOPENS AFTER SUMMER VACATION                              | I         | 1                  |
| 17   | Friday    |  | II        | 2                  |
| 18   | Saturday  | HOLIDAY  | -         | -                  |
| 19   | Sunday    | HOLIDAY  | -         | -                  |
| 20   | Monday    | College opens for I UG Students-Orientation Programme              | III       | 3                  |
| 21   | Tuesday   |  | IV        | 4                  |
| 22   | Wednesday |  | V         | 5                  |
| 23   | Thursday  |  | VI        | 6                  |
| 24   | Friday    | IQAC Meeting   | I         | 7                  |
| 25   | Saturday  | HOLIDAY  | -         | -                  |
| 26   | Sunday    | HOLIDAY  | -         | -                  |
| 27   | Monday    |  | II        | 8                  |
| 28   | Tuesday   |  | III       | 9                  |
| 29   | Wednesday | LAST DATE FOR PAYING ODD SEMESTER COLLEGE & EXAM FEES WITHOUT FINE | IV        | 10                 |
| 30   | Thursday  | Administrative Committee Meeting                                   | V         | 11                 |
|      |           | <b>TOTAL NO. OF WORKING DAYS = 11</b>                              |           |                    |

| Date | Day       | <b>JULY 2016</b>  | Day Order | No.of Working Days |
|------|-----------|---|-----------|--------------------|
| 1    | Friday    |   | VI        | 12                 |
| 2    | Saturday  | HOLIDAY   | -         | -                  |
| 3    | Sunday    | HOLIDAY   | -         | -                  |
| 4    | Monday    | RFE Committee Meeting   | I         | 13                 |
| 5    | Tuesday   |   | II        | 14                 |
| 6    | Wednesday | RAMZAN HOLIDAY  |           |                    |
| 7    | Thursday  |   | III       | 15                 |
| 8    | Friday    | Administrative Committee Meeting                                | IV        | 16                 |
| 9    | Saturday  | HOLIDAY   | -         | -                  |
| 10   | Sunday    | HOLIDAY   | -         | -                  |
| 11   | Monday    |   | V         | 17                 |
| 12   | Tuesday   |   | VI        | 18                 |
| 13   | Wednesday |   | I         | 19                 |
| 14   | Thursday  | LAST DATE FOR PAYING ODD SEMESTER COLLEGE & EXAM FEES WITH FINE | II        | 20                 |
| 15   | Friday    |   | III       | 21                 |
| 16   | Saturday  | HOLIDAY   | -         | -                  |
| 17   | Sunday    | HOLIDAY   | -         | -                  |
| 18   | Monday    | CIA TEST I BEGINS   | IV        | 22                 |
| 19   | Tuesday   | Guru Purnima jayanthi   | V         | 23                 |
| 20   | Wednesday |   | VI        | 24                 |
| 21   | Thursday  | YRC-Blood Identification Camp                                   | I         | 25                 |
| 22   | Friday    |   | II        | 26                 |
| 23   | Saturday  | HOLIDAY   | -         | -                  |
| 24   | Sunday    | HOLIDAY   | -         | -                  |
| 25   | Monday    |   | III       | 27                 |
| 26   | Tuesday   |   | IV        | 28                 |
| 27   | Wednesday |   | V         | 29                 |
| 28   | Thursday  |   | VI        | 30                 |
| 29   | Friday    | IQAC Meeting  | I         | 31                 |
| 30   | Saturday  | HOLIDAY   | -         | -                  |
| 31   | Sunday    | HOLIDAY<br>Swami Ramakrishnananda Jayanthi                      | -         | -                  |
|      |           | <b>TOTAL NO. OF WORKING DAYS :11+20=31</b>                      |           |                    |

| Date | Day       | <b>AUGUST 2016</b>                                     | Day Order | No.of Working Days |
|------|-----------|--|-----------|--------------------|
| 1    | Monday    | Administrative Committee Meeting                       | II        | 32                 |
| 2    | Tuesday   |  | III       | 33                 |
| 3    | Wednesday |  | IV        | 34                 |
| 4    | Thursday  |  | V         | 35                 |
| 5    | Friday    |  | VI        | 36                 |
| 6    | Saturday  | HOLIDAY  | -         | -                  |
| 7    | Sunday    | HOLIDAY  | -         | -                  |
| 8    | Monday    |  | I         | 37                 |
| 9    | Tuesday   |  | II        | 38                 |
| 10   | Wednesday |  | III       | 39                 |
| 11   | Thursday  |  | IV        | 40                 |
| 12   | Friday    |  | V         | 41                 |
| 13   | Saturday  | HOLIDAY  | -         | -                  |
| 14   | Sunday    | HOLIDAY  | -         | -                  |
| 15   | Monday    | INDEPENDENCE HOLIDAY                                   | -         | -                  |
| 16   | Tuesday   |  | VI        | 42                 |
| 17   | Wednesday |  | I         | 43                 |
| 18   | Thursday  | RFE Committee Meeting<br>Swami Niranjanananda Jayanthi | II        | 44                 |
| 19   | Friday    |  | III       | 45                 |
| 20   | Saturday  | HOLIDAY  | -         | -                  |
| 21   | Sunday    | HOLIDAY  | -         | -                  |
| 22   | Monday    |  | IV        | 46                 |
| 23   | Tuesday   |  | V         | 47                 |
| 24   | Wednesday | Administrative Committee Meeting                       | VI        | 48                 |
| 25   | Thursday  | SRI KRISHNA JAYANTHI; HOILDAY                          | -         | -                  |
| 26   | Friday    | IQAC Meeting   | I         | 49                 |
| 27   | Saturday  | HOLIDAY  | -         | -                  |
| 28   | Sunday    | HOLIDAY  | -         | -                  |
| 29   | Monday    | CIA TEST II BEGINS                                     | II        | 50                 |
| 30   | Tuesday   |  | III       | 51                 |
| 31   | Wednesday | Swami Advaitananda jayanthi                            | IV        | 52                 |
|      |           | <b>TOTAL NO. OF WORKING DAYS:31+21=52</b>              |           |                    |

| Date | Day       | SEPTEMBER 2016                            | Day Order | No.of Working Days |
|------|-----------|---|-----------|--------------------|
| 1    | Thursday  |   | V         | 53                 |
| 2    | Friday    |   | VI        | 54                 |
| 3    | Saturday  | HOLIDAY                                   | -         | -                  |
| 4    | Sunday    | HOLIDAY                                   | -         | -                  |
| 5    | Monday    | VINAYAGAR CHARURTHI HOLIDAY               | -         | -                  |
| 6    | Tuesday   |   | I         | 55                 |
| 7    | Wednesday |   | II        | 56                 |
| 8    | Thursday  | Administrative Committee Meeting          | III       | 57                 |
| 9    | Friday    | RFE Committee Meeting                     | IV        | 58                 |
| 10   | Saturday  | HOLIDAY                                   | -         | -                  |
| 11   | Sunday    | HOLIDAY                                   | -         | -                  |
| 12   | Monday    |   | V         | 59                 |
| 13   | Tuesday   | BAKRID HOLIDAY                            | -         | -                  |
| 14   | Wednesday |   | VI        | 60                 |
| 15   | Thursday  |   | I         | 61                 |
| 16   | Friday    |   | II        | 62                 |
| 17   | Saturday  | HOLIDAY                                   | -         | -                  |
| 18   | Sunday    | HOLIDAY                                   | -         | -                  |
| 19   | Monday    |   | III       | 63                 |
| 20   | Tuesday   |   | IV        | 64                 |
| 21   | Wednesday |   | V         | 65                 |
| 22   | Thursday  | Administrative Committee Meeting          | VI        | 66                 |
| 23   | Friday    |   | I         | 67                 |
| 24   | Saturday  | HOLIDAY<br>Swami Abhedananda jayanthi     | -         | -                  |
| 25   | Sunday    | HOLIDAY                                   | -         | -                  |
| 26   | Monday    |   | II        | 68                 |
| 27   | Tuesday   |   | III       | 69                 |
| 28   | Wednesday |   | IV        | 70                 |
| 29   | Thursday  | IQAC Meeting                              | V         | 71                 |
| 30   | Friday    | Swami Akhandananda jayanthi               | VI        | 72                 |
|      |           | <b>TOTAL NO. OF WORKING DAYS:52+20=72</b> |           |                    |

| Date | Day       | <b>OCTOBER 2016</b>                       | Day Order | No.of Working Days |
|------|-----------|---|-----------|--------------------|
| 1    | Saturday  | HOLIDAY                                   | -         | -                  |
| 2    | Sunday    | GANDHI JAYANTHI HOLIDAY                   | -         | -                  |
| 3    | Monday    | RFE Committee Meeting                     | I         | 73                 |
| 4    | Tuesday   |   | II        | 74                 |
| 5    | Wednesday |   | III       | 75                 |
| 6    | Thursday  |   | IV        | 76                 |
| 7    | Friday    | Administrative Committee Meeting          | V         | 77                 |
| 8    | Saturday  | HOLIDAY                                   | -         | -                  |
| 9    | Sunday    | HOLIDAY                                   | -         | -                  |
| 10   | Monday    | SARASWATHI POOJAI HOLIDAY                 | -         | -                  |
| 11   | Tuesday   | VIJAYADASAMI HOLIDAY                      | -         | -                  |
| 12   | Wednesday | MOHARAM HOLIDAY                           | -         | -                  |
| 13   | Thursday  |   | VI        | 78                 |
| 14   | Friday    |   | I         | 79                 |
| 15   | Saturday  | HOLIDAY                                   | -         | -                  |
| 16   | Sunday    | HOLIDAY                                   | -         | -                  |
| 17   | Monday    |   | II        | 80                 |
| 18   | Tuesday   |   | III       | 81                 |
| 19   | Wednesday |   | IV        | 82                 |
| 20   | Thursday  |   | V         | 83                 |
| 21   | Friday    |   | VI        | 84                 |
| 22   | Saturday  | HOLIDAY                                   | -         | -                  |
| 23   | Sunday    | HOLIDAY                                   | -         | -                  |
| 24   | Monday    | MODEL EXAM BEGINS                         | I         | 85                 |
| 25   | Tuesday   |   | II        | 86                 |
| 26   | Wednesday | IQAC Meeting                              | III       | 87                 |
| 27   | Thursday  |   | IV        | 88                 |
| 28   | Friday    | HOLIDAY                                   | -         | -                  |
| 29   | Saturday  | DEEPAVALI HOLIDAY                         | -         | -                  |
| 30   | Sunday    | HOLIDAY                                   | -         | -                  |
| 31   | Monday    | HOLIDAY                                   | -         | -                  |
|      |           | <b>TOTAL NO. OF WORKING DAYS:72+16=88</b> |           |                    |



| Date | Day       | <b>NOVEMBER 2016</b>                     | Day Order | No.of Working Days |
|------|-----------|--|-----------|--------------------|
| 1    | Tuesday   |  | V         | 89                 |
| 2    | Wednesday | LAST WORKING DAY                         | VI        | 90                 |
| 3    | Thursday  |  | -         | -                  |
| 4    | Friday    |  | -         | -                  |
| 5    | Saturday  | HOLIDAY                                  | -         | -                  |
| 6    | Sunday    | HOLIDAY                                  | -         | -                  |
| 7    | Monday    | -  | -         | -                  |
| 8    | Tuesday   | -  | -         | -                  |
| 9    | Wednesday | ODD SEMESTER EXAM BEGINS                 | -         | -                  |
| 10   | Thursday  | Administrative Committee Meeting         | -         | -                  |
| 11   | Friday    | Swami Subodhananda jayanthi              | -         | -                  |
| 12   | Saturday  | -  | -         | -                  |
| 13   | Sunday    | Swami Vijnanananda jayanthi              | -         | -                  |
| 14   | Monday    | -  | -         | -                  |
| 15   | Tuesday   | -  | -         | -                  |
| 16   | Wednesday | -  | -         | -                  |
| 17   | Thursday  | -  | -         | -                  |
| 18   | Friday    | -  | -         | -                  |
| 19   | Saturday  | -  | -         | -                  |
| 20   | Sunday    | -  | -         | -                  |
| 21   | Monday    | -  | -         | -                  |
| 22   | Tuesday   | -  | -         | -                  |
| 23   | Wednesday | -  | -         | -                  |
| 24   | Thursday  | -  | -         | -                  |
| 25   | Friday    | -  | -         | -                  |
| 26   | Saturday  | -  | -         | -                  |
| 27   | Sunday    | -  | -         | -                  |
| 28   | Monday    | -  | -         | -                  |
| 29   | Tuesday   | -  | -         | -                  |
| 30   | Wednesday | -  | -         | -                  |
|      |           | <b>TOTAL NO. OF WORKING DAYS 88+2=90</b> |           |                    |

| Date | Day       | DECEMBER 2016   | Day Order | No.of Working Days |
|------|-----------|---|-----------|--------------------|
| 1    | Thursday  |   | -         | -                  |
| 2    | Friday    |   | -         | -                  |
| 3    | Saturday  | HOLIDAY   | -         | -                  |
| 4    | Sunday    | HOLIDAY   | -         | -                  |
| 5    | Monday    | COLLEGE REOPENS FOR EVEN SEMESTER   | I         | 1                  |
| 6    | Tuesday   |   | II        | 2                  |
| 7    | Wednesday |   | III       | 3                  |
| 8    | Thursday  | Swami Premananda Jayanthi   | IV        | 4                  |
| 9    | Friday    |   | V         | 5                  |
| 10   | Saturday  | HOLIDAY   | -         | -                  |
| 11   | Sunday    | HOLIDAY   | -         | -                  |
| 12   | Monday    |   | VI        | 6                  |
| 13   | Tuesday   | MEELAD-UN—NABI HOLIDAY  | -         | -                  |
| 14   | Wednesday | Administrative Committee Meeting  | I         | 7                  |
| 15   | Thursday  |   | II        | 8                  |
| 16   | Friday    | RFE Committee Meeting,<br>LAST DATE FOR PAYING EVEN SEMESTER COLLEGE<br>FEES & EXAM FEES WITHOUT FINE | III       | 9                  |
| 17   | Saturday  | HOLIDAY   | -         | -                  |
| 18   | Sunday    | HOLIDAY   | -         | -                  |
| 19   | Monday    |   | IV        | 10                 |
| 20   | Tuesday   | Sri Sri Ma Sarada devi Jayanthi   | V         | 11                 |
| 21   | Wednesday |   | VI        | 12                 |
| 22   | Thursday  |   | I         | 13                 |
| 23   | Friday    | IQAC Meeting  | II        | 14                 |
| 24   | Saturday  | HOLIDAY, Swami Shivananda Jayanthi  | -         | -                  |
| 25   | Sunday    | CHRISTMAS HOLIDAY   | -         | -                  |
| 26   | Monday    |   | III       | 15                 |
| 27   | Tuesday   |   | IV        | 16                 |
| 28   | Wednesday |   | V         | 17                 |
| 29   | Thursday  |   | VI        | 18                 |
| 30   | Friday    | LAST DATE FOR PAYING EVEN SEMESTER COLLEGE<br>FEES & EXAM FEES WITH FINE                              | I         | 19                 |
| 31   | Saturday  |   | II        | 20                 |
|      |           | <b>TOTAL NO. OF WORKING DAYS=20</b>   |           |                    |

| Date | Day       | <b>JANUARY 2017</b>                           | Day Order | No.of Working Days |
|------|-----------|---|-----------|--------------------|
| 1    | Sunday    | NEW YEAR, GURU POOJA                          | III       | 21                 |
| 2    | Monday    |   | IV        | 22                 |
| 3    | Tuesday   |   | V         | 23                 |
| 4    | Wednesday | Swami Saradananda Jayanthi, CIA TEST-I BEGINS | VI        | 24                 |
| 5    | Thursday  |   | I         | 25                 |
| 6    | Friday    | Administrative Committee Meeting              | II        | 26                 |
| 7    | Saturday  | HOLIDAY                                       | -         | -                  |
| 8    | Sunday    | HOLIDAY                                       | -         | -                  |
| 9    | Monday    |   | III       | 27                 |
| 10   | Tuesday   |   | IV        | 28                 |
| 11   | Wednesday | Swami Turiyananda Jayanthi                    | V         | 29                 |
| 12   | Thursday  | HOLIDAY                                       | -         | -                  |
| 13   | Friday    | BHOGI HOLIDAY                                 | -         | -                  |
| 14   | Saturday  | PONGAL HOLIDAY                                | -         | -                  |
| 15   | Sunday    | HOLIDAY                                       | -         | -                  |
| 16   | Monday    | UZHAVAR THIRUNAL                              | -         | -                  |
| 17   | Tuesday   | HOLIDAY                                       | -         | -                  |
| 18   | Wednesday |   | VI        | 30                 |
| 19   | Thursday  | Sri Sri Swamiji Jayanthi                      | I         | 31                 |
| 20   | Friday    |   | II        | 32                 |
| 21   | Saturday  | HOLIDAY                                       | -         | -                  |
| 22   | Sunday    | HOLIDAY                                       | -         | -                  |
| 23   | Monday    |   | III       | 33                 |
| 24   | Tuesday   |   | IV        | 34                 |
| 25   | Wednesday | RFE Committee Meeting                         | V         | 35                 |
| 26   | Thursday  | REPUBLIC DAY HOLIDAY                          | -         | -                  |
| 27   | Friday    | IQAC Meeting                                  | VI        | 36                 |
| 28   | Saturday  | HOLIDAY                                       | -         | -                  |
| 29   | Sunday    | HOLIDAY, Swami Brahmananda Jayanthi           | -         | -                  |
| 30   | Monday    | Administrative Committee Meeting              | I         | 37                 |
| 31   | Tuesday   | Swami Trigunatitananda Jayanthi               | II        | 38                 |
|      |           | <b>TOTAL NO. OF WORKING DAYS:20+18=38</b>     |           |                    |

| Date | Day       | <b>FEBRUARY 2017</b>                       | Day Order | No. of Working Days |
|------|-----------|--|-----------|---------------------|
| 1    | Wednesday |  | III       | 39                  |
| 2    | Thursday  | YRC-Blood Identification Camp              | IV        | 40                  |
| 3    | Friday    |  | V         | 41                  |
| 4    | Saturday  | HOLIDAY                                    | -         | -                   |
| 5    | Sunday    | HOLIDAY                                    | -         | -                   |
| 6    | Monday    |  | VI        | 42                  |
| 7    | Tuesday   | Administrative Committee Meeting           | I         | 43                  |
| 8    | Wednesday |  | II        | 44                  |
| 9    | Thursday  |  | III       | 45                  |
| 10   | Friday    | Swami Adbhutananda Jayanthi                | IV        | 46                  |
| 11   | Saturday  | HOLIDAY                                    | -         | -                   |
| 12   | Sunday    | HOLIDAY                                    | -         | -                   |
| 13   | Monday    |  | V         | 47                  |
| 14   | Tuesday   |  | VI        | 48                  |
| 15   | Wednesday |  | I         | 49                  |
| 16   | Thursday  | CIA Test-II BEGINS                         | II        | 50                  |
| 17   | Friday    | RFE Committee Meeting                      | III       | 51                  |
| 18   | Saturday  | HOLIDAY                                    | -         | -                   |
| 19   | Sunday    | HOLIDAY                                    | -         | -                   |
| 20   | Monday    |  | IV        | 52                  |
| 21   | Tuesday   |  | V         | 53                  |
| 22   | Wednesday | Swami Adbhutanandaji Jayanthi              | VI        | 54                  |
| 23   | Thursday  |  | I         | 55                  |
| 24   | Friday    | IQAC Meeting                               | II        | 56                  |
| 25   | Saturday  | HOLIDAY                                    | -         | -                   |
| 26   | Sunday    | HOLIDAY                                    | -         | -                   |
| 27   | Monday    | Administrative Committee Meeting           | III       | 57                  |
| 28   | Tuesday   | Sri Sri Ramakrishna Deva Jayanthi          | IV        | 58                  |
|      |           | <b>TOTAL NO. OF WORKING DAYS: 38+20=58</b> |           |                     |

| Date | Day       | <b>MARCH 2017</b>                          | Day Order | No. of Working Days |
|------|-----------|--|-----------|---------------------|
| 1    | Wednesday |  | V         | 59                  |
| 2    | Thursday  |  | VI        | 60                  |
| 3    | Friday    |  | I         | 61                  |
| 4    | Saturday  | HOLIDAY                                    | -         | -                   |
| 5    | Sunday    | HOLIDAY                                    | -         | -                   |
| 6    | Monday    |  | II        | 62                  |
| 7    | Tuesday   |  | III       | 63                  |
| 8    | Wednesday |  | IV        | 64                  |
| 9    | Thursday  |  | V         | 65                  |
| 10   | Friday    |  | VI        | 66                  |
| 11   | Saturday  | HOLIDAY                                    | -         | -                   |
| 12   | Sunday    | HOLIDAY, Sri Gouranga Mahaprabhu Jayanthi  | -         | -                   |
| 13   | Monday    |  | I         | 67                  |
| 14   | Tuesday   |  | II        | 68                  |
| 15   | Wednesday |  | III       | 69                  |
| 16   | Thursday  | Swami Yogananda Jayanthi                   | IV        | 70                  |
| 17   | Friday    |  | V         | 71                  |
| 18   | Saturday  | HOLIDAY                                    | -         | -                   |
| 19   | Sunday    | HOLIDAY                                    | -         | -                   |
| 20   | Monday    |  | VI        | 72                  |
| 21   | Tuesday   | Administrative Committee Meeting           | I         | 73                  |
| 22   | Wednesday |  | II        | 74                  |
| 23   | Thursday  |  | III       | 75                  |
| 24   | Friday    |  | IV        | 76                  |
| 25   | Saturday  | HOLIDAY                                    | -         | -                   |
| 26   | Sunday    | HOLIDAY                                    | -         | -                   |
| 27   | Monday    |  | V         | 77                  |
| 28   | Tuesday   |  | VI        | 78                  |
| 29   | Wednesday | RFE Committee Meeting                      | I         | 79                  |
| 30   | Thursday  |  | II        | 80                  |
| 31   | Friday    | IQAC Meeting                               | III       | 81                  |
|      |           | <b>TOTAL NO. OF WORKING DAYS:58+23= 81</b> |           |                     |

| Date | Day       | <b>APRIL 2017</b>                                      | Day Order | No. of Working Days |
|------|-----------|--|-----------|---------------------|
| 1    | Saturday  | HOLIDAY  | -         | -                   |
| 2    | Sunday    | HOLIDAY  | -         | -                   |
| 3    | Monday    |  | IV        | 82                  |
| 4    | Tuesday   | Administrative Committee Meeting                       | V         | 83                  |
| 5    | Wednesday | MODEL EXAM BEGINS, Rama Navami                         | VI        | 84                  |
| 6    | Thursday  |  | I         | 85                  |
| 7    | Friday    |  | II        | 86                  |
| 8    | Saturday  | HOLIDAY  | -         | -                   |
| 9    | Sunday    | Telugu New Year Holiday                                | -         | -                   |
| 10   | Monday    |  | III       | 87                  |
| 11   | Tuesday   |  | IV        | 88                  |
| 12   | Wednesday |  | V         | 89                  |
| 13   | Thursday  | LAST WORKING DAY                                       | VI        | 90                  |
| 14   | Friday    | AMBEDKAR BIRTHDAY HOLIDAY, TAMIL NEW YEAR, GOOD FRIDAY | -         | -                   |
| 15   | Saturday  | HOLIDAY  | -         | -                   |
| 16   | Sunday    | HOLIDAY  | -         | -                   |
| 17   | Monday    | EVEN SEMESTER EXAM BEGINS                              | -         | -                   |
| 18   | Tuesday   | -  | -         | -                   |
| 19   | Wednesday | -  | -         | -                   |
| 20   | Thursday  | -  | -         | -                   |
| 21   | Friday    | -  | -         | -                   |
| 22   | Saturday  | -  | -         | -                   |
| 23   | Sunday    | -  | -         | -                   |
| 24   | Monday    | -  | -         | -                   |
| 25   | Tuesday   | -  | -         | -                   |
| 26   | Wednesday | -  | -         | -                   |
| 27   | Thursday  | -  | -         | -                   |
| 28   | Friday    | -  | -         | -                   |
| 29   | Saturday  | -  | -         | -                   |
| 30   | Sunday    |  | -         | -                   |
|      |           | <b>TOTAL NO. OF WORKING DAYS:81+9=90</b>               |           |                     |

# TIME TABLE

| DAY ORDER   | 1 | 2 | 3 | 4 | 5 |
|-------------|---|---|---|---|---|
| I           |   |   |   |   |   |
| II          |   |   |   |   |   |
| III         |   |   |   |   |   |
| IV          |   |   |   |   |   |
| V           |   |   |   |   |   |
| VI          |   |   |   |   |   |
| LUNCH BREAK |   |   |   |   |   |
| Periods     |   |   |   |   |   |

# TIME TABLE

| DAY ORDER | 1 | 2 | 3 | LUNCH BREAK |  |  | 4 | 5 |
|-----------|---|---|---|-------------|--|--|---|---|
| Periods   |   |   |   |             |  |  |   |   |
| I         |   |   |   |             |  |  |   |   |
| II        |   |   |   |             |  |  |   |   |
| III       |   |   |   |             |  |  |   |   |
| IV        |   |   |   |             |  |  |   |   |
| V         |   |   |   |             |  |  |   |   |
| VI        |   |   |   |             |  |  |   |   |